GREATER FORT LAUDERDALE
meet sunny

Greater Fort Lauderdale Convention & Visitors Bureau
101 NE Third Avenue, Suite 100
Fort Lauderdale, FL 33301
954-765-4466 | 800-22-SUNNY
sunny.org

November 26, 2019

Ms. Erin Westfall
Institute for Supply Management (ISM)
2055 E Centennial Circle
Temple, AZ 85285

RE: **ISM's Annual Supply Management International Conference 2024**

Dear Ms. Westfall:

It gives me great pleasure to submit this proposal on behalf of the Greater Fort Lauderdale Convention & Visitors Bureau for the **ISM's Annual Supply Management International Conference, April 3-12, 2024**.

Meet Sunny. The Greater Fort Lauderdale area strikes the perfect balance of business and pleasure. Whether it's the exceptional hotels in our convention district, or the beach-front resorts along Fort Lauderdale Boulevard, delegates are just minutes from the Broward County Convention Center, miles of Blue Wave beaches and Intracoastal waters, enticing restaurants and outdoor cafes, top-notch shopping, million dollar yachts, and a vibrant downtown arts & entertainment district. This all comes together to provide your clients and attendees endless experiences in our casually elegant year-round meeting paradise.

Getting here has never been easier. FLL-Fort Lauderdale/Hollywood International Airport's recent expansion project, which added a new runway in 2014, has allowed FLL to add hundreds of in and outbound flights on 34 airlines – 650 daily non-stops to/from 60+ destinations. The expansion also includes more gates (14 new ones online or coming), a streamlined security checkpoint, concourse connectivity, and larger immigration arrival operations – including Mobile Passport Control. And, the center and hotels are within 2-4 miles from the airport – which saves you and your traveler's valuable time and money on transfers.

Your business is valuable to Broward County, and to support **Institute for Supply Management (ISM)**, the Greater Fort Lauderdale CVB is pleased to offer the following incentives and marketing assistance for the 2024 program based on a minimum of 3,760 room nights.

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GFLCVB Incentives

Planning Meeting/Site Visit Comp Rooms

• Planning Meeting 1: Scheduled 10-11 months prior to conference (Rooms cannot be consumed Jan-Mar, Based on Availability, Blackout dates Apply)
• 20 room nights complimentary – Value at $3,600
• Planning Meeting 1: Scheduled 3-6 months prior to conference (Rooms cannot be consumed Jan-Mar, Based on Availability, Blackout dates Apply)
• 25 room nights, 1 meeting complimentary (Some Rooms Hosted at Hilton Marina)
Value $4,500

• Credit up to **$65,500.00** to Broward County Convention Center Master Account to offset potential rental costs.

GFLCVB Incentive Total Value: $73,600.00

Upon contract with any of our destination hotels, we will submit a formal agreement for your signature that will formalize our sponsorship.

We look forward in continuing to host the Institute for Supply Management (ISM) in Greater Fort Lauderdale!

Warm regards,

Michael Pouey

Michael Pouey
Vice President, Group Sales
mpouey@broward.org
954.767.2469

HOTEL ACCOMMODATION & RATE SUMMARY

ISM's Annual Management International Conference

On behalf of the Greater Fort Lauderdale area, we are delighted to provide you with this summary of hotel accommodations and rates currently available to your organization over the dates requested, as indicated below.

DATE	**4/3**	**4/4**	**4/5**	**4/6**	**4/7**	**4/8**	**4/9**	**4/10**	**4/11**	**4/12**	**Rates**	**COMMENTS**
DAY	**WED**	**THU**	**FRI**	**SAT**	**SUN**	**MON**	**TEU**	**WED**	**THU**	**FRI**		
TOTAL REQUESTED	**5**	**15**	**50**	**250**	**1200**	**1300**	**1200**	**140**	**10**	**5**		
TOTAL AVAILABLE	**6**	**27**	**109**	**251**	**1259**	**1300**	**1259**	**210**	**21**	**5**		
Embassy Suites by Hilton – 17th Street	1	2	7	38	185	200	185	22	1		$249 $259	$8 transportation rebate
Hilton Marina Fort Lauderdale		15	50	68	324	350	324	38	3		$239	$8 transportation rebate
Renissance Fort Lauderdale Cruise Port			5	20	100	100	100	50	10		$259	$8 transportation rebate
****HQ Hotel – Broward County Convention Center Hotel, (available July (2023)**	**5**	**10**	**50**	**125**	**650**	**650**	**650**	**100**	**10**	**5**		

***** We anticipate the Broward County Convention Center Hotel to be in the Upper hotel category. The below room rates are reflective of the 2019 seasonal ADR doe Upper Upscale Broward County Beach/Downtown hotels according to STR. An estimated growth increase of 3%-4% per year Should be considered. These rates do not include built-in rebates for Convention Center or 3rd party commissions.***

**** 2019 Upper Upscale Hotel Room Rates for Ft Lauderdale Market**

Season	Date Range	2019 Rate
Peak	Jan 15-Apr 15	$275.43
Shoulder	Apr 16-June 15	$208.05
Low	June 16-Sept 30	$175.65
Shoulder	Oct 1-Jan 14	$220.14

**** Additional concessions to Headquarter hotel:**

- **Pre/Post Dates**
  Group rate available to attendees 3 days prior and post meeting.

- **Upgraded Rooms/Suites:**
  - Thirty (30) upgrade at group rate (balance at Hilton Marina)
  - One (1) 2-bedroom suite for 5 days at group rate (balance at Hilton Marina)
  - Seven (7) 1-bedroom suite for 7 days at group rate (balance at Hilton Marina)
  - One per Forty (40) complimentary sleeping rooms

- **Staff/VIP Rates**
  ISM request 200 guestrooms at a 10% reduced staff rate beginning Thursday, prior to the conference

- **VIP Amenities**
  Minimum of twenty-five (25) complimentary fruit baskets/amenity baskets

- **Wi-Fi**
  Hotel will provide complimentary Wi-Fi room

- **Commissions**
  Hotel will provide 10% commissions to 3rd party agency

ISM's Annual Supply Management International Conference
Proposal from Embassy Suites by Hilton Fort Lauderdale 17th Street
1100 SE 17th Street, Fort Lauderdale, Florida, 33316, USA

EMBASSY SUITES®
Fort Lauderdale - 17th Street

RFP Name	ISM's Annual Supply Management International Conference		
RFP Code	JWN7P7KXDJ9		
Event Name	ISM's Annual Supply Management International Conference		
Response Date	Mon, 25-Nov-2019 9:24 AM	**Proposal Status**	Submitted Proposal
Supplier Name	Embassy Suites by Hilton Fort Lauderdale 17th Street	**Supplier Type**	Hotel
Chain	Hilton	**Metro Area**	FL - Fort Lauderdale
Brand	Embassy Suites by Hilton	**Commission?**	Yes - 7.00%

Proposal Introduction
We are an all two-room suite hotel and our rate includes a cooked-to-order breakfast in our beautiful tropical atrium and complimentary daily evening reception. We are centrally located two miles from the beach, the airport and downtown. Included on site are our fitness center, business center, gift shop and ATM. There are over 50 restaurants and shops within walking distance.

Date Type	Event Dates	Check-In Date	Availability	Rates (USD)
Preferred	Sun, 07-Apr-2024 to Wed, 10-Apr-2024	Wed, 03-Apr-2024	1st Option - Not Holding Space	244.00

Additional Information
We have the availability for your group and would welcome the opportunity to host this meeting.

Billing and Contractual Requirements
We require a 10% deposit of anticipated revenue with a signed contract to guarantee the booking and to take the meeting room out of our inventory. The deposit will be credited towards the total meeting charges on the last day of your event.

Key Contact Information

Contact Name	Andrea Teuber{[PROPOSALCONTACT-CERTIFIED]}	**Email Address**	andrea.teuber@hilton.com
Organization	Embassy Suites by Hilton	**Phone**	954 315 1326
Title	Sales Manager	**Fax**	954 315 1314
Additional Information	Thank you for giving us the opportunity to host this event!		

Sleeping Room Availabilities

Sleeping Room Needs Met? Yes

Additional Information We are an all-suite hotel. Each suite includes a queen-sized sleep sofa, dining area and easy chair that lead to the wet bar equipped with a microwave, mini-fridge, coffee maker and sink. The bedrooms offer one king bed or two double beds. All suites have a small step-out balcony and both the living room and bedroom have a 36" flat screen television.

Preferred (Sun, 07-Apr-2024 to Wed, 10-Apr-2024)

Availability 1st Option - Not Holding Space **Check-in Date** Wed, 03-Apr-2024

Day	Any (Run of House) Qty	Any (Run of House) Rate (USD)	Single (1 Bed) Qty	Single (1 Bed) Rate (USD)	Double (2 Beds) Qty	Double (2 Beds) Rate (USD)	Suite Qty	Suite Rate (USD)	Staff Qty	Staff Rate (USD)
Wed, 03-Apr-2024	1	244.00								
Thu, 04-Apr-2024	2	244.00								
Fri, 05-Apr-2024	7	244.00								
Sat, 06-Apr-2024	38	244.00								
Sun, 07-Apr-2024	185	244.00								
Mon, 08-Apr-2024	200	244.00								
Tue, 09-Apr-2024	185	244.00								
Wed, 10-Apr-2024	22	244.00								
Thu, 11-Apr-2024	1	244.00								
Fri, 12-Apr-2024	1	244.00								

Additional Fees

Occupancy 6.000% **State** 7.000%

Additional Information Tax on the sleeping rooms is 13%

Tax on all room rental, food and beverage, and AV is 7%
All room rental, food and beverage, and AV will have a 23% service charge.

Meeting Room Availabilities

Meeting Room Needs Met? Yes

Additional Information Room rental includes setup, breakdown, tables, linen, water station, and podium.

Start Date Thu, 04-Apr-2024

Day	Time	Agenda Item	Room Request	Room Assignment
Thu, 04-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Thu, 04-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Fri, 05-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Fri, 05-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Fri, 05-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

Sat, 06-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Richter Workshop** Meeting	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions: Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions: Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions: Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
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Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions: Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
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Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Seminar Room** Meeting	Theater **(Room Required)** 150 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-8:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-8:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

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Sat, 06-Apr-2024	8:00 AM-9:00 AM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sat, 06-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-12:00 PM	**Richter Brunch** Breakfast *Notes or Exceptions: need a room with a window*	Rounds of 8 **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
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Sun, 07-Apr-2024	7:00 AM-7:00 PM	**EP Meeting** Meeting	Theater **(Room Required)** 150 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

Sun, 07-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**Welcome Reception** Reception	Flow **(Room Required)** 1,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

Mon, 08-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions: Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Exec-In** Meeting	Rounds of 10 **(Room Required)** 300 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	11:00 AM-1:00 PM	**General Session Lunch** Lunch *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**General Evening Reception** Reception	Flow 1,000 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**Aqua** • 1,116 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Richter Reception** Reception	Rounds of 8 **(Room Required)** 200 people	**Aqua** • 1,116 Sq. Ft.

Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions: Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Exec-In** Meeting	Rounds of 10 **(Room Required)** 300 people	**Aqua** • 1,116 Sq. Ft.

Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Women & Procurement Session** Meeting	Theater **(Room Required)** 100 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	11:00 AM-1:00 PM	**General Session Lunch** Lunch *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Reception for Volunteers**	Flow **(Room Required)** 100 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Reception for 30/30** Reception	Flow **(Room Required)** 250 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**Aqua** • 1,116 Sq. Ft.
Tue, 09-Apr-2024	4:00 PM-6:00 PM	**General Evening Reception** Reception	Reception 2,000 people	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions: Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Aqua** • 1,116 Sq. Ft.
Wed, 10-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Aqua** • 1,116 Sq. Ft.

A/V Needs We work with PSAV. Please find attached their brochure and pricing information. If you have your own a/v equipment, you're more than welcome to utilize it.

Estimated Costs

Total F&B Minimum USD $0.01

Applicable Tax 7%

Service Charge 23%

Item	Cost Type	Amount	Quantity	Tax(%)	Tax/Service	Note
Average F&B Costs - Break - AM	Per Person	USD $13.00		7.00	+Tax and Service	
Average F&B Costs - Break - Drinks Only	N/A					
Average F&B Costs - Break - PM	Per Person	USD $15.00		7.00	+Tax and Service	
Average F&B Costs - Break - Snacks and Drinks	N/A					
Average F&B Costs - Breakfast - Buffet	Per Person	USD $28.00		7.00	+Tax and Service	
Average F&B Costs - Breakfast - Continental	Per Person	USD $13.00		7.00	+Tax and Service	
Average F&B Costs - Breakfast - Plated	Per Person	USD $22.00		7.00	+Tax and Service	
Average F&B Costs - Dinner - Buffet	Per Person	USD $46.00		7.00	+Tax and Service	
Average F&B Costs - Dinner - Plated	Per Person	USD $42.00		7.00	+Tax and Service	
Average F&B Costs - Gallon Coffee	N/A					
Average F&B Costs - Lunch - Boxed	Per Person	USD $22.00		7.00	+Tax and Service	
Average F&B Costs - Lunch - Buffet	Per Person	USD $31.00		7.00	+Tax and Service	
Average F&B Costs - Lunch - Plated	Per Person	USD $29.00		7.00	+Tax and Service	
Average F&B Costs - Reception - Beverage	Per Person	USD $22.00		7.00	+Tax and Service	*This goes by Hour.*
Average F&B Costs - Reception - Food	Per Person	USD $16.00		7.00	+Tax and Service	
Average F&B Costs - Reception - Heavy Hors D'oeuvres	N/A					
Average F&B Costs - Reception - Light Appetizers	N/A					
Miscellaneous Costs - Facility Fee	N/A					
Miscellaneous Costs - Housekeeping	N/A					
Miscellaneous Costs - Internet - Guest Room	Complimentary					
Miscellaneous Costs - Internet - Meeting Room	N/A					
Miscellaneous Costs - Parking Fee - Self	Per Day	USD $30.00			Tax Inclusive	
Miscellaneous Costs - Parking Fee - Valet	Per Day	USD $35.00			Tax Inclusive	
Miscellaneous Costs - Resort Fee	N/A					
Move-in/Move-out - Air conditioning/heating	N/A					
Move-in/Move-out - Labor	N/A					

Move-in/Move-out - Lighting	N/A					
Rental Costs - Audio Patch	N/A					
Rental Costs - Breakout - Total	N/A					
Rental Costs - Building Overtime	N/A					
Rental Costs - Exhibit Space	N/A					
Rental Costs - General Session	N/A					
Rental Costs - Meeting Rooms - Total	N/A					
Rental Costs - Power Drop	N/A					
Transportation Costs - Airport Transportation	Per Person	USD $12.00			No Tax	
Transportation Costs - Local Transportation	Per Person	USD $5.00			No Tax	*Price depends on location.*

Additional Information Our hotel is surrounded by over 40 shops and restaurants, and our guests can find everything from fast food to fine dining within a short walk.

Additional Questions

1. What is the cost, if any for wireless internet in the meeting rooms? (Comment) (Required)

Not applicable

2. Please confirm you will offer cancellation fees to be applied to rebooking this meeting or another non-profit meeting if cancelled. (Comment) (Required)

Yes we can honor this request.

3. Is the property a "Union Hotel"? If yes, what are the labor rates? Can an outside vendor be used for AV? (Comment) (Required)

We are not a union property.

4. Will there be any construction / renovations during the meeting dates? If yes, please describe. (Comment) (Required)

None planned in 2024

5. Can you provide pitchers of water with glasses in lieu of bottled/canned water? (Comment) (Required)

Not applicable

6. Please list any hotel owned items (chairs, tables, basic linens, podiums, etc.) for which ISM will incur a fee upon usage. (Comment) (Required)

Not applicable

7. Please identify services available to attendees at no cost and/or at a discount, i.e., airport to hotel transfers, shuttles, parking etc. (Comment) (Required)

Airport Shuttle is $12.00/per person each way.

8. Please list local environmental/sustainability initiatives and/or a Corporate Social Responsibility initiative that is implemented at your property. (Comment) (Required)

We are a Green Initiative property.

ISM's Annual Supply Management International Conference
Proposal from Hilton Fort Lauderdale Marina
1881 SE 17th Street, Fort Lauderdale, Florida, 33316, USA

Hilton
FORT LAUDERDALE MARINA

Proposal Details

RFP Name	ISM's Annual Supply Management International Conference		
RFP Code	JWN7P7KXDJ9		
Event Name	ISM's Annual Supply Management International Conference		
Response Date	Thu, 21-Nov-2019 5:40 PM	**Proposal Status**	Submitted Proposal
Supplier Name	Hilton Fort Lauderdale Marina	**Supplier Type**	Hotel
Chain	Hilton	**Metro Area**	FL - Fort Lauderdale
Brand	Hilton Hotels	**Commission?**	Yes - 7.00%

Proposal Introduction

Poised next to a stunning 33-slip marina at the edge of Fort Lauderdale's majestic Intracoastal Waterway, Hilton Fort Lauderdale Marina offers close proximity to the vibrant Fort Lauderdale Beach, and lively downtown Fort Lauderdale. Guests enjoy convenient proximity to an array of activities, while being less than 3 miles to the Fort Lauderdale Airport.

Date Type	Event Dates	Check-In Date	Availability	Rates (USD)
Preferred	Sun, 07-Apr-2024 to Wed, 10-Apr-2024	Wed, 03-Apr-2024	1st Option - Not Holding Space	239.00

Additional Information

*NEWLY RENOVATED - Please see Rooms Reimagined attachment
*8-10 MINUTES from FLL - International Airport
* On Site Water Taxi Stop #4 - Group Pricing Available
* Complimentary Beach Shuttle for Guests
* 3 Restaurants On-Site and over 50 restaurants within walking distance of Hotel

Billing and Contractual Requirements

Hotel is pleased to offer the following concessions: Bi-Level Presidential suite complimentary for up to (5) nights. Five (5) upgrades to suite at the group rate for up to six nights. Ten (10) upgrades to Tower Water View rooms at the group rate for up to six nights. Complimentary in-room Wi-Fi. One comp per 40 paid. 16 VIP welcome amenities. Comp pre-planning site visit rooms.

ISM's Annual Supply Management International Conference
Proposal from Hilton Fort Lauderdale Marina
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FORT LAUDERDALE MARINA

Key Contact Information

Contact Name	Nancy Rossero	**Email Address**	Nancy.Rossero@hilton.com
Organization	Hilton Fort Lauderdale Marina	**Phone**	954-527-6723
Title	Director of Group Sales	**Fax**	954-527-6701
Website	fortlauderdalemarinahotel.com	**Mobile**	954-260-2418
Additional Information	* 8-10 MINUTES from FLL- International Airport * On Site Water Taxi Stop #4 - Group Pricing Available * Complimentary Beach Shuttle for Guests * 3 Restaurants On-Site and over 50 restaurants within walking distance of hotel * 10 min from shopping, dining and cultural center of Ft. Lauderdale		

ISM's Annual Supply Management International Conference
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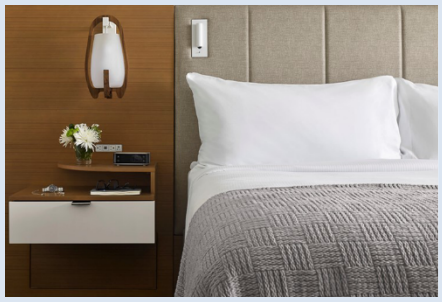
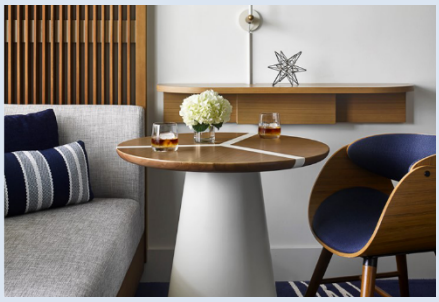
Sleeping Room Availabilities





Sleeping Room Needs Met? Yes, with limitations

Additional Information The above rates are quoted exclusive of tax, currently 13% and are for single or double occupancy.

The hotel does not charge a resort fee.

Hotel is bidding on a portion of the room block only.

Preferred (Sun, 07-Apr-2024 to Wed, 10-Apr-2024)

Availability 1st Option - Not Holding Space **Check-in Date** Wed, 03-Apr-2024

Day	Any (Run of House) Qty	Any (Run of House) Rate (USD)	Single (1 Bed) Qty	Single (1 Bed) Rate (USD)	Double (2 Beds) Qty	Double (2 Beds) Rate (USD)	Suite Qty	Suite Rate (USD)	Staff Qty	Staff Rate (USD)
Thu, 04-Apr-2024	15	239.00								
Fri, 05-Apr-2024	50	239.00								
Sat, 06-Apr-2024	68	239.00								
Sun, 07-Apr-2024	324	239.00								
Mon, 08-Apr-2024	350	239.00								

ISM's Annual Supply Management International Conference
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Sleeping Room Availabilities

Tue, 09-Apr-2024	324	239.00								
Wed, 10-Apr-2024	38	239.00								
Thu, 11-Apr-2024	3	239.00								

Additional Fees

Occupancy 6.000% **State** 7.000%

Additional Information A complete rooms renovation will be done at the end of 2019 and the remainder of the hotel by July 2020. See attachments!

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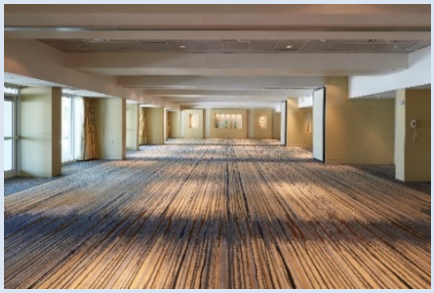
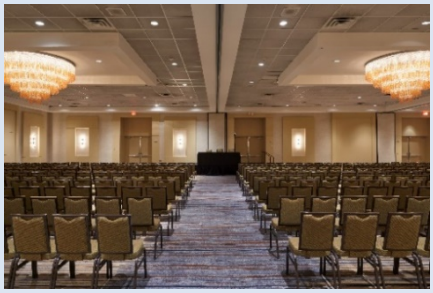
Meeting Room Availabilities

Additional Information Hotel is bidding on portion of room block only. All space to be held at the Broward County Convention Center

Start Date Thu, 04-Apr-2024

Day	Time	Agenda Item	Room Request	Room Assignment
Thu, 04-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Thu, 04-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Fri, 05-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sat, 06-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Richter Workshop** Meeting	U-Shaped **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions: Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions: Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions: Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions: Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions: Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
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Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Seminar Room** Meeting	Theater **(Room Required)** 150 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sat, 06-Apr-2024	7:00 AM-8:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-8:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
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Sat, 06-Apr-2024	8:00 AM-9:00 AM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-12:00 PM	**Richter Brunch** Breakfast *Notes or Exceptions: need a room with a window*	Rounds of 8 **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sun, 07-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
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Sun, 07-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sun, 07-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions: Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
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Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
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Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
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Hilton
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Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**EP Meeting** Meeting	Theater **(Room Required)** 150 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**Welcome Reception** Reception	Flow **(Room Required)** 1,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions: Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Exec-In** Meeting	Rounds of 10 **(Room Required)** 300 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	11:00 AM-1:00 PM	**General Session Lunch** Lunch *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**General Evening Reception** Reception	Flow 1,000 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Richter Reception** Reception	Rounds of 8 **(Room Required)** 200 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Tue, 09-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions: Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Exec-In** Meeting	Rounds of 10 **(Room Required)** 300 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Women & Procurement Session** Meeting	Theater **(Room Required)** 100 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Tue, 09-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	11:00 AM-1:00 PM	**General Session Lunch** Lunch *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Reception for Volunteers**	Flow **(Room Required)** 100 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Reception for 30/30** Reception	Flow **(Room Required)** 250 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	4:00 PM-6:00 PM	**General Evening Reception** Reception	Reception 2,000 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Wed, 10-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions: Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions: Set-up on Friday* *Meetings Saturday- Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions: Breakfast lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions: Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

Hilton
FORT LAUDERDALE MARINA

Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
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Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

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Wed, 10-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**All Space at Broward County Convention Center** • 1 Sq. Ft.

A/V Needs PSAV handles all of our in house audio visual

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FORT LAUDERDALE MARINA

Estimated Costs

Total F&B Minimum USD $1.00

Applicable Tax 6%

Service Charge 24%

Item	Cost Type	Amount	Quantity	Tax(%)	Tax/Service	Note
Average F&B Costs - Break - AM	Per Person	USD $18.00			+Tax and Service	
Average F&B Costs - Break - Drinks Only	Per Person	USD $11.00			+Tax and Service	
Average F&B Costs - Break - PM	Per Person	USD $18.00			+Tax and Service	
Average F&B Costs - Break - Snacks and Drinks	Per Person	USD $19.00			+Tax and Service	
Average F&B Costs - Breakfast - Buffet	Per Person	USD $36.00			+Tax and Service	
Average F&B Costs - Breakfast - Continental	Per Person	USD $26.00			+Tax and Service	
Average F&B Costs - Breakfast - Plated	Per Person	USD $33.00			+Tax and Service	
Average F&B Costs - Dinner - Buffet	Per Person	USD $75.00			+Tax and Service	
Average F&B Costs - Dinner - Plated	Per Person	USD $68.00			+Tax and Service	
Average F&B Costs - Gallon Coffee	Per Item	USD $89.00			+Tax and Service	
Average F&B Costs - Lunch - Boxed	Per Person	USD $37.00			+Tax and Service	
Average F&B Costs - Lunch - Buffet	Per Person	USD $50.00			+Tax and Service	

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FORT LAUDERDALE MARINA

Average F&B Costs - Lunch - Plated	Per Person	USD $45.00			+Tax and Service	
Average F&B Costs - Reception - Beverage	Per Person	USD $26.00			+Tax and Service	
Average F&B Costs - Reception - Food	Per Person	USD $45.00			+Tax and Service	
Average F&B Costs - Reception - Heavy Hors D'oeuvres	Per Person	USD $55.00			+Tax and Service	
Average F&B Costs - Reception - Light Appetizers	Per Person	USD $35.00			+Tax and Service	
Miscellaneous Costs - Facility Fee	N/A					
Miscellaneous Costs - Housekeeping	Per Day	USD $3.00			Tax and Service Inclusive	
Miscellaneous Costs - Internet - Guest Room	Per Day	USD $9.95			+Tax	
Miscellaneous Costs - Internet - Meeting Room	N/A					
Miscellaneous Costs - Parking Fee - Self	Per Day	USD $32.00			+Tax	
Miscellaneous Costs - Parking Fee - Valet	Per Day	USD $36.00			+Tax and Service	
Miscellaneous Costs - Resort Fee	N/A					
Move-in/Move-out - Air conditioning/heating	N/A					
Move-in/Move-out - Labor	N/A					
Move-in/Move-out - Lighting	N/A					

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Rental Costs - Audio Patch	N/A					
Rental Costs - Breakout - Total	N/A					
Rental Costs - Building Overtime	N/A					
Rental Costs - Exhibit Space	N/A					
Rental Costs - General Session	N/A					
Rental Costs - Meeting Rooms - Total	N/A					
Rental Costs - Power Drop	N/A					
Transportation Costs - Airport Transportation	N/A					
Transportation Costs - Local Transportation	N/A					

Additional Information Hotel is currently under a $50+ million renovation to be completed by July 2020.

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Additional Questions

1. What is the cost, if any for wireless internet in the meeting rooms? (Comment) (Required)

N/A

2. Please confirm you will offer cancellation fees to be applied to rebooking this meeting or another non-profit meeting if cancelled. (Comment) (Required)

N/A

3. Is the property a "Union Hotel"? If yes, what are the labor rates? Can an outside vendor be used for AV? (Comment) (Required)

Non-union property.

4. Will there be any construction / renovations during the meeting dates? If yes, please describe. (Comment) (Required)

None planned at this time. Hotel is currently undergoing a total renovation to be completed by July 2020.

5. Can you provide pitchers of water with glasses in lieu of bottled/canned water? (Comment) (Required)

N/A

6. Please list any hotel owned items (chairs, tables, basic linens, podiums, etc.) for which ISM will incur a fee upon usage. (Comment) (Required)

N/A

7. Please identify services available to attendees at no cost and/or at a discount, i.e., airport to hotel transfers, shuttles, parking etc. (Comment) (Required)

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Self parking discounted to $15 overnight.

8. Please list local environmental/sustainability initiatives and/or a Corporate Social Responsibility initiative that is implemented at your property. (Comment) (Required)

Communication

Signage about newspaper recycling available to guests

Water Conservation

Linen and Towel Reuse Program

Low flow shower heads

Low flow faucets

Low flow toilets

Efficiency checks for boilers, cooling towers, ice machines, dishwashers

Energy Efficiency

Energy Management System

HVAC Preventative Maintenance

Energy Star Appliances for hot water heaters, copiers, printers, televisions, refrigerators, water coolers and HVAC

Programmable thermostat

High efficiency lighting: 80% of guest rooms, 50% of outdoor lighting; 80% of 24/7 lighting, 100% of emergency exit signs

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Sensor lighting for outdoor lighting

75% of windows are double paned; 10% of windows are tinted

Signage about turning off lights when not in use

Waste Reduction

Recycling of cooking oil, cardboard, fluorescent lamps, office paper, toner cartridges, newspapers, and used batteries

Trash compactor

Purchase of recycled paper for printing and copying

Bulk purchases of office paper, operating supplies, paper goods, concentrated cleaning chemicals and scents.

Purchase of all food items in bulk - less paper and plastic waste

Clean Air Practices

Weather stripping

HVAC tested for mold and bacteria, obstructions to air flow, clean drip pans, filters changed.

Exhaust fans vented to outside

High efficiency air filters for HVAC

Smoking rooms ventilated

Environmentally preferable cleaners

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Preventive maintenance plan documented

Humidity absorbers in the kitchen coolers- dryer the air the less energy needed to cool

Additional Files

File Name	Type	Size	Upload Date
Let's Eat! Dining Guide.pdf	Portable Document Format (.pdf)	1,000 KB	Thu, 21-Nov-2019
Hilton Marina Presentation - Reimagined 2020.pdf	Portable Document Format (.pdf)	2.35 MB	Thu, 21-Nov-2019
Hilton FLL Marina - Intracoastal Face Dock.jpg	Image (.jpg)	1.51 MB	Thu, 21-Nov-2019
Video Explore the Marina Life	Document Link		Thu, 21-Nov-2019
Digital Meetings Brochure.pdf	Portable Document Format (.pdf)	1.88 MB	Thu, 21-Nov-2019
RoomsReimagined.pdf	Portable Document Format (.pdf)	1.63 MB	Thu, 21-Nov-2019
Floor Plan.pdf	Portable Document Format (.pdf)	5.25 MB	Thu, 21-Nov-2019

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Capacities & Dimensions

Room Name	Divisble	Dimensions	Sq. Ft.	Classroom	Theater	Banquet	Conference	U-Shape
Tower Ground Floor								
Grand Ballroom	X	110 x 71 x 14'	7,810	420	750	540	-	-
Atlantic Ballroom	X	96 x 39 x 10'	3,744	160	300	220	24 per sec	27 per sec
RedFin		96 x 36 x 10	3,456	-	-	265	-	-
Waterway		81 x 36 x 10	2,916	-	-	180	-	-
Tower Second Floor								
Amberjack/ Mako	X	46 x 18 x 10'	828	45	70	60	38	38
Dolphin		48 x 19 x 10'	912	50	70	70	36	36
Marlin		48 x 19 x 10'	912	50	70	70	36	36
Pompano		22 x 11 x 10'	242	-	-	-	10	-
Manatee		25 x 13 x 10'	325	-	-	-	12	-
West Villa								
Presidents		23 x 24 x 8'	552	30	40	40	18	20
Governors		23 x 24 x 8'	552	30	40	40	18	20
Flamingo		23 x 19 x 8'	437	24	30	30	18	18
Palm		23 x 19 x 8'	437	18	30	30	18	18
Poinciana		19 x 19 x 8'	361	18	24	20	14	16
Palmetto		23 x 19 x 8'	437	18	30	30	18	18
Outdoor								
Pool Deck		238 x 288'	5,500	-	-	360	-	-
Terrace		43 x 33'	1,400	-	-	90	-	-
Gumbo Limbo Deck		32 x 32'	1,024	-	-	40	-	-
After Deck/Lower Lobby		60 x 42 x 10'	2,520	-	-	-	-	-

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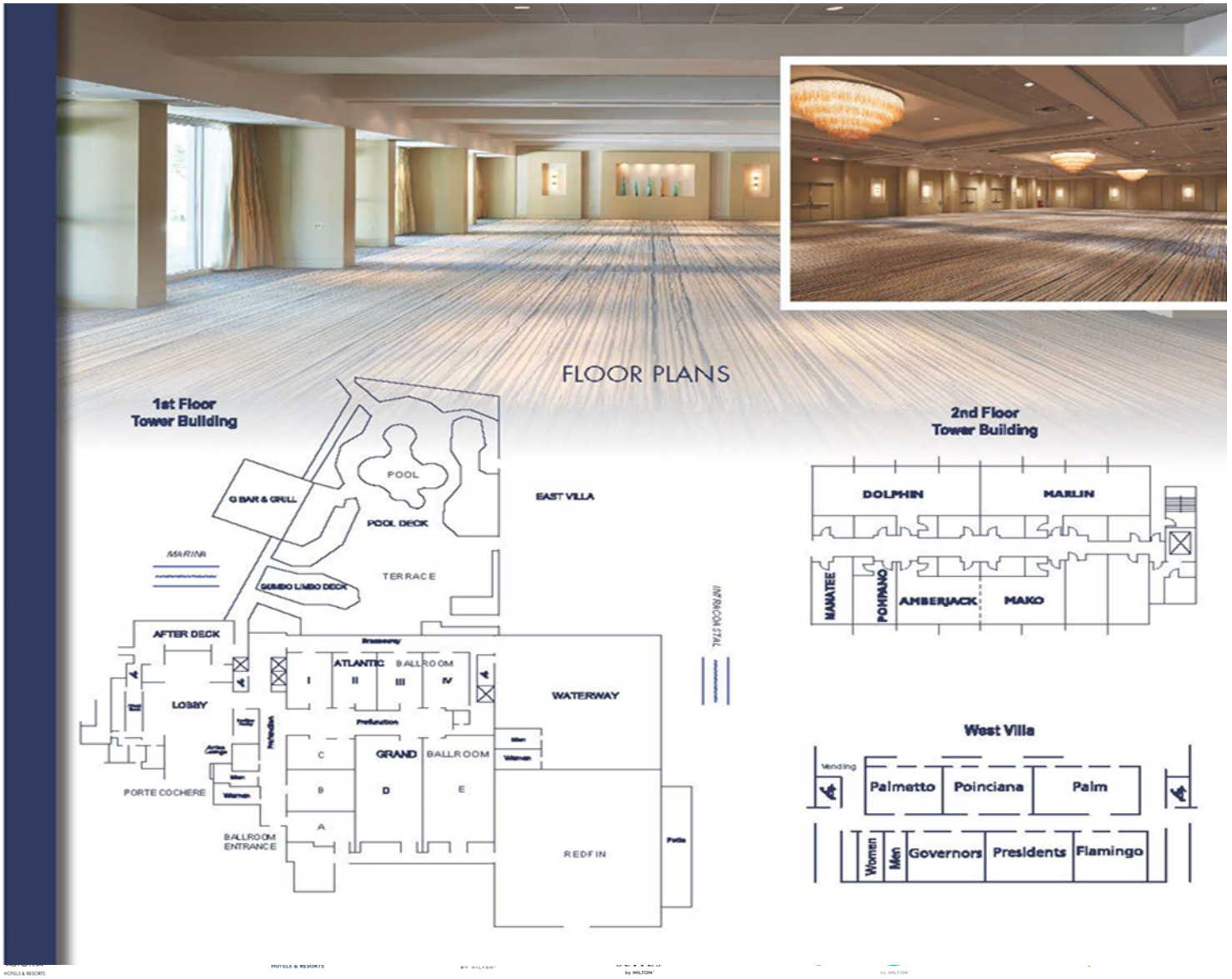
FORT LAUDERDALE MARINA



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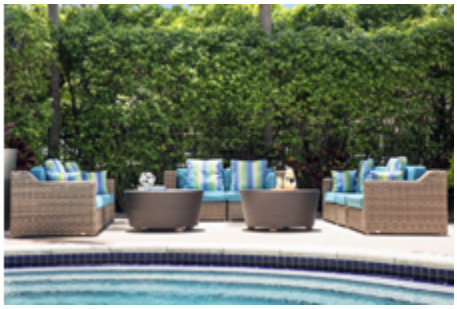


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

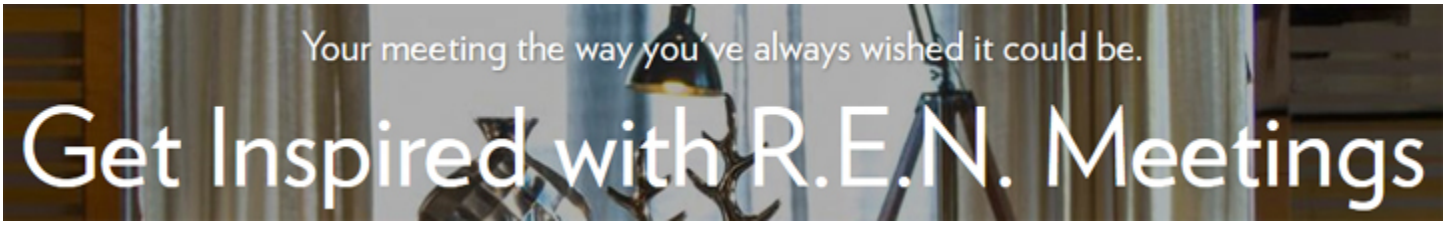
Welcome to our neighborhood...
We're a hotel for the curious, the adventurous, for those who see every journey as a chance to be inspired by the unexpected, intriguing and the new. In case you haven't noticed, we're more than just a cruise port hotel.

Proposal Details

RFP Name	ISM's Annual Supply Management International Conference		
RFP Code	JWN7P7KXDJ9		
Event Name	ISM's Annual Supply Management International Conference		
Response Date	Thu, 21-Nov-2019 1:17 PM	**Proposal Status**	Submitted Proposal
Supplier Name	Renaissance Fort Lauderdale Cruise Port Hotel	**Supplier Type**	Hotel
Chain	Marriott International Hotels	**Metro Area**	FL - Fort Lauderdale
Brand	Renaissance	**Commission?**	Yes - 7.00%

Proposal Introduction

We are located across the street and within walking distance to the Broward County Convention Center.
At Renaissance Hotels it's BUSINESS UNUSUAL! We believe you should get everything you expect from business travel in a slightly unexpected way. Our focus is to help you make the most of your business trip and turn your meeting



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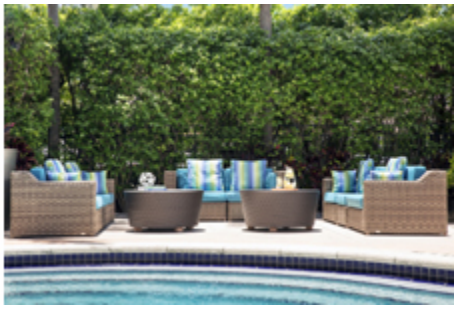


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

into a sensory adventure. We want to inspire and provoke you to Discover something wonderfully new each time you visit.
So sit back, kick off your shoes and relax....leave the details to us. Enjoy locally inspired fresh cuisine. Join us in the lounge #5to9 for our evening punch ritual, or catch a local artist in an RLife Live event. Because....who says a business trip has to be all business?
Live Life to Discover!!!!

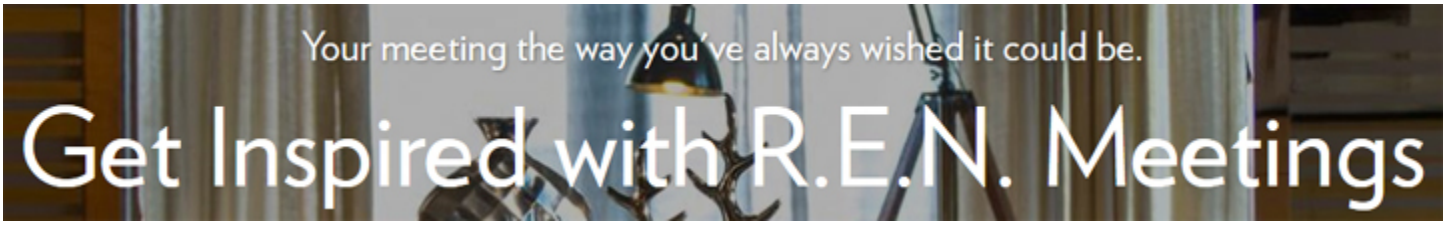
Date Type	Event Dates	Check-In Date	Availability	Rates (USD)
Preferred	Sun, 07-Apr-2024 to Wed, 10-Apr-2024	Wed, 03-Apr-2024	1st Option - Not Holding Space	219.00

Additional Information

We are perfectly situated in the heart of Fort Lauderdale's vibrant 17th Street entertainment and cruise district. Located 3 miles from Fort Lauderdale International Airport (FLL). A quick walk to the intracoastal waterway and just across the bridge from Fort Lauderdale's beautiful beaches.

Concessions / Contractual Requirements

We are pleased to offer the following concessions:
complimentary internet in guest rooms
reduced overnight and daily self parking $25.00 self overnight and $30.00 valet.
7% commission
3 VIP upgrades at the group rate
3 VIP amenity gifts delivered to room
10% Discount on Food and Beverage
15% Discount on AV
Discounted Staff rate at $199.00 for 5 rooms each night.
80% room block obligation, must realize 80% of contracted rooms



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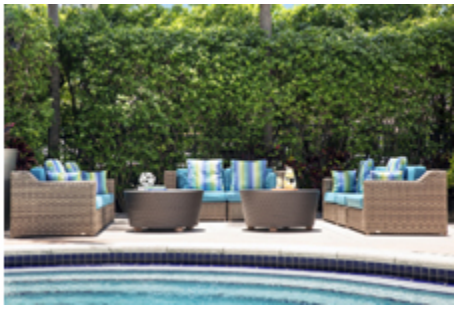
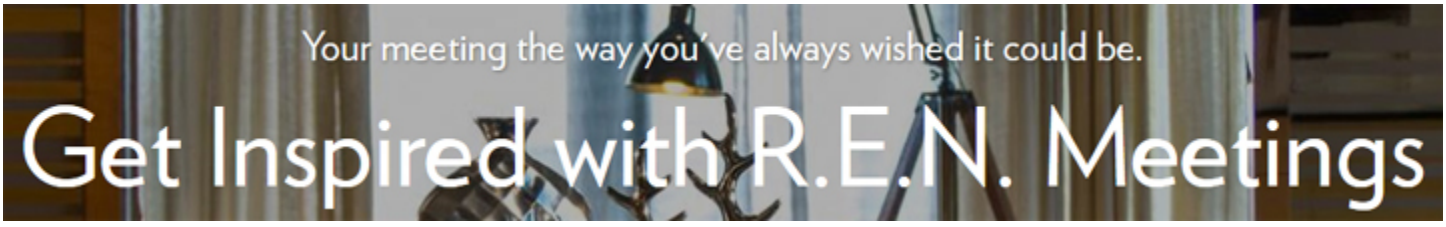


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Key Contact Information

Contact Name	Sheryl Cestare	**Email Address**	sheryl.cestare@renaissancefortlauderdale.com
Organization	Renaissance Fort Lauderdale Cruise Port Hotel	**Phone**	954-626-1716
Title	Director of Sales	**Fax**	954-626-1752
Website	www.renaissancefortlauderdale.com		
Additional Information	We're going to start at square one together. From locally inspired beverage and food breaks, to the sights, scents and sounds that will set the mood for your meeting: all of the senses are accounted for and reflect the locale.		



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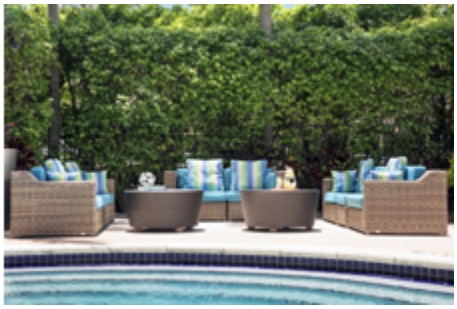


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Sleeping Room Availabilities

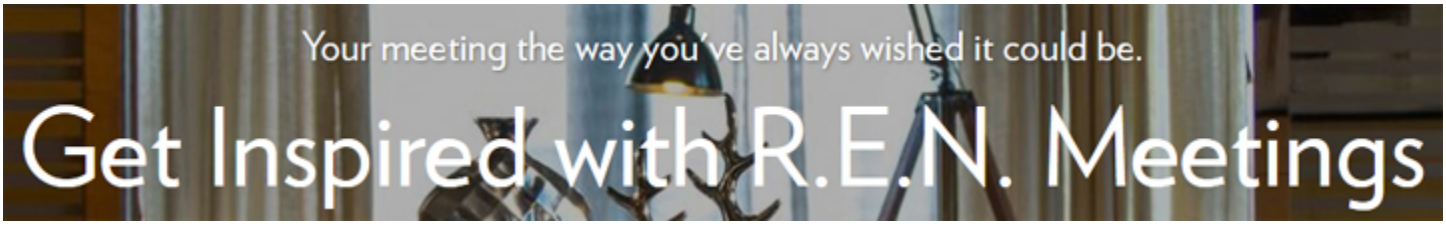
Sleeping Room Needs Met? Yes

Additional Information Our professionally appointed, refreshing lobby, restaurant, lounge, and guest rooms provide a contemporary, yet comfortable coastal atmosphere. Relax under the swaying palm trees, catch a nap in a pool-side cabana, or simply sip your favorite cocktail while basking in the Fort Lauderdale sun.

Preferred (Sun, 07-Apr-2024 to Wed, 10-Apr-2024)

Availability 1st Option - Not Holding Space **Check-in Date** Wed, 03-Apr-2024

Day	Any (Run of House)		Single (1 Bed)		Double (2 Beds)		Suite		Staff	
	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)	Qty	Rate (USD)
Fri, 05-Apr-2024	5	219.00								
Sat, 06-Apr-2024	20	219.00								
Sun, 07-Apr-2024	100	219.00								
Mon, 08-Apr-2024	100	219.00								
Tue, 09-Apr-2024	100	219.00								
Wed, 10-Apr-2024	50	219.00								



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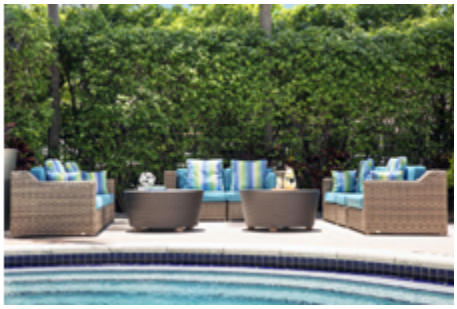


ISM's Annual Supply Management International Conference

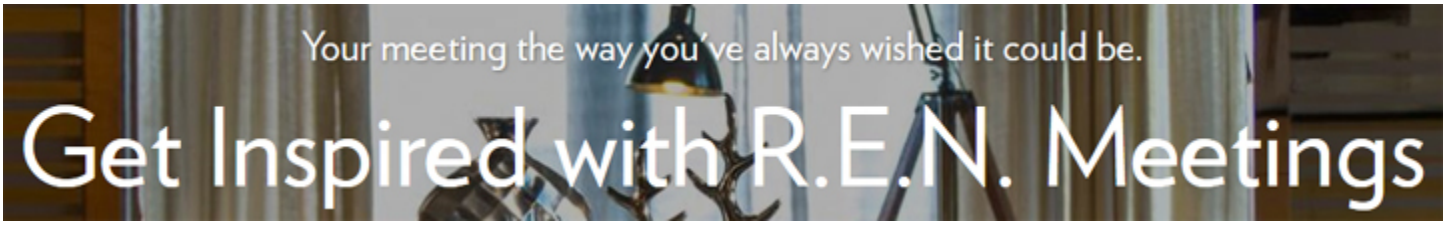
Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Sleeping Room Availabilities

Additional Fees

City 6.000% **State** 7.000%

Additional Information Whether you're starting or ending the day our culinary team is ready to awaken your senses. Sip some locally roasted coffee at La Colombe Coffee Bar, treat yourself to a locally-inspired meal at Bistro 17, or enjoy craft cocktails, local beers, and lighter fare at R Lounge.



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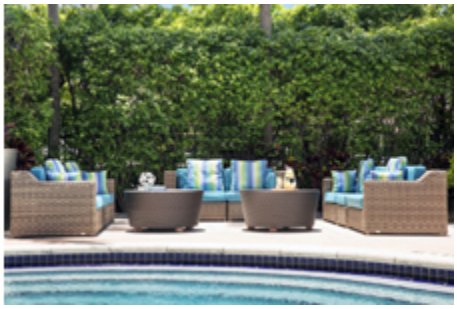


ISM's Annual Supply Management International Conference

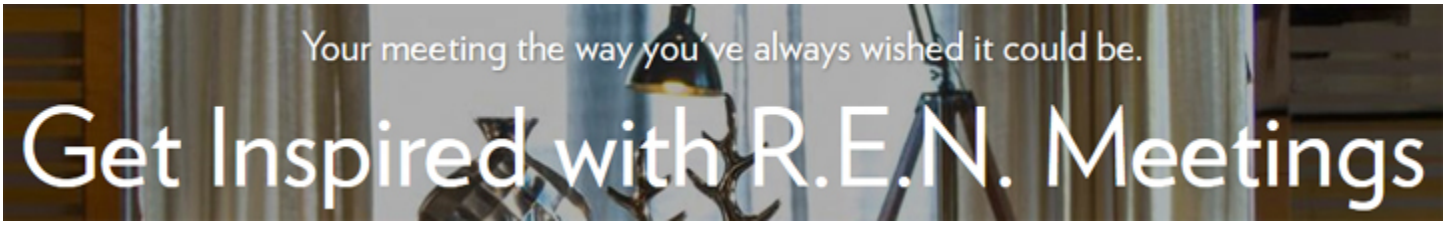
Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Meeting Room Availabilities

Additional Information With R.E.N Meetings everything is possible. Whether your group is large or small, training or brainstorming we're here to make the planning seamless for you! Our dedicated event team will be with you every step of the way, from space selection to event detailing and will ensure a flawless event, and a productive and enjoyable environment for your guests.

Start Date Thu, 04-Apr-2024

Day	Time	Agenda Item	Room Request	Room Assignment
Thu, 04-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Thu, 04-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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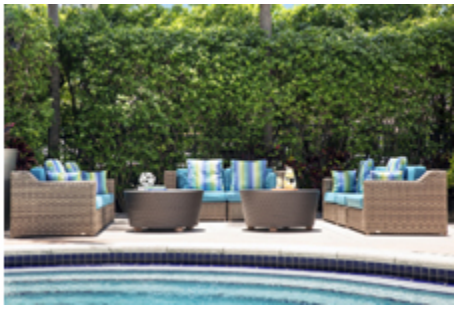
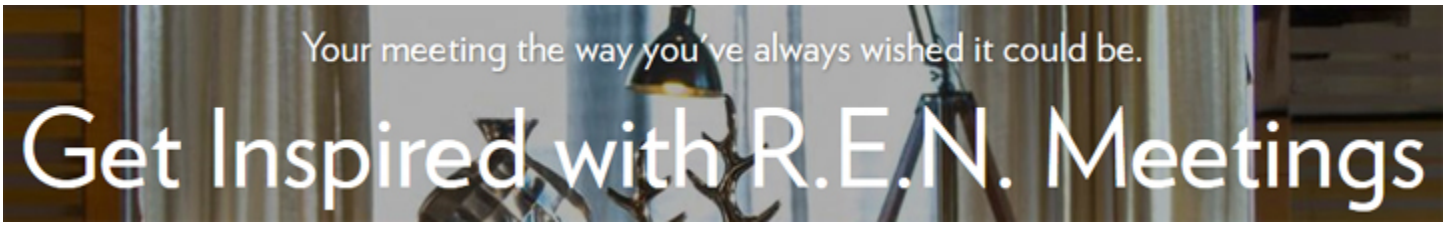


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Fri, 05-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions:* *Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions:* *Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions:* *Set-up on Friday* *Meetings Saturday-Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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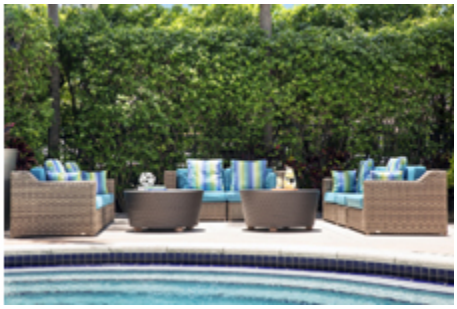
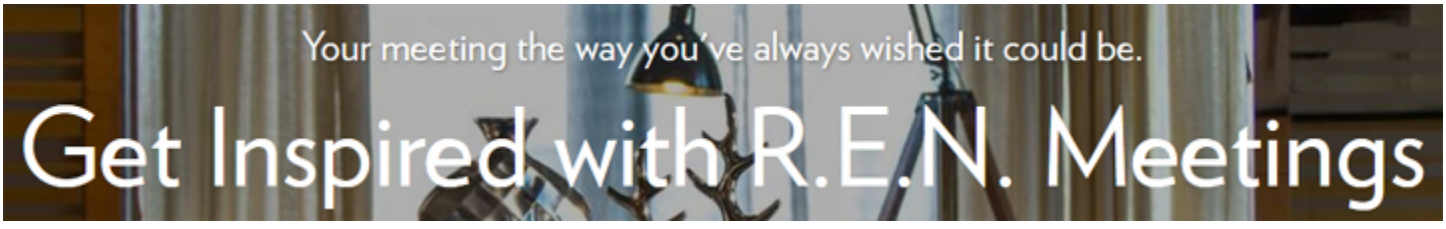


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Fri, 05-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions:* *1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Fri, 05-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions:* *Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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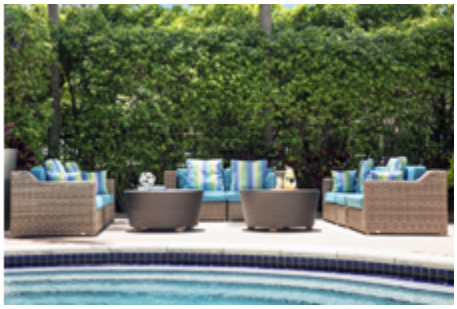

ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Sat, 06-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions:* *Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Richter Workshop** Meeting	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-6:00 PM	**Signature Sessions** Meeting *Notes or Exceptions:* *Saturday set-up*	Theater **(Room Required)** 500 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
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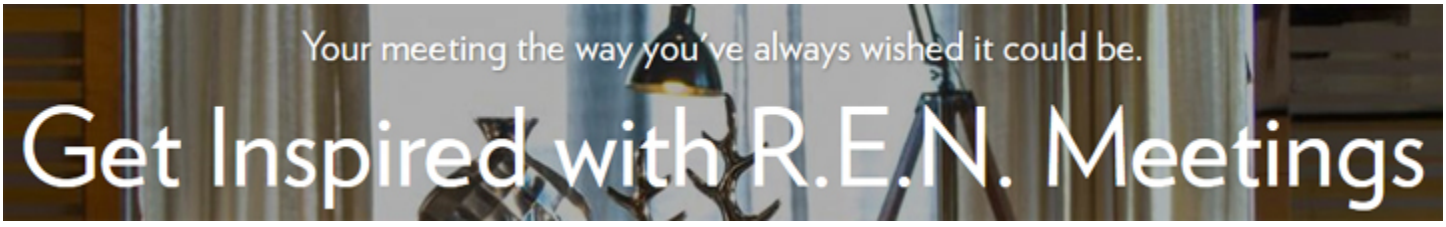

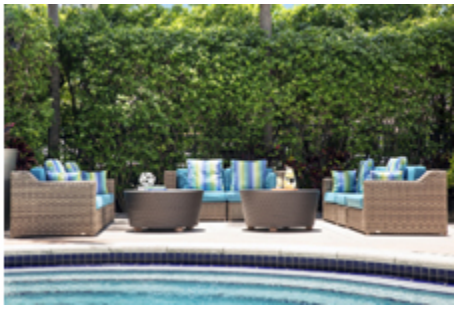

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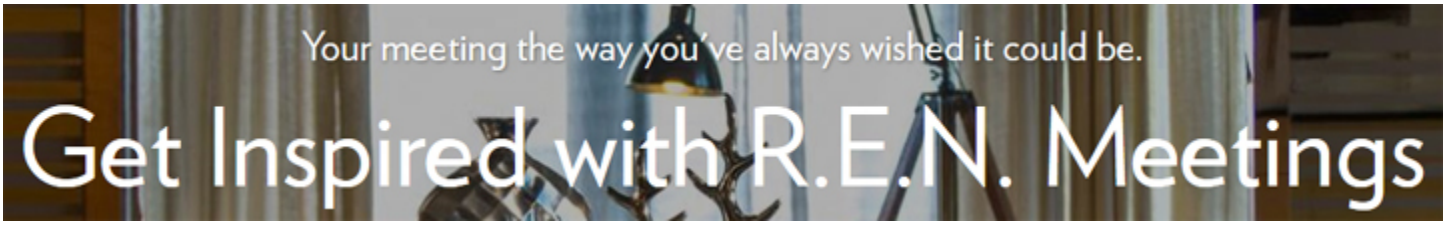
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions:* *Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions:* *Set-up on Friday* *Meetings Saturday-Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions:* *Breakfast* *lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**Broward County Convention Center** • 1 Sq. Ft.



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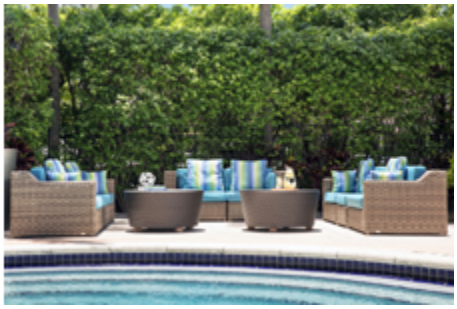

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Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
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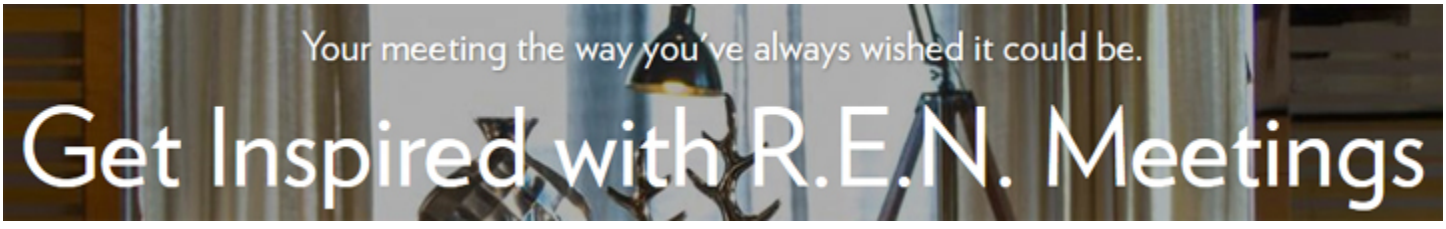

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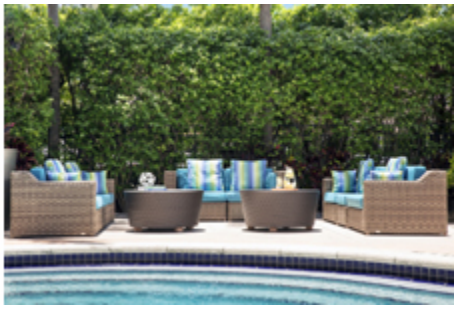

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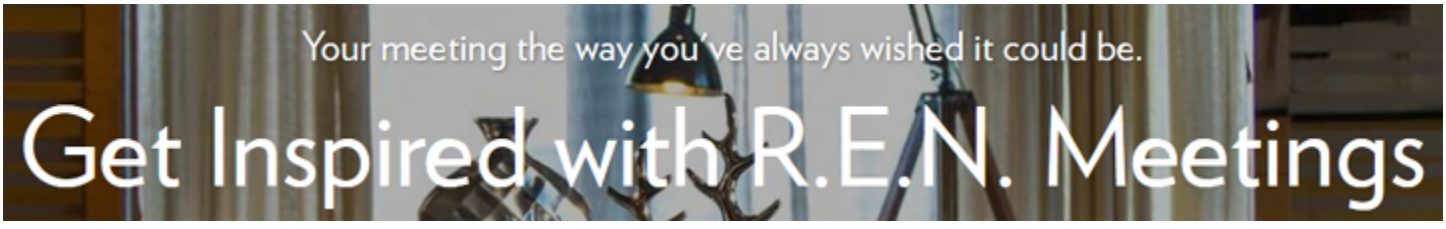

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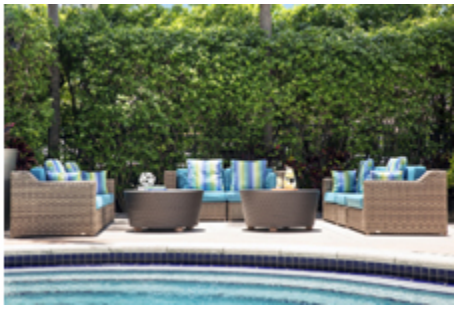

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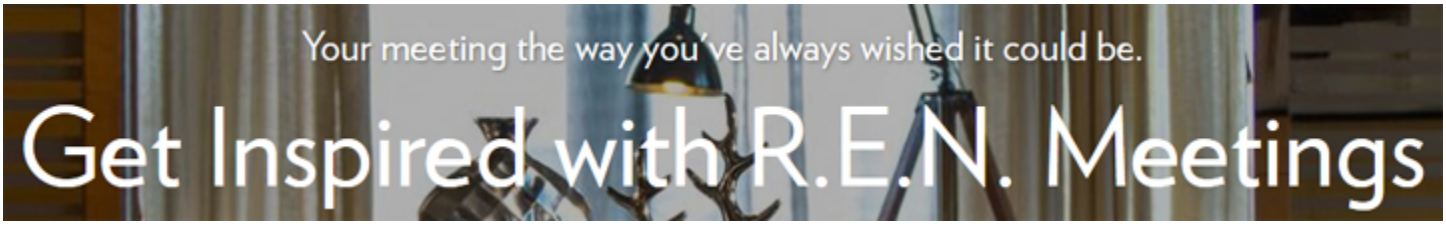
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-7:00 PM	**Seminar Room** Meeting	Theater **(Room Required)** 150 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-8:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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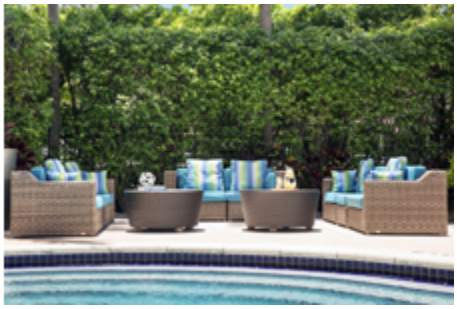

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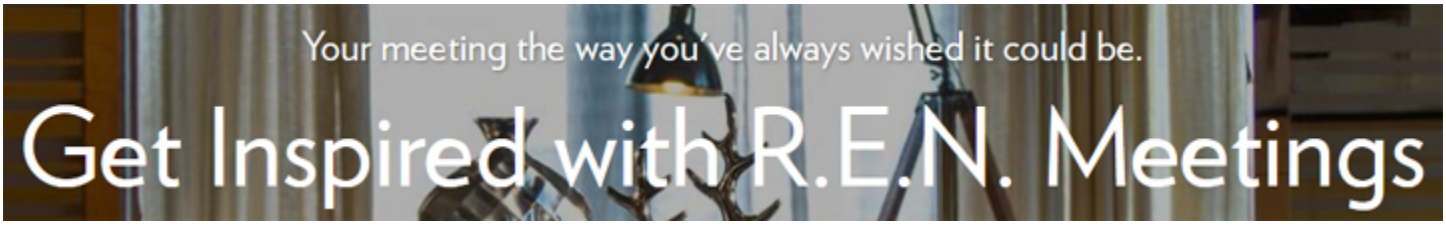
Sat, 06-Apr-2024	7:00 AM-8:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	7:00 AM-8:00 PM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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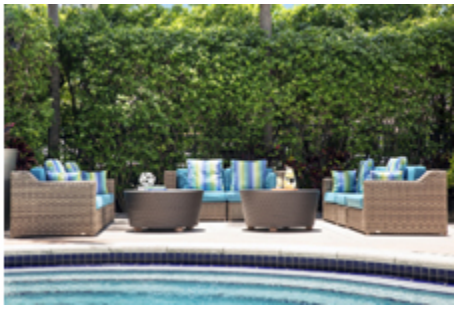

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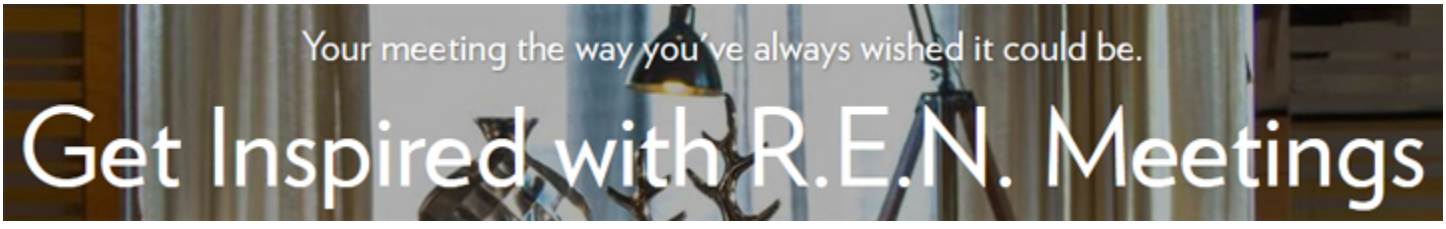
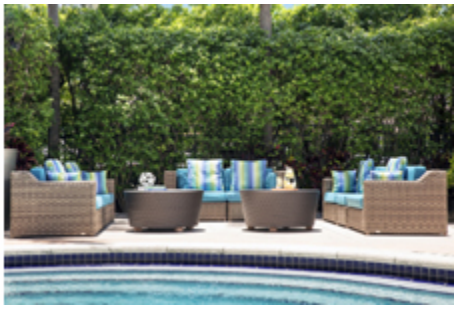
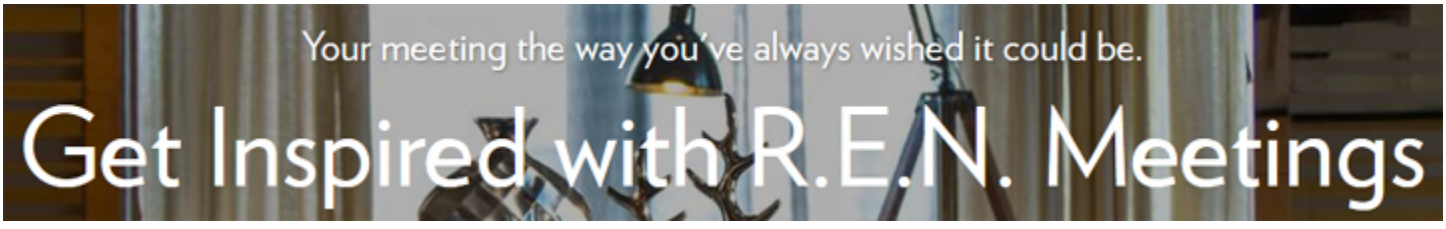
Sat, 06-Apr-2024	8:00 AM-9:00 AM	**Committe Meetings** Meeting *Notes or Exceptions: 6 meetings for 25 ppl each* *Meals for 150 ppl total:* *Breakfast* *Lunch* *Dinner* *Reception*	Conference **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.





ISM's Annual Supply Management International Conference
Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Sat, 06-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sat, 06-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-12:00 PM	**Richter Brunch** Breakfast *Notes or Exceptions: need a room with a window*	Rounds of 8 **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions: Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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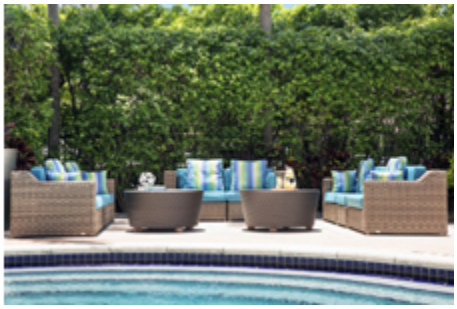

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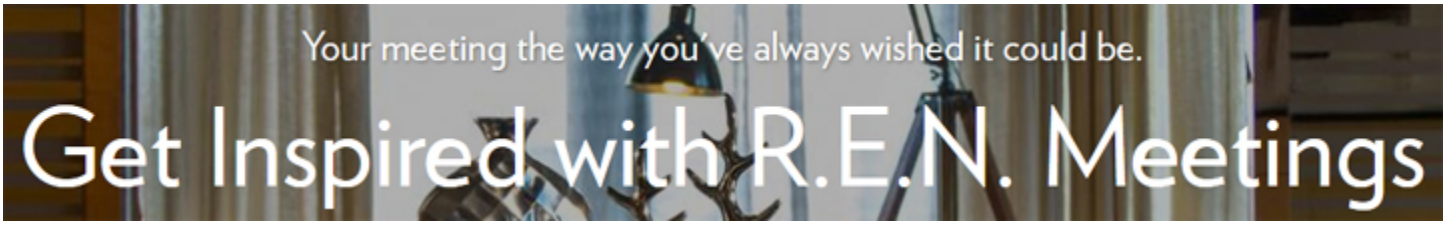

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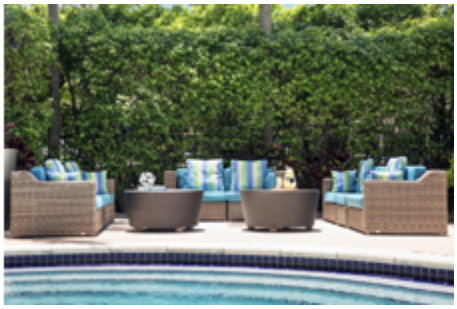

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Sun, 07-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions:* *Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
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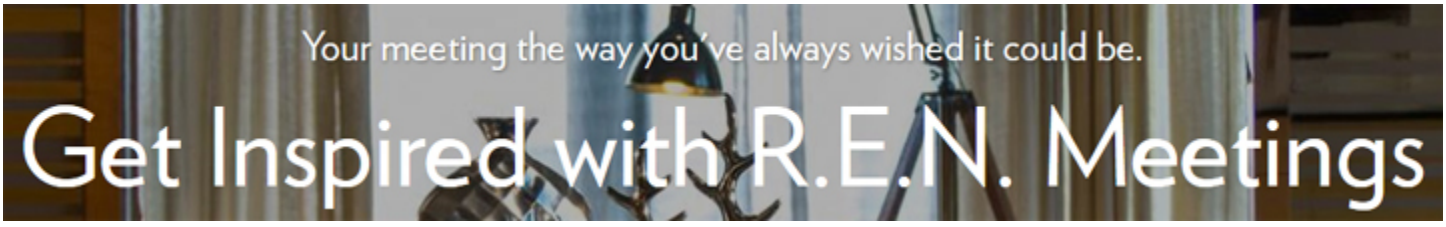

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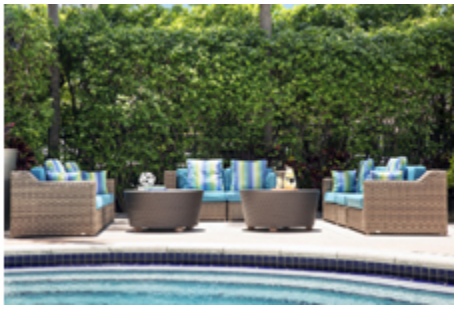

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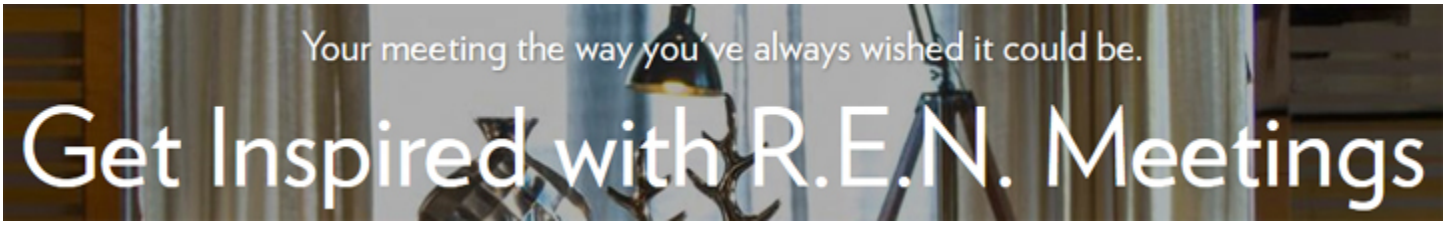

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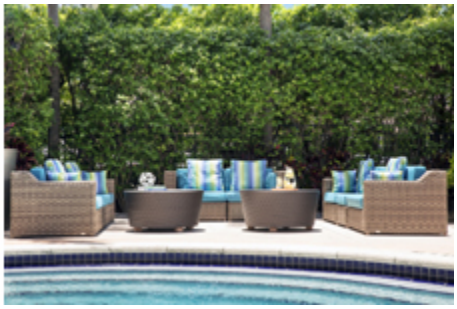

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Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions:* *Set-up on Friday* *Meetings Saturday-Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
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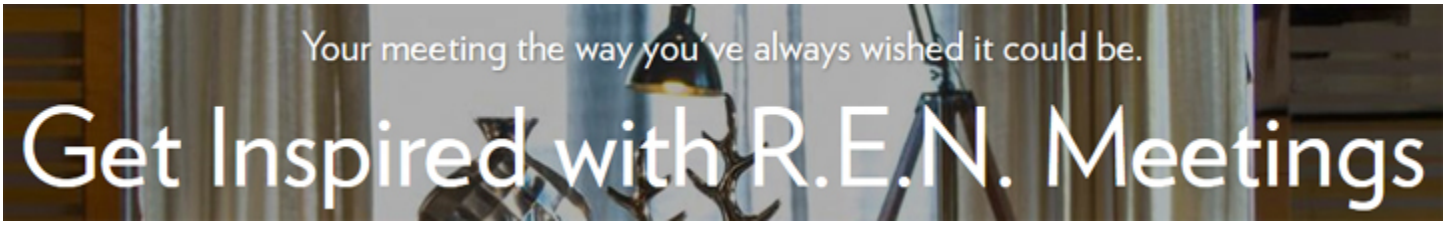

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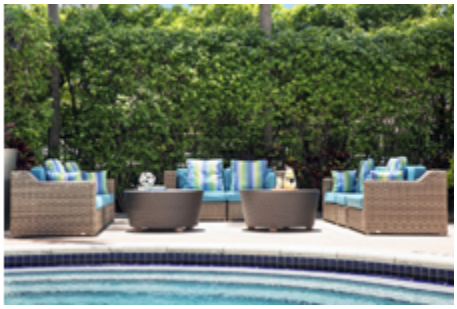
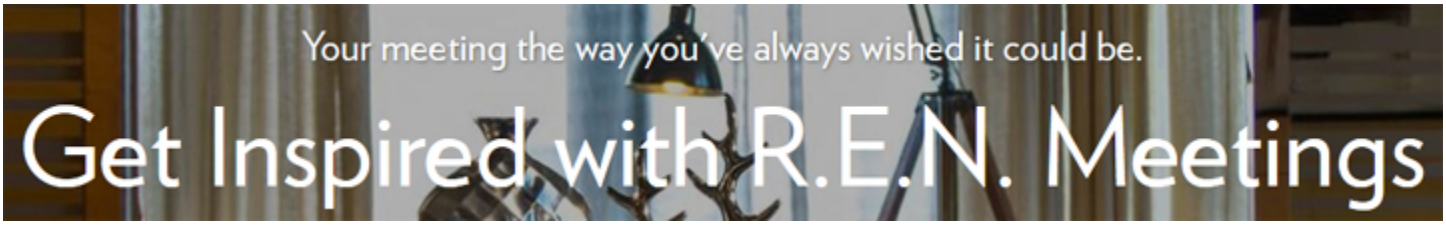


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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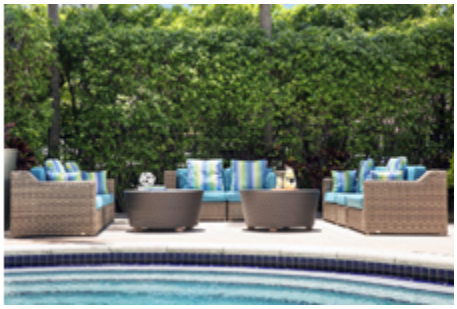
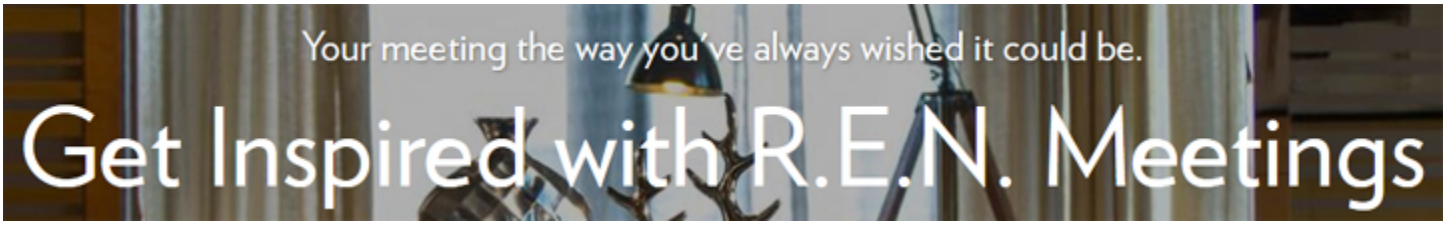
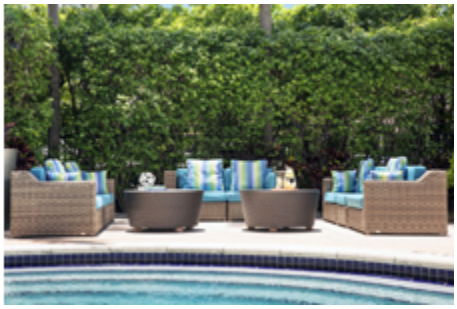


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

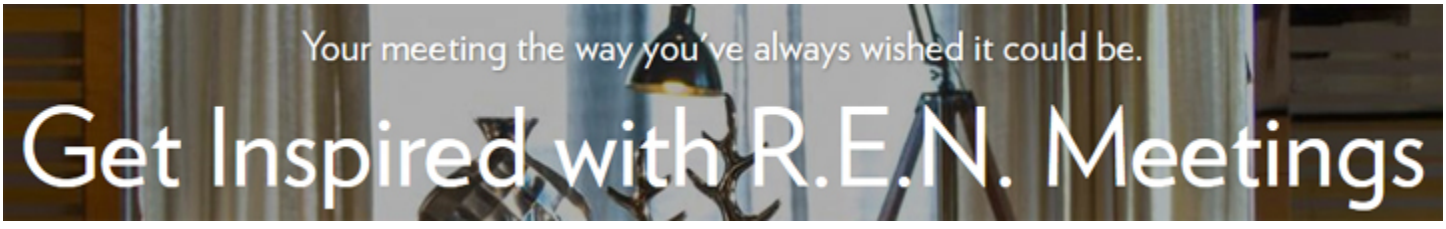
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	7:00 AM-7:00 PM	**EP Meeting** Meeting	Theater **(Room Required)** 150 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.

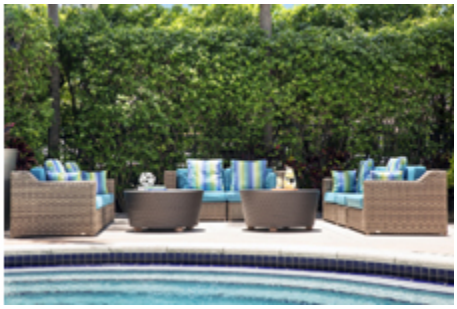




ISM's Annual Supply Management International Conference
Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Sun, 07-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**Welcome Reception** Reception	Flow **(Room Required)** 1,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.

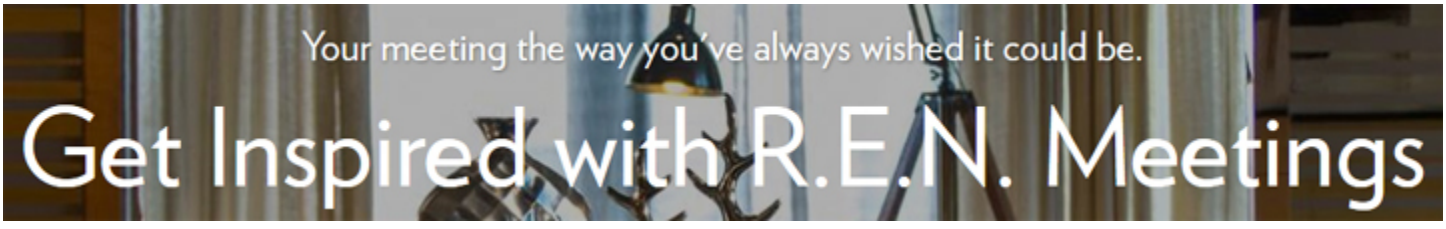




ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Sun, 07-Apr-2024	3:00 PM-11:45 PM	**small receptions** Reception	Flow **(Room Required)** 30,150 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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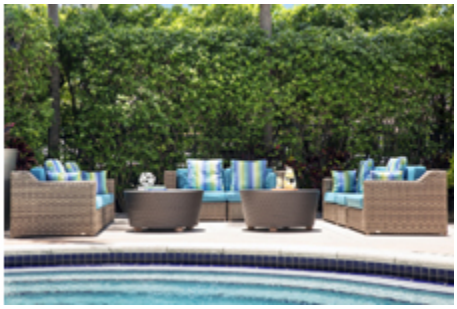
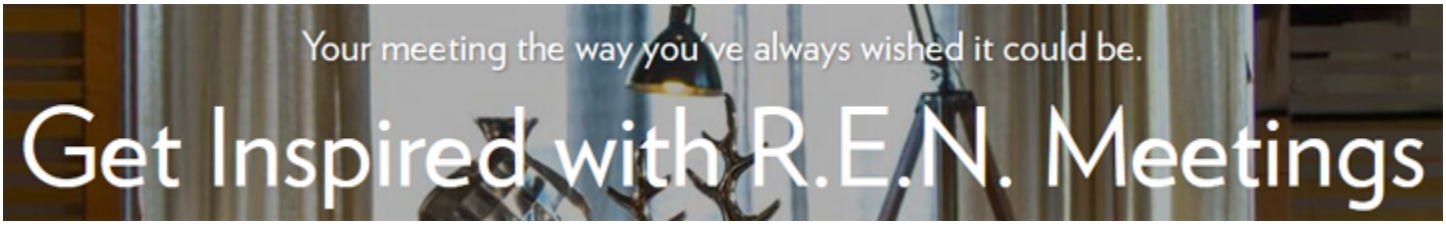
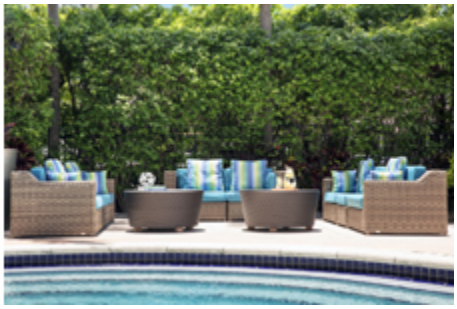


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions:* *Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.





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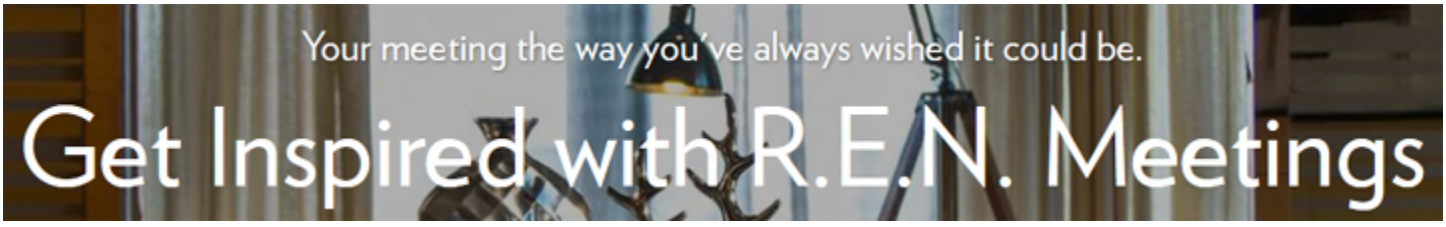
Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Mon, 08-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday 1/2 day on Wednesday Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In Wed- Tear down Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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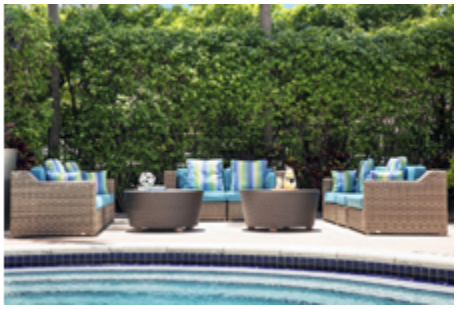
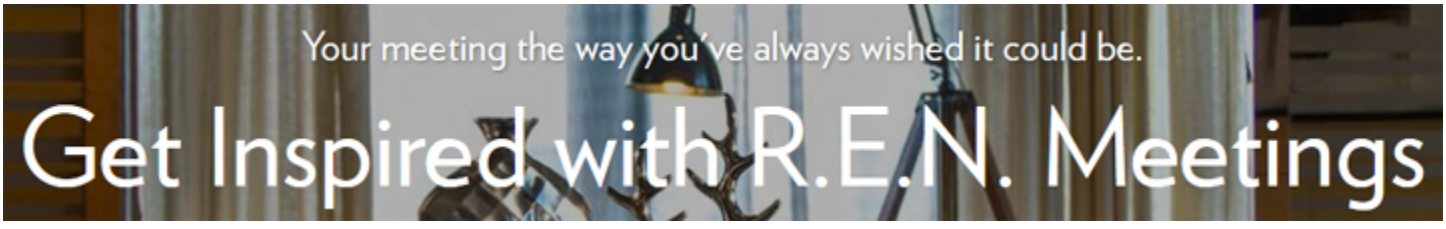


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions:* *Set-up on Friday* *Meetings Saturday-Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions:* *Breakfast* *lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions:* *Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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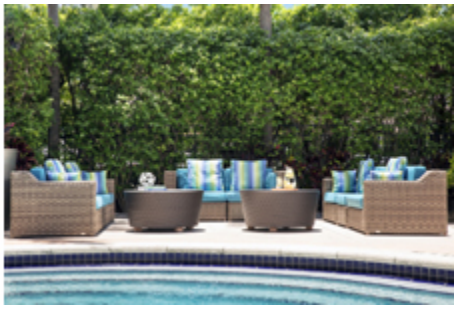
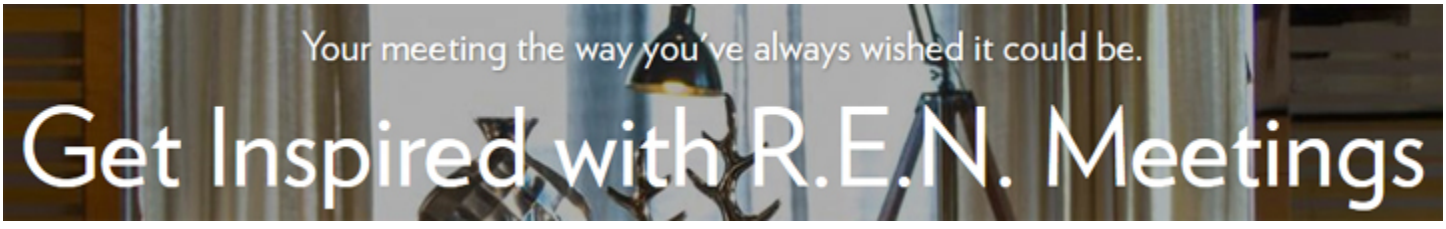


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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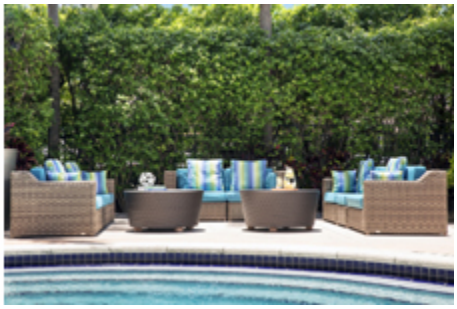

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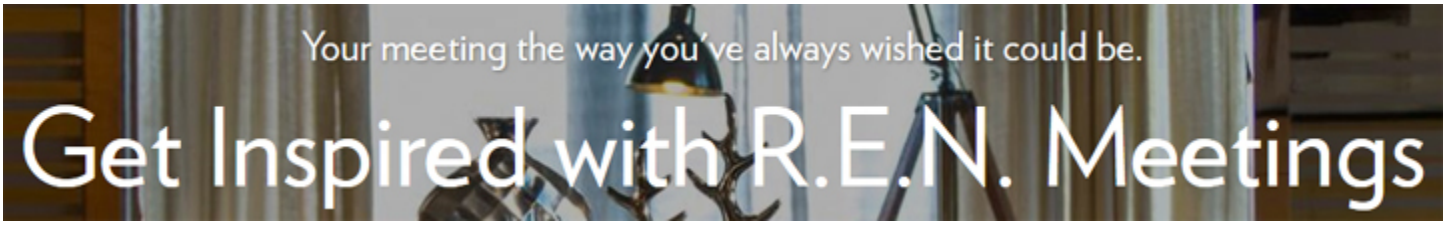
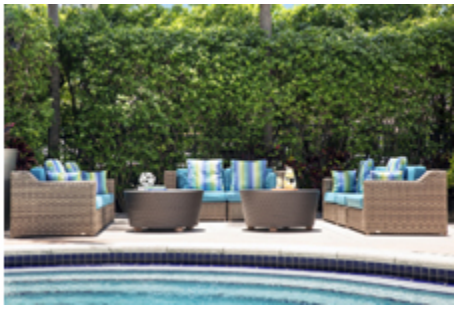
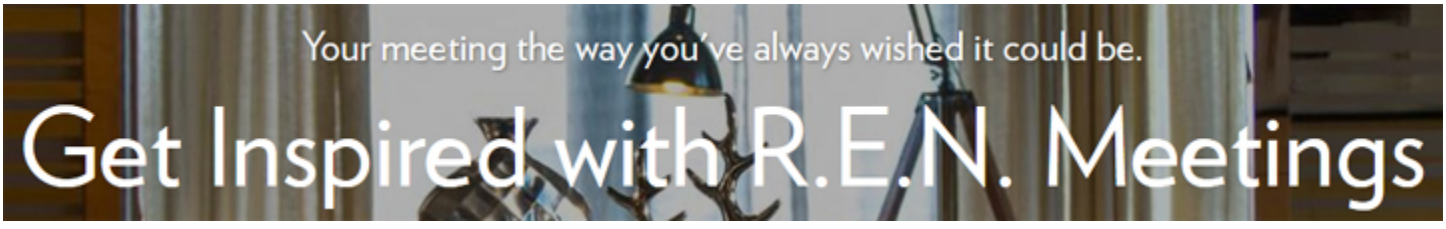
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	7:00 AM-7:00 PM	**Exec-In** Meeting	Rounds of 10 **(Room Required)** 300 people	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.





ISM's Annual Supply Management International Conference
Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Mon, 08-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	11:00 AM-1:00 PM	**General Session Lunch** Lunch *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**General Evening Reception** Reception	Flow 1,000 people	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**Broward County Convention Center** • 1 Sq. Ft.



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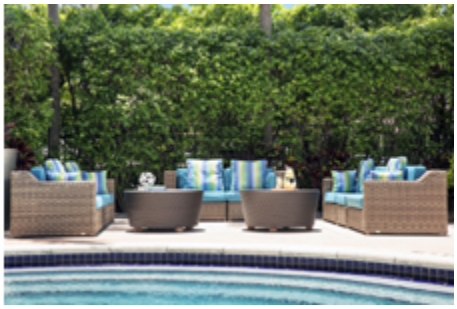

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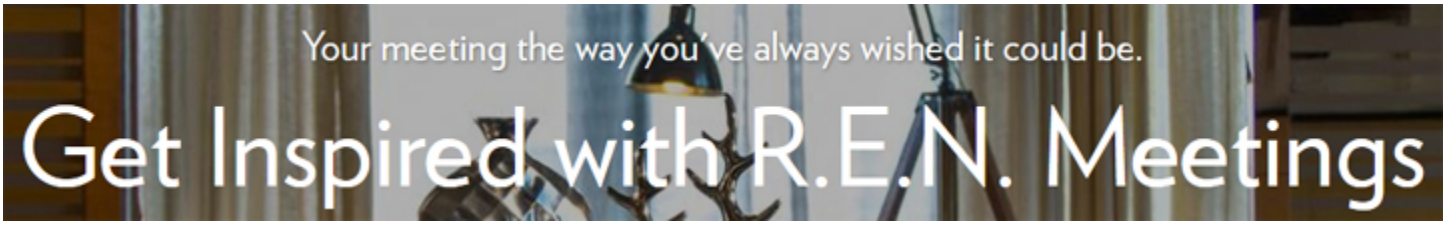
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Small Receptions** Reception *Notes or Exceptions: 4-5 smaller receptions just on Monday*	Flow 150 people	**Broward County Convention Center** • 1 Sq. Ft.
Mon, 08-Apr-2024	3:45 PM-11:45 PM	**Richter Reception** Reception	Rounds of 8 **(Room Required)** 200 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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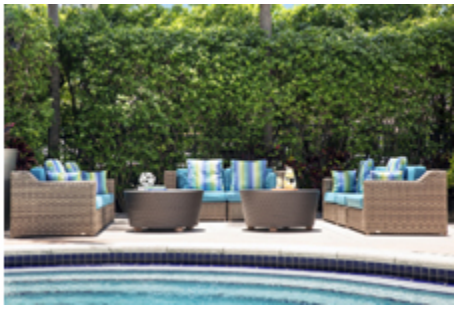

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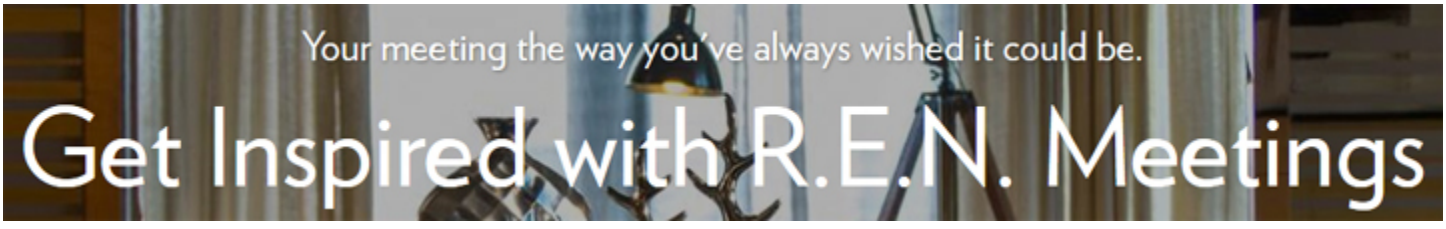
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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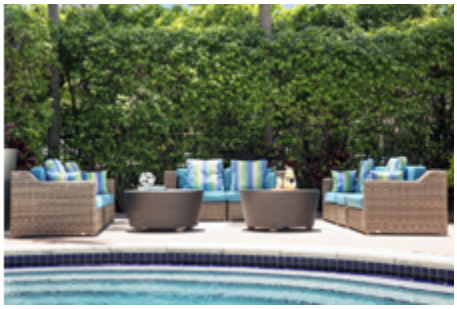
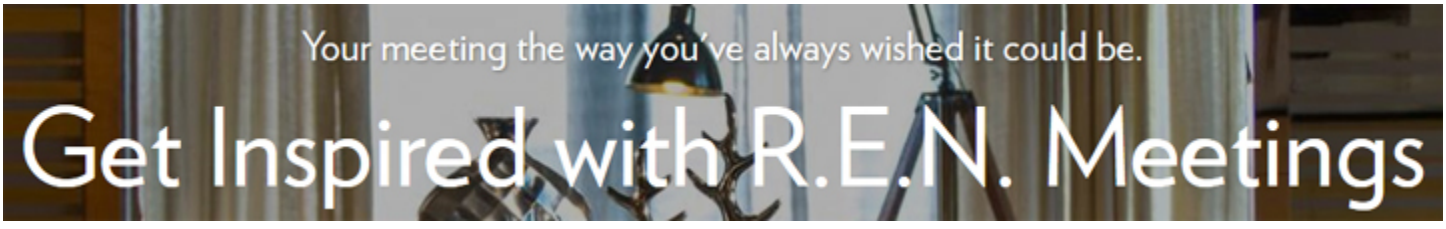
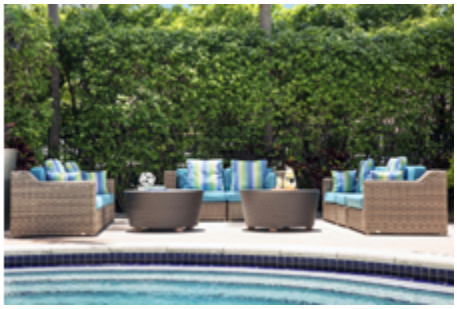


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Tue, 09-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions:* *Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Broward County Convention Center** • 1 Sq. Ft.

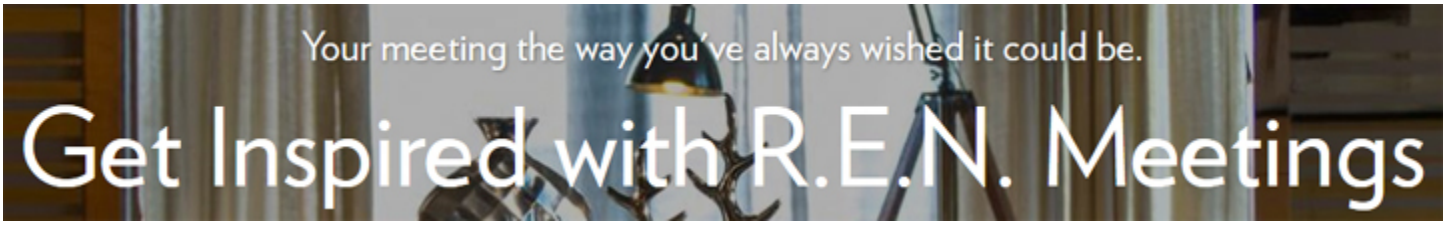




ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Tue, 09-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions:* *Set-up Friday* *1/2 day on Wednesday* *Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions:* *Friday-Set-up/Move In* *Wed- Tear down* *Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions:* *Set-up on Friday* *Meetings Saturday-Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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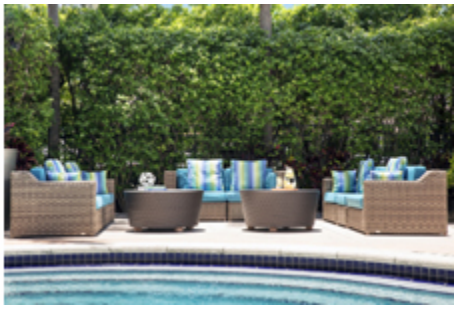

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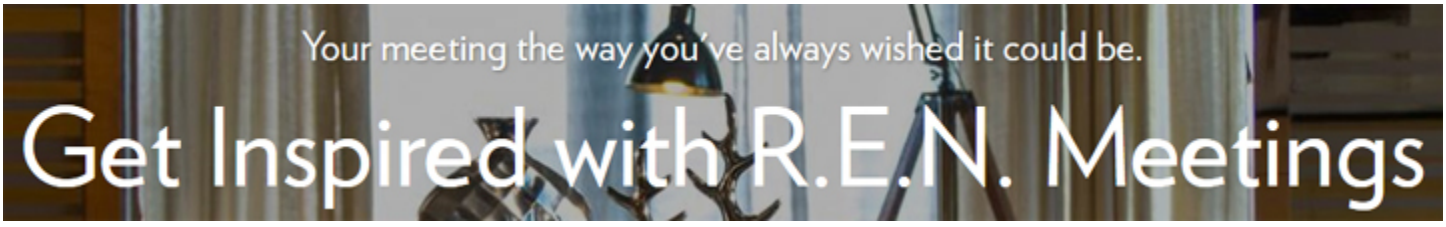
Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions:* *Breakfast* *lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions:* *Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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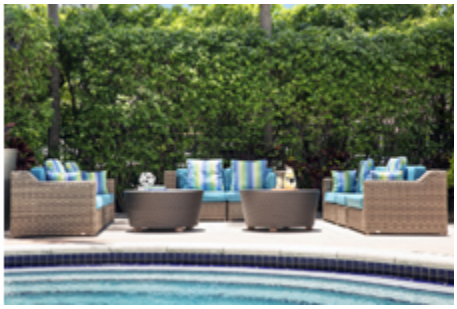

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Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
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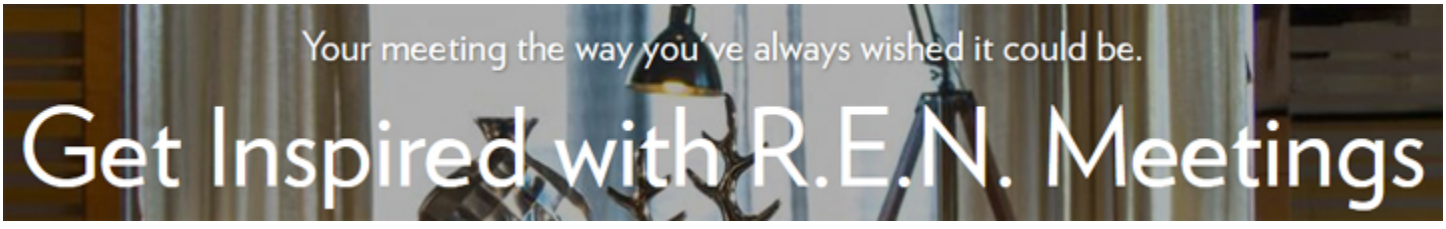

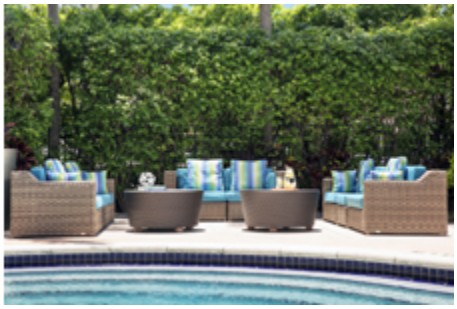

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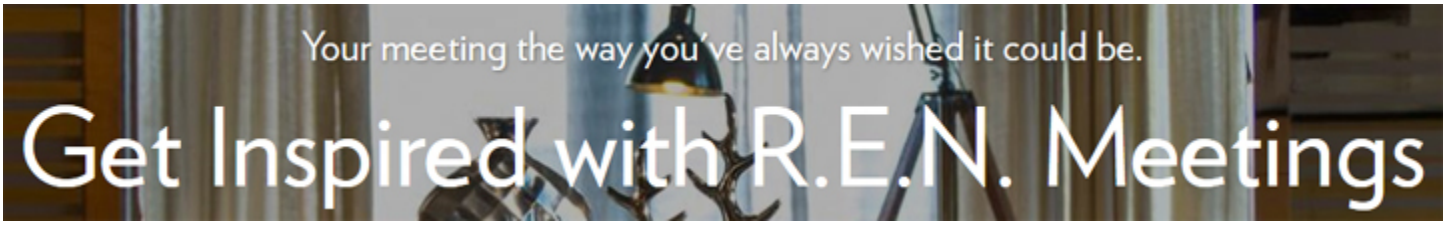
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Exec-In** Meeting	Rounds of 10 **(Room Required)** 300 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	7:00 AM-7:00 PM	**Women & Procurement Session** Meeting	Theater **(Room Required)** 100 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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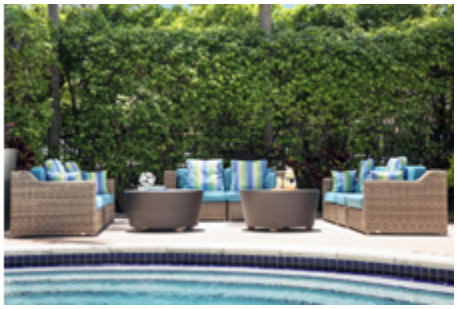

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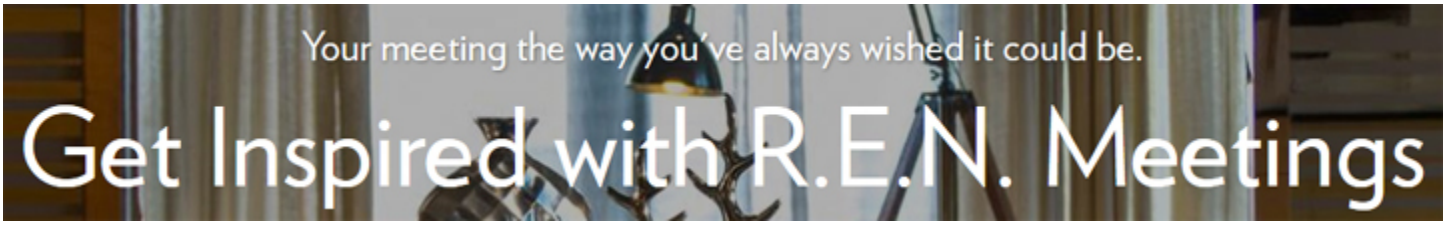
Tue, 09-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	11:00 AM-1:00 PM	**General Session Lunch** Lunch *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Reception for Volunteers**	Flow **(Room Required)** 100 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Reception for 30/30** Reception	Flow **(Room Required)** 250 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**Broward County Convention Center** • 1 Sq. Ft.



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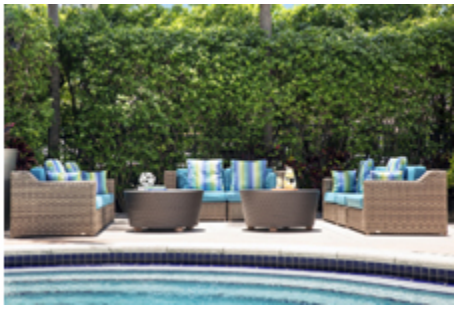

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Tue, 09-Apr-2024	3:45 PM-11:45 PM	**Tuesday Receptions** *Notes or Exceptions: 3-4 smaller receptions on Tuesday*	Reception **(Room Required)** 150 people	**Broward County Convention Center** • 1 Sq. Ft.
Tue, 09-Apr-2024	4:00 PM-6:00 PM	**General Evening Reception** Reception	Reception 2,000 people	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-up* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
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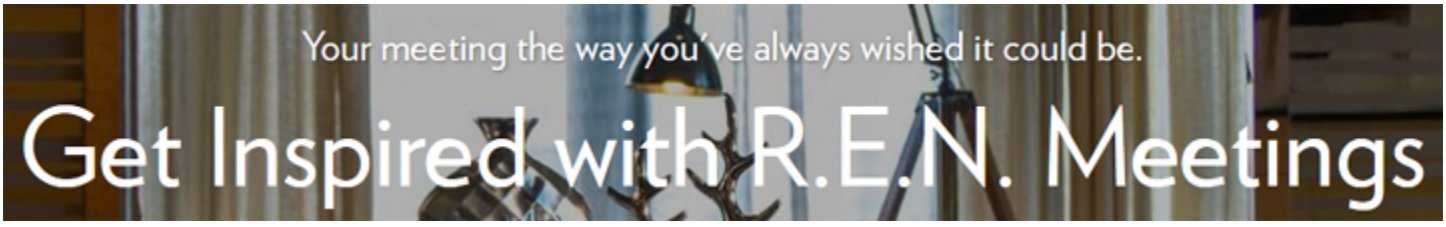

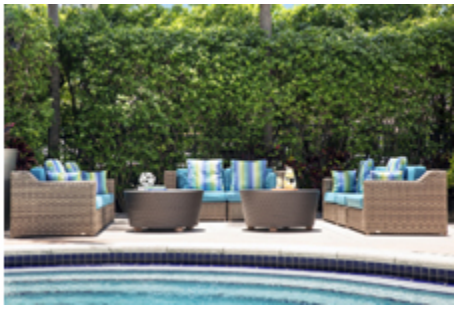

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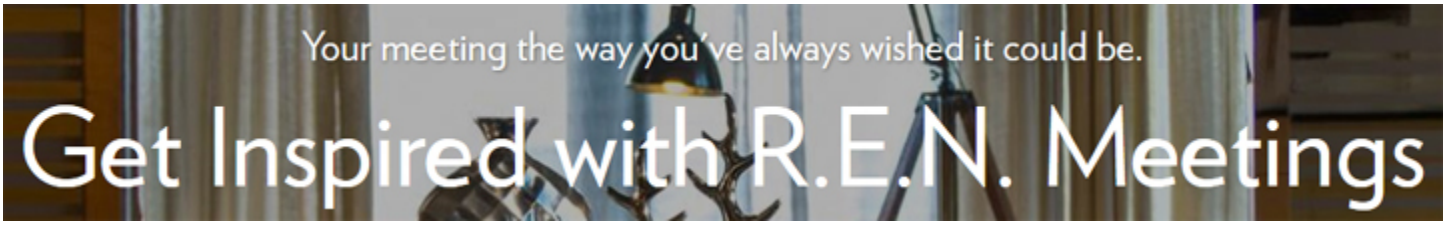
Wed, 10-Apr-2024	6:00 AM-7:00 PM	**Breakouts** *Notes or Exceptions:* *Sunday-Set-uo* *7 breakouts* *250-400ppl each*	Theater **(Room Required)** 400 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-8:00 PM	**Registration** Registration *Notes or Exceptions:* *Set-up On Saturday*	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	6:00 AM-9:00 PM	**AV Office** Office	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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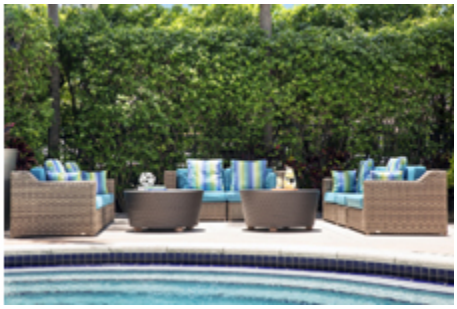

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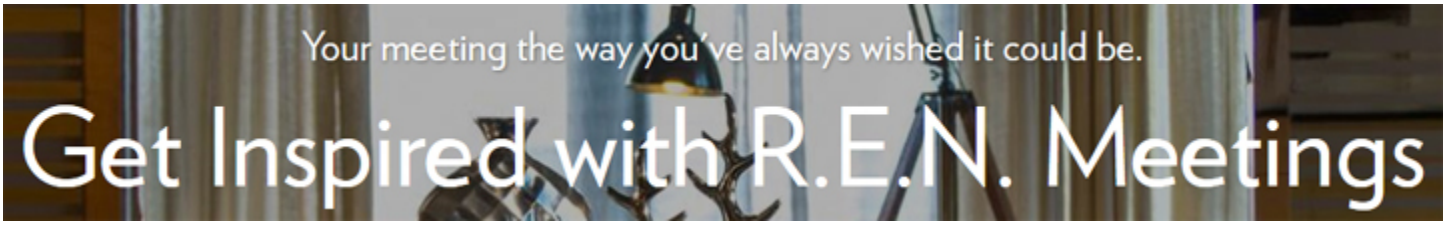
Wed, 10-Apr-2024	6:00 AM-9:00 PM	**Speaker Ready Room** Hospitality Suite	Other **(Room Required)** 15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-9:00 AM	**General Session Continental Breakfast** Breakfast *Notes or Exceptions: In Exhibit Area*	Buffet 1,800 people	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-6:00 PM	**General Session** General Session *Notes or Exceptions: Set-up Friday 1/2 day on Wednesday Full AV production set-up with stage, backdrops, IMAG etc.*	Theater **(Room Required)** 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Exhibit Hall** Exhibit *Notes or Exceptions: Friday-Set-up/Move In Wed- Tear down Space needed for both a mix of booths and catering with full rounds, tables/chairs, food stations and bars.*	Other **(Room Required)** 90,000 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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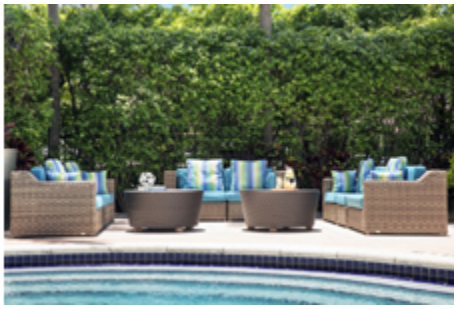

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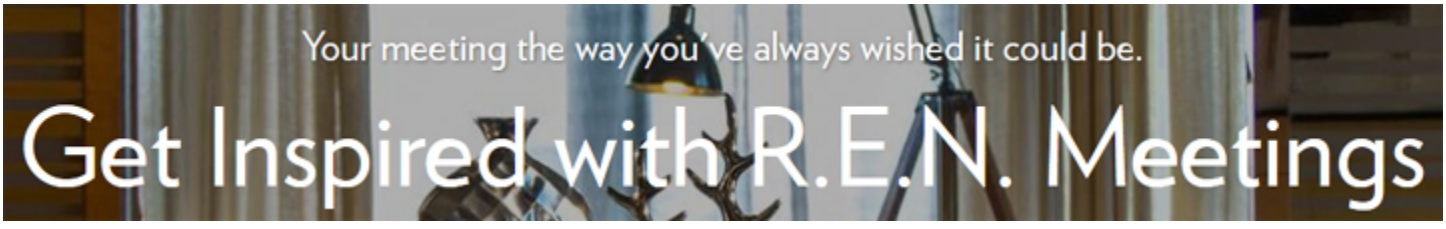
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Board Room** Meeting *Notes or Exceptions:* *Set-up on Friday* *Meetings Saturday-Wed*	U-Shaped **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Board Room Meals** Meeting *Notes or Exceptions:* *Breakfast* *lunch* *AM/PM Breaks* *Reception at night*	Rounds of 10 **(Room Required)** 30 people	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Video Recording Room** Other	15 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Volunteer Check-in** Registration	25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Hack Session** Other *Notes or Exceptions:* *Set-up on saturday*	Rounds of 10 **(Room Required)** 40 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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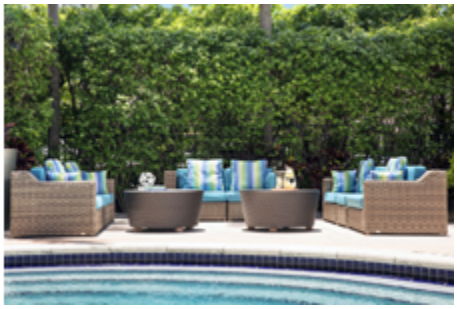

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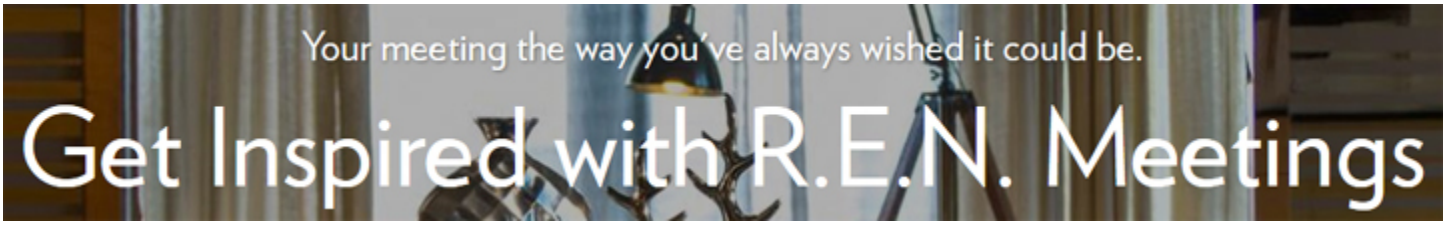

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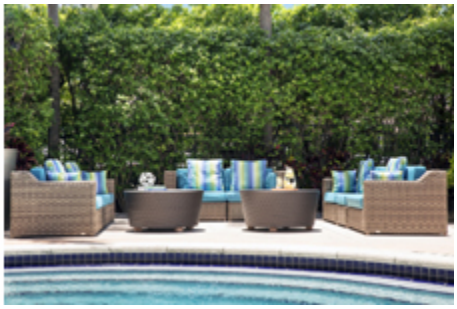

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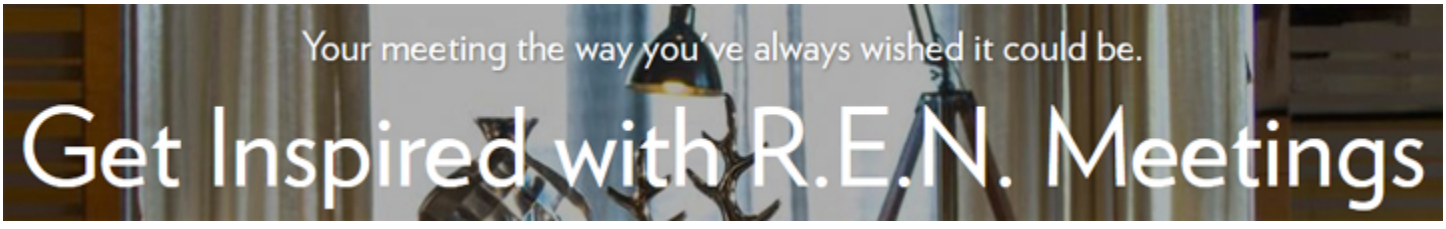
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	7:00 AM-7:00 PM	**Pop-up Meetings** Meeting *Notes or Exceptions: 6-8 pop-up meetings*	Conference **(Room Required)** 8 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	8:00 AM-8:00 PM	**Staff Office** Office *Notes or Exceptions: 1500 sq ft*	Conference **(Room Required)** 1,500 Sq. Ft. / 3,000 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.
Wed, 10-Apr-2024	8:00 AM-8:00 PM	**Storage Room** Storage Room	• 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.



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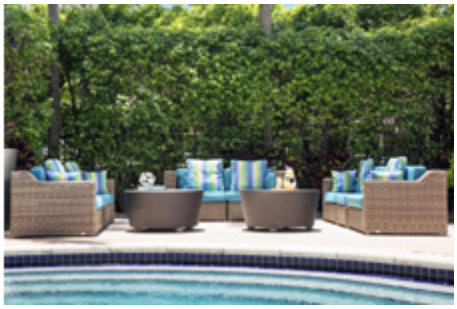
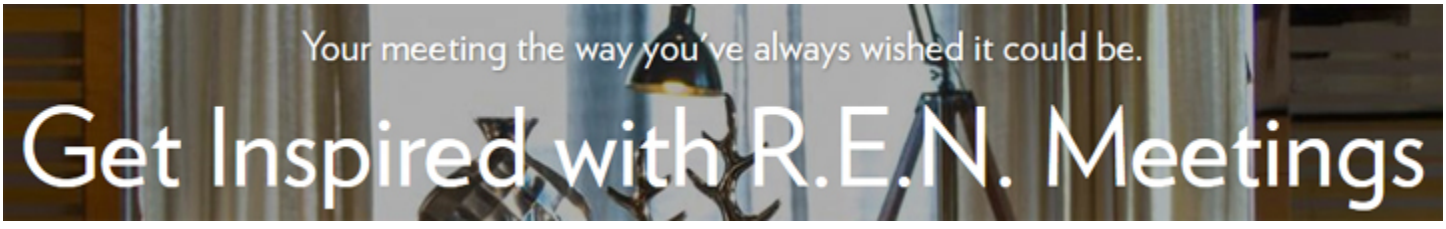


ISM's Annual Supply Management International Conference

Proposal from Renaissance Fort Lauderdale Cruise Port Hotel

Wed, 10-Apr-2024	8:00 AM-8:00 PM	**VIP Hospitality Suite** Hospitality Suite *Notes or Exceptions: on a flow, with mixed seating* *Refreshments throughout the day*	Flow **(Room Required)** 25 people • 24-hour hold	**Broward County Convention Center** • 1 Sq. Ft.

A/V Needs We're happy to provide Audio Visual details from our on-site partner Five Star Audio Visual.



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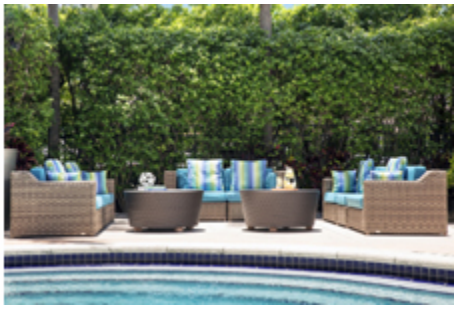

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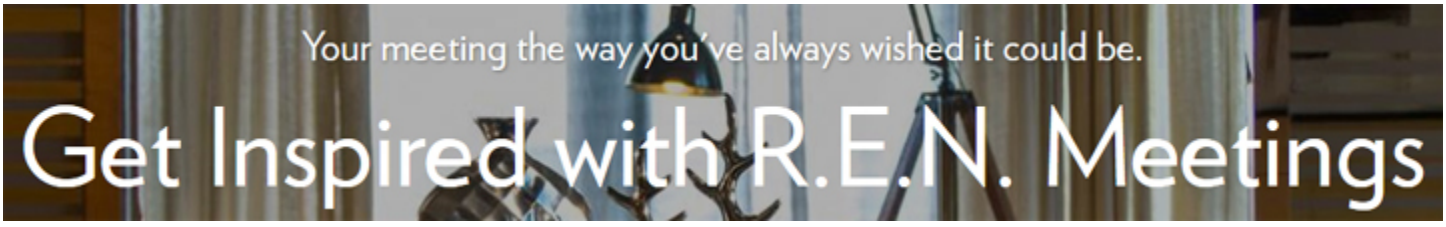
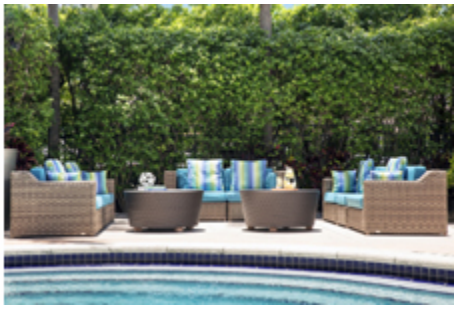
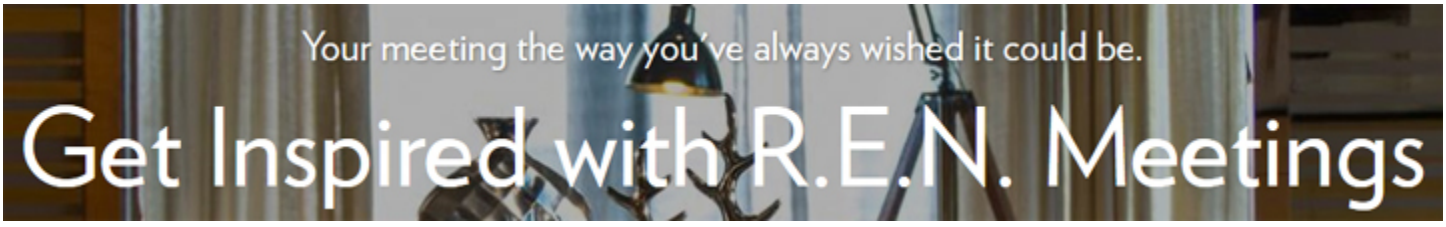
Estimated Costs

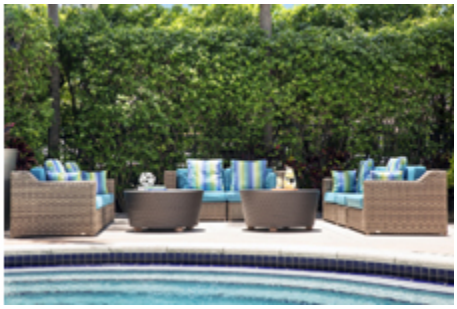
Item	Cost Type	Amount	Quantity	Tax(%)	Tax/Service	Note
Average F&B Costs - Break - AM	Per Person	USD $17.00		7.00	+Tax and Service	
Average F&B Costs - Break - Drinks Only	N/A					
Average F&B Costs - Break - Drinks Only	N/A					
Average F&B Costs - Break - PM	Per Person	USD $17.00		7.00	+Tax and Service	
Average F&B Costs - Break - Snacks and Drinks	N/A					
Average F&B Costs - Break - Snacks and Drinks	N/A					
Average F&B Costs - Breakfast - Buffet	Per Person	USD $32.00		7.00	+Tax and Service	
Average F&B Costs - Breakfast - Continental	Per Person	USD $25.00		7.00	+Tax and Service	
Average F&B Costs - Breakfast - Plated	Per Person	USD $35.00		7.00	+Tax and Service	
Average F&B Costs - Dinner - Buffet	Per Person	USD $75.00		7.00	+Tax and Service	
Average F&B Costs - Dinner - Plated	Per Person	USD $75.00		7.00	+Tax and Service	



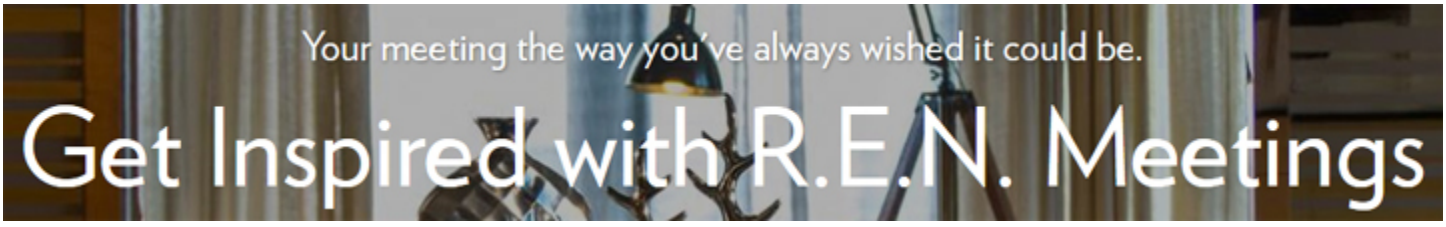


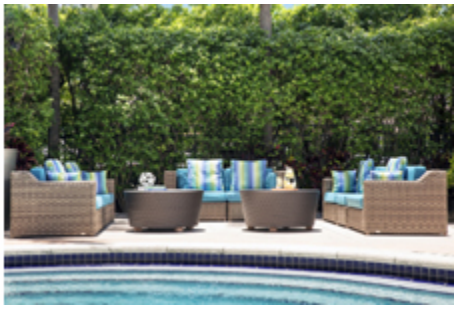
Average F&B Costs - Gallon Coffee	N/A					
Average F&B Costs - Gallon Coffee	N/A					
Average F&B Costs - Lunch - Boxed	N/A					
Average F&B Costs - Lunch - Boxed	N/A					
Average F&B Costs - Lunch - Buffet	Per Person	USD $50.00		7.00	+Tax and Service	
Average F&B Costs - Lunch - Plated	Per Person	USD $46.00		7.00	+Tax and Service	
Average F&B Costs - Other						
Average F&B Costs - Reception - Beverage	Per Person	USD $26.00		7.00	+Tax and Service	
Average F&B Costs - Reception - Food	Per Person	USD $50.00		7.00	+Tax and Service	
Average F&B Costs - Reception - Heavy Hors D'oeuvres	N/A					
Average F&B Costs - Reception - Heavy Hors D'oeuvres	N/A					
Average F&B Costs - Reception - Light Appetizers	N/A					



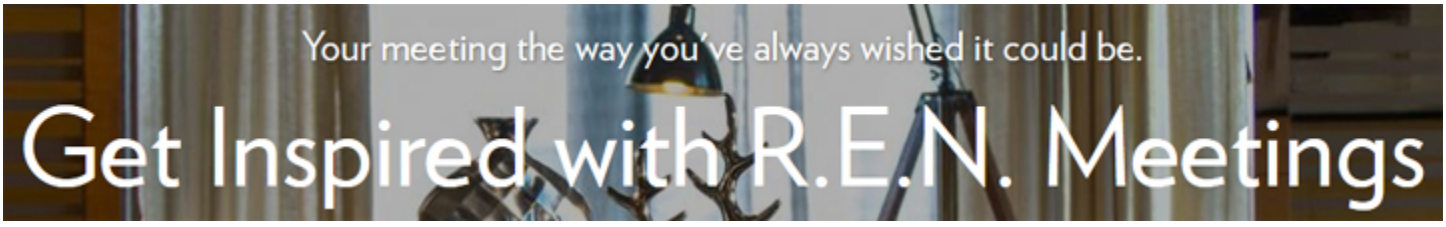


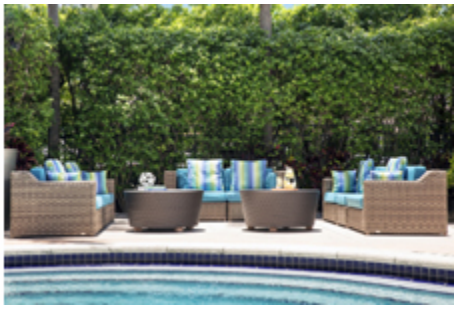
Average F&B Costs - Reception - Light Appetizers	N/A					
Miscellaneous Costs - Facility Fee	N/A					
Miscellaneous Costs - Housekeeping	N/A					
Miscellaneous Costs - Internet - Guest Room	Per Day	USD $9.95		7.00	+Tax	
Miscellaneous Costs - Internet - Meeting Room	N/A					
Miscellaneous Costs - Parking Fee - Self	Per Day	USD $30.00		7.00	+Tax	
Miscellaneous Costs - Parking Fee - Valet	Per Day	USD $35.00		7.00	+Tax	
Miscellaneous Costs - Resort Fee	N/A					
Move-in/Move-out - Air conditioning/heating	N/A					
Move-in/Move-out - Air conditioning/heating	N/A					
Move-in/Move-out - Labor	N/A					





Move-in/Move-out - Labor	N/A					
Move-in/Move-out - Lighting	N/A					
Move-in/Move-out - Lighting	N/A					
Rental Costs - Audio Patch	N/A					
Rental Costs - Audio Patch	N/A					
Rental Costs - Breakout - Total	N/A					
Rental Costs - Breakout - Total	N/A					
Rental Costs - Building Overtime	N/A					
Rental Costs - Building Overtime	N/A					
Rental Costs - Exhibit Space	N/A					
Rental Costs - Exhibit Space	N/A					
Rental Costs - General Session	N/A					
Rental Costs - General Session	N/A					





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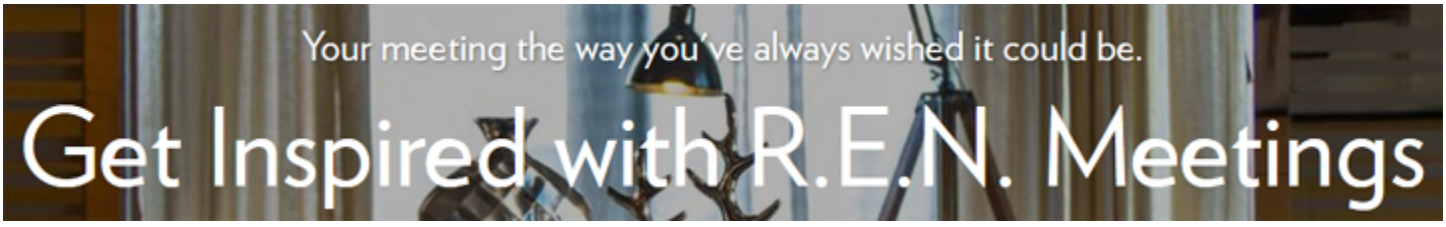
Rental Costs - Meeting Rooms - Total	N/A					
Rental Costs - Power Drop	N/A					
Rental Costs - Power Drop	N/A					
Transportation Costs - Airport Transportation	N/A					
Transportation Costs - Airport Transportation	N/A					
Transportation Costs - Local Transportation	N/A					
Transportation Costs - Local Transportation	N/A					

Additional Information

We do not currently have event space being held. We will happily provide pricing if the need arises.
Locally inspired breaks. Creative room sets styled for your group. Private excursions and events. A dedicated team to take care of your every need. This is beyond booking a space and setting up some refreshments. This is your meeting the way you've always wished it could be. This is R.E.N. Meetings.



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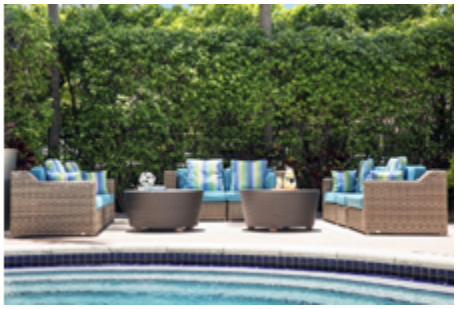

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Additional Questions

1. What is the cost, if any for wireless internet in the meeting rooms? (Comment) (Required)

$9.95 each. May be negotiated with Food and Beverage and Room rental commitment.

2. Please confirm you will offer cancellation fees to be applied to rebooking this meeting or another non-profit meeting if cancelled. (Comment) (Required)

We are unable to confirm moving cancellation fees forward.

3. Is the property a "Union Hotel"? If yes, what are the labor rates? Can an outside vendor be used for AV? (Comment) (Required)

We are not a Union Hotel

4. Will there be any construction / renovations during the meeting dates? If yes, please describe. (Comment) (Required)

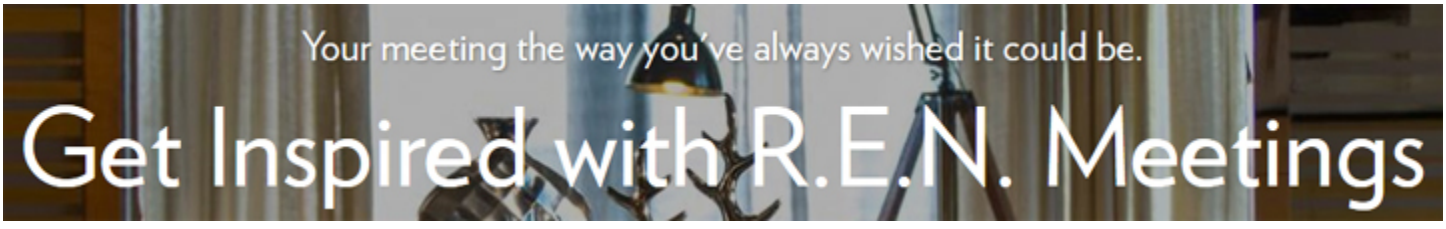
Not at that time.

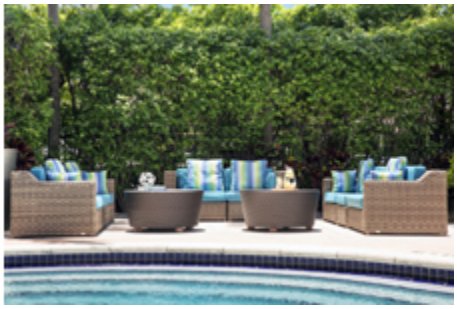
5. Can you provide pitchers of water with glasses in lieu of bottled/canned water? (Comment) (Required)

Yes, we will be happy to provide pitchers of water in event rooms.

6. Please list any hotel owned items (chairs, tables, basic linens, podiums, etc.) for which ISM will incur a fee upon usage. (Comment) (Required)

Basic items do not receive a fee. Chairs, Tables, Basic Linen, Podiums are included in set up of a room.





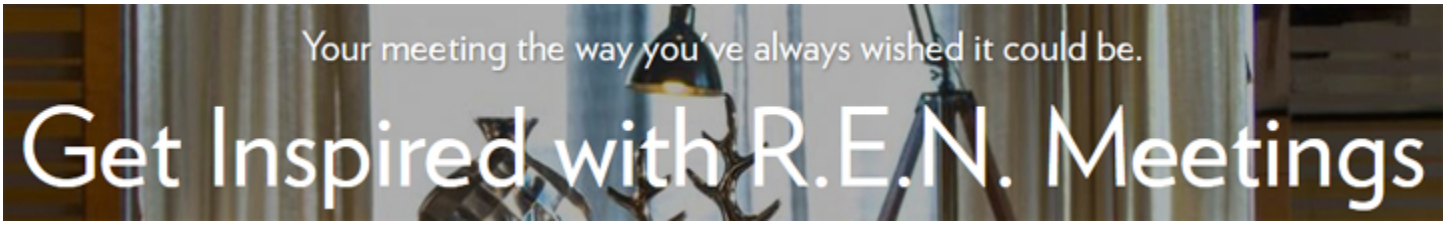
Room Rental and upgraded settings may experience a fee.

7. Please identify services available to attendees at no cost and/or at a discount, i.e., airport to hotel transfers, shuttles, parking etc. (Comment) (Required)

We do not currently have have complimentary airport transfer, complimentary shuttle or complimentary parking.

8. Please list local environmental/sustainability initiatives and/or a Corporate Social Responsibility initiative that is implemented at your property. (Comment) (Required)

We use energy efficient lighting. We happily recycle cardboard.



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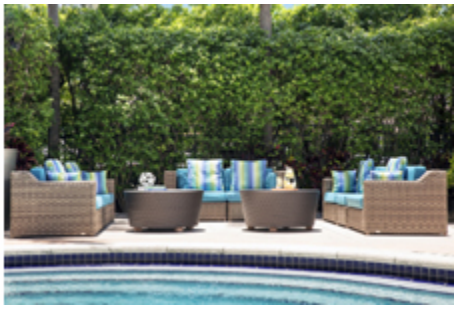

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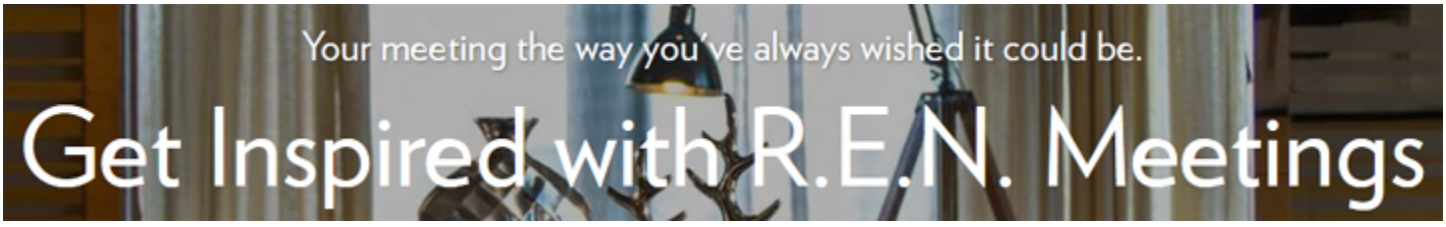
Additional Files

File Name	Type	Size	Upload Date
Meeting Style Presentation.pdf	Portable Document Format (.pdf)	3.52 MB	Thu, 21-Nov-2019
Virtual Tour of Meeting Space	Document Link		Thu, 21-Nov-2019
Renaissance Fort Lauderdale Five Star AV Pricing.pdf	Portable Document Format (.pdf)	499 KB	Thu, 21-Nov-2019
Virtual Tour of Guest Room	Document Link		Thu, 21-Nov-2019
Floor Plans.pdf	Portable Document Format (.pdf)	3.35 MB	Thu, 21-Nov-2019
Hotel Catering Menus	Document Link		Thu, 21-Nov-2019

With R.E.N Meetings everything is possible. Whether your group is large or small, training or brainstorming, it's no matter. We're here to make the planning as easy as possible. A dedicated event team will be with you every step of the way, from space selection to event detailing; our team will make your meetings like nothing your group has ever seen before.