

BOARD OF AVIATION COMMISSIONERS

CITY OF GREENSBURG

City Hall 314 W. Washington Street

Thursday, November 2, 2023 6:00 p.m.

Call to Order – President Bill Ernstes called the meeting to order at 6:00 pm.

Roll Call - Board members present were: Bill Ernstes, Deborah Potter, Jon Dooley, Gary Bailey and Kevin Whipple., Paul Shaffer of BF&S and Mayor Josh Marsh were also present. Airport Manager Jerry Scheidler was absent. Judy Curd performed the duties of recording secretary.

Agenda Approval – President Bill Ernstes presented the November 2, 2023 agenda for approval. Jon Dooley made a motion and Kevin Whipple seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 5-0.

Minutes – The minutes of the October 5, 2023 regular board meeting were presented. Gary Bailey made a motion and Deborah Potter seconded the motion to approve the minutes as written. The motion passed unanimously by voice vote 5-0.

Financial Report – Jon Dooley read the Financial Report.

OLD BUSINESS

H & B Alarm Systems – An invoice was presented for approval from H & B Alarm Systems for \$6,740.00 to install an alarm system at the airport. Jon Dooley made a motion and Gary Bailey seconded the motion to approve the invoice from H & B Alarm Systems for \$6,740.00. The motion passed unanimously by voice vote 5-0.

Paul Shaffer of BF&S - Project Updates

1. Runway 1-19 Grade and Drain

- The FAA closeout has been requested

2. Runway 1-19 Paving and Lighting

- A Final walk through with INDOT & FAA representatives is scheduled for November 8, 2023 at 10:00 a.m.

3. Land Acquisition Grant FY 2023

- The FAA closeout has been requested

4. Bipartisan Infrastructure Law (BIL)

- Per the approved CIP we will be asking the FAA to fund the design and construction of the C2 Apron (Formerly called the Jet Holding Apron).
- We are working through the prerequisite steps to satisfy the FAA.
- The old runway will be converted to a taxiway to allow for a turnaround for larger aircraft until the C2 apron can be built.

NEW BUSINESS

Paul Shaffer of BF&S – Action Items

- 1. Motion to approve AIP-21, FAA Partial Pay Request No. 10** - Deborah Potter made a motion and Gary Bailey seconded the motion to approve AIP – 21, FAA Partial Pay Request No. 10 in the amount of \$305,783.26, with a Federal Share of \$275,205.00, a State Share of \$15,289.16, and a Local Share of \$15,289.10 for the Runway 1-19 Paving and Lighting Phase. The motion passed unanimously by voice vote 5-0. This takes the grant to 93%.
- 2. Motion to approve Contractors Progress Estimate No. 10** – Jon Dooley made a motion and Kevin Whipple seconded the motion to approve Contractors Progress Estimate No. 10 for Dave O’Mara Contractors, Inc. in the amount of \$234,368.55 in conjunction with the Runway 1-19 Paving and Lighting Phase for Dave O’Mara Contractors, Inc. The motion passed unanimously by voice vote 5-0.
- 3. Motion to approve Change Order No. 1** – Gary Bailey made a motion and Deborah Potter seconded the motion to approve Change Order No. 1 – Final Quantity Balancing for Dave O’Mara Contractor, Inc. in the amount of \$178,884.14 in conjunction with the Runway 1-19 Paving and Lighting Phase. The motion passed unanimously by voice vote 5-0.
- 4. Motion to submit the year end Federal Financial Report** – Kevin Whipple made a motion and Jon Dooley seconded the motion to submit the year end Federal Financial Report (SF425 Form) to the FAA. The motion passed unanimously by voice vote 5-0.
- 5. Consideration of the draft 2024-2029 CIP** – Paul reviewed the items to be included in the 2024-2029 CIP. The CIP is due on December 1. Jon Dooley made a motion and Gary Bailey seconded the motion to approve the CIP subject to any necessary modifications that Paul Shaffer may recommend. The motion passed unanimously by voice vote 5-0.

6. **Consideration of the professional services contract for the CII Apron Design to be funded with the Bipartisan Infrastructure Law (BIL) funding** – This item will be added to next month’s agenda.

Bill noted that Jerry had received a call from Distributions by Air requesting approach plates and a forklift. Bill asked if the airport can buy a forklift and hold them responsible for any damages. Paul advised him to asked legal counsel for advice regarding the forklift purchase to be used as a rental.

Airport Manager’s Report -

Bill Ernstes reported in Jerry Scheidler’s absence that all hangers are full and all is running smoothly at the airport.

Buildings for the Future – Kevin Whipple presented two estimates for new storage buildings:

1. A 40 x 40 building with three 10 ft. overhead doors and a walk-in door for \$48,730.00 including pad prep work.
2. A 32 x 50 building with three 10 ft overhead doors and a walk-in door for \$47,980.00 including pad prep work.

Approval of Bills – Jon Dooley made a motion and Deborah Potter seconded the motion to approve the November 2, 2023 docket. The motion passed unanimously by voice vote 5-0.

Comments from the Board and/or Public – There were no comments.

Meeting Adjournment & Next Meeting Date - There being no further business before the board, Jon Dooley made a motion and Gary Bailey seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 6:41 p.m.

The next meeting will be held on Thursday, December 7, 2023 at 6:00 p.m. in the Council Chambers at the City Hall located at 314 W. Washington Street.

Respectfully submitted,

Judy Curd
Recording Secretary

Bill Ernstes
Bill Ernstes – President

12-7-2023
Date

Jon Dooley – Vice President

Date

Gary Bailey
Gary Bailey – Board Member

12/7/23
Date

Deborah Potter – Board Member

Date

Kevin Whipple
Kevin Whipple - Board Member

12/7/23
Date