



# Great Granbury Bridal Show

## Vendor Application Form for The Great Granbury Bridal Show

Hello Wedding Vendors!

The next date for the show is on *Saturday, August 24th from 1pm-6pm at Lake Granbury Conference Center*. The address is 621 E. Pearl Street, Granbury, TX 76048. Google Maps: <http://g.co/maps/egnqz>  
Vendors who wish to participate in this season's bridal show have two options for reserving their booth:

- 1) All spaces are 10x10 booths for \$200.00.
- 2) Remaining balance is due by 8/1/2019
- 3) Forms and payment must be turned into Lake Granbury Conference Center included in the bridal show.
- 4) Vendors will have the day before the 23rd from 12P-5P to set up or the 24<sup>th</sup> from 7A – 10A
- 5) Vendors will supply an item to give as a door prize during the event. Items may be bundled.

***We would love for you to be a part of our show. Space is limited, so sign up ASAP to make sure you get your spot!***

Visit us online at [lakegranburyconferencecenter.org](http://lakegranburyconferencecenter.org) or on Facebook [facebook.com/LakeGranburyConferenceCenter/](https://www.facebook.com/LakeGranburyConferenceCenter/) Contact Kristen Gibson ([kgibson@granbury.org](mailto:kgibson@granbury.org)) for more information.

### **Please fill out the information below:**

Company Name: \_\_\_\_\_

Representatives Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email address: \_\_\_\_\_

Website URL: \_\_\_\_\_

Facebook name/tag: \_\_\_\_\_

Type of Door Prize (please give a description of the prize you plan contribute):  
\_\_\_\_\_

**Vendor Categories: (Please check one.)**

- Cakes, Candy & Desserts
- Caterers
- DJs & Entertainment
- Decorations & Rentals
- Florists
- Hair & Makeup
- Invitations & Stationery
- Jewelry & Gifts
- Photobooths
- Photographers
- Transportation
- Travel/Honeymoon
- Videographers
- Wedding Gowns / Wedding Attire
- Misc. Wedding Vendors

**Please check the following boxes for your booth selection:**

- 60" Round table with white linen and 1-2 chairs
- 10' x 10' open space to decorate as you like
- 8' banquet table x 2 chairs
- Special request:

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Power Outlet required: \_\_\_\_\_

- CHECK THIS BOX IF YOU NEED AN ELECTRICAL OUTLET; THERE IS NO EXTRA CHARGE FOR ELECTRICITY.  
\*Plan on bringing extension cords.

There will be prizes for vendors in the following categories:

***Favorite Vendor Overall, as voted by brides – Free Booth Admission and space for our next show***

***Best Decorated Booth, as voted by brides – Free Booth Admission and space for our next show***

1) **BE ON TIME.** Setup will be on the morning of the show at 8am. Everyone must be setup and ready to go by noon. If you arrive 15 minutes before the show starts, you will not be allowed to be part of the show and lose your deposit. (Initial here) \_\_\_\_\_

2) **LEAVE ON TIME.** The show officially ends at 5pm, but due to the nature of the show and Brides meeting with vendors, You **MUST** stay at the show until 5:30pm or until dismissed via speaker announcement after the vendor awards. If you pack up before time Lake Granbury Conference Center

will charge you \$100.00 violation fee to card on file. Bathroom breaks, grabbing a drink at the bar and mingling with other vendors around you is allowed. (Initial here) \_\_\_\_\_

3) **ACT LIKE AN ADULT.** Be polite and courteous to Brides and her guests. If you are rude, pushy or unfriendly to brides at any time you will be banned from all future shows. If a bride isn't interested, say thanks for stopping by and let them move along. We are in the customer service and hospitality industry, be nice to others and we'll all have a good time. (Initial here) \_\_\_\_\_

4) **BE INTERACTIVE.** During the show, be willing to introduce yourself and explain to Brides who you are, what you do and ask for their business. If you sit behind your booth/table and don't try to earn a bride's business, then it is your own fault for not booking brides. (Initial here) \_\_\_\_\_

5) **NO OUTSIDE SOLICITATION.** If there are vendors who are visiting the show to see what we're about, they are not allowed to solicit any brides for their business. Swapping business cards with vendors is allowed. If an outside/visiting vendor is handing out their information or leaving their business cards in "convenient locations" for brides to pick up, then they will be immediately and politely thrown out of the show and banned from all future shows. If you witness this during the show at any time, please notify Jennifer Wood ASAP. (Initial here) \_\_\_\_\_

6) **MUST HAVE INSURANCE and/or Food & Beverage Handler's License.** ALL vendors attending the show must have business insurance; Caterers and food handlers must have their Texas Food and Beverage Handling License. Please scan and email forms of Insurance and Food Handler's License to kgibson@granbury.org along with your application forms. The only vendors who are exempt from this rule are vendors who sell items like: Scentsy, Mary Kay, Jewelry, Accessories and things of that nature. If you are unsure of your category, please call Kyle Smith with your questions. (Initial here) \_\_\_\_\_

Final disclosure, information and signature:

I understand that there will be no refunds or exchanges of any kind. By signing this agreement, I have read all the terms, conditions and rules in the above forms and do so agree to them. I understand LGCC has the right to charge my card for deposit and or fee or violation if necessary.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Payment: Checks and Credit Cards are now accepted. Please check one of the following below to pay:

I would like to mail my check in.

\*Make checks payable to Lake Granbury Conference Center.

Please mail checks/money orders and contract to:

Lake Granbury Conference Center  
Attn: Great Granbury Bridal Show  
621 E. Pearl Street  
Granbury, TX 76048

I would like to pay by credit card. (You can scan in the contract and email to ksmith@granbury.org)

Everyone is required to fill out the credit card form to the right in accordance with Rule #2 as stated above. Information will be held prior to the show and will be promptly destroyed the day after the show for security purposes.

Please fill out this information below for processing your Visa, Mastercard, American Express or Discover Card:

Name: \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Expiration: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Security Code: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

\*By filling out and signing this form you agree to let Lake Granbury Conference Center run your credit card for the amount of \$200.00.