

BOARD OF AVIATION COMMISSIONERS

CITY OF GREENSBURG

City Hall 314 W. Washington Street

Thursday, May 4, 2023, 6:00 p.m.

Call to Order – President Bill Ernstes called the meeting to order at 6:00 pm.

Roll Call - Board members present were: Bill Ernstes, Deborah Potter, Jon Dooley, and Kevin Whipple. Board member Gary Bailey was absent. Judy Curd performed the duties of recording secretary.

Agenda Approval – President Bill Ernstes presented the May 4, 2023 agenda for approval. He noted that John Feister of BF&S will replace Paul Shaffer representing BF&S. Jon Dooley made a motion and Deborah Potter seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 4-0.

Minutes – The minutes of the April 6, 2023 regular board meeting were presented. Deborah Potter made a motion and Kevin Whipple seconded the motion to approve the minutes as written. The motion passed unanimously by voice vote 4-0.

Financial Report – Jon Dooley read the Financial Report.

OLD BUSINESS

John Feister of BF&S – Construction Updates

1. Runway 1-19 Grade & Drain

- We are in the cement stabilization phase right now. It is not quite 50% done. We should be seeing the stone come in within a week.

2. Runway 1-19 Paving and Lighting - A Construction Progress Meeting was held on April 26 with John Clair of BF&S, Jeff Fuller, Dan Rickets, Craig Shireman, and Scott Dawson of O'Mara, Bill Ernstes and Jerry Scheidler of the GBOAC, and Doug Ludwig.

- Construction is on schedule.
- The subgrade treatment is scheduled for May 1, 2023.

3. Bipartisan Infrastructure Law (BIL)

- Per the approved CIP we will be asking the FAA to fund the design and construction of C2 Apron (Formerly called the Jet Holding Apron).

4. Future Hangar and Terminal Layout

- A draft concept has been developed to accommodate future corporate T-hangars and Terminal building.
- The next step will be to update the ALP to incorporate these layout options. We hope to do this with the close out documents of the paving and lighting phase of the runway project unless it needs to be done sooner.

NEW BUSINESS

John Feister – BF&S

Action Items

- 1. Motion to approve AIP-20, FAA Partial Pay Request No. 11:** Jon Dooley made a motion and Kevin Whipple seconded the motion to pay FAA Partial Pay Request No.11 in the amount of \$26,095.56 which is 100% Federally funded supplemental grant for the Runway 1-19 Paving and Lighting phase. The motion passed unanimously by voice vote 4-0.
- 2. Motion to approve AIP-21, FAA Partial Pay Request No. 3:** Kevin Whipple made a motion and Deborah Potter seconded the motion to approve AIP-21, FAA Partial Pay Request No. 3 in the amount of \$15,343.30, with a Federal Share of \$13,808.00, a State Share of \$767.15, and a Local Share of \$767.15 for the Runway 1-19 Paving and Lighting phase. The motion passed unanimously by voice vote 4-0.
- 3. Motion to approve Contractors Progress Estimate No. 4 for Dave O'Mara Contractors, Inc:** Deborah Potter made a motion and Kevin Whipple seconded the motion to approve Contractors Estimate No. 4 for Dave O'Mara Contractors, Inc. in the amount of \$26,238.06 in conjunction with the Runway 1-19 Paving and Lighting Phase. The motion passed unanimously by voice vote 4-0.

4. **Retainage Release Note:** HIS has completed their punch list items. The status for the grant amendment that would cover retainage release from Victor, FAA regional program manager, is that the amendment has gone through the FAA regional review and has come back down to Victor for approval with no request for changes. It essentially means that it is approved and it just needs to be issued to the BOAC. We should have the amendment offer before the next board meeting.

Motion to approve Contractors Progress Estimate No. 16 Final Retainage Release for HIS Constructors, Inc: Jon Dooley made a motion and Deborah Potter seconded the motion to approve Contractors Progress Estimate No. 16 in the amount of \$122,000.00 in conjunction with the Runway 1-19 Grade and Drain phase. The motion passed unanimously by voice vote 4-0.

5. **Motion to allow Bill Ernstes and Don Tribbett to execute electronically FAA grant Amendment No. 1 for AIP-16:** Deborah Potter made a motion and Jon Dooley seconded the motion to execute electronically the FAA grant Amendment No. 1 for AIP-16 in the amount of \$259,523.69 with a Federal Share of 233,571.32, and a Local Share of \$25,952.37 for the Runway 1-19 Grade and Drain. There is no State Share. The Local Share is 10% for AIP-16 Amendment No. 1 since the State is not picking up their normal 5% share. The motion passed unanimously by voice vote 4-0.

6. **Motion to approve AIP -16, FAA Final Pay Request No. 19:** Deborah Potter made a motion and Kevin Whipple seconded the motion to approve AIP-16, FAA Final Pay Request No. 19 in the amount of \$414,369.54 with a Federal Share of \$388,417.00 and a Local Share of \$25,952.37 for the Runway 1-19 Grade and Drain phase, subject to receipt of AIP-16 Grant Amendment No. 1. The motion passed unanimously by voice vote 4-0.

7. **Motion to allow Bill Ernstes and Don Tribbett to execute electronically FAA Fiscal Year 2023 grant for land reimbursement:** Kevin Whipple made a motion and Deborah Potter seconded the motion to allow Bill Ernstes and Don Tribbett to execute electronically the FAA Fiscal Year 2023 Grant for land reimbursement the amount of \$2,292,066.67 with a Federal Share of \$2,062,860.00, a State Share of \$114,603.00, and a Local Share of \$114,604.00. The motion passed unanimously by voice vote 4-0.

Terminal and Future Hangars - John Feister also noted that there is a preliminary exhibit in the packet regarding options on future hangars and terminal layout for the board to review. Bill Ernstes noted that they have already received 5 requests to build new hangars. More are expected in the future. He also questioned how the terms in the hangar contracts should be structured. Jon Dooley asked about the length of the terms of the leases. John Feister suggested that they are typically 20 years.

Extra dirt – Bill Ernstes requested that the excess material should be piled on the west side of the present runway to be used for fill at a later date. John Claire has stated that would be a good idea. There would be a charge for O'Mara to move the dirt.

Airport Manager's Report – Jerry Scheidler

Jerry reported that operations at the airport are normal. The mower will be delivered on May 10. A new wind sock has been installed. Fuel sales are up. There is a Columbus based Huey helicopter refueling at the airport. It is privately owned by 85 people.

Approval of Public Officials Liability Insurance – Bill presented a bill for Public Officials Liability Insurance for \$7,235.00. The bill for last year was \$6,291.00. Jon Dooley made a motion and Deborah Potter seconded the motion to accept the increase and approve to pay \$7,235.00 for Public Officials Liability Insurance. The motion passed unanimously by voice vote 4-0

Approval of Bills – Jon Dooley

Jon Dooley presented the May 4, 2023 docket. Jon Dooley made a motion and Kevin Whipple seconded the motion to approve the payment of the May 4, 2023 docket for \$72,380.18 as listed. The motion passed unanimously by voice vote 4-0.

Comments from the Board and/or Public – Bill Ernstes noted that he is very pleased with O'Mara Contractors. They are showing up as agreed and doing a good job.

Meeting Adjournment & Next Meeting Date - There being no further business before the board, Jon Dooley made a motion and Kevin Whipple seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 6:22 p.m. The next meeting will be held on Thursday, June 1, 2023 at 6:00 p.m. in the Council Chambers at the City Hall located at 314 W. Washington Street.

Respectfully submitted,

Judy Curd
Recording Secretary

Bill Ernstes

Bill Ernstes – President

6-1-2023

Date

Jon Dooley

Jon Dooley – Vice President

June 1, 2023

Date

Gary Bailey

Gary Bailey – Board Member

6/1/23

Date

Deborah Potter

Deborah Potter – Board Member

June 1, 2023

Date

Kevin D. Whipple

Kevin Whipple - Board Member

6/1/23

Date