

CITY OF GREENSBURG
Board of Aviation Commissioners
Thursday, February 2, 2023, 6:00 p.m.
City Hall, 314 W. Washington Street

Call to Order – President Bill Ernstes called the meeting to order at 6:00 pm.

Roll Call - Board members present were: Bill Ernstes, Deborah Potter, Gary Bailey, Jon Dooley, and Kevin Whipple. Paul Shaffer of BF&S, City Clerk Treasurer Amy Borns, and Airport Manager Jerry Scheidler were also present. Attorney Don Tribbett was absent. Judy Curd performed the duties of recording secretary.

Agenda Approval – President Bill Ernstes presented the February 2, 2023 agenda for approval. He noted that the agenda needs to be amended to omit Attorney Don Tribbett's Update under New Business. Gary Bailey made a motion and Jon Dooley seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 5-0.

Minutes – The minutes of the January 5, 2023 regular board meeting were presented. Kevin Whipple made a motion and Deborah Potter seconded the motion to approve the minutes as written. The motion passed unanimously by voice vote 5-0.

Financial Report – Jon Dooley read the Financial Report. Bill Ernstes noted that the Jackson County Bank checking account statement is attached to the report. It included in the reported balance.

OLD BUSINESS

Paul Shaffer – BF&S Project Updates

Runway 1-19 Grade and Drain – Paul announced that HIS has some punch list items to complete before we release 100% of the retainage.

Grade & Drain Action Items: The first item has changed for the better. The Grade and Drain is substantially complete as we reported at the last meeting. We agreed that December 7, 2022 was the substantial completion date and we approved at the last meeting to negotiate the final close out. Negotiations are now finished with HIS and they have agreed to the final change order.

- Motion to approve Change Order No. 3 Final for HIS Constructors, Inc. for a cost reduction in the amount of -\$501,343.33 for the Runway 1-19 Grade and Drain Phase. Kevin Whipple made a motion and Deborah Potter seconded the motion to approve Change Order No. 3 Final for HIS Constructors, Inc. for a cost of -\$501,343.33 for the Runway 1-19 Grade and Drain Phase. The motion passed unanimously by voice vote 5-0.

- Motion to approve Constructors Progress Estimate No. 15, Partial Retainage Release for HIS Constructors, Inc. in the amount of \$28,821.62 in conjunction with the Runway 1-19 Grade and Drain Phase. Deborah Potter made a motion and Kevin Whipple seconded the motion to approve Constructors Progress Estimate No. 15, Partial Retainage Release for HIS Constructors, Inc. in the amount of \$28,821.62 in conjunction with the Runway 1-19 Grade and Drain Phase. The motion passed unanimously by voice vote 5-0.

NEW BUSINESS

Runway 1-19 Paving and Lighting – Tree trimming is under way with about 50% done. They still have most of the easement areas to do but the trees are expected to be down by the end of next week with the mulching following soon after.

Paving & Lighting Action Items:

- Motion to approve Progress Estimate No. 1 for Dave O'Mara Contractors, Inc. in the amount of \$95,104.50 in conjunction with the Runway 1- 19 Paving and Lighting Phase. Jon Dooley made a motion and Gary Bailey seconded the motion to approve Progress Estimate Request No. 1 for Dave O'Mara Contractors, Inc. in the amount of \$95,104.50 in conjunction with the Runway 1-19 Paving and Lighting Phase. The motion passed unanimously by voice vote 5-0.

- Motion to approve AIP-20, FAA Partial Pay Request No. 8, in the amount of \$105,866.73 for the Runway 1-19 Paving and Lighting phase. Kevin Whipple made a motion and Jon Dooley seconded the motion to approve AIP-20 , FAA Partial Pay Request No 8 in the amount of \$105,866.73 which is 100% Federally funded for the Runway 1-19 Paving and Lighting Phase. The motion passed unanimously by voice vote 5-0.

- Motion to approve AIP-21, FAA Partial Pay Request No. 1 for a total of \$16,568.94, with a Federal share of \$14,912.00, State share of \$828.45, and Local Share of \$828.49 for the Runway 1-19 Paving and Lighting Phase. Jon Dooley made a motion and Gary Bailey seconded the motion to approve AIP-21, FAA Partial Pay Request No 1 for a total of \$16,568.94. The motion passed unanimously by voice vote 5-0.

- Motion to ratify the fiscal year 2023 supplemental grant application as back up funding to the traditional AIP discretionary funding. Paul noted that there is supplemental grant money available in 2023. This year the deadline was the end of January. The deadline was announced after the last BOAC meeting. Bill signed the document and it was submitted before tonight's meeting in order to comply with the deadline. Paul is now asking the board to ratify that request. Kevin Whipple made a motion and Deborah Potter seconded the motion to ratify the fiscal year 2023 supplemental grant application as back up funding to the traditional AIP discretionary funding. The motion passed unanimously by voice vote 5-0.

Airport Manager's Report – Jerry Scheidler

Jerry reported that all hangars are full and operations are normal at the airport.

Trencamp Excavating Bid - Jerry submitted an estimate for \$ 9,300.00 per acre in order to prepare the land for mowing. The debris will be burned on site. A motion was made by Jon Dooley and seconded by Gary Bailey to approve the bid from Trencamp Excavating for \$9,300.00. The motion passed unanimously by voice vote 5-0.

New Mower - Jerry also noted that the new mower will not be in until May 10. Koenig will loan the airport a mower if needed before the new mower comes in.

Approval of Bills – Jon Dooley

Jon Dooley presented the February 2, 2023 docket for \$86,878.13. Jon Dooley questioned a bill from Liberty Mutual Insurance for \$100 as to what this policy insures. Amy Borns stated that this bill is paid annually in January and that it is for a Surety Bond. After discussion, Jon Dooley made a motion and Deborah Potter seconded the motion to approve the payment of the February 2, 2023 docket for a total of \$86,878.13. The motion passed unanimously by voice vote 5-0.

Comments from the Board and/or Public – Bill Ernstes stated that O'Mara soil sampled the runway today and has made great progress in cutting down the trees in the back.

Meeting Adjournment & Next Meeting Date - There being no further business before the board, Jon Dooley made a motion and Kevin Whipple seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 6:20 p.m. The next meeting will be held on Thursday, March 2, 2023 at 6:00 p.m. in the Council Chambers at the City Hall located at 314 W. Washington Street.

Respectfully submitted,

Judy Curd
Recording Secretary



Bill Ernstes – President

3-2-2023

Date



Jon Dooley – Vice President

Mar 2, 2023

Date



Gary Bailey – Board Member

3/2/23

Date



Deborah Potter – Board Member

3/2/2023

Date



Kevin Whipple - Board Member

3/2/23

Date