

# GRAPEVINE, TEXAS MAIN STREET FEST A CRAFT BREW EXPERIENCE

## APPLICATION DEADLINE

**Postmarked by January 30, 2020**

### KEEP THIS PAGE FOR YOUR RECORDS

Dear Marketplace Vendor Applicant:

The Grapevine Convention & Visitors Bureau invites you to apply to participate in the 36<sup>th</sup> Annual Main Street Fest – A Craft Brew Experience to be held May 15, 16 and 17, 2020.

Please follow all application instructions carefully and note that the **deadline for submitting the application for Main Street Fest is January 30, 2020**. Applications postmarked by January 30, 2020 will be considered on time. Due to the volume of applicants and limited space, we are unable to accept late applications – **the deadline date is firm**.

All applicants will be notified by letter of acceptance or non-acceptance by mail and email by February 28, 2020. Checks are returned to applicants not selected. All applications are reviewed and juried by a committee to ensure family-friendliness and to limit the number of similar products being exhibited. All selections are based on representation of the works in the images submitted and booth presentation is a decisive factor in selection.

The following items **must** be completed and enclosed for the application to be considered complete:

- (1) Completed Application;
- (2) Notarized Hold Harmless Agreement;
- (3) Payment;
- (4) Current 4"x6" photos of your products and your overall display. **Maximum of 6 photos permitted; and**
- (5) Copy of Texas Sales Tax and Use Permit (photocopies are acceptable).

#### Cancellation Policy:

Cancel prior to February 14, 2020 – 100% refund

Cancel prior to March 14, 2020 – 50% refund

Cancel on or after March 14, 2020 – **No refund**

**Main Street Fest is an outdoor event and there are no refunds for inclement weather.**

All cancellations must be in writing and mailed to: Main Street Fest, Grapevine Convention & Visitors Bureau, 636 S. Main St., Grapevine, TX 76051 or faxed to 817.410.3038.

#### Mail Applications to:

Main Street Fest  
Grapevine Convention & Visitors Bureau  
636 S. Main St.  
Grapevine, TX 76051  
Or email to [MSelf@GrapevineTexasUSA.com](mailto:MSelf@GrapevineTexasUSA.com)

#### ALL VENDORS are required to be open during festival hours:

Friday, May 15: 10 a.m. – 11:30 p.m.

Saturday, May 16: 10 a.m. – 11:30 p.m.

Sunday, May 17: 11 a.m. – 6 p.m.

#### PLEASE NOTE:

- **Incomplete applications will not be accepted.** Be certain to **initial** and **sign** all required spaces.
- All photos become the property of the Grapevine Convention & Visitors Bureau.
- **Submission of application does not guarantee acceptance or preferred placement.**
- No pets are allowed on festival grounds with the exception of service/and or guide dogs.
- If accepted, preferred placement (including previous placement) is **not** guaranteed. More detailed information regarding load-in instructions will be sent. **Festival load-in will take place on Thursday, May 14.**

If you have any questions, contact Barry Feldner, Festivals & Events Manager, at 817.410.3126 or [BFeldner@GrapevineTexasUSA.com](mailto:BFeldner@GrapevineTexasUSA.com)

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**APPLICATION DEADLINE IS JANUARY 30, 2020**

**36<sup>th</sup> Annual Main Street Fest - GRAPEVINE, TEXAS**  
**May 15, 16 and 17, 2020**  
**Official Marketplace Vendor Application**  
(Please print or type)

|                               |             |
|-------------------------------|-------------|
| Company Name:                 |             |
| Contact Name:                 |             |
| Mailing Address:              |             |
| City, State Zip:              |             |
| Business Phone:               | Cell Phone: |
| Phone Number During Festival: |             |
| Email:                        |             |
| Website:                      |             |

- I authorize Festival Management to share my contact information with anyone inquiring about my product after the festival. **(Please initial to confirm.)**
- Copy of Sales Tax Permit must be included with application. All sales tax collected from sales at Main Street Fest must be paid to the City of Grapevine. **(Please initial to confirm.)**

\_\_\_\_\_ First time applying to Main Street Fest? (Y/N)

\_\_\_\_\_ Number of times you have been an accepted vendor at Main Street Fest in Grapevine

List all items that you will be displaying or selling during the festival in the space below. Please include any complimentary promotional items. This list will be included in the Main Street Fest events listing. **Only items listed and approved will be permitted in your booth.** Please use a separate sheet of paper if necessary.

| ITEM | PRICE/RANGE | ITEM | PRICE/RANGE |
|------|-------------|------|-------------|
|      |             |      |             |
|      |             |      |             |
|      |             |      |             |
|      |             |      |             |
|      |             |      |             |

**APPLICATION DEADLINE IS JANUARY 30, 2020**

You must enclose **4"x6"** photos of all items to be sold and **4"x6"** photos of booth setup with the application. Photos submitted should showcase the quality of the product and booth setup that you intend to use. Photos will be retained by the Grapevine Convention & Visitors Bureau. These photos are viewed by the selection committee to determine the vendors that are selected. **Maximum of six (6) photos.**

**Fees: No cash will be accepted. Checks, cashier's checks or money orders made out to Main Street Fest must be paper clipped, not stapled, to the application.**

Please check one:

I need one space (10'x10' area) = \$750

I need two spaces (10'x20' area) = \$1500

Length of vehicle and trailer that will be brought onto street during vendor load-in:

\_\_\_\_\_  
Type of vehicle: \_\_\_\_\_

**The Main Street Fest Committee reserves the right to assign space in accordance with other vendors and products.** Preferred or repeat booth placement is not guaranteed. Please use this area for comments, requests or a brief explanation of products. Attach additional paper if necessary.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Important Main Street Fest Information**

**Please initial each item in the space provided indicating you understand and agree.**

\_\_\_\_\_

**Submission of an application does not guarantee acceptance.**

\_\_\_\_\_

**Acceptance does not guarantee preferred or previous booth placement.**

\_\_\_\_\_

**All products must be made by the applicant.**

\_\_\_\_\_

**All sale and display items must be contained within your assigned and marked space.**

\_\_\_\_\_

One 110 volt electrical outlet will be provided.

\_\_\_\_\_

No alcohol beverages may be sold.

\_\_\_\_\_

**Upon completion of festival, all vendors must release financials to festival staff.**

\_\_\_\_\_

All vendors must provide their own free-standing, covered tent, supplies and lighting. Vendors must bring a minimum of a 100-foot, personally identified, heavy-duty extension cord. Vendors are responsible for providing their own tents, tables and chairs. Contact staff if you are renting your tent for load-in instructions.

\_\_\_\_\_

Main Street Fest will go on RAIN or SHINE. There are no refunds for inclement weather.

\_\_\_\_\_

Each accepted vendor will receive two (2) vendor badges, regardless of booth size for unlimited festival access. Additional badges may be purchased for \$5 each.

\_\_\_\_\_

There are no provisions for water.

\_\_\_\_\_

No amplified sound equipment allowed in booth.

\_\_\_\_\_

The Grapevine Convention & Visitors Bureau will not assume responsibility for damage or theft of your property.

\_\_\_\_\_

We do not offer **any exclusives** in any category.

\_\_\_\_\_

Upon acceptance to Main Street Fest, all vendors are **required** to provide a minimum of **\$500,000 of general liability insurance**. A copy of your certificate naming Grapevine Convention & Visitors Bureau as additional insured **must be on file prior to setup**.

My signature acknowledges that I am the creator of my work, I will be present and my booth will be open and staffed during all festival operating hours of Main Street Fest. I agree to follow all rules and regulations set forth by festival staff and understand that failure to do so can result in immediate expulsion without refund. I acknowledge that the following are prohibited: pets, illegal substances or weapons on my person or in my booth or vehicle during the festival.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**HOLD HARMLESS AND INDEMNITY AGREEMENT**  
**MAIN STREET FEST**  
**May 15, 16 and 17, 2020**

I, \_\_\_\_\_, the Undersigned, binding my heirs, executors, administrators, estate and assigns, do hereby agree to completely and wholly release, indemnify and hold harmless the Grapevine Heritage Foundation, Grapevine Convention & Visitors Bureau, City of Grapevine, its officers, agents, independent contractors, and employees for any and all claims, damages, harm, personal injury, including death, property damage, lawsuits and judgments, including court costs, expenses and reasonable attorney's fees, and all other expenses resulting from the activities, programs, and events occurring on the above-stated date of the stated festival in Grapevine, Texas.

It is the understanding of all parties that this release, indemnity, and hold harmless agreement shall apply whether or not the claims, damages, harm, personal injury, including deaths, property damage, lawsuits, judgments, court costs, attorney's fees or any other expense arise from the negligence of whatever nature, omissions, willful or intentional acts of the vendors or vendor's officers, agents, employees, independent contractors, other representatives, invites, licensees, or guests.

If this vendor is other than an individual, vendor certifies, warrants and represents that the individual whose signature appears below is duly authorized to execute this Agreement on behalf of the firm, corporation, partnership or other entity who is the vendor.

IN WITNESS WHEREOF, this Agreement has been executed on

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Vendor: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Before me \_\_\_\_\_ on this day personally appeared \_\_\_\_\_ known to me (or proved to me on the oath of \_\_\_\_\_) or through \_\_\_\_\_ (description of identity card or other document) to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_, A.D. \_\_\_\_\_.

\_\_\_\_\_

Notary Public In and For The State of \_\_\_\_\_.

My Commission Expires \_\_\_\_\_.

(Seal)