

## **BOARD OF AVIATION COMMISSIONERS**

### **CITY OF GREENSBURG**

**City Hall 314 W. Washington Street**

**Thursday, June 6, 2024 6:00 p.m.**

**Call to Order** – President Bill Ernstes called the meeting to order at 6:00 pm.

**Roll Call** - Board members present were: Bill Ernstes, Jon Dooley, Kevin Whipple, Deborah Potter and Gary Bailey. Mayor Joshua Marsh and Clerk Treasurer Amy Borns were also present. Attorney Don Tribbett, Airport Manager Jerry Scheidler and Paul Shaffer of BF&S were absent. Judy Curd performed the duties of recording secretary.

**Agenda Approval** – President Bill Ernstes presented the June 6, 2024 agenda for approval. Jon Dooley made a motion and Kevin Whipple seconded the motion to approve the agenda as presented. The motion passed unanimously by voice vote 5-0.

**Minutes** – The minutes of the May 2, 2024 regular board meeting were presented. A motion was made by Kevin Whipple and seconded by Deborah Potter to approve the May 2, 2024 regular minutes as published. The motion passed unanimously by voice vote 4-0. Gary Bailey was not present at the May 2, 2024 meeting and abstained from the vote.

**Financial Report** – Jon Dooley made a motion and Kevin Whipple seconded the motion to approve the financial report as published. The motion passed unanimously by voice vote 5-0.

### **OLD BUSINESS**

#### **Update on the Construction Report – John Feister**

- Runway 1-19 Paving and Lighting – The AIP20 closeout was submitted on April 8 and the AIP21 closeout was submitted on May 8. The last update from the FAA was on May 30 and they indicated that these closeouts are still under review by the FAA.
- Land Acquisition Grant for FY2024 – Everything is in place and the expectation for the grant is that it will come before September.
- The new approach procedures are still scheduled and will publish on July 11.

## NEW BUSINESS

### John Feister of BF&S – Action Items

- Motion to Submit the BIL Application – The plan set and specifications are complete for the project and it is currently out to bid. We have the Section 163 determination from the FAA and the improved environmental document from the FAA for that project, so those prerequisites are complete. The pre-bid meeting will be on June the 18 at 11:00 am at the airport. And we will open bids for the project on July 1 at 1:30 pm at City Hall. We need permission from the board to submit the application to the FAA. Kevin Whipple made a motion and Gary Bailey seconded the motion to submit the BIL Application to the FAA for the C-II jet apron design, construction, and inspection. The motion passed unanimously by voice vote 5-0.

### Airport Manager's Report – Kevin Whipple

- New Storage Building - Kevin reported that the new storage building is finished. He also stated that there are three large doors on the building. These doors are very heavy and very difficult to open. The mayor presented a quote from LK Construction for three trolley-type openers for \$925.00 each including installation for a total of \$2,775.00. Jon Dooley made a motion and Deborah Potter seconded the motion to approve the purchase of three large-door openers to be installed on the storage building for total of \$2,775.00. The motion passed unanimously by voice vote 5-0.

- Pumphrey Agreement – Bill Ernstes reported that Attorney Don Tribbett has prepared an agreement to be executed between Robert Pumphrey and the Board of Aviation Commissioners. Jon Dooley made a motion and Deborah Potter seconded the motion to approve that the BOAC submit an agreement for Bill Ernstes to sign the agreement between Robert Pumphrey and the BOAC stating that Robert Pumphrey would not hold the airport responsible for any injury or loss that may occur while Mr. Pumphrey is helping at the airport. The motion passed unanimously by voice vote 5-0.

**Approval of Bills** – Gary Bailey made a motion and Kevin Whipple seconded the motion to approve the payment of the bills as submitted. The motion passed unanimously by voice vote 5-0.

**Comments from the Board and/or Public** – There were no comments from the board or audience.

**Meeting Adjournment & Next Meeting Date** – There being no further business before the board, Gary Bailey made a motion and Kevin Whipple seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 6:09 pm.

The next regularly scheduled meeting of the BOAC will be held on Monday, July 8, 2024 at 6:00 p.m. at City Hall located at 314 W. Washington Street.

Respectfully submitted,

Judy Curd  
Recording Secretary

*Bill Ernstes*

Bill Ernstes – President

*7-8-2024*

Date

*Jon Dooley*

Jon Dooley – Vice President

*7-8-2024*

Date

*Gary Bailey*

Gary Bailey – Board Member

*7/8/2024*

Date

*Deborah Potter*

Deborah Potter – Board Member

*7/8/2024*

Date

*Kevin Whipple*

Kevin Whipple - Board Member

*7/8/2024*

Date