

PLAN YOUR
FAMILY REUNION
IN GREATER FAYETTEVILLE!

EXPLORE ALL YOU

CAN DO!

FAMILY REUNION BUDGET PLANNER

REUNION INCOME	CASH/DEBIT
Contributions/Donations	\$
Keepsake, Book, and T-Shirt Sales	\$
Registration Fees	\$
Door Prizes/Awards	\$
Reunionships*	\$
TOTAL INCOME	
	\$
<i>*Reunionships are contributions for family members who are unable to afford the reunion.</i>	
REUNION EXPENSES	DEDUCTIONS/CREDITS
Pre-Reunion Expenses	
Registration Supplies	\$
Phone Calls	\$
Postage	\$
Decorations	\$
Awards/Certificates/Prizes	\$
Picnic Paper Goods	\$
Program Printing	\$
"Rentals – A/V equipment, tent, wheelchairs, sports equipment, etc."	\$
Decorations/Banners/Signs	\$
Displays	\$
Flowers	\$
Other	\$
SUBTOTAL (Pre-Reunion Expenses)	
	\$

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REUNION EXPENSES		DEDUCTIONS/CREDITS	
Reunion Day Expenses			
Entertainers/Musicians		\$	
Photographer/Videographer		\$	
All Meals		\$	
Beverages		\$	
SUBTOTAL (Reunion-Day Expenses)			\$
TAXES and SERVICE FEES/ GRATUITIES		DEDUCTIONS/CREDITS	
8% Sales Tax		\$	
Service Charge (%)		\$	
Gratuity (%)		\$	
SUBTOTAL (Tax, Fee, and Gratuity Expenses)			\$
POST-REUNION EXPENSES		DEDUCTIONS/CREDITS	
Printing (Post-reunion newsletter)		\$	
Postage		\$	
Photography/Videography		\$	
Other		\$	
Subtotal (Post-Reunion Expenses)			\$
Total INCOME		\$	
LESS Total EXPENSES		\$	
NET CASH			\$