

**Minutes of the Board of Directors**  
**Visit Fargo-Moorhead**  
**Wednesday September 25, 2025**

**Members Present:** Doug Peters, Kember Anderson, Claire Hughes, Kira Odenbach, Emily Nielsen, Nicole Steen Dutton, Kimberly Busch, James Stinsman, Ramon Sosa

**Members Absent:** Casey Sanders-Berglund, Derrick LaPoint

**Others Present:** Charley Johnson, Shirley Hughes

- Chair Doug Peters called the meeting to order.
- Chair Doug Peters “formally” thanked Charley for his time as CEO and he couldn’t think of a “better-hander-offer”.
- A motion was made (Claire), seconded (Kimber), and passed approving the August 27 Minutes.
- The CEO & Board reviewed the August Financials and 2025 Working Budgets. Kember noticed a discrepancy in the sports housing budget notes that will be fixed and Doug reminded the Board that Charley will be on an hourly contract to be used as we need for the Convention Center project.
- The CEO presented the final 2026 budgets (operating and capital) with the Board, which showed an overage in the Operating Budget. The Board asked Shirley to balance the budget for the year. Emily recommended to approve based upon that happening and Nicole seconded.
- Chair Peters also asked that Shirley review our Capital Grant process in preparation for not being able to fund everything that comes to us for consideration moving forward, as we look towards the Convention Center project and may need to help support with funds there. Shirley will come back with recommendations after a review of process.
- Charley gave an update on the Convention Center process.
- Shirley updated the Board on the Fargo Area Sports group and their Capital Grant.
- Shirley gave an update on the Board Election process, Ramon, James, Kira and Casey are all up for re-election or appointment. James shared that he will not be able to run again due to conflict with new ownership of his hotel (same company as Claire). Kira said she will run again and Ramon is wanting to continue his term. Shirley will speak with Casey and the West Fargo Mayor about her appointment.
- Shirley updated the Board on the Hotel and Sports Symposium meetings that will be held on November 5 & 6 respectfully
- Shirley updated the Board on the parking lot issues we are having with trespassing by individuals at night using the parking lot for parties/etc. She will bring back updates after we research additional cameras and/or signage if the costs are significant.
- The meeting was adjourned. (Claire moved, Emily seconded)

**The next Board Meeting is scheduled for 7:30 am on Wednesday,  
October 29, 2025, in the Visit FM Boardroom.  
There will be a Teams Link, as well.**