



BOARD OF PUBLIC WORKS MEETING

Tuesday, November 12, 2024 | 5:30 pm

Pledge of Allegiance

Today is Tuesday, November 12, 2024, and the time being 5:30 pm. The meeting of the Greensburg Board of Works is called to order.

Roll Call

Present – Jamie Cain, Lauren Barnhorst, Robin Meyer, Glenn Tebbe, Mayor Joshua Marsh

Absent –

Motion to amend the agenda to include Utilities Manager Donna Lecher and representative from Reedy Financial Group Brooke Chaille after Director of Public Projects Zach Wirrig made by Jamie Cain, seconded by Lauren Barnhorst. Voice vote, all ayes no nays. Motion passes.

Approval of Minutes

Minutes from September 4, 2024, executive session and October 2, 2024, regular meeting were approved as presented.

Old Business

No old business

New Business

Executive Director of Main Street Greensburg Allie Beck requested road closures for the Holiday Walk to be held on December 7, 2024. Roads to be closed are three roads surrounding the downtown square (Washington, Broadway, and Franklin). This year they are also including the first block of Hendricks off Broadway from 4-5:30 pm for parade line-up. Motion to approve the closures as presented made by Jamie Cain, seconded by Robin Meyer. Voice vote, all ayes no nays. Motion passes.

Director of Public Works Zach Wirrig, with the help of city attorney Chris Stephen, presented the opening of bids for the DNR NLT Rebekah Park Trail. Bids were as follows:

All-Star Paving: Base bid \$455,684.67; alternate \$215,320.77 – complete bid
Monroe LLC: Base bid \$476,454.00; alternate \$321,126.00 – complete bid
Johannigman Excavation: Base bid \$403,776.00; alternate \$253,703 – complete bid
PAF Construction LLC: Base bid \$344,961.65; alternative \$260,571.87 – complete bid

Milestone Contractors: Base bid \$490,878.80; alternate \$199,650.30 – completed bid
Dave O'Mara Contractors: Base bid \$379,767; alternate \$195,141.50 – completed bid
Paul H. Rohe: Base bid \$422,302.85; alternate \$241,222.75 – complete bid
Schutte Excavating: Base Bid \$410,789.99; alternate \$255,752.38 – complete bid

At the completion of opening the bids, Dave O'Mara Contractors seemed to be the lowest complete bid. With the County also participating in this project, the decision cannot be made until Wirrig and the City goes before the County Commissioners on Monday, November 18. He also needs time to make sure the bid is complete. Motion to table the decision and take under advisement until next meeting made by Glenn Tebbe, seconded by Jamie Cain. Voice vote, all ayes no nays. Motion passes.

Wirrig presented the Park Road Phase III ROW appraisal agreement. USI has submitted an addendum for Phase III. This is a way to get the Park Road project moving forward a little faster. Motion to approve supplemental agreement number one from USI made by Lauren Barnhorst, seconded by Glenn Tebbe. Voice vote, all ayes no nays. Motion passes.

Wirrig gave an update on the Washington Street project. The intersection of Monfort and Washington is closed right now. Stormwater drains are being worked on currently. Work will stay west of Broadway through March.

Wirrig gave an update on the status of the Fire Station RFP. The advertisement for the RFP went out this past Saturday. Proposals are due at the January 2025 Board of Works meeting, with a decision to be made by the February 2025 meeting.

Brooke Chaille from Reedy Financial Group presented the water, sewer, and stormwater study and proposed rates. A study is normally conducted every three years. She covered several statistics on what currently is being used, as well as future projects that will need to be funded. Motion to table this topic until the December meeting made by Jamie Cain, seconded by Glenn Tebbe. Voice vote, all ayes no nays. Motion passes.

Police Chief Mike McNealy presented options for updating the police department's body and vehicle cameras. Option number 1 was from Motorola to replace six body cameras and six car cameras every five years. Option number 2 is a full replacement of all body cameras and car cameras, as well as transitioning to a cloud service for video storage. For option 2, the contract would begin in 2025. Motion to approve contract for option 2 made by Jamie Cain, seconded by Lauren Barnhorst. Voice vote, all ayes no nays. Motion passes.

Fire Chief Nathan Stoermer requested approval of a conditional offer of employment. He requested an offer to candidate J.H. for the third opening that is currently available at the fire department. Motion to approve the conditional offer made by Glenn Tebbe, seconded by Robin Meyer. Voice vote, all ayes no nays. Motion passes.

Stoermer gave an update on the GFD 150th Anniversary book. The initial contract for the book was limited to a certain number of pages for 200 books. The book has gone past those number of pages and, therefore, the contract needs to be amended to either print fewer books or pay more for the additional pages and all 200 books. Either way the contract is changed. Chief Stoermer confirmed he does have the money in his budget to pay for the additional. Motion to approve the change in contract to purchase the full 200 books made by Jamie Cain, seconded by Lauren Barnhorst. Voice vote, all ayes no nays. Motion passes.

Personnel Administrator Julie Nobbe presented her final updates to the employee handbook. Motion to approve the handbook as presented to be presented to the Council made by Robin Meyer, seconded by Glenn Tebbe. Voice vote, all ayes no nays. Motion passes.

Nobbe also presented a background check policy along with two quotes from companies who could perform those background checks. The two presented were Barada and Safe Hiring Solutions. Nobbe requested the approval of Barada, as they are already accredited. The Board agreed to Barada but did not have to formally approve the contract as it should not exceed the \$5,000 threshold. Background checks would start in January 2025. Motion to approve the background check policy as presented made by Julie made by Jamie Cain, seconded by Lauren Barnhorst. Voice vote, all ayes no nays. Motion passes.

Water Plant Superintendent Rick Denney gave an update on the lead and copper line notifications that were sent out last month. The homeowner is not required to make any changes, it is only for informational purposes. The City's goal is to change out any meters that need to be changed on the City's side within the next three years.

Street Commissioner Mark Klosterkemper requested the purchase of equipment with the bond proceeds from the bond for the new street department building. He requested a telehandler that allows equipment to be put away effectively and can also be used for streetlight repairs and other high-reaching items. Motion to approve the purchase of this item pending Council's approval of the use of bond proceeds made by Glenn Tebbe, seconded by Robin Meyer. Voice vote, all ayes no nays. Motion passes.

Klosterkemper requested the purchase of new mowers. The Street Department is going to get rid of two of their mowers. One is going to the fire department to mow around their property. The second will be traded in. Two quotes were presented on comparable machines; one from Koenig Equipment, the second from Stone's Farm Service. The one from Koenig came in at a lower price, therefore, Klosterkemper recommended going with that one. The money for this purchase is in the Street Department budget. Motion to approve the purchase from Koenig Equipment made by Robin Meyer, seconded by Jamie Cain. Voice vote, all ayes no nays. Motion passes.

Klosterkemper requested permission to sell fuel tanks. These cannot be used by the Street Department any longer, according to IDEM. He requested taking it out to a sale being held at the fairgrounds. Motion to approve the sale of the tanks made by Jamie Cain, seconded by Lauren Barnhorst. Voice vote, all ayes no nays. Motion passes.

Mayor Joshua Marsh presented information and quotes on updating signage on I-74. Motion to approve the contract to update the signage as presented from Green Sign Company made by Glenn Tebbe, seconded by Lauren Barnhorst. Voice vote, all ayes no nays. Motion passes.

Marsh requested permission to purchase a mower for the wastewater department. Two quotes were presented; one from Koenig Equipment, the second from Stone's Napa. The request is for the Kubota from Stone's Napa, which was less expensive. Motion to approve the purchase of the Kubota as presented made by Jamie Cain, seconded by Robin Meyer. Voice vote, all ayes no nays. Motion passes.

Marsh requested permission to purchase a side-by-side for the wastewater department. Two quotes were presented. The request is for the Kubota presented, which was less expensive. Motion to approve the purchase made by Glenn Tebbe, seconded by Robin Meyer. Voice vote, all ayes no nays. Motion passes.

Marsh presented a job description for Assistant Superintendent for the Wastewater Department, which would be a newly created role. This is on the salary ordinance but currently has no description for it. Motion to approve the job description as presented made by Robin Meyer, seconded by Lauren Barnhorst. Voice vote, all ayes no nays. Motion passes.

Marsh discussed the possibility of transferring the generator from the old fire station. The wastewater would like to take and rehabilitate the generator to use at the different lift stations around town if needed. Motion to

approve the transfer of the generator from the old fire department to the wastewater department made by Glenn Tebbe, seconded by Robin Meyer. Voice vote, all ayes no nays. Motion passes.

GPD Officer Andrew Johnson was sworn in to his official role.

Motion to approve claims as presented made by Robin Meyer, seconded by Jamie Cain. Voice vote, all ayes no nays. Motion passes.

Adjourn

Motion to adjourn made by Glenn Tebbe. Meeting adjourned at 6:43 PM.

These minutes are a summary of actions taken at the Greensburg Board of Public Works meetings. The full video archive of the meeting is available for viewing at <https://vimeo.com/user109849216> for as long as this media is supported.

(Signatures on following page)



BOARD OF PUBLIC WORKS MEETING

This 12th day of November 2024 at 5:30 PM

Mayor Joshua Marsh

Joshua Marsh

Jamie Cain

Jamie Cain

Lauren Barnhorst

Lauren Barnhorst

Robin Meyer

Robin Meyer

Glenn Tebbe

Glenn Tebbe

Attest:

Amy E Borns

Amy E Borns, City Clerk Treasurer