

**Minutes of the Board of Directors  
Visit Fargo-Moorhead  
Wednesday June 25, 2025**

**Members Present:** Doug Peters, Clare Hughes, Kember Anderson, Emily Nielsen, Nicole Steen Dutton, Kira Odenbach, Kimberly Busch, Casey Sanders-Berglund, James Stinsman, Ramon Sosa

**Members Absent:** Derrick LaPoint

**Others Present:** Charley Johnson & Rachel Williams, Visit FM; Liz Lynch & Laura Caroon, Lake Agassiz Regional Library; Liz Mueller, Eide Bailly

- Chair Doug Peters called the meeting to order.
- A motion was made (Clare), seconded (James), and passed approving the May 28 Minutes.
- The CEO & Board reviewed the May Financials and 2025 Working Budgets.
- Liz Lynch & Laura Caroon presented a capital grant request for “The Loop”, Moorhead’s new library and community center project. After the presentation and subsequent discussion, James moved approval of a grant of \$150,000 for the project. Casey seconded, and the Board approved. The grant will be paid in one installment after completion of the Capital Grant Agreement.
- Liz Mueller of Eide Bailly presented the findings of the audit of Visit FM. This audit was unusual in that it covered the 16-month period from September 1, 2023, through December 31, 2024, due to the Board-approved change in fiscal years that occurred at that time.
- The CEO and Board discussed a proposed new policy that would allow employees to donate unused sick leave into a pool, from which other employees could draw under emergency circumstances. Nicole moved approval, Kimberly seconded, and the motion passed.
- Chair Doug Peters updated the Board on progress in the CEO search, after he which he had to leave, so he handed the meeting over to Vice-Chair Clare.
- The CEO and Board discussed the addition of another full-time employee to the staff in the FY 2026 budget. No action was taken at this time.
- The CEO informed the Board that the Convention Center committee finished work on the RFP, and is awaiting submissions.
- The meeting was adjourned. (Casey moved, James seconded)

**The next Board Meeting is scheduled for 7:30 am on Wednesday,  
July 30, 2025, in the Visit FM Boardroom.  
There will be a Teams Link, as well.**