



CITY OF GREENSBURG

BOARD OF PUBLIC WORKS MEETING

Wednesday, October 2, 2024 | 5:30 pm

Pledge of Allegiance

Today is Wednesday, October 2, 2024, and the time being 5:30 pm. The meeting of the Greensburg Board of Works is called to order. At this time, please silence all electronic devices.

Roll Call

Present – Jamie Cain, Robin Meyer, Glenn Tebbe, Mayor Joshua Marsh

Absent – Lauren Huber

Approve Minutes

Minutes from September 10, 2024, meeting approved as presented.

Old Business

No old business

New Business

Personnel Administrator Julie Nobbe presented updates for the City of Greensburg Employee Handbook effective in 2025. Nobbe explained the make-up of the handbook committee and the process by which changes were made. Changes include adding in paid parental leave, additional bereavement leave, and allowing employees with less than a year to earn more PTO and use it sooner than 6 months. Motion to approve the changes in the handbook as presented was made by Jamie Cain, seconded by Robin Meyer. Voice vote, all aye no nays. Motion passes.

Nobbe also presented updates to all the job descriptions for City positions. The Board was provided with all of the red-lined job descriptions from the department heads. These were sent on to Waggoner Irwin and Schille for final review and approval. Motion to approve updated job descriptions as presented was made by Glenn Tebbe, seconded by Jamie Cain. Voice vote, all aye no nays. Motion passes.

Clerk Treasurer Amy Borns presented the agreement between the City and the Greensburg Fire Department regarding the sale of their 150th anniversary book. Motion to approve the agreement Glenn, Robin.

Police Chief Mike McNealy requested the purchase of a new police car and equipment to outfit that vehicle. Dodge Charger Pursuit 2023 is the vehicle to be purchased. ERS Wireless will install the interior equipment (less \$100 on the quote from a piece of equipment not needed). Motion to approve purchase of vehicle and approval of contract for equipment made by Robin Meyer, seconded by Jamie Cain. Voice vote, all aye no nays. Motion passes.

Chief McNealy also requested the purchase of new radios. This is for six handheld radios through ERS Wireless. McNealy stated that most of the radios the department owns have reached the end of their lives. The City will need to start looking at replacing them. Motion to approve the purchase of the new radios made by Glenn Tebbe, seconded by Robin Meyer. Voice vote, all aye no nays. Motion passes.

Street Commissioner Mark Klosterkemper requested disposal of the wooden barricades in his department. He is requesting to donate these to St. Mary's for their annual event at which the barricades are used. He would also like to dispose of the concrete barricades that are not used for any purpose. Motion to approve the disposal as presented made by Robin Meyer, seconded by Jamie Cain. Voice vote, all aye no nays. Motion passes.

Klosterkemper also requested the disposal of old furniture from the old street building. He is proposing to take them to Maddux Auction, if they will take them. If not, they would like to scrap them. Motion to approve the disposal as presented made by Jamie Cain, seconded by Robin Meyer. Voice vote, all aye no nays. Motion passes.

Klosterkemper also discussed requested permission from a homeowner on Ireland Street to use the alley to place a dumpster for construction debris while tearing down a house damaged by a fire. The owner cannot put the dumpster on Ireland Street due to it being a state road. It will be there no longer than 10 days. Board gave a general approval of this plan.

Director of Public Projects Zach Wirrig presented a quote for a locator and rodder for stormwater drains throughout the City. This will allow the ability to locate stormwater lines for projects and also serve the City's MS4 requirements to map all of the stormwater lines. Motion to approve the purchase as presented was made by Jamie Cain, seconded by Glenn Tebbe. Voice vote, all aye no nays. Motion passes.

Wirrig presented an estimate for stormwater repairs on South Broadway. The plan should be completed within three to four weeks once it gets started. Motion to approve the estimate from Corbin Excavating as presented made by Glenn Tebbe, seconded by Robin Meyer. Voice vote, all aye no nays. Motion passes.

Finally, Wirrig presented a contract with the Veridus Group for a Request for Proposal Process and Negotiations for the old fire station building. Veridus would create the RFP, advertise and send it out to a list of businesses they have worked with on projects like this, and assist the City with the negotiations as the proposals come in. The contract is for a "not to exceed" amount, not open-ended. Motion to approve agreement with the Veridus Group made by Glenn Tebbe, seconded by Robin Meyer. Voice vote, all aye no nays. Motion passes.

Motion to approve the claims as presented made by Jamie Cain, seconded by Robin Meyer. Voice vote, all aye no nays. Motion passes.

Adjourn

Motion to adjourn made by Glenn Tebbe. Meeting adjourned at 6:02 PM.

These minutes are a summary of actions taken at the Greensburg Board of Public Works meetings. The full video archive of the meeting is available for viewing at <https://vimeo.com/user109849216> for as long as this media is supported.

(Signatures on following page)



BOARD OF PUBLIC WORKS MEETING

This 2nd day of October 2024 at 5:30 PM

Mayor Joshua Marsh

Joshua L Marsh

Jamie Cain

Jamie Cain

Lauren Huber

Rob My

Robin Meyer

Glenn Tebbe

Glenn Tebbe

Attest:

Amy E Borns

Amy E Borns, City Clerk Treasurer