

**CITY OF GREENSBURG**  
**Board of Aviation Commissioners**  
**Thursday, June 2, 2022**  
**6:00 p.m. – City Hall**  
**314 W. Washington Street**

**Call to Order** – President Bill Ernstes called the meeting to order at 6:00 pm.

**Roll Call** - Board members present were: Bill Ernstes, Gary Bailey Jon Dooley, Kevin Whipple, and Deborah Potter. Paul Shaffer of BF&S, Mayor Josh Marsh and Airport Manager Jerry Scheidler were also present. Judy Curd performed the duties of recording secretary.

**Agenda Approval** – President Bill Ernstes presented the agenda for approval. Bill asked that two items be added to the agenda after “Airport Manager’s Report: 1) Approval of the 2023 Budget, and 2) Attorney Don Tribbett Request on Steve Lowe Property. Kevin Whipple made a motion and Deborah Potter seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 5-0.

**Minutes** – The minutes of the May 5, 2022 meeting were reviewed. Deborah Potter made a motion and Kevin Whipple seconded the motion to approve the minutes as written. The motion passed unanimously by voice vote 5-0.

**Financial Report** – Jon Dooley read the Financial Report.

**OLD BUSINESS**

**Paul Shaffer – BF & S**

**1. Runway Grade 1-19 & Drain Updates**

- Paul reported that the month of May was a lot better month for construction than April. They are currently making good progress. They have been excavating from the northern ponds and moving it to the south end and finishing maintenance. They also have started installing the field tiles along all of the swales to keep all of the drainage moving. After two weeks of moving on-site material, they will begin bringing off-site material in. If the weather cooperates and all else goes well, we are looking at six weeks to finish.

- Bill Ernstes asked how long it would take O'Mara Paving to actually start doing the runway work. Paul Shaffer stated that it would probably take about a week to mobilize. Their first task is to start soil stabilization. The shop drawings are not done yet because they need to get samples from the barrow material they are bringing in. The electrical can be installed at the same time they are doing stabilization.

- The Narwald field continued to be an issue thru May. HIS has restored the adjoining Narwald field with topsoil to the farmer's expectations. The field tile concrete outlet protector and riprap will be placed in that basin during final grading and seeding. PVC will be installed at the end to connect to the concrete collar.

- John Claire has met with Mr. Beggs regarding some erosion issues on his property. This area is also affected by the nearby new county highway garage site. There will need to be some drainage considerations in that area. BF&S has provided the county with a copy of the topographical survey and field tile maps.

## **2. Runway 1-19 Paving and Lighting**

- Notice to Proceed #1 for \$2,869,525.96 will install all airfield lighting (runway edge lights, threshold lights, hold position sign, PAP\*'s TW1 and RW19), install electrical vault, install underdrains, complete the subgrade soil stabilization, ½ the crushed aggregate base and complete the obstruction removal (Tree Trimming Runway 1 Approach).

- Notice to Proceed 1 has been signed by Dave O'Mara. They are currently in process of submitting electrical shop drawings for approval.

## **3. Bipartisan Infrastructure Law (BIL)**

- No update on the Bipartisan Infrastructure Law. You are entitled to \$159,000. We are not exactly sure how long that will take. It will likely go toward Change Order #1 that was approved on the grading project.

## **4. Lowes Pellet and Grain Update**

- PY Aviation has been contracted to perform an "Approach Evaluation for New Runway 1-19 procedures." They are doing an approach evaluation for the runway approach near Lowes Pellet & Grain.

**Runway 1-19 Action Items** – There are action items this month.



## **NEW BUSINESS**

### **Airport Manager's Report – Jerry Scheidler**

Jerry reported that there is no change this month. The hangars are still full. We lost the weather station and scanner during a recent storm. Replacements are being ordered.

### **Approval of the 2023 Budget – Jon Dooley**

Jon Dooley reported that the mayor has asked that we proceed with the 2023 budget. Jon noted that the board has the option of approving the 2023 budget tonight or vote on it next month. Jon reviewed the budget report with the board noting some changes from last year. Mayor Marsh commented that a vote is not necessary this evening. However, he noted that a final approved version must be submitted no later than at the next regular meeting of the board on July 7. After discussion, Kevin Whipple made a motion and Deborah Potter seconded the motion to approve the 2023 Budget as presented. The motion passed unanimously by roll call vote 5-0.

**Report on Steve Lowe Property** – Jon Dooley reported that the board attorney, Don Tribbett, has sent a message that an offer on the aviation easement went out on May 6 to Steve Lowe. Steve has 30 days to respond to that offer. Mr. Tribbett requested that the board approve a motion to proceed with eminent domain proceedings if the offer was not accepted. Jon Dooley made a motion and Gary Bailey seconded the motion to give Mr. Tribbett contingent approval to proceed with the eminent domain action if the aviation offer was not accepted by Steve Lowe. The motion passed unanimously by voice vote 5-0. Bill Ernstes will notify Mr. Tribbett of the board's action on this matter.

### **Approval of Bills**

Jon Dooley presented the docket dated June 2, 2022 for review. Jon Dooley reviewed the items on the docket for the board. Gary Bailey made a motion and Jon Dooley seconded the motion to approve the payment of the June 2 docket for \$158,983.65. The motion passed unanimously by roll call vote 5-0.

### **Comments from the Board and/or Public – None**

**Meeting Adjournment & Next Meeting Date** - There being no further business before the board, Kevin Whipple made a motion and Gary Bailey seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 6:22 p.m. The next meeting will be held on Thursday, July 7, 2022 at 6:00 p.m. in the Council Chambers at the City Hall located at 314 W. Washington Street.

Respectfully submitted,

Judy Curd  
Recording Secretary

*Bill Ernstes*

Bill Ernstes – President

*17-9-2022*

Date

*Jon Dooley*

Jon Dooley – Vice President

*July 7, 2022.*

Date

*Gary Bailey*

Gary Bailey – Board Member

*7/7/2022*

Date

*Deborah Potter*

Deborah Potter – Board Member

*7/7/2022*

Date

*Kevin Whipple*

Kevin Whipple – Board Member

*7/7/22*

Date