



Plan Commission Public Hearing Meeting Minutes

Today is Tuesday, June 3, 2025, and the time being 7:36 pm. The Plan Commission public hearing is opened by President, Kevin Fleetwood.

Everyone recited the Pledge of Allegiance.

Primary Plat for Second Circle Investments, LLC for property at corner of N. US Hwy 421 & Moscow Rd. There were no dissenters. A motion to close the public hearing was made by Ken and seconded by Dick. The public hearing was adjourned by President, Kevin Fleetwood at 7:38 pm.

Plan Commission Meeting Minutes

Today is Tuesday, June 3, 2025, and the time being 7:38 pm. The meeting of the Plan Commission is called to order by President, Kevin Fleetwood.

Roll Call was taken by Secretary, Amber Coyne.

Members present: Kevin Fleetwood, Mark Burkert, Alan Campbell, Tom Hunter, Ken Dornich, Dick Glaser, Rodney King

Members absent:

City officials present were Sarah Hamer, Building Commissioner and Zach Wirrig, Director of Public Projects
Also present was the City Attorney, Chris Stephen.

There were no additions or corrections to the meeting minutes from May 6, 2025. The minutes were approved as presented.

There was no old business.

New Business

Second Circle Investments, LLC, is seeking Primary Plat approval for property located at N. US Hwy 421 & Moscow Rd. to divide off approximately 1.286 acres of land. Andrew Woloszyk presented for AR Engineering. The board asked questions. Ken made a motion to approve the Primary Plat and Alan seconded. Voice Vote, 6-1, primary plat is approved.

Sarah presented a new fee schedule from a third-party contractor for commercial plan review and inspections. Shelly Wakefield with JTL answered questions from the board. Kevin requested more time to review the fee schedule with corrections. A special meeting was scheduled for June 17th at 6 pm to discuss and vote on the proposed fee schedule. A motion to table fee schedule change was made by Mark and seconded by Ken. Voice vote all ayes, no nays.

Sarah spoke to the board about a home within the city found to be unsafe for habitation after inspections were conducted by the Building Inspector. The Building Planning and Zoning office will be moving in and condemning the home.



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A motion to adjourn the meeting was made by Ken and seconded by Mark. The meeting was adjourned at 8:08 pm.

Chairperson

Secretary