



## Film and Photography Request

Requested Dates: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

Requested By (Name/Company): \_\_\_\_\_

Contact name: \_\_\_\_\_

Daytime phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Contact email: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Website: \_\_\_\_\_

Client name: \_\_\_\_\_

**PLEASE NOTE:** No political, religious, and/or controversial subject matter will be permitted.

**Type of Shoot:** Please check appropriate box and provide complete, written details of intended usage.

- |  |                                       |  |
|--|---------------------------------------|--|
| <input type="checkbox"/> News                    | <input type="checkbox"/> Exterior     | <input type="checkbox"/> Still Photography |
| <input type="checkbox"/> Individual              | <input type="checkbox"/> Interior     | <input type="checkbox"/> Filming           |
| <input type="checkbox"/> Non-Profit              | <input type="checkbox"/> Other: _____ |  |
| <input type="checkbox"/> Commercial              |                                       |  |
| <input type="checkbox"/> TV / Film / Documentary |                                       |  |
| <input type="checkbox"/> Print Advertising       |                                       |  |
| <input type="checkbox"/> Broadcast Advertising   |                                       |  |

Details: (commercial and news are required to list publication and/or program and networks)



Requested Sites: (Please be very specific, including address, intersections, and/or venues)

Generally describe type of equipment that will be used and number of pieces (still cameras, video or film cameras, lighting, generators, vehicles, booms, etc.):

Total Number of people involved in shoot: \_\_\_\_\_

Cast Members \_\_\_\_\_

Crew Members \_\_\_\_\_

Event Vehicles (other than passenger cars/SUV's) on property:

**Please note:** If the photographer/client will be conducting a shoot on Sundance Square property and/or bringing his event vehicle(s) onto the private property, the individual or company must complete a License Agreement form containing an indemnity provision, and provide a Certificate of Liability Insurance (naming the property owners as additional insured) prior to any photo work on site.

**Please carry this completed and approved form with you during your photo shoot.**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Penelope Miller  
Henry S. Miller Companies

FOR OFFICE USE ONLY

INSURANCE COLLECTED:    \_\_\_ YES    \_\_\_ NO  
INSURANCE APPROVED:    \_\_\_ YES    \_\_\_ NO  
PARKING INFORMED:       \_\_\_ YES    \_\_\_ NO  
SECURITY INFORMED:     \_\_\_ YES    \_\_\_ NO