

BOARD OF AVIATION COMMISSIONERS

CITY OF GREENSBURG

City Hall 314 W. Washington Street

Thursday, September 7, 2023 6:00 p.m.

Call to Order – President Bill Ernstes called the meeting to order at 6:00 pm.

Roll Call - Board members present were: Bill Ernstes, Deborah Potter, Jon Dooley, Gary Bailey and Kevin Whipple. Airport Manager Jerry Scheidler, BF&S Vice President Paul Shaffer, City Clerk Treasurer Amy Borns, and Mayor Josh Marsh were also present. Judy Curd performed the duties of recording secretary.

Agenda Approval – President Bill Ernstes presented the September 7, 2023 agenda for approval. Bill Ernstes asked that Mike Eaves of H & B Systems be added to the agenda under Old Business. Jon Dooley made a motion and Kevin Whipple seconded the motion to approve the agenda as amended. The motion passed unanimously by voice vote 5-0.

Minutes – The minutes of the August 3, 2023 regular board meeting were presented. Kevin Whipple made a motion and Deborah Potter seconded the motion to approve the minutes as written. The motion passed unanimously by voice vote 5-0.

Financial Report – Jon Dooley read the Financial Report. Bill Ernstes added that the loan balance at the Jackson County Bank is \$334,005.78.

OLD BUSINESS

Mike Eaves of H & B Systems

Mike Eaves gave an overview of how to install a security system at the airport. This system would be compatible with the camera system used currently in some city owned facilities. A basic internet system would be required in order to install cameras. The wi-fi would need a 110-volt power supply. The cost will be \$5,840 not including the battery add-on. The motion was tabled until the board receives the quote for the battery add-on.

NEW BUSINESS

Paul Shaffer – BF&S

Construction Updates – The paving is done and the lights have been tested. The remaining items to be finished are: 1) Install the precision approach path indicator lights on each end, 2) Install the final surface coat of asphalt on the taxiway connector, 3) and, Complete some touch ups on the grading near the runway. The ribbon cutting ceremony will be held on September 23, 2023.

Runway 1-19 Paving and Lighting Action Items

1. Motion to approve AIP-20, FAA Partial Pay Request No. 15: Jon Dooley made a motion and Gary Bailey seconded the motion to approve AIP-20, FAA Partial Pay Request No. 15 in the amount of \$188,711.77, which is 100% Federally funded for the Runway 1-19 Paving and Lighting Phase. The motion passed unanimously by voice vote 5-0.
2. Motion to approve AIP-21, FAA Partial Pay Request No. 8: Gary Bailey made a motion and Kevin Whipple seconded the motion to approve AIP-21, FAA Partial Pay Request No. 8 in the amount of \$187,384.53 with a Federal Share of \$168,647.00, a State Share of \$9,369.23, and a Local share of \$9,368.30 for the Runway 1-19 Paving and Lighting phase. The motion passed unanimously by voice vote 5-0.
3. Contractors Progress Estimate No. 8 – Debbie Potter made a motion and Gary Bailey seconded the motion to approve Contractors Progress Estimate No. 8 for Dave O'Mara Contractors, Inc. in the amount of \$319,830.86 in conjunction with the Runway 1-19 Paving and Lighting Phase. The motion passed unanimously by voice vote 5-0.

Land Acquisition Grant FY 2023

1. AIP-22 is now financially complete for land reimbursement. The FAA has processed a pay request in the amount of \$2,292,066.67, with a Federal Share of \$2,062,860.00, a State Share of \$114,603.00, and a Local Share of \$114,604.00.
2. An FAA closeout has been requested.

Bipartisan Infrastructure Law (BIL)

1. Per the approved CIP we will be asking the FAA to fund the design and construction of the C2 Apron (Formerly called the Jet Holding Apron).
2. We are working through the prerequisite steps to satisfy the FAA.
3. The old runway will be converted to a taxiway to allow for a turnaround for larger aircraft until the C2 apron can be built.

Future Hangar and Terminal Layout

1. The ALP update with the new runway as existing, jet apron, taxiways, and hangars has been submitted.

Runway Opening Process - Paul noted that currently the NOTAM is closed for the new runway. Seven days prior to the opening, the new NOTAM for 1-19 can be published (new 1-19 available) and the old runway 1836 will be closed permanently. 1-19 should be open with visual rules only on September 18. The new instrument approaches should be open sometime in November. There are still some trees that need to be trimmed. And, before the official opening, the FAA will perform a visual survey from the air.

Airport Manager's Report – Jerry Scheidler

Jerry reported that he has had a lot of inquiries on hangar availability. He also noted that he is having difficulty mowing due to several washouts near the runway and that they need to be regraded.

Budget - Jon Dooley noted that the first reading of the 2024 budget would be heard at next week's Council meeting.

Hangars for the Future – Kevin Whipple reported that he has obtained quotes for the following:

1. A lean-to attached to the current storage building for a total of \$34,950
2. A 40 x 40 separate building for \$44,750
3. A 42 x 300 ft. hangar containing 10 T-Hangars. This quote includes bi-fold doors with steel supports, electrical work, pad prep, and concrete work for \$492,000.

Another quote is expected by the next regular meeting.


Approval of Bills – Amy Borns noted that she had received the reimbursement for the four corner land parcels that we have purchased and some of the soft costs associated with it. These were paid for out of two different funds and also from two different banks. Amy created a spreadsheet to clarify the transfers and presented it to the board for review. Jon Dooley made a motion and Kevin Whipple seconded the motion to approve the September 7, 2023 docket and the supporting documentation for the transfer of funds as presented. The motion passed unanimously by voice vote 5-0.

Comments from the Board and/or Public – None

Meeting Adjournment & Next Meeting Date - There being no further business before the board, Kevin Whipple made a motion and Jon Dooley seconded the motion to adjourn the meeting. The motion passed unanimously by voice vote 5-0. Bill Ernstes adjourned the meeting at 6:42 p.m. The next meeting will be held on Thursday, October 5, 2023 at 6:00 p.m. in the Council Chambers at the City Hall located at 314 W. Washington Street.

Respectfully submitted,

Judy Curd
Recording Secretary



Bill Ernstes – President

10-5-2023

Date



Jon Dooley – Vice President

OCT 5, 2023

Date



Gary Bailey – Board Member

10/5/23

Date



Deborah Potter – Board Member

10/5/2023

Date



Kevin Whipple - Board Member

10/5/23

Date