

PRE-REUNION

ASSESSMENT



www.VISITFAYETTEVILLENC.com

REUNION INCOME	CASH/ DEBIT
Contributions/Donations	\$
Keepsake, Book, and T-Shirt Sales	\$
Registration Fees	\$
Door Prizes/Awards	\$
Reunionships	\$
TOTAL INCOME	\$

*Reunionships are contributions for family members who are unable to afford the reunion.

REUNION EXPENSES	DEDUCTIONS/CREDITS
Pre-Reunion Expenses	\$
Registration Supplies	\$
Phone Calls	\$
Postage	\$
Decorations	\$
Awards/Certificates/Prizes	\$
Picnic Paper Goods	\$
Program Printing	\$
Rentals	\$
Decorations/Banners/Signs	\$
Displays	\$
Flowers	\$
Other	\$
SUBTOTAL (PRE-REUNION EXPENSES)	\$

POST-REUNION

WORKSHEET



www.VISITFAYETTEVILLENC.com

REUNION EXPENSES	DEDUCTIONS/CREDITS
Reunion Day Expenses	\$
Entertainers/Musicians	\$
Photographer/Videographer	\$
All Meals	\$
Beverages	\$
Subtotal (Reunion-Day Expenses)	\$
TAXES & SERVICE FEES/GRATUITIES	\$
8% Sales Tax	\$
Service Charge (%)	\$
Gratuity (%)	\$
Subtotal (Tax, Fee, and Gratuity Expenses)	\$
POST-REUNION EXPENSES	\$
Printing (Post-reunion newsletter)	\$
Postage	\$
Photography/Videography	\$
Other	\$
Subtotal (Post-Reunion Expenses)	\$
TOTAL INCOME	\$
- LESS TOTAL EXPENSES	\$
NET CASH	\$

CONTACT US TODAY!

JESSICA BENNETT

TOURISM SALES MANAGER

TOLL FREE: 888.98.HEROES

JBENNETT@VISITFAYETTEVILLENC.COM



www.VISITFAYETTEVILLENC.com