

BOARD OF AVIATION COMMISSIONERS

CITY OF GREENSBURG

City Hall 314 W. Washington Street

Thursday, January 4, 2024 6:00 p.m.

Call to Order – President Bill Ernstes called the meeting to order at 6:00 pm.

Roll Call - Board members present were: Bill Ernstes, Gary Bailey, Jon Dooley, Deborah Potter and Kevin Whipple. Paul Shaffer of BF&S, Airport Manager Jerry Scheidler, and City Clerk Treasurer, Amy Borns were also present. Judy Curd performed the duties of recording secretary.

Agenda Approval – President Bill Ernstes presented the January 4, 2024 agenda for approval. Jon Dooley requested that an item be listed under New Business after Payment of Bills: Discussion to change next month’s meeting date. Gary Bailey made a motion and Kevin Whipple seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 5-0.

Minutes – The minutes of the December 7, 2023 regular board meeting were presented. Kevin Whipple made a motion and Gary Bailey seconded the motion to approve the minutes as written. The motion passed unanimously by voice vote 5-0.

Election of Officers

Jon Dooley made a motion and Gary Bailey seconded the motion to nominate Bill Ernstes for President. There were no other nominations for President from the floor. The motion passed unanimously by voice vote 5-0.

Kevin Whipple made a motion and Deborah Potter seconded the motion to nominate Jon Dooley for Vice President. There were no other nominations from the floor. The motion passed unanimously by voice vote 5-0.

Financial Report – Jon Dooley read the Financial Report.

Paul Shaffer – BF&S

Update on Construction Report

1. Runway 1-19 Grade and Drain – The FAA closeout has been requested.
2. Runway 1-19 Paving and Lighting – BF&S is working on the final professional services items such as record drawings and aerial as-built survey to be submitted to the FAA. Once complete we will request the FAA closeout.

OLD BUSINESS

Paul Shaffer of BF&S - Project Updates

- 1. Runway 1-19 Grade and Drain**
 - The FAA closeout letter is expected soon.

- 2. Runway 1-19 Paving and Lighting**
 - BF&S is working on the final professional services items such as record drawings and aerial as-built survey to be submitted to the FAA. Once complete we will request FAA closeout.
 - We anticipate Contractors Progress Estimate 11 – Retainage Release in February. The city will need to cash flow the retainage release until the FAA closeout document is processed, if possible.

- 3. Land Acquisition Grant FY 2023** - The FAA closeout has been requested.

- 4. Land Acquisition Grant FY 2024** – Motion to approve Fiscal Year 2024 Runway 1-19 Land Reimbursement Administration Professional Services agreement.

- 5. Bipartisan Infrastructure Law (BIL)**
 - The Geotechnical Study on the C2 Apron has been ordered.

NEW BUSINESS

Paul Shaffer of BF&S – Action Items

1. Motion to accept the amended Fiscal Year 2023 Annual Federal Financial Form SF425 submitted to the FAA. Kevin Whipple made a motion and Jon Dooley seconded the motion to accept the amended Fiscal Year 2023 Annual Federal Financial Form SF425 submitted to the FAA. The motion passed unanimously by voice vote 5-0.
2. Motion to approve Fiscal Year 2024 Runway 1-19 Land Reimbursement Administration Professional Services Agreement for land reimbursement services for \$12,000. Paul requested to move the discussion to next month pending review by Attorney Don Tribbett.

Airport Manager's Report -

Jerry Scheidler reported that there are 7 applicants for hangers on the list. He has had several inquiries about the need for hangars. There is very little activity at the airport due to the inclement weather.

Buildings for the Future – The quotes are firm. The estimate for the 32 x 50 building is \$47,980. Amy Borns reported that the board will have to request a special appropriation for the money to build the structure since it is not currently a 2024 budget item. The Council will not hear the request until the regularly scheduled February meeting. Kevin Whipple made a motion and Gary Bailey seconded the motion to request that Amy Borns submit a request to the City Council for an additional appropriation to the budget for \$48,000. The motion passed unanimously by voice vote 5-0.

Approval of Bills – Jon Dooley made a motion and Kevin Whipple seconded the motion to approve the January 4, 2024 docket as submitted. The motion passed unanimously by voice vote 5-0.

Discussion to Change the Meeting Date for the February meeting – Jon Dooley stated that 3 of 5 board members that cannot attend the BOAC meeting scheduled for Thursday, February 1. Kevin Whipple asked the board to consider changing the meeting date to Thursday, February 8, 2024. Jon Dooley made a motion and Kevin Whipple seconded the motion to move the meeting to Thursday, February 8, 2024. The motion passed unanimously by voice vote 5-0.

Comments from the Board and/or Public – There were no comments from the board or audience.

Meeting Adjournment & Next Meeting Date – There being no further business before the board, Jon Dooley made a motion and Gary Bailey seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 6:24 p.m.

The next regularly scheduled meeting of the BOAC will be held on Thursday February 8, 2024 at 6:00 p.m. at City Hall located at 314 W. Washington Street.

Respectfully submitted,

Judy Curd
Recording Secretary

Bill Ernstes

Bill Ernstes – President

2-8-2024

Date

Jon Dooley

Jon Dooley – Vice President

2-8-2024

Date

Gary Bailey

Gary Bailey – Board Member

2/8/24

Date

Deborah Potter – Board Member

Date

Kevin Whipple

Kevin Whipple - Board Member

2/8/24

Date