



**APPLICATION DEADLINE
Postmarked by May 10, 2019**

Dear Marketplace Vendor Applicant:

The Grapevine Convention & Visitors Bureau invites you to apply to participate in the 33rd Annual GrapeFest® – A Texas Wine Experience, presented by Bank of the West, to be held September 12, 13, 14 and 15, 2019.

Please follow all application instructions carefully and note that the deadline for submitting the application for GrapeFest is **May 10, 2019**. Applications postmarked by May 10, 2019 will be considered on time. Due to the volume of applicants and limited space, **we are unable to accept late applications – the deadline date is firm.**

All applicants will be notified by letter of acceptance or non-acceptance by mail and email by June 21, 2019.
Checks and photos (if applicable) are returned to applicants not selected.

The following items **must be completed and enclosed** for the application to be considered:

- (1) **Completed Application;**
- (2) **Notarized Hold Harmless Agreement;**
- (3) **Payment (the payment will only be deposited if you are accepted);**
- (4) **Current 4x6 photos of your products and your overall display.
Maximum of six (6) photos permitted and**
- (5) **Copy of Texas Sales Tax and Use Permit (photocopies are acceptable).**

Cancellation Policy:

Cancel prior to June 12, 2019 – 100% refund
Cancel prior to July 12, 2019 – 50% refund
Cancel on or after July 12, 2019 – **No refund**

GrapeFest is an outdoor event and there are no refunds for inclement weather.

All cancellations must be in writing and mailed to: GrapeFest, Grapevine Convention & Visitors Bureau, 636 S. Main St., Grapevine, TX 76051 or emailed to BFeldner@GrapevineTexasUSA.com.

PLEASE NOTE:

- **Incomplete applications will not be accepted.** Be certain to initial and sign all required spaces.
- Photos become the property of the Grapevine Convention & Visitors Bureau.
- Submission of application does not guarantee acceptance or placement.
- No pets are allowed on festival grounds with the exception of service/and or guide dogs.
- If accepted, more detailed information regarding load-in instructions will be sent. Festival load-in will take place after 8 p.m. on Wednesday, September 11.

Contact Barry Feldner, Festivals & Events Manager, at
817-410-3126 or BFeldner@GrapevineTexasUSA.com with questions

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33rd Annual GrapeFest® - A Texas Wine Experience
Grapevine, Texas
September 12, 13, 14 and 15, 2019

Official Marketplace Vendor Application
(Please print or type)

Company Name:	
Contact Name:	
Mailing Address:	
City, State, Zip:	
Business Phone:	Cell Phone:
Phone Number During Festival:	
Email Address:	
Website Address:	

I authorize Festival Management to share my contact information with anyone inquiring about my product after the festival. **(Please initial to confirm)**

Copy of Sales Tax Permit must be included with application. All sales tax collected from sales at GrapeFest must be paid to the City of Grapevine. Note – Sales Tax Permit not required if no sales of items will take place at GrapeFest. **(Please initial to confirm)**

_____ Number of times you have been selected as a vendor for GrapeFest in Grapevine, Texas

_____ First time applicant? (Y/N)

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- List **all** Marketplace items that you will be displaying or selling during the festival in the space below. Please include any complimentary promotional items. This list will be included in your vendor listing used for GrapeFest® collateral.
- Please include a price range and print clearly or type.
- **Only items listed and approved will be permitted in your booth.**
- Please use a separate sheet of paper if necessary.

ITEM	PRICE/RANGE	ITEM	PRICE/RANGE

You must enclose 4 x 6" photos of all items to be sold and 4 x 6" photos of booth setup with the application. Photos submitted should showcase the quality of the product and booth setup that you intend to use. Photos will be retained by the Grapevine Convention & Visitors Bureau. These photos are viewed by the selection committee to determine the vendors that are selected. Maximum of six photos permitted.

Fees: No cash will be accepted. Checks, cashier's checks or money orders made out to GrapeFest must be paper clipped, not stapled, to the application.

Please check one:

- I need one space (10 x 10' area) = \$750 I need two spaces (10 x 20' area) = \$1,500

Length of vehicle and/or trailer that will be brought onto street during vendor load-in: **(REQUIRED)**

Type and color of vehicle: _____

The GrapeFest Committee reserves the right to assign space in accordance with other vendors and products. Preferred or repeat booth placement is not guaranteed. Please use this area for comments, requests or a brief explanation of products. Attach additional paper if necessary.

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Important GrapeFest® Information

Please initial each item in the space provided indicating you understand and agree.

_____ Submission of an application does not guarantee acceptance.

_____ Acceptance does not guarantee a booth in future festivals.

_____ All sale and display items must be contained within your assigned and marked space.

_____ All Marketplace vendors must provide their own free-standing, covered tent, supplies and lighting. Vendors must bring a minimum of 100 ft., personally-identified, heavy-duty extension cord. Vendors are responsible for providing their own tents, tables and chairs. Contact Barry Feldner if you are renting your tent for load-in instructions.

_____ One 110 volt electrical outlet will be provided.

_____ GrapeFest will go on RAIN or SHINE. There are no refunds for inclement weather.

_____ Each accepted Marketplace vendor will receive two (2) vendor badges, regardless of booth size for unlimited festival access. Additional badges may be purchased for \$5 each.

_____ There are no provisions for water.

_____ No amplified sound equipment allowed in booth.

_____ The Grapevine Convention & Visitors Bureau will not assume responsibility for damage or theft of your property.

_____ We do not offer **any exclusives** in the Marketplace category.

_____ Festival hours: Thursday 10 a.m. - 10:30 p.m.

 Friday 10 a.m. - 11:30 p.m.

 Saturday 10 a.m. - 11:30 p.m.

 Sunday 11 a.m. - 6 p.m.

HOLD HARMLESS AND INDEMNITY AGREEMENT

GRAPEFEST®

September 12, 13, 14 and 15, 2019

I, _____, the Undersigned, binding my heirs, executors, administrators, estate and assigns, do hereby agree to completely and wholly release, indemnify and hold harmless the Grapevine Heritage Foundation, Grapevine Convention & Visitors Bureau, City of Grapevine, its officers, agents, independent contractors, and employees for any and all claims, damages, harm, personal injury, including death, property damage, lawsuits and judgments, including court costs, expenses and reasonable attorney's fees, and all other expenses resulting from the activities, programs, and events occurring on the above-stated date of the stated festival in Grapevine, Texas.

It is the understanding of all parties that this release, indemnity and hold harmless agreement shall apply whether or not the claims, damages, harm, personal injury, including deaths, property damage, lawsuits, judgments, court costs, attorney's fees or any other expense arise from the negligence of whatever nature, omissions, willful or intentional acts of the vendors or vendor's officers, agents, employees, independent contractors, other representatives, invites, licensees, or guests.

If this vendor is other than an individual, vendor certifies, warrants and represents that the individual whose signature appears below is duly authorized to execute this Agreement on behalf of the firm, corporation, partnership or other entity who is the vendor.

IN WITNESS WHEREOF, this Agreement has been executed on

this ____ day of _____, 20__.

Vendor: _____

Printed Name: _____

Signature: _____

Title: _____

STATE OF _____

COUNTY OF _____

Before me _____ on this day personally appeared _____ known to me (or proved to me on the oath of _____) or through _____ (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this ____ day of _____, A.D. _____.

Notary Public In and For The State of _____.

My Commission Expires _____.

(Seal)