

## **BOARD OF AVIATION COMMISSIONERS**

### **CITY OF GREENSBURG**

**City Hall 314 W. Washington Street**

**Thursday, July 6, 2023 6:00 p.m.**

**Call to Order** – President Bill Ernstes called the meeting to order at 6:00 pm.

**Roll Call** - Board members present were: Bill Ernstes, Deborah Potter, Jon Dooley, Gary Bailey and Kevin Whipple. Don Tribbett of Tribbett Law, Airport Manager Jerry Scheidler, BF&S Project Manager John Feister, City Clerk Treasurer Amy Borns, and Mayor Josh Marsh were also present. Judy Curd performed the duties of recording secretary.

**Agenda Approval** – President Bill Ernstes presented the July 6, 2023 agenda for approval. He noted that the item “Airport Security” needs to be added to the agenda under Airport Manager’s Report. Jon Dooley made a motion and Kevin Whipple seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 5-0.

**Minutes** – The minutes of the June 1, 2023 regular board meeting were presented. Kevin Whipple made a motion and Deborah Potter seconded the motion to approve the minutes as written. The motion passed unanimously by voice vote 5-0.

**Financial Report** – Jon Dooley read the Financial Report.

### **OLD BUSINESS**

#### **John Feister of BF&S – Construction Updates**

##### **Runway 1-19 Grade & Drain**

John Feister stated that there is a four-inch layer of asphalt down over the entire area now. O’Mara is going to do their surface test strip tomorrow. And if that goes well, they are going to start paving the final two inches. It will take 30 days to cure the pavement before they can cut the grooves into the pavement. The grooves have to be cut before they can paint the pavement markings. There will be a few weeks when there will not be any pavement work going on, but the electricians will still be working on the edge lights and work will continue on other projects that need to be completed.

An "X" closure marking made out of yellow snow fence has been installed on the south end of the new runway to warn pilots not to attempt a landing on the new unfinished air strip. In order to keep cars off the new runway, some fence work has been installed along the INDOT right-of-way and the contractor has been asked to install a farm access-gate on the construction entrance to keep unwanted vehicles out of the property and off the runway.

A small piece of pavement has been added off the taxi-way connector. Since we are talking about hangar development along the south half of the existing runway, we added a taxiway turning fillet. So now aircraft can make a right-hand turn off of the runway from the connector to the existing runway that we are going to leave in place. Originally, we weren't anticipating immediate reuse of that pavement. But based on some on-going discussions regarding the possibility of some new hangar construction, we had O'Mara add that in.

## **NEW BUSINESS**

**John Feister – BF&S**

### **Runway 1-19 Paving and Lighting Action Items**

1. **Motion to approve AIP-20, FAA Partial Pay Request No. 13:** Since there was no discussion, Jon Dooley made a motion and Gary Bailey seconded the motion to pay FAA Partial Pay Request No.13 in the amount of \$602,091.71 which is 100% Federally funded for the Runway 1-19 Paving and Lighting phase. The motion passed unanimously by voice vote 5-0.

2. **Motion to approve AIP-21, FAA Partial Pay Request No. 5 Credit Memo:** Since there was no discussion, Deborah Potter made a motion and Kevin Whipple seconded the motion to approve AIP-21, FAA Partial Pay Request No. 5 Credit Memo in the amount of \$1,535.02 This Credit Memo will reduce the Federal portion. The motion passed unanimously by voice vote 5-0.

3. **Motion to approve AIP-21 FAA Partial Pay Request No. 6:** Since there was no discussion, Gary Bailey made a motion and Jon Dooley seconded the motion to approve AIP-21, FAA Partial Pay Request No. 6 in the amount of \$308,464.22, with a Federal Share of \$277,617.00, a State Share of \$15,423.21, and a Local Share of \$15,424.01 for the Runway 1-19 Paving & Lighting phase. The motion passed unanimously by voice vote 5-0.



**4. Motion to approve Contractors Progress Estimate No. 6 for Dave O'Mara Contractors, Inc. in the amount of \$929,959.81 in Conjunction with the Runway 1-19 Paving and Lighting Phase:** Since there was no discussion, Gary Bailey made a motion and Jon Dooley seconded the motion to approve Contractors Estimate No. 6 for Dave O'Mara Contractors, Inc. in the amount of \$929,959.81 in conjunction with the Runway 1-19 Paving and Lighting Phase. The motion passed unanimously by voice vote 5-0.

**5. Motion to approve AIP-21 BF&S Amendment No. 1 to 622900.I002 Inspection Agreement for the Runway Paving & Lighting Phase for \$137,700.00** - We have used up the original funding phase to what HIS did last summer so we need to cover the balance of inspection for this summer. We are adding 98 days of the inspection time which is the balance of Season 2 of the Paving & Lighting Phase.

Items Added were:

\$ 20,000.00	Product administration
30,000.00	Obstruction Mitigation (Trees)
81,200.00	Hourly Fees for the project Inspection for the balance of construction
<u>6,500.00</u>	Travel expenses for the project Inspection
\$137,700.00	Total for Amendment No. 1 to 622900.I002 BF&S Inspection Agreement

Since there was no discussion, Deborah Potter made a motion and Jon Dooley seconded the motion to approve AIP -21 BF&S Amendment No 1 to the 622900.I002 Inspection Agreement for the 1-19 Runway Paving & Lighting Phase for \$137,700.00 with a Federal Share of \$123,930.00, a State Share of \$6,885.00, and a Local Share of \$6,885.00. The motion passed unanimously by voice vote 5-0.

#### **BF&S Project Updates –**

**1. Land Grant** - The FY 23 Grant for the land has been received. It has been fully executed by Attorney Don Tribbett and returned to the FAA.

**2. Jet Holding Apron** – We are working on the updated ALP sheets that the FAA is requiring so that you can get the BIL funding. The location of the holding apron will be at the NE corner of the of the existing runway and the taxiway.

Bill Ernstes asked if the ALP would include the two acres behind the bowling alley. John Feister stated that he would make sure that it is included in the ALP document. Jon Dooley also asked if there would be an "X" marking on the north end of the new runway. John Feister stated that there is a provision to put an "X" marking on the north end of the new runway. However, they have concerns that if they put it down now it will get torn up. The south side "X" is nailed down.

### **Budget – Jon Dooley**

Jon and Amy Borns have been working on the budget for 2024 and have plans to meet again on Wednesday morning to continue work on the budget. Jon passed out a preliminary copy for the board to review.

### **Airport Manager's Report – Jerry Scheidler**

**Security at the Airport** – Jerry reported that the airport had been burglarized recently. There were several hangar doors damaged. Quotes have been sent to the insurance company. And some repairs have been completed. Jerry suggested we consider purchasing some LED flood lighting for the hangar area. Jon Dooley noted that it had been a dark, rainy night when the burglary took place. Tenants are concerned about future security at the airport. It was suggested that deadbolts would be a welcomed addition for added door security. It is up to the board as to who would incur the cost of the new locks. Alarm systems were also suggested. But the internet system would have to be upgraded at the airport. Great Plains is considering bringing fiber optic service to the area. Kevin suggested considering purchasing security cameras if the internet service is improved. Jerry will continue to investigate and gain information to report back to the board.

Jerry also reported that the County is doing some construction work on their property near the south end of the airport and they are willing to give the airport the extra dirt. Jerry told them we could use both topsoil and clay.

### **Hangars for the Future – Don Tribbett and John Feister**

Don Tribbett of Tribbett Law and John Feister of BF&S spoke to the board regarding various financing, design, and construction options involved in the construction of new hangars at the airport. Mr. Tribbett also suggested that the Board look into creating an Airport Authority.

**Approval of Bills** – Jon Dooley presented the July 6, 2023 docket. Jon Dooley made a motion and Gary Bailey seconded the motion to approve the payment of the July 6, 2023 docket for as listed. The motion passed unanimously by voice vote 5-0.

### **Comments from the Board and/or Public – None**



**Meeting Adjournment & Next Meeting Date** - There being no further business before the board, Kevin Whipple made a motion and Jon Dooley seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 7:01 p.m. The next meeting will be held on Thursday, August 3, 2023 at 6:00 p.m. in the Council Chambers at the City Hall located at 314 W. Washington Street.

Respectfully submitted,

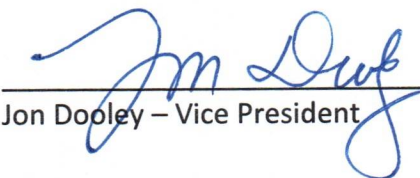
Judy Curd  
Recording Secretary



Bill Ernstes – President

8-3-2023

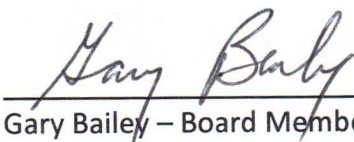
Date



Jon Dooley – Vice President

Aug 3, 2023

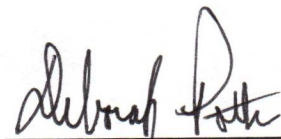
Date



Gary Bailey – Board Member

8/3/2023

Date



Deborah Potter – Board Member

8/3/2023

Date



Kevin Whipple - Board Member

8/3/23

Date