



## Board of Works Meeting

Monday, March 1, 2021 | 5:00 pm

### Pledge of Allegiance

Monday, March 1, 2021, at 5:00 pm., Mayor Joshua Marsh called the meeting of the Greensburg Board of Works to order and asked those in attendance to please silence all electronic devices.

To comply with Title VI of the Civil Rights Act of 1964, the Mayor requested that participants in the meeting complete a voluntary, anonymous survey that is available on the table in the back of the room.

Roll Call-- James Cain-Y, Rodney King-Y, Glenn Tebbe-Y, Karen D. Rust-Y

Motion to approve the minutes of February 1, 2021 Board of Works meeting was made by Glenn Tebbe, seconded by Rodney King. All ayes. Motion passed.

### Old Business--None

### New Business

Brian Wenning, representative for St. Mary's Church requested for road closure (on map presented) from 8:00AM to 11:00 AM August 28, 2021 for On Eagles Wings 5K Run/Walk. Motion to approve closing by James Cain, seconded by Karen D. Rust. Voice vote, all ayes. Motion passed.

Ashley Schwering, representative from Girl Scouts requested approval for the Cookie Crumbles 5K on March 21, 2021 9:00AM to 11:30 AM. Motion for approval by James Cain, seconded by Karen D. Rust. Voice vote, all ayes. Motion passed.

Nathan Stoermer, Fire Chief, discussed the resignation of a probationary firefighter who has been with the department eight months.

Chief Stoermer requested purchase of utility body in the amount of \$31,772.00 for Rescue Squad conversion using budgeted funds. Motion to approve purchase by James Cain. Seconded by Karen D. Rust. Voice vote, all ayes. Motion passed.

Chief Stoermer presented a service agreement renewal with Honda including a 3-to-5-year contract. Motion to approve contract agreement by Rodney King, seconded by Glenn Tebbe. Voice vote, all ayes. Motion passed.

"The City of Greensburg acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services ( i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in our access to City sponsored public programs, services, and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Ron May, ADA Coordinator, at (812) 663-3344."





Jeff Smith, Wastewater Superintendent requested payment of Application # 3 for Contract 2-2020 with C/H M Excavating, Inc. in the amount of \$284,055.51. Motion to approve payment in the amount of \$228,055.51 by Glenn Tebbe, seconded by Rodney King. Voice vote, all ayes. Motion passed.

Ron May, City Engineer, requested approval to award the contract for CCMG Project 2020-2 to Dave O'Mara Contractors 206,972.90. Motion to award contract to Dave O'Mara Contracting in the amount \$206,972.90. by Rodney King, seconded by Glenn Tebbe. Voice vote, all ayes. Motion passed.

Engineer May, proposed hiring FPBH INC as the engineering service for CCMG 2021-2 project in the amount of \$52,000.00 at North Park Street including 4<sup>th</sup> Street from Park Street to Carver, Carver Street from 4<sup>th</sup> to 6<sup>th</sup> and Park Street from 4<sup>th</sup> to 6<sup>th</sup>, 6<sup>th</sup> Street from Park Street to Carver. Motion to approve FPBH Inc for CCMG 2021-2 project in the amount of \$52,000.00 by Jamie Cain, seconded by Karen D. Rust. Voice vote, all ayes. Motion passed.

Mark Klosterkemper, Street Commissioner requested permission to accept bids for the disposal of a 2000 IH truck and accessories. All agreed. Bids will be accepted until 5:00pm on April 5<sup>th</sup>.

Mayor Joshua Marsh discussed to following topics:

Mayor Marsh requested permission for a proposal to engage Kroger Gardis & Regas LLP for handbook discussion. Motion to approve the engagement by Glenn Tebbe, seconded by Rodney King. Voice vote, all ayes. Motion passed.

Mayor Marsh requested approval of the Utilities Office Civic Systems contract for a new software system. Motion to approve contract by Karen D. Rust, seconded by James Cain. Voice vote, all ayes. Motion passed.

The Mayor announced a Public Board of Works Special Meeting March 8, 5:00 pm. regarding the renovation of City Hall at 315 W Washington St. It was noted that said meeting time and date change was an option and may be announced at a later date.

Motion to approve claims as presented by Glenn Tebbe, seconded by Rodney King. Voice vote, all ayes. Motion passed.

### **Adjourn 5:41 PM**

Motion to adjourn by Glenn Tebbe. Voice vote, all ayes. Motion passed.

Agenda and minutes can be found at [greensburg.in.gov](https://greensburg.in.gov)  
**Agenda is subject to change.**

"The City of Greensburg acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services ( i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in our access to City sponsored public programs, services, and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Ron May, ADA Coordinator, at (812) 663-3344."





# — CITY OF — GREENSBURG

## Board of Works Signatures March 1, 2021

Joshua Marsh *Joshua Marsh*

Jamie Cain *Jamie Cain*

Glenn Tebbe *Glenn Tebbe*

Rodney King *Rodney A. King*

Karen Rust *Karen Rust*

Attested: *Brenda L Dwenger*

Brenda L Dwenger

Agenda and minutes can be found at [greensburg.in.gov](https://www.greensburg.in.gov)

**Agenda is subject to change.**

"The City of Greensburg acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services ( i.e. sign interpretive services, alternative audio/visual devices, and amanuenses) for participation in our access to City sponsored public programs, services, and/or meetings, the City requests that individuals make requests for these services seventy-two (72) hours ahead of the scheduled program, service and/or meeting. To make arrangements, contact Ron May, ADA Coordinator, at (812) 663-3344."



**AIA**<sup>®</sup>**Document G701™ – 2017****Change Order****PROJECT: (Name and address)**Greensburg City Hall Renovation  
314 West Washington Street, Greensburg,  
Indiana 47240**CONTRACT INFORMATION:**Contract For: General Construction  
Date: 12/07/2020**CHANGE ORDER INFORMATION:**Change Order Number: 001  
Date: 03/04/2021**OWNER: (Name and address)**

Joshua Marsh, Mayor

**ARCHITECT: (Name and address)**

DLZ Indiana, LLC

**CONTRACTOR: (Name and address)**Construction Planning and Management,  
Inc. (CPM)  
10053 N. Hague Rd, Indianapolis, Indiana  
46256314 West Washington Street, Greensburg,  
Indiana 47240138 N. Delaware St, Indianapolis, IN  
46204**THE CONTRACT IS CHANGED AS FOLLOWS:***(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Item No. 1 Multi-Purpose Room A141:

a) Add fabric wrapped acoustical panels along the east wall per the attached drawing.

**Attachments:**

Change Order Request COR #005

The original Contract Sum was	\$	3,855,200.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	3,855,200.00
The Contract Sum will be increased by this Change Order in the amount of	\$	2,058.70
The new Contract Sum including this Change Order will be	\$	3,857,258.70

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be unchanged.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

DLZ Indiana, LLC

Construction Planning and Management,  
Inc. (CPM)

Greensburg Board of Public Works

**ARCHITECT (Firm name)****CONTRACTOR (Firm name)****OWNER (Firm name)****SIGNATURE****SIGNATURE****SIGNATURE**

Eric B. Ratts, Principal Architect

Connor Blaker, Project Manager

Joshua Marsh, Mayor

**PRINTED NAME AND TITLE****PRINTED NAME AND TITLE****PRINTED NAME AND TITLE****DATE****DATE****DATE**

2021 03-04

3/5/2021

3/16/21





# Change Order Request

**COR#: 005**

~~**COR#: 003**~~

Project: GREENSBURG CITY HALL RENO  
314 WEST WASHINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: 02/15/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

**Description**

PRICING FOR PR 005

**Schedule**

Requested days delay: TBD

**Contractor Pricing**

Phase Code / Description	Cost Type	Quantity	UM	Amount
09-0040 ADVANCED ACOUSTICAL, LLC COST FRO ADVANCED ACOUSTICAL TO ADD WALL PANELS TO THE EAST WALL OF ROOM A141	S SUBCONTRACTOR			1,940.00
01-0143 INSURANCE BOND ADD FOR INCREASE TO INSURANCE BOND	M MATERIAL			20.67

**Contractor Pricing Total:** 1,960.67

**Total:** 1,960.67

**Mark-up:** 98.03

**Total Contractor Price for CR 003** 2,058.70

**Approvals**

Approval of this Change Order Request constitutes a change to the Contract and authorizes CPM CONSTRUCTION PLANNING & to begin work on the attached and referenced scope of work, for the above cost.

Customer: GREENSBURG BRD OF PUBLIC WORKS

Contractor: CPM CONSTRUCTION PLANNING &

Authorized Representative: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: Connor Blaker

Date: 2/19/21

Architect: ~~DLZ Indiana, Inc.~~ DLZ Indiana, LLC

Other: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## Connor Blaker

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**From:** Eric B. Ratts, AIA <eratts@dlz.com>  
**Sent:** Thursday, February 18, 2021 10:52 AM  
**To:** Connor Blaker; John P. Thompson; Brendan Moore  
**Cc:** Eric B. Ratts, AIA; Zachary McGill  
**Subject:** FW: Greensburg City Hall - COR#003 for PR 005

Good morning

In reference to PR 005 / COR 003, the Owner has the following comments:

- Additional wall panels are approved
- Removal of the blinds and window film is not approved

The Owner requested you resubmit your proposal to DLZ to only include the additional wall panels – no mention of the blinds and window film. We need this today so the Mayor can request approval at his City meeting on March 1. Zach will prepare the Change Order.

Take care, be safe, be healthy

**Eric B. Ratts, AIA** | Principal Architect

800-336-5352 x1163250 (office) | 614-300-0581 (cell) | 317-753-1029 (cell)  
[eratts@dlz.com](mailto:eratts@dlz.com) | [www.dlz.com](http://www.dlz.com)



INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

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**From:** Connor Blaker <[CBlaker@cpmconstruction.com](mailto:CBlaker@cpmconstruction.com)>  
**Sent:** Monday, February 15, 2021 11:48 AM  
**To:** Eric B. Ratts, AIA <[eratts@dlz.com](mailto:eratts@dlz.com)>; Zachary McGill <[zmcgill@dlz.com](mailto:zmcgill@dlz.com)>  
**Cc:** John P. Thompson <[JThompson@cpmconstruction.com](mailto:JThompson@cpmconstruction.com)>; Brendan Moore <[BMoore@cpmconstruction.com](mailto:BMoore@cpmconstruction.com)>  
**Subject:** Greensburg City Hall - COR#003 for PR 005

**EXTERNAL:** Message origin is from an external network. Use proper judgment and caution when opening attachments, clicking links, or responding to this email.

DLZ Team,

Please see the attached COR#003 which is the pricing for PR 005. Attached as back-up is the quote from the acoustical contractor, glazing contractor and a copy of the original PR#005. Please let me know if there are any questions.

Thank you,





# Change Order Request

## COR#: 003

Project: GREENSBURG CITY HALL RENO  
314 WEST WASHINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: 02/15/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

### Description

PRICING FOR PR 005

### Schedule

Requested days delay: TBD

### Contractor Pricing

Phase Code / Description	Cost Type	Quantity	UM	Amount
09-0040 ADVANCED ACOUSTICAL, LLC COST FRO ADVANCED ACOUSTICAL TO ADD WALL PANELS TO THE EAST WALL OF ROOM A141	S SUBCONTRACTOR			1,940.00
08-0050 KENNY GLASS COST FOR KENNY GLASS TO FROST THE ENTRY DOOR SIDELIGHTS IN ROOMS A166, A169, AND A172	S SUBCONTRACTOR			747.00
01-0110 SUPERINTENDENT COST FOR EITHER CPM LABOR OR ALPHA DEMO TO REMOVE THE BLINDS AT THE ENTRY DOOR OF A166, 169, AND A172	L DIRECT LABOR			125.00
01-0143 INSURANCE BOND ADD FOR INCREASE TO INSURANCE BOND	M MATERIAL			20.67

Contractor Pricing Total: 2,832.67

Total: 2,832.67

Mark-up: 141.63

Total Contractor Price for CR 003 2,974.30

### Approvals

Approval of this Change Order Request constitutes a change to the Contract and authorizes CPM CONSTRUCTION PLANNING & to begin work on the attached and referenced scope of work, for the above cost.

Customer: GREENSBURG BRD OF PUBLIC WORKS

Contractor: CPM CONSTRUCTION PLANNING &

Authorized Representative: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Architect: DLZ Indiana, Inc. \_\_\_\_\_

Other: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_





**KENNY  
GLASS**  
*Promises kept since 1945.*

5240 N. US 31  
Columbus, Indiana  
47201

Phone: 812-372-8834  
Fax: 812-372-8833

February 15, 2021

**Removed Per Direction of Owner**

To: CPM Construction  
Attn: Brendan Moore

## Proposal

Re: Greensburg City Hall

Scope: Film on Entrance Door Sidelights per PR-005

Section Title	Description of Proposed Materials
Aluminum Storefront	
Aluminum Entrances	
Specialty	Frost Film to match other film on project for Rooms A166, A169, and A172. Film for Entry Door Sidelights where there are currently blinds.
Caulking	
Payment Terms	Net 30 days for progress and final invoices. If 10% retainage is part of any final contract agreement, 5% is to be paid within 60 days completion of original scope of work.
Exclusions	

Price Installed: \$747.00

This quote does not include sales tax and is good for 60 days.

  
Kevin Tracy



# Proposal

## Advanced Acoustical, LLC

8595 Beechmont Ave. Suite 107  
Cincinnati, OH 45255  
(513) 834-5599

February 12, 2021

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Proposal: #21-0028

Connor Blaker  
CPM  
(317) 842-8040

Project: [Greensburg City Hall Renovation](#)

We propose to furnish labor and material for the following:

Proposal Request #005 dated 02/10/2021

Item #1 - Multi-purpose Room A141

- Add fabric wrapped acoustical panels along the east wall.

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Additional cost: \$1,940.00

Submitted by,

Ryan Adams  
Cell: (513) 720-1176

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**AIA®****Document G709™ – 2018****Proposal Request****PROJECT:** *(name and address)*Greensburg City Hall Renovation  
314 West Washington Street, Greensburg,  
Indiana 47240**CONTRACT INFORMATION:**Contract For: General Construction  
Date: 12/07/2020

Architect's Project Number: 2063-1044-90

Proposal Request Number: 005  
Proposal Request Date: 02/10/2021**OWNER:** *(name and address)*Joshua Marsh, Mayor  
314 West Washington Street, Greensburg  
Indiana 47240**ARCHITECT:** *(name and address)*DLZ Indiana, LLC  
138 N. Delaware St, Indianapolis, IN  
46204**CONTRACTOR:** *(name and address)*CPM Construction  
10053 N. Hague Rd, Indianapolis,  
Indianapolis 46256

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Seven (7) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

Contractor shall provide a cost for the items below:

Item No. 1 Multi-Purpose Room A141:

a) Add fabric wrapped acoustical panels along the east wall per the attached drawing.

Item No. 2 City Engineer A166, Planning Meeting Room A169 & Plan Director's Office A172:

a) Remove existing blinds at entrance door sidelights. Install new frosted glazing film per specification Section 088000 Glazing section 2.6.C.

Attachments:

G7.1 - MULTI PURPOSE EAST ELEVATION

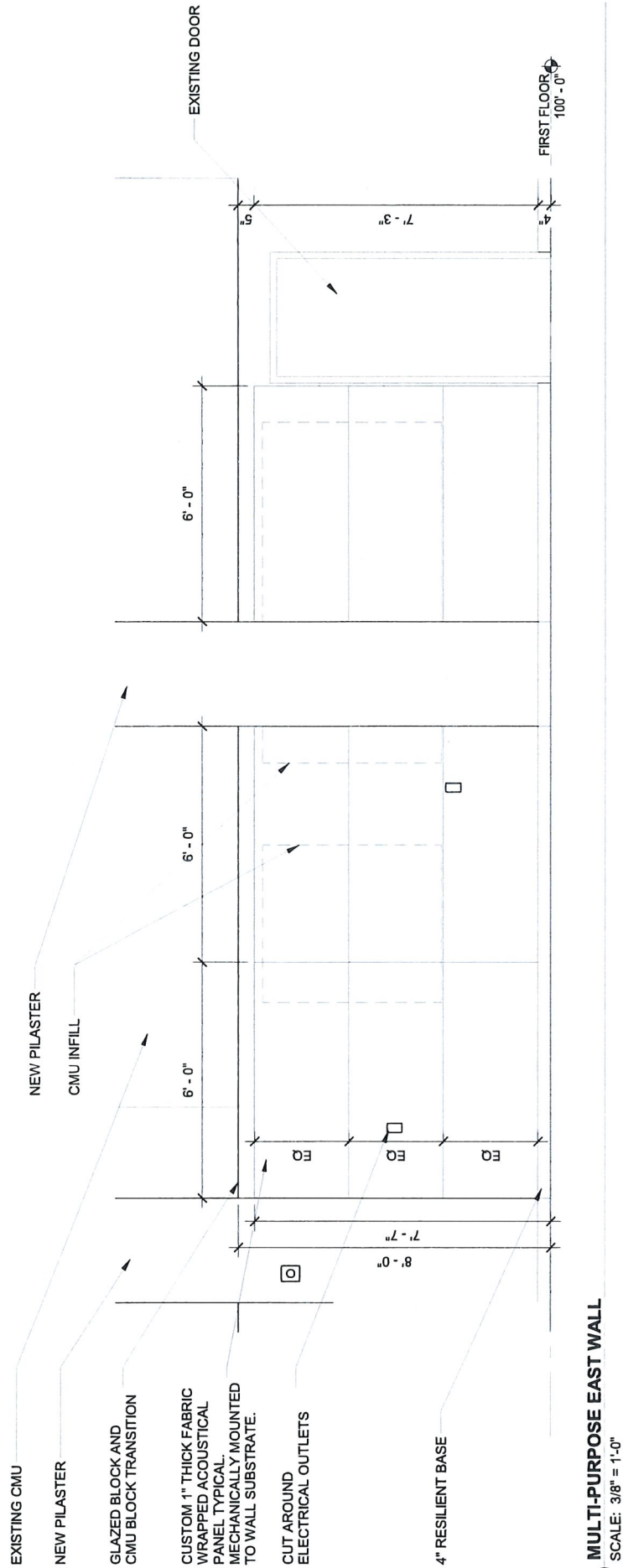
**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**REQUESTED BY THE ARCHITECT:**

Eric B. Ratts, Principal Architect

**PRINTED NAME AND TITLE**









# Document G701™ – 2017

## Change Order

**PROJECT:** (Name and address)  
Greensburg City Hall Renovation  
314 West Washington Street, Greensburg,  
Indiana 47240

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: 12/07/2020

**CHANGE ORDER INFORMATION:**  
Change Order Number: 002  
Date: 03/04/2021

**OWNER:** (Name and address)  
Joshua Marsh, Mayor

**ARCHITECT:** (Name and address)  
DLZ Indiana, LLC  
  
314 West Washington Street, Greensburg,  
Indiana 47240

**CONTRACTOR:** (Name and address)  
Construction Planning and Management,  
Inc. (CPM)  
10053 N. Hague Rd, Indianapolis, Indiana  
46256

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Contractor shall provide a cost for the items below:

#### Item No. 1 Admin A176:

- a) Change the two (2) sliding windows to three (3) sliding windows. Modify storefront and solid surface counter to accommodate the three (3) sliding windows per the attached drawings.
- b) Fabricate and install new framing, casework, drawers, countertop, grommets and support brackets per the attached drawings.

#### Item No. 2 Reception A102:

- a) Fabricate and install new casework, countertop, grommets and support brackets per the attached drawings.
- b) Relocate electrical outlets from the north storefront to the interior office metal stud gypsum board wall.

#### Item No. 3 Frame Elevations A3.2

- a) Lower the height of horizontal storefront center mullions to 34" to the top of mullion for frames F3, F4, F5, F6, F7, F10, W2 and W1 on sheet A3.2

#### Item No. 4

- a) Door A101-B is to have clear glazing with no film.

#### Item No. 5

- a) Modify power receptacles in Vestibule A101, Reception A102 and Admin A176 per the attached drawing.
- b) Modify communications outlets in Vestibule A101, Reception A102 and Admin A176 per attached drawing.

#### Attachments:

Change Order Request COR #004

The original Contract Sum was	\$ 3,855,200.00
The net change by previously authorized Change Orders	\$ 2,058.70
The Contract Sum prior to this Change Order was	\$ 3,857,258.70
The Contract Sum will be increased by this Change Order in the amount of	\$ 17,633.93
The new Contract Sum including this Change Order will be	\$ 3,874,892.63

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.



NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DLZ Indiana, LLC

*Eric B. Ratts*

ARCHITECT (Firm name)

SIGNATURE

Eric B. Ratts, Principal Architect

PRINTED NAME AND TITLE

2021 03-04

DATE

Construction Planning and Management,  
Inc. (CPM)

CONTRACTOR (Firm name)

*Connor Blaker*

SIGNATURE

Connor Blaker, Project Manager

PRINTED NAME AND TITLE

3/5/2021

DATE

Greensburg Board of Public Works

OWNER (Firm name)

*Joshua Marsh*

SIGNATURE

Joshua Marsh, Mayor

PRINTED NAME AND TITLE

3/16/21

DATE





# Change Order Request

**COR#: 004**

~~**COR#: 006**~~

Project: GREENSBURG CITY ALL RENO  
314 WEST WASINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: ~~02/24/21~~  
Revised: 03/04/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

## Description

PRICING FOR PR 004

PLEASE SEE THE ATTACHED BACK-UP QUOTES (18 PAGES).

## Schedule

Requested days delay: TBD

## Contractor Pricing

Phase Code / Description	Cost Type	Quantity	UM	Amount
09-0070 MISC. WALL PATC / INFILL ALLOWANCE FOR UNFORSEEN PATCING THAT MAY BE REQUIRED	M MATERIAL			225.00
01-0143 INSURANCE BOND ADD FOR PERFORMANCE BOND INCREASE	M MATERIAL			149.80
Contractor Pricing Total:				374.80

## Subcontractor Pricing

Phase Code / Description	Cost Type	Quantity	UM	Amount
08-0050 KENNY GLASS COST FOR STOREFRONT ITEM ADDS PER ITEMS 1,3,4 ON PR 004	S SUBCONTRACTOR			887.00
16-0020 EMPIRE ELECTRIC COST FOR ELECTRICAL ITEMS ADDED PER ITEM 5 ON PR 004	S SUBCONTRACTOR			735.00
12-0040 MINNICK WOODWORKING LLC COST FOR CASEWORK ADDS PER ITEMS 1-2 ON PR 004	S SUBCONTRACTOR			14,797.42
Subcontractor Pricing Total:				16,419.42





# Change Order Request

**COR#: 004**

~~**COR#: 006**~~

Project: GREENSBURG CITY HALL RENO  
314 WEST WASHINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: ~~02/24/21~~  
Revised: 03/04/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

<b>Total:</b>	<b>16,794.22</b>
<b>Mark-up:</b>	<b>839.71</b>
<b>Total Contractor Price for CR 006</b>	<b>17,633.93</b>

## Approvals

*Approval of this Change Order Request constitutes a change to the Contract and authorizes CPM CONSTRUCTION PLANNING & to begin work on the attached and referenced scope of work, for the above cost.*

Customer: GREENSBURG BRD OF PUBLIC WORKS

Contractor: CPM CONSTRUCTION PLANNING &

Authorized Representative: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Architect: ~~DLZ Indiana, Inc.~~ DLZ Indiana, LLC

Other: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_





5240 N. US 31  
Columbus, Indiana  
47201

Phone: 812-372-8834  
Fax: 812-372-8833

February 17, 2021

To: CPM Construction  
Attn: Brendon Moore

## Proposal

Re: Greensburg City Hall

Scope : PR-04 Changes

Section Title	Description of Proposed Materials
Aluminum Storefront	Horizontal Location changed to 34 inches to top of framing member above finished floor for F3,F4, F5,F6,F7,F10,W2 and W1
F	
Specialty	Admin A 176 W 4, ADD the 3 <sup>rd</sup> sliding window per PR004
Caulking	
Payment Terms	Net 30 days for progress and final invoices. If 10% retainage is part of any final contract agreement, 5% is to be paid within 60 days completion of original scope of work.
Exclusions	

Price Installed: \$887.00

This quote does not include sales tax and is good for 60 days.

Kevin Tracy



## Connor Blaker

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**From:** Brendan Moore  
**Sent:** Monday, February 22, 2021 12:44 PM  
**To:** Connor Blaker  
**Cc:** John P. Thompson  
**Subject:** FW: Greensburg Proposal request PR-004 and PR-006

Connor,

Please see below PR costs from Empire Electric.

Thank you,  
Brendan

**From:** williamandries50@gmail.com <williamandries50@gmail.com>  
**Sent:** Sunday, February 21, 2021 8:27 PM  
**To:** Brendan Moore <BMoore@cpmconstruction.com>; Tim Stainbrook <empireelectric1234@gmail.com>  
**Subject:** Greensburg Proposal request PR-004 and PR-006

Dear Brendan, the following are the cost associated with requested changes at Greensburg.

PR-004 Item 5. Add 3 general purpose receptacles <sup>\$405</sup>~~\$555~~, add 2 quad receptacles <sup>\$330</sup>~~\$430~~ and add 1 Phone/data location \$165.

PR-006 Item 3 First floor Mezzanine Power Unit A page E2.1 Add 12-general purpose Receptacles \$2100 , Add 2- Quad receptacles \$430 , Add 1-GFCI receptacle \$195 and Add one 3/4inch raceway as directed in key note 260044 \$235

PR-006 Item 4 First floor power plan Unit B page E2.2 Add 3 quad receptacles \$645, Add 3 general purpose receptacles \$525 and 1 surface mounted raceway and receptacle \$250

PR-006 Item 5 Page E4.1 Add 1-phone/data outlets and raceway. \$225

PR-006 Item 5 Page E4.2 Add 3-phone/data cables to new IDF rack. \$495.

Thank you, Bill 317-557-2254



PR# 4

## Minnick Woodworking, LLC.

5310 Foundation Blvd.  
New Albany, IN. 47150

2-19-21

TO; Conner Blake @ CPM Construction

**PLEASE SEE THE NEXT (2) PAGES FOR BREAKDOWN  
PER AREA**

## ESTIMATE

Project = Greensburg City Hall Renovation  
Vestibule #A101, Receptionist #A102, Admin. #A104 Revisions

Scope of work = New plastic laminate casework and Solid surface countertops  
Solid surface pass thru window ledge tops

## ESTIMATE PRICE

**\$14,797.42**

\* Solid Surface pricing is base colors only

\* Field Measure, Delivery and Installation



## Minnick Woodworking, LLC

5310 Foundation Blvd.  
New Albany, IN. 47150

3-4-21

TO: Conner Blaker @ CPM Construction

### PR-004 Summary

Room A176 - Administration = No casework to remove from original drawings

This is a new elevation added to the original price.

Administration = has 3 elevations that require additional work as in the window ledge pass through. This has 2 miter fold seams that require additional materials and labor. It also has finished ends that require additional material and labor. All ends and edges require rounded edges that will need to be sanded and buffed before an install.

This elevation also will require seams to be made on site to have the appearance to be seamless which always requires much more time and labor cost.

Cost Breakdown:

Plastic Laminate Casework =\$2,064.34

Support Brackets = \$510.00

Solid Surface Countertops = \$\$5,939.26

Administration A176 TOTAL = \$8513.60



Room A102 - Receptionist = No casework to remove from original drawings

This is a new elevation to be added to the original price.

Receptionist = this elevation has 3 elevations to wrap around with same elevation with a seamless top that has an added ledge top elevation

This elevation will require additional material and labor for seams and edges for both the countertop and ledge top along with additional on site work to give it a seamless finish look.

Cost Breakdown:

Plastic Laminate Casework =\$1,072.41

Support Brackets = \$234.73

Solid Surface Countertop and Ledge top =\$4,956.09

Receptionist A102 TOTAL = \$6283.82

PR-004 GRAND TOTAL = \$14,797.42



**AIA®****Document G709™ – 2018****Proposal Request****PROJECT: (name and address)**

Greensburg City Hall Renovation  
314 West Washington Street, Greensburg,  
Indiana 47240

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: 12/07/2021

Architect's Project Number: 2063-1044-  
90

Proposal Request Number: 004  
Proposal Request Date: 02/15/2021

**OWNER: (name and address)**

Joshua Marsh, Mayor  
314 West Washington Street, Greensburg  
Indiana 47240

**ARCHITECT: (name and address)**

DLZ Indiana, LLC  
138 N. Delaware St, Indianapolis, IN  
46204

**CONTRACTOR: (name and address)**

CPM Construction  
10053 N. Hague Rd, Indianapolis, Indiana  
46256

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Seven (7) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

Contractor shall provide a cost for the items below:

**Item No. 1 Admin A176:**

- a) Change the two (2) sliding windows to three (3) sliding windows. Modify storefront and solid surface counter to accommodate the three (3) sliding windows per the attached drawings.
- b) Fabricate and install new framing, casework, drawers, countertop, grommets and support brackets per the attached drawings.

**Item No. 2 Reception A102:**

- a) Fabricate and install new casework, countertop, grommets and support brackets per the attached drawings.
- b) Relocate electrical outlets from the north storefront to the interior office metal stud gypsum board wall.

**Item No. 3 Frame Elevations A3.2**

- a) Lower the height of horizontal storefront center mullions to 34" to the top of mullion for frames F3, F4, F5, F6, F7, F10, W2 and W1 on sheet A3.2

**Item No. 4**

- a) Door A101-B is to have clear glazing with no film.

**Item No.5**

- a) Modify power receptacles in Vestibule A101, Reception A102 and Admin A176 per the attached drawing.
- b) Modify communications outlets in Vestibule A101, Reception A102 and Admin A176 per attached drawing.

**Attachments:**

- G6.1 - ADMIN FLOOR PLAN
- G6.2 - ADMIN ELEVATIONS
- G6.3 - ADMIN ELEVATIONS
- G6.4 - ADMIN WINDOW SECTION
- G6.5 - ADMIN WINDOW SECTION
- G6.6 - RECEPTION FLOOR PLAN
- G6.7 - RECEPTION SECTION
- G6.8 - RECEPTION SECTION
- G6.9 - RECEPTION ELEVATIONS
- G6.10 - RECEPTION ELEVATIONS

**E2.6 - VESTIBULE A101, RECEPTIONIST A102, ADMIN A176 POWER REVISIONS**



E4.6 - VESTIBULE A101, RECEPTIONIST A102, ADMIN A176 SYSTEMS REVISIONS

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

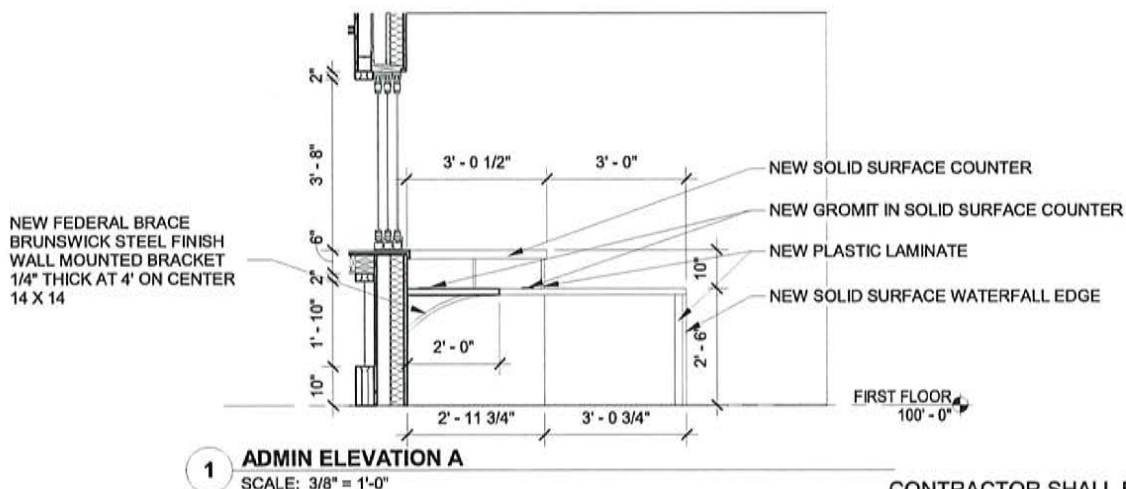
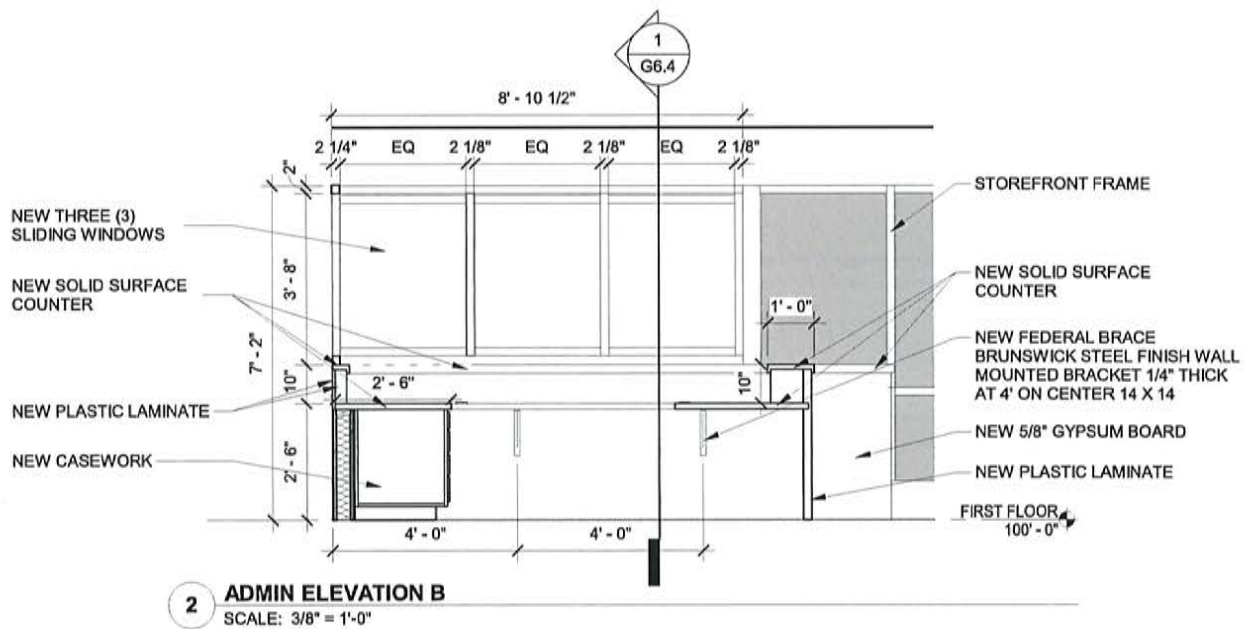
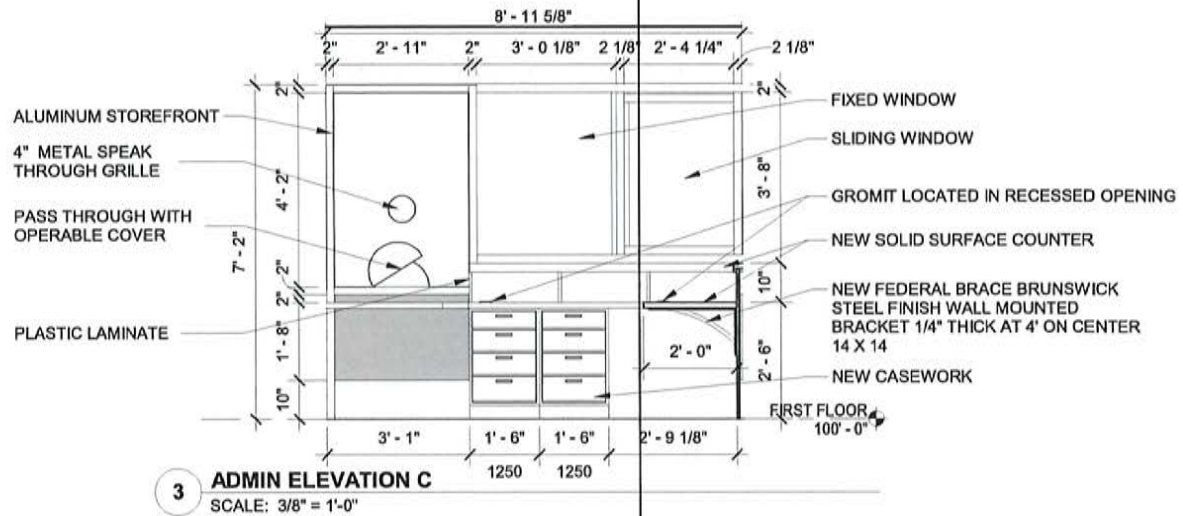
**REQUESTED BY THE ARCHITECT:**

Eric B. Ratts, Principal Architect  
**PRINTED NAME AND TITLE**



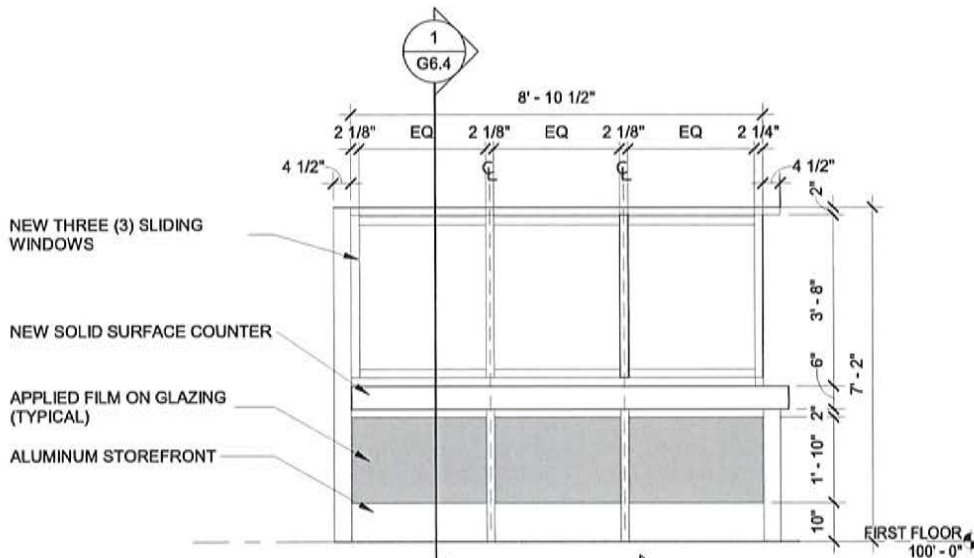




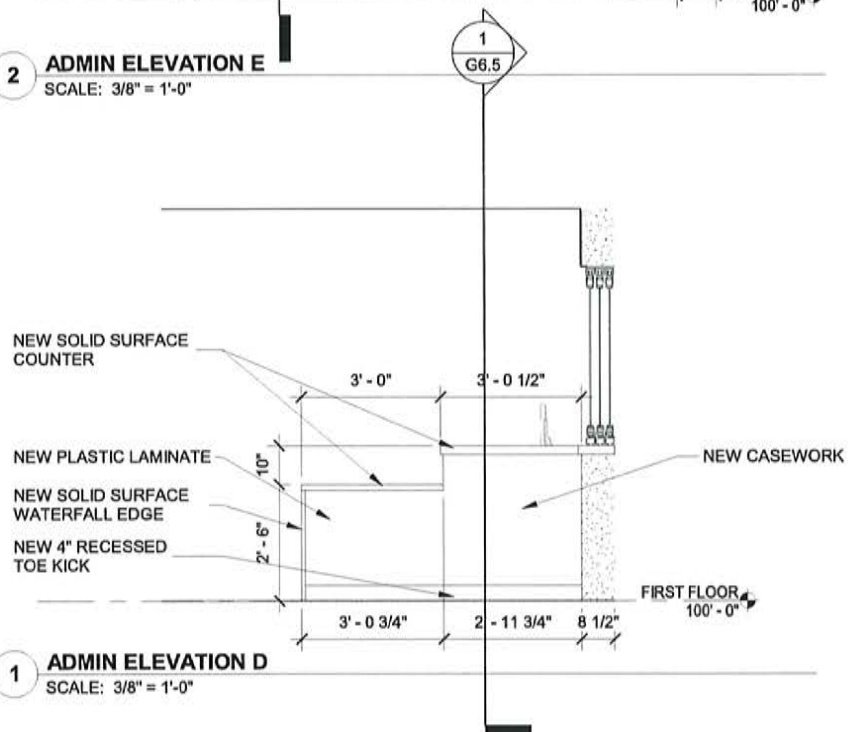


CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS






2 ADMIN ELEVATION E  
SCALE: 3/8" = 1'-0"

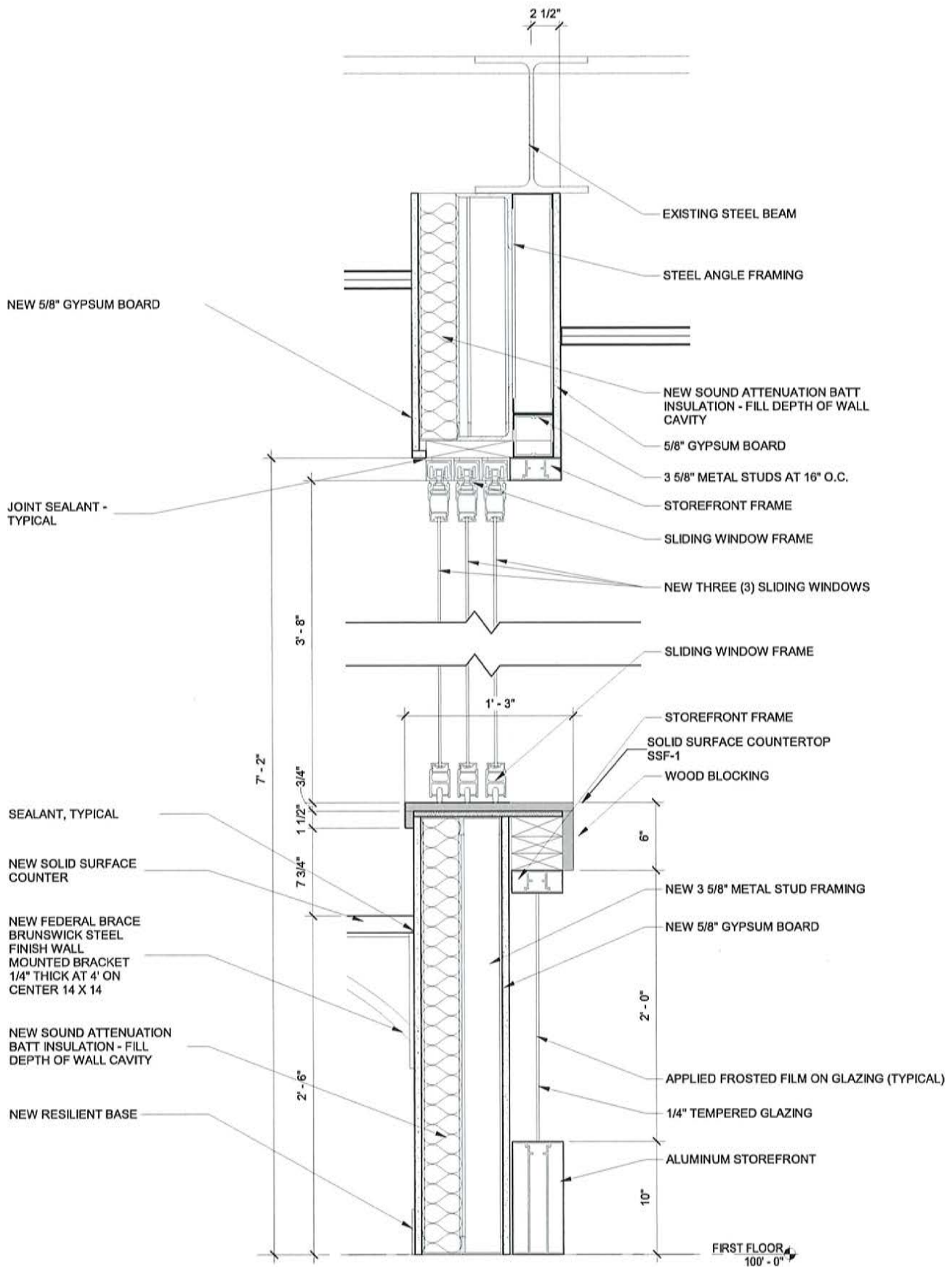


1 ADMIN ELEVATION D  
SCALE: 3/8" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS


 <p>ARCHITECTURE • ENGINEERING • PLANNING ENVIRONMENT • CONSTRUCTION SERVICES</p> <p>Select DLZ Company</p>	<p>RENOVATION OF THE GREENSBURG CITY HALL</p>	<p>REMARKS:</p>	<p>SKETCH NUMBER</p>
	<p>ADMIN ELEVATIONS</p>	<p>PROJECT NO: 2063-1044-90 DATE: 02/15/2021</p>	<p>G6.3</p> <p>GENERAL</p>



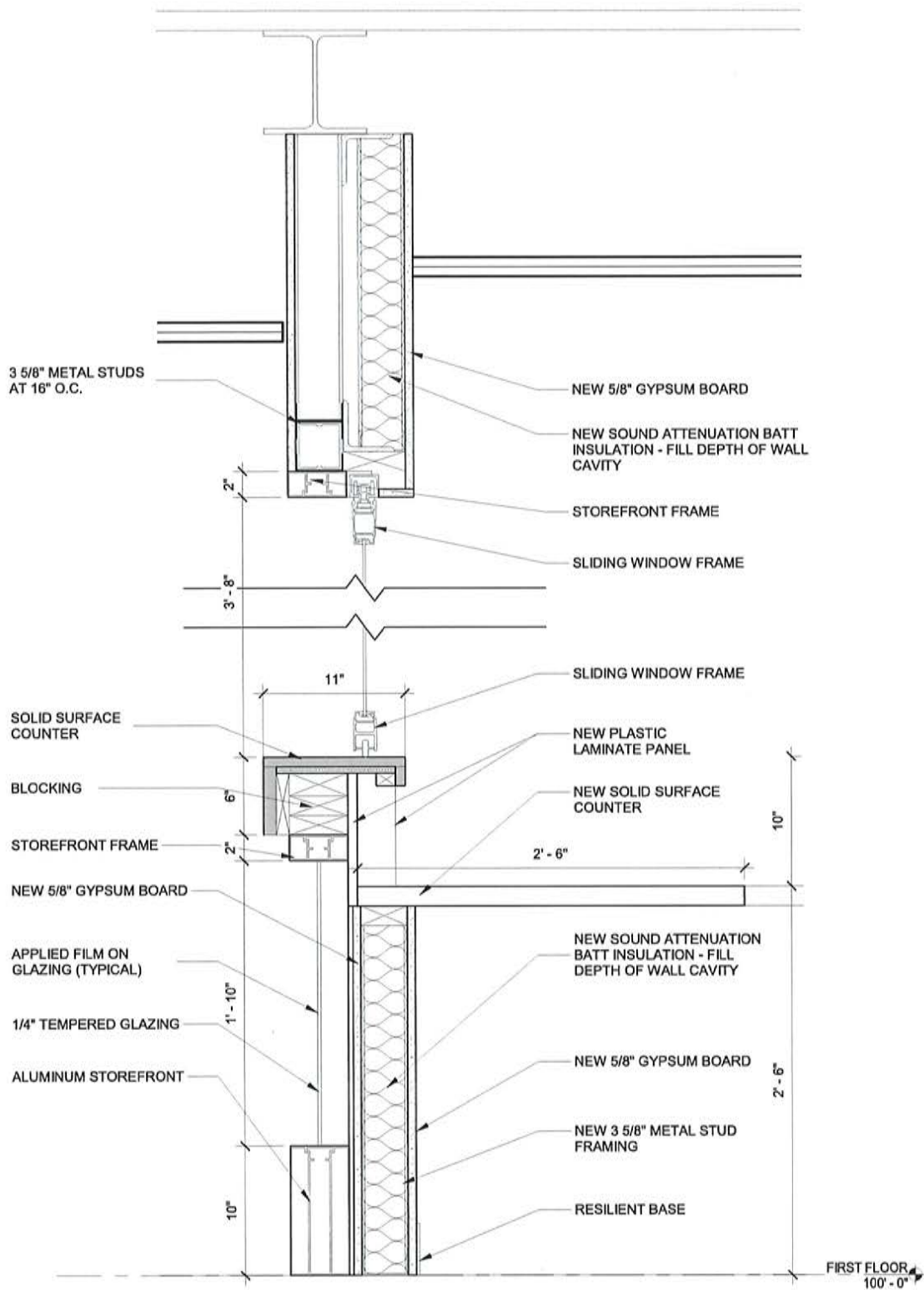


1 ADMIN WINDOW SECTION PR 004  
SCALE: 1 1/2" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS

 <p>ARCHITECTURE • ENGINEERING • PLANNING ENVIRONMENTAL • CONSTRUCTION SERVICES</p> <p>Select DLZ Company</p>	<p>RENOVATION OF THE GREENSBURG CITY HALL</p> <p>ADMIN WINDOW SECTION</p>	REMARKS:	SKETCH NUMBER
			G6.4
		PROJECT NO: 2063-1044-90	
		DATE: 02/15/2021	GENERAL



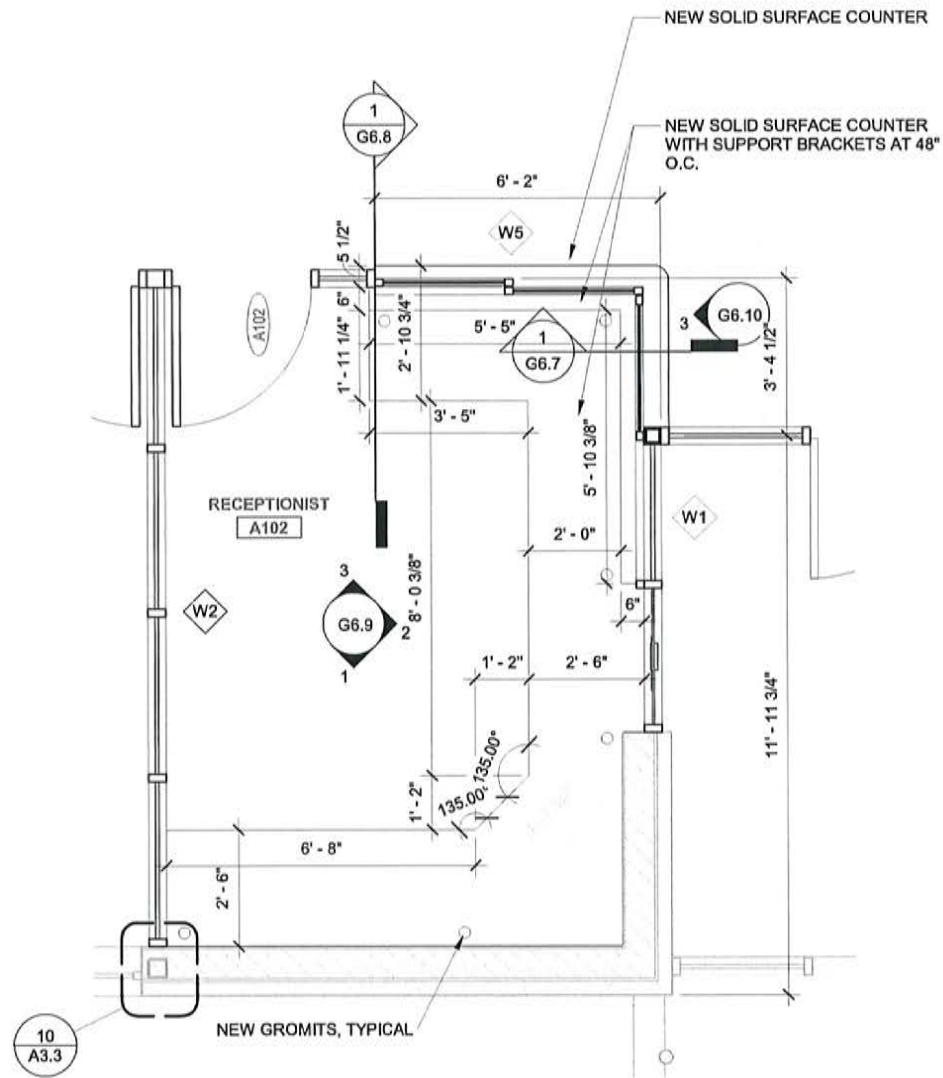


1

**ADMIN WINDOW SECTION PR 004 2**


SCALE: 1 1/2" = 1'-0"



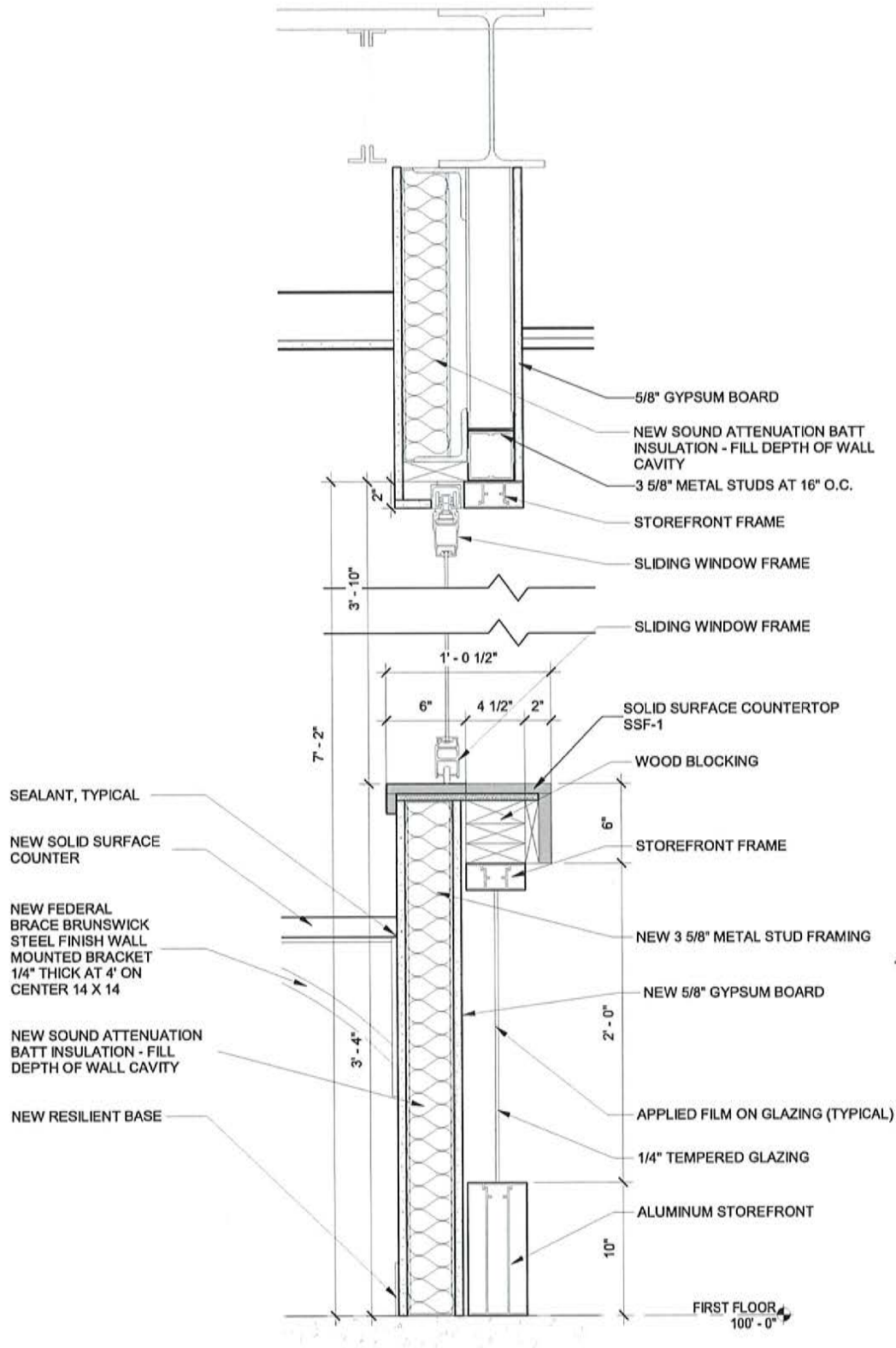


**1 ENLARGED ENTRANCE PLAN - RECEPTION PR 004**  
SCALE: 3/8" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS

 ARCHITECTURE • ENGINEERING • PLANNING SURVEYING • CONSTRUCTION SERVICES Select DLZ Company	RENOVATION OF THE GREENSBURG CITY HALL		REMARKS:	SKECH NUMBER
	RECEPTION FLOOR PLAN			G6.6
			PROJECT NO: 2063-1044-90	
			DATE: 02/15/2021	GENERAL






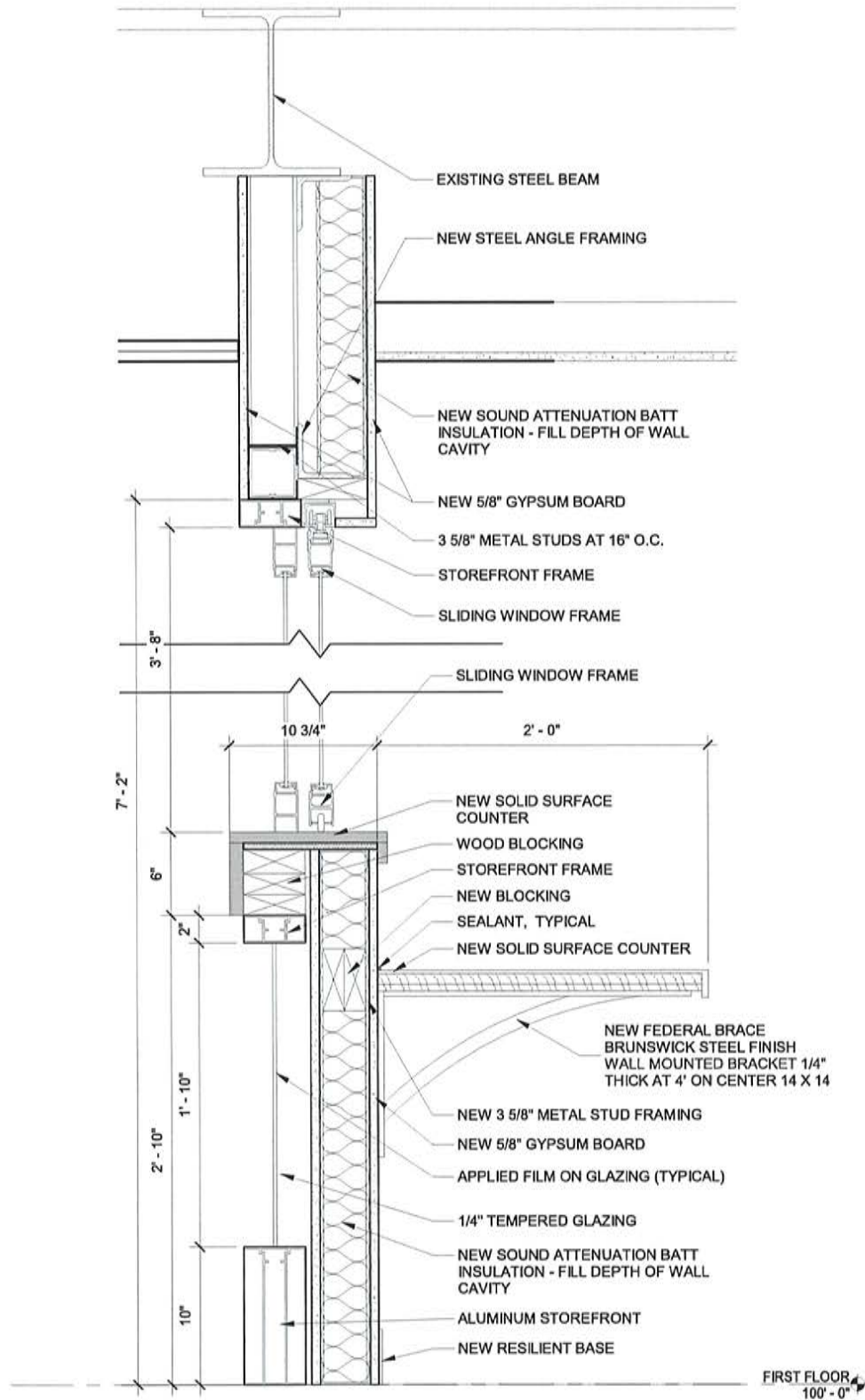
**1 RECEPTIONIST WINDOW A102 SECTION**  
SCALE: 1 1/2" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS

 <p>ARCHITECTURE • ENGINEERING • PLANNING SERVING • CONSTRUCTION SERVICES</p> <p>Select DLZ Company</p>	<p>RENOVATION OF THE GREENSBURG CITY HALL</p> <p>RECEPTION SECTION</p>	<p>REMARKS:</p> <hr/> <p>PROJECT NO: 2003-1044-00 DATE: 02/15/2021</p>	<p>SKETCH NUMBER</p> <p><b>G6.7</b></p> <p>GENERAL</p>
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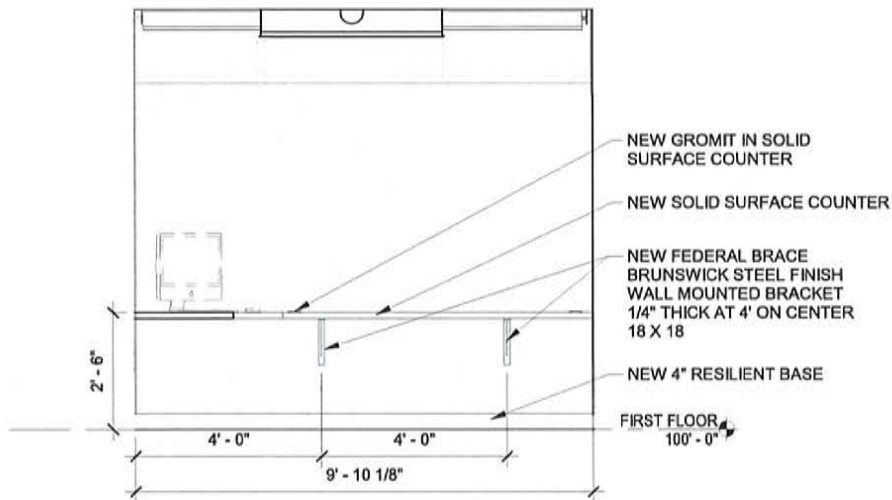




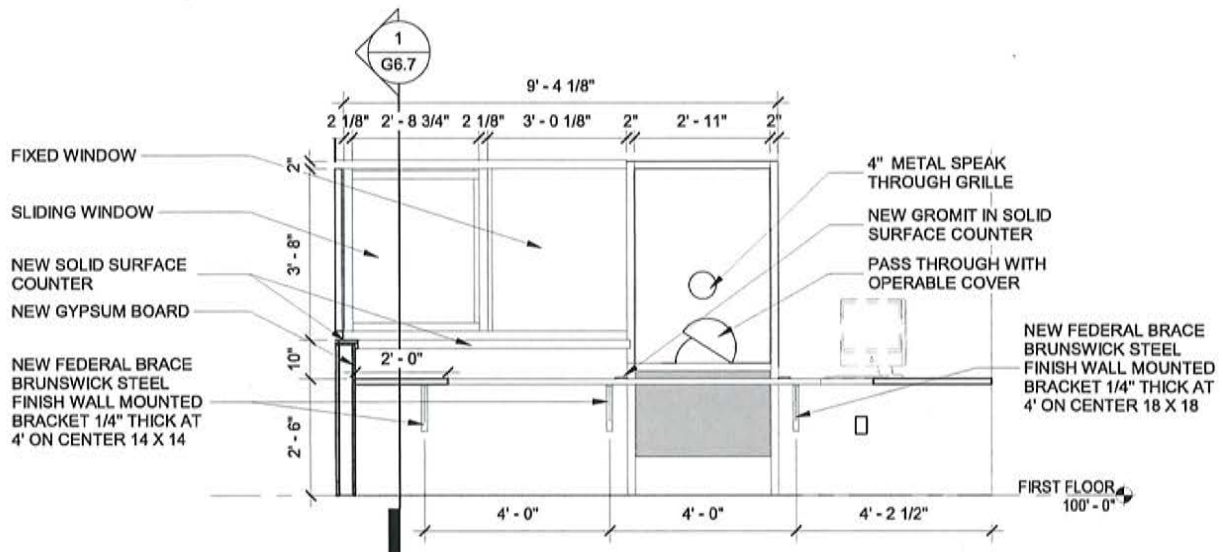
**1 RECEPTIONIST WINDOW A102 SECTION B PR 004**  
SCALE: 1 1/2" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS

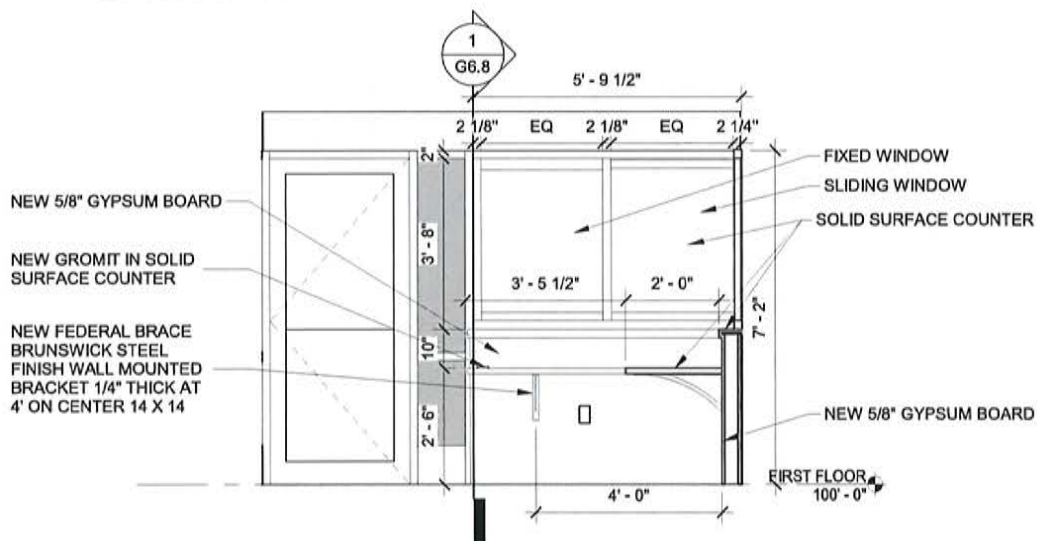




**1 RECEPTIONIST ADMIN ELEVATION A**  
SCALE: 3/8" = 1'-0"



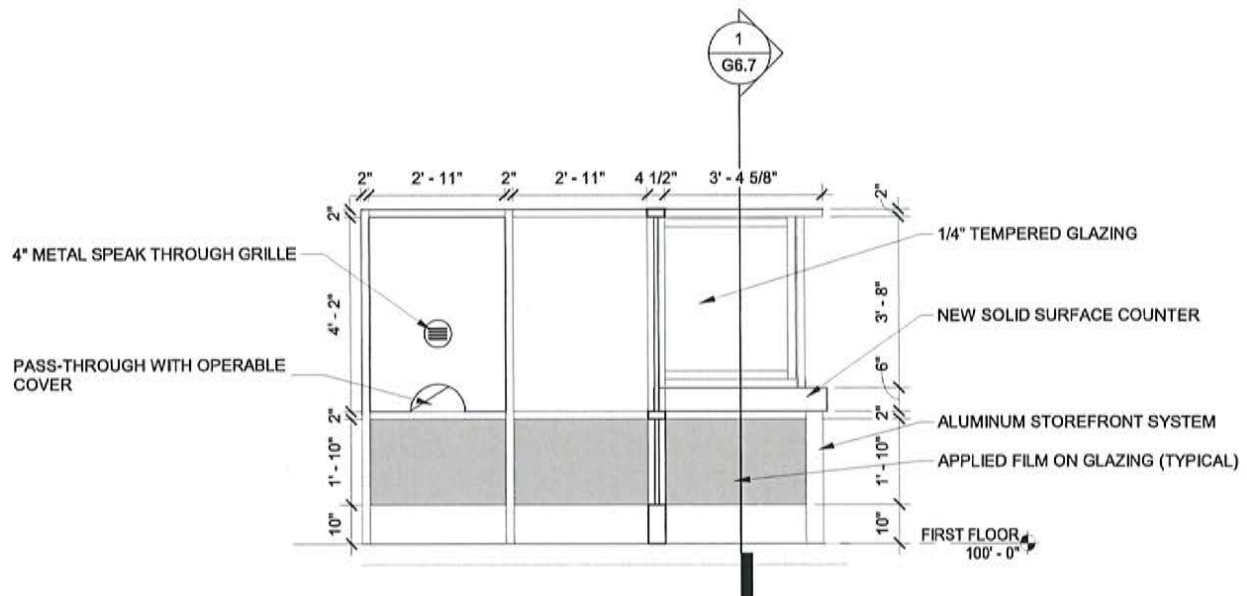
**2 RECEPTIONIST ADMIN ELEVATION B**  
SCALE: 3/8" = 1'-0"



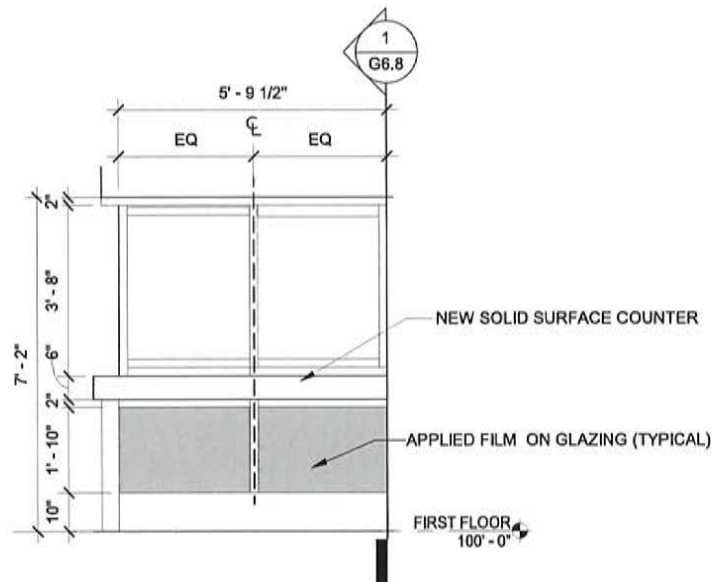
**3 RECEPTIONIST ADMIN ELEVATION C**  
SCALE: 3/8" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS






**3 W1 - SLIDING TRANSACTION WINDOW A102 PR004**  
SCALE: 3/8" = 1'-0"

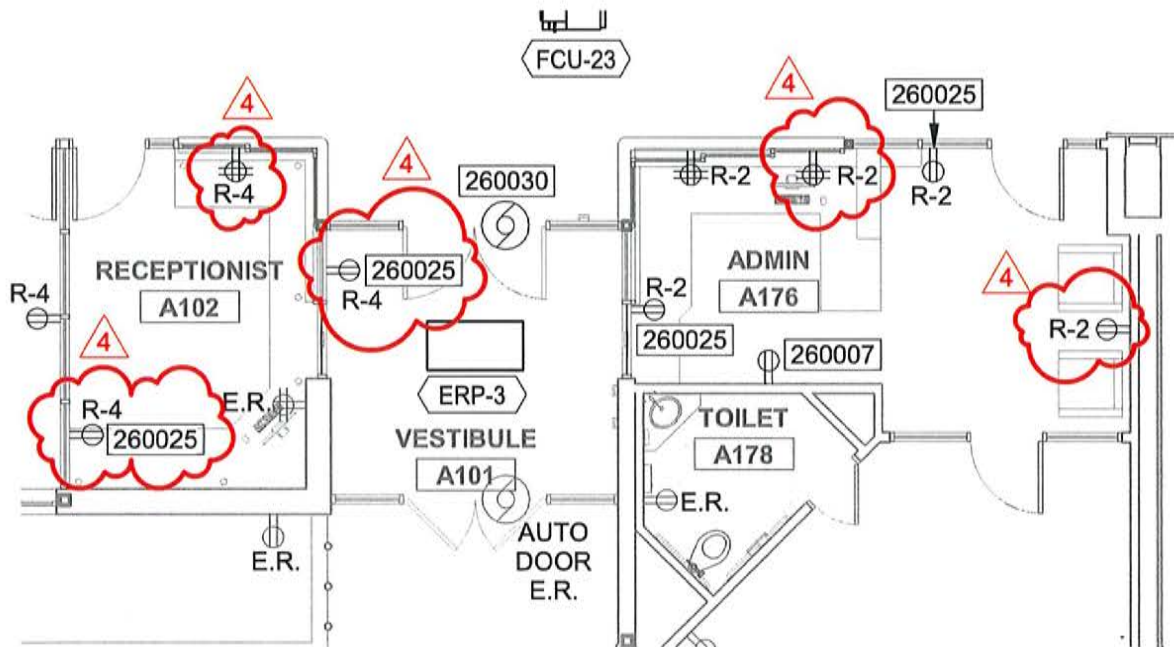


**1 W5 - SLIDING TRANSACTION WINDOW A102 PR004**  
SCALE: 3/8" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS

 <b>DLZ</b> ARCHITECTURE • ENGINEERING • PLANNING SURVEYING • CONSTRUCTION SERVICES Select DLZ Company	RENOVATION OF THE GREENSBURG CITY HALL  RECEPTION ELEVATIONS	REMARKS:  PROJECT NO: 2063-1044-90 DATE: 02/15/2021	SKETCH NUMBER  <b>G6.10</b>  GENERAL
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# **VESTIBULE #A101, RECEPTIONIST #A102, ADMIN #A176 POWER REVISIONS**




1

SCALE: 1/8" = 1'-0"

NORTH

REFERENCE DRAWING E2.1 FIRST FLOOR AND MEZZANINE POWER PLAN - UNIT A

 <p><b>DLZ</b> ARCHITECTURE • ENGINEERING • PLANNING SURVEYING • CONSTRUCTION SERVICES DLZ INDIANA, LLC</p>	<p>RENOVATION OF THE GREENSBURG CITY HALL</p> <p>VESTIBULE #A101, RECEPTIONIST #A102, ADMIN #A176 POWER REVISIONS</p>	REMARKS:	SKETCH NUMBER
			E2.6
		PROJECT NO: 2063-1044-90	
		DATE: 02/15/2021	ELECTRICAL







# AIA® Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Greensburg City Hall Renovation 314 West Washington Street, Greensburg, Indiana 47240	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/07/2020	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 003 Date: 03/04/2021
<b>OWNER:</b> <i>(Name and address)</i> Joshua Marsh, Mayor  314 West Washington Street, Greensburg, Indiana 47240	<b>ARCHITECT:</b> <i>(Name and address)</i> DLZ Indiana, LLC  138 N. Delaware St, Indianapolis, IN 46204	<b>CONTRACTOR:</b> <i>(Name and address)</i> Construction Planning and Management, Inc. (CPM) 10053 N. Hague Rd, Indianapolis, Indiana 46204

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Contractor shall provide a cost for each of the items listed below:

Item No. 1: Provide a cost for the following:

- a) Room A121: Remove all metal shelving repair, patch and paint wall as shown in the documents
- b) Room A121: Where the mechanical unit is noted to be removed, provide infill material to match adjacent materials. Paint walls.
- c) Room A121: Delete the new casework and counter.
- d) Room A121: Add luxury vinyl plank flooring 7-1/4" x 48" designated as LV-2 on the Room Finish Schedule Sheet A13.1 and resilient base Color 2.
- e) Rooms A120 and A122: Add carpet tile CPT-1 and resilient base Color 2 per the Room Finish Schedule on Sheet A13.1.

Item No. 2: Provide a cost for the following:

- a) Remove all metal shelving and repair, patch and paint in rooms Office A119, Plan Director's Office A172, Planning Meeting Room A169, City Engineer A166, Clerk Treasurer Work Room B118 and Clerk Treasurer B115 as listed in Alternate No. 5 per the documents.
- b) Where the mechanical unit is noted to be removed, provide infill material to match adjacent materials. Paint walls.
- c) Delete new casework and counter.
- d) Extend flooring and resilient base Color 2 per the Room Finish Schedule on Sheet A13.1 into the removed shelving and mechanical unit area.

Item No. 3: Provide a cost for the following:

- a) Remove all metal shelving and repair, patch and paint in rooms Conference A124, Training A127, Water Billing Storage B101 and Clerk Treasurer Storage B120.
- b) Where the mechanical unit is noted to be removed, provide infill material to match adjacent materials. Paint walls.
- c) Delete new casework and counter.
- d) Extend flooring and resilient base Color 2 per the Room Finish Schedule on Sheet A13.1 into the removed shelving and mechanical unit area.

### Attachments:

Change Order Request COR #003

The original Contract Sum was	\$ 3,855,200.00
The net change by previously authorized Change Orders	\$ 19,692.63
The Contract Sum prior to this Change Order was	\$ 3,874,892.63
The Contract Sum will be increased by this Change Order in the amount of	\$ 841.05
The new Contract Sum including this Change Order will be	\$ 3,875,733.68


The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be unchanged



**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

DLZ Indiana, LLC 

ARCHITECT (Firm name)

SIGNATURE

Eric B. Ratts, Principal Architect

PRINTED NAME AND TITLE

2021 03-04

DATE

Construction Planning and Management,  
Inc. (CPM)

CONTRACTOR (Firm name)



SIGNATURE

Connor Blaker, Project Manager

PRINTED NAME AND TITLE

3/5/2021

DATE

Greensburg Board of Public Works

OWNER (Firm name)



SIGNATURE

Joshua Marsh, Mayor

PRINTED NAME AND TITLE

3/16/21

DATE





# Change Order Request

**COR#. 003**

~~**COR#: 004**~~

Project: GREENSBURG CITY HALL RENO  
314 WEST WASHINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: ~~02/23/21~~  
Revised: 03/04/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

## Description

PRICING FOR PR 003

THIS CHANGE ORDER REQUEST IS FOR THE PRICING AS REQUESTED FOR PR 003:

PLEASE REFER TO THE BELOW BREAKDOWN OF EACH SUBCONTRACTOR. PLEASE ALSO REFER TO THE ATTACHED BACK-UP, (6 PAGES).

\*THE PRICING FOR FLOORING HAS BEEN REVIEWED AND ADJUSTED PER THE REQUEST OF THE ARCHITECT ON 2/26\*

\*MADE ADJUSTMENT FOR INFILLS THAT WERE NOT PROPERLY ACCOUNTED FOR\*

## Schedule

Requested days delay: TBD

## Contractor Pricing

Phase Code / Description	Cost Type	Quantity	UM	Amount
02-0150 ALPHA DEMOLITION, INC.	S SUBCONTRACTOR			1,625.00
REMOVAL AND DISPOSAL OF METAL SHELVING IN ROOMS: A121, A124, <del>A127</del> , B101, AND STORAGE B120.+ STORAGE ROOM A163				
09-0090 MASTER CARPET & TILE	S SUBCONTRACTOR			7,890.00
COST FOR FLOORING AND BASE ADDS FOR ITEMS 1-3 LISTED ON PR 003				
12-0040 MINNICK WOODWORKING LLC	S SUBCONTRACTOR			-12,889.00
CREDIT FOR THE DELETION OF CASEWORK PER ITEMS 1-3 LISTED ON PR 003				
09-0170 FACILITY MAINTENANCE USA	S SUBCONTRACTOR			800.00
COST FOR CLEANING, BLOCK FILLING AND PAINTING THE BLOCK BEHIND THE SHELVING TO BE REMOVED IN ITEM 1 AND 3 OF PR 003				
09-0070 MISC. WALL PATCH / INFILL	M MATERIAL			3,375.00
COST TO INFILL AT LOUVERS NOW THAT CASEWORK IS DELETED. INFILL COST = \$4,525 - \$1,150 (CREDIT FOR NOT NEEDED STEEL PLATES = \$3,375 COST TO INFILL TO MATCH ADJACENT SURFACES - INSULATION PANEL WILL STILL BE INSTALLED PER THE PLANS.				
<b>Contractor Pricing Total:</b>				<b>801.00</b>





# Change Order Request

**COR#. 003**

~~**COR#: 004**~~

Project: GREENSBURG CITY HALL RENO  
314 WEST WASHINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: ~~02/23/21~~  
Revised: 03/04/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

<b>Total:</b>	<b>801.00</b>
<b>Mark-up:</b>	<b>40.05</b>
<b>Total Contractor Price for CR 004</b>	<b>841.05</b>

## Approvals

*Approval of this Change Order Request constitutes a change to the Contract and authorizes CPM CONSTRUCTION PLANNING & to begin work on the attached and referenced scope of work, for the above cost.*

Customer: GREENSBURG BRD OF PUBLIC WORKS

Contractor: CPM CONSTRUCTION PLANNING &

Authorized Representative: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Architect: ~~DLZ Indiana, Inc.~~ DLZ Indiana, LLC

Other: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_



## Brendan Moore

---

**Subject:** FW: Greensburg City Hall

---

**From:** Jeff Caudill <[alphademolitioninc@gmail.com](mailto:alphademolitioninc@gmail.com)>

**Sent:** Tuesday, February 23, 2021 8:26:37 AM

**To:** Connor Blaker <[CBlaker@cpmconstruction.com](mailto:CBlaker@cpmconstruction.com)>

**Subject:** Re: Greensburg City Hall

Connor, Please see below cost breakdown for the removal of metal shelving in 5 rooms.

Labor \$1,120

tools / equipment \$120

disposal \$385

Total cost **\$1,625**

### Jeff Caudill

Project Manager

New MAILING Address: PO Box 360, Harrison, OH 45030

New PHYSICAL Address: 257 Siefferman Rd, West Harrison, IN 47060

Former Address: 27560 Lawrenceville Road, Sunman, IN 47041

513.800.6928

[AlphaDemolInc.com](http://AlphaDemolInc.com)

On Mon, Feb 22, 2021 at 5:09 PM Connor Blaker <[CBlaker@cpmconstruction.com](mailto:CBlaker@cpmconstruction.com)> wrote:

Nicole/Jeff,

Please provide me the broken out cost for the demo of the metal shelves in 5 rooms as discussed over the phone.

Thank you,

Connor Blaker





CARPET & TILE INC.

FAX (317) 356-2260

420 RAWLES COURT • INDIANAPOLIS, IN 46229 • TELEPHONE (317) 352-1581

TO: Estimating  
FROM: Corbin Livingston

DATE: 2/11/2021 REVISED 3/1/2021

**WE PROPOSE A BID FOR THE FOLLOWING**

**PROJECT: Greensburg City Hall PR03**

**THIS IS A COMBINED BID: x      INDIVIDUAL BID:**

Item 1: ADD Carpet tile, LVT, and Vinyl base

ADD: \$5,250.00

Item 2: Add Carpet where metal shelves removed

ADD: \$1,720.00

Item 3: Add Carpet where metal shelves Removed

ADD: \$920.00

**I HAVE SEEN ADDENDUMS:**

**EXCLUSIONS: NO MAJOR PREP, NO WAXING OF VINYL TILE, NO DEMOLITION, NO SEALING OF CERAMIC TILE, NO BACKERBOARD, NO WALK-OFF MAT SYSTEMS (METAL OR ANCHORED) NO CAULKING**

**THIS PRICE IS A NON UNION BID**

**SIGNED: Corbin Livingston**





**MASTER CARPET & TILE INC.**

420 RAWLES COURT • INDIANAPOLIS, IN 46229 • TELEPHONE (317) 352-1581  
FAX (317) 356-2260

TO: Estimating  
FROM: Corbin Livingston

DATE: 2/11/2021

**WE PROPOSE A BID FOR THE FOLLOWING**

**PROJECT: Greensburg City Hall PR03**

**THIS IS A COMBINED BID: x INDIVIDUAL BID.**

→ Item 1: ADD Carpet tile, LVT, and Vinyl base

ADD: \$5,250.00

→ Item 2: Add Carpet and vinyl base where metal shelves removed

ADD: \$2,000.00

→ Item 3: Add Carpet and Vinyl base Where metal shelves Removed

ADD: \$1,200.00

**I HAVE SEEN ADDENDUMS:**

**EXCLUSIONS: NO MAJOR PREP, NO WAXING OF VINYL TILE, NO DEMOLITION, NO SEALING OF CERAMIC TILE, NO BACKERBOARD, NO WALK-OFF MAT SYSTEMS (METAL OR ANCHORED) NO CAULKING**

**THIS PRICE IS A NON UNION BID**



## Minnick Woodworking, LLC.

5310 Foundation Blvd.  
New Albany, IN. 47150

2-23-21

**\*See next (2) pages for explanation in difference in unit cost from added casework to this deletion of casework**

TO: Brendan Moore @ CPM Construction

### ESTIMATE

Project = PR-003 Greensburg City Hall

Scope of work = Removal of Casework and Solid Surface

→ Item #1 A121

→ Item #2 A119, A172, A169, A166, B118, B115

→ Item #3 A124, A127, B101, B120

**ESTIMATE OF DEDUCTION PRICE**

**-\$12,889.00**



## Minnick Woodworking, LLC

5310 Foundation Blvd.

New Albany, IN. 47150

3-4-21

TO; Conner Blaker @ CPM Construction

Project = PR-003 Greensburg City Hall

Project Summary = The Removal of Casework in rooms

Item #1 = A211

Item #2 = A119, A172, A169, B118, B115

Item #3 = A124, A127, B101, B120

→ This is a Deduction cost of 11 window units

→ 10 window units were exactly the same and the cost was the same

→ 1 window unit in room A169 had an addition charge since one side did not have shelving on one side and requires a finished end.

In regards to the 1 different unit there was not an additional charge added to the price because in the original bid I did them all the same.

\* I will refer back to this PR in the PR-002 because room #B115 is getting credit back now on the window unit that a new elevation has been added.

Credit = \$12,889.00  
Credit per unit = \$1,171.73



# Minnick Woodworking, LLC

5310 Foundation Blvd.  
New Albany, IN. 47150

3-2-21

TO: CPM Construction

## SUMMARY OF ESTIMATES

The Removal of Cabinets and Solid surface from PR-003 compared to additions on Work Elevations.

The Window units do not require the amount of work on the Solid Surface as what the work elevations do. The window units only require build up of material on the front edge with a finished round over edge. In comparison to the work stations that require in most cases for both sides to be finished round over edges and in some cases for the ends to be finished as well. In some cases the work stations have ledge tops that require all the edges to be finished round over edges that require more material and more labor.

The Casework removal for PR-003 in comparison to the new work elevations. The work elevations will require much more install time on site than the window elevations due to all the window units where exactly the same size and the tops did not require on site seams that the work elevations will need due to size and 90 degree turns. The workstations also require hardware that is in the specs along with removable panels and with Plastic laminated fronts and ends.





# ESTIMATE

**Facility Maintenance USA**

8375 E 96th St  
Suite #103  
Indianapolis Indiana 46256

Client:

**CPM Construction**

10053 Hague Rd  
Indianapolis, IN 46256

Estimate Date : 02.23.2021

Expiration Date : 03.27.2021

Project Name : Greensburg City Hall  
PR#003

Scope of Work	Qty	Rate	Amount
PR# 003 Scope of Work: - Cleaning, block priming and painting of approximately 500 sq ft of CMU/drywall interior walls using SW Promar 200 HD paint after removal of metal shelving /mechanical unit in 5 rooms	1.00	800.00	800.00
Assumptions: All wall repairs performed by others	0.00	0.00	0.00
<b>Total</b>			<b>\$800.00</b>

## Notes

We appreciate the opportunity to provide you this estimate. Please note that our bid is for the scope indicated and defined in our estimate. Our bid does not include any overtime, excessive prep work or any necessary permitting. Our time and material rates are as follows, \$55/man hour for regular time and \$82.50 for OT and weekend man hours with 15% profit added on to the total.





# AIA<sup>®</sup> Document G709<sup>™</sup> – 2018

## Proposal Request

**PROJECT: (name and address)**

Greensburg City Hall Renovation  
314 West Washington Street, Greensburg,  
Indiana 47240

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: 12/07/2020

Architect's Project Number: 2063-1044-90

Proposal Request Number: 003  
Proposal Request Date: 02/03/2021

**OWNER: (name and address)**

Joshua Marsh, Mayor  
314 West Washington Street, Greensburg  
Indiana 47240

**ARCHITECT: (name and address)**

DLZ Indiana, LLC  
138 N. Delaware St, Indianapolis, IN  
46204

**CONTRACTOR: (name and address)**

CPM Construction  
10053 N. Hague Rd, Indianapolis, Indiana  
46256

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Seven (7) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

Contractor shall provide a cost for each of the items listed below:

Item No. 1: Provide a cost for the following:

- a) Room A121: Remove all metal shelving repair, patch and paint wall as shown in the documents
- b) Room A121: Where the mechanical unit is noted to be removed, provide infill material to match adjacent materials. Paint walls.
- c) Room A121: Delete the new casework and counter.
- d) Room A121: Add luxury vinyl plank flooring 7-1/4" x 48" designated as LV-2 on the Room Finish Schedule Sheet A13.1 and resilient base Color 2.
- e) Rooms A120 and A122: Add carpet tile CPT-1 and resilient base Color 2 per the Room Finish Schedule on Sheet A13.1.

Item No. 2: Provide a cost for the following:

- a) Remove all metal shelving and repair, patch and paint in rooms Office A119, Plan Director's Office A172, Planning Meeting Room A169, City Engineer A166, Clerk Treasurer Work Room B118 and Clerk Treasurer B115 as listed in Alternate No. 5 per the documents.
- b) Where the mechanical unit is noted to be removed, provide infill material to match adjacent materials. Paint walls.
- c) Delete new casework and counter.
- d) Extend flooring and resilient base Color 2 per the Room Finish Schedule on Sheet A13.1 into the removed shelving and mechanical unit area.

Item No. 3: Provide a cost for the following:

- a) Remove all metal shelving and repair, patch and paint in rooms Conference A124, Training A127, Water Billing Storage B101 and Clerk Treasurer Storage B120.
- b) Where the mechanical unit is noted to be removed, provide infill material to match adjacent materials. Paint walls.
- c) Delete new casework and counter.
- d) Extend flooring and resilient base Color 2 per the Room Finish Schedule on Sheet A13.1 into the removed shelving and mechanical unit area.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**



---

**REQUESTED BY THE ARCHITECT:**

ERIC B RATTS, PRINCIPAL  
ARCHITECT

---

**PRINTED NAME AND TITLE**





# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Greensburg City Hall Renovation 314 West Washington Street, Greensburg, Indiana 47240	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/07/2020	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 004 Date: 03/04/2021
<b>OWNER:</b> <i>(Name and address)</i> Joshua Marsh, Mayor  314 West Washington Street, Greensburg, Indiana 47240	<b>ARCHITECT:</b> <i>(Name and address)</i> DLZ Indiana, LLC  138 N. Delaware St, Indianapolis, Indiana 46204	<b>CONTRACTOR:</b> <i>(Name and address)</i> Construction Planning and Management, Inc. (CPM) 10053 N. Hague Rd, Indianapolis, Indiana 46256

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Contractor shall provide a cost for the items below:

Item No. 1 Work B111:

a) Add and modify casework and countertop along the east wall per the attached drawings.

Item No. 2 Transaction B112:

a) Add new casework and countertop along the east and north walls per the attached drawings.

Item No. 3 First Floor and Mezzanine Power Plan - Unit A:

a) Provide new devices (duplex and quad receptacles) as indicated on the attached drawing.

Item No. 4 First Floor Power Plan - Unit B:

a) Provide new devices as indicated on the attached drawing.

Item No. 5 First Floor and Mezzanine Systems Plan - Unit A:

a) Provide new communication devices as indicated on the attached drawing.

Item No. 5 First Floor Systems Plan - Unit B:

a) Provide new communication devices as indicated on the attached drawing.

Attachments:

Change Order Request COR #006

The original Contract Sum was	\$ 3,855,200.00
The net change by previously authorized Change Orders	\$ 20,533.68
The Contract Sum prior to this Change Order was	\$ 3,875,733.68
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,284.76
The new Contract Sum including this Change Order will be	\$ 3,882,018.44


The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.



NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DLZ Indiana, LLC 

ARCHITECT (Firm name)

SIGNATURE

Eric B. Ratts, Principal Architect

PRINTED NAME AND TITLE

2021 03-04

DATE

Construction Planning and Management,  
Inc. (CPM)

CONTRACTOR (Firm name)



SIGNATURE

Connor Blaker, Project Manager

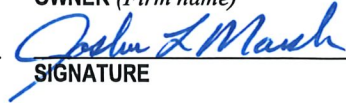
PRINTED NAME AND TITLE

3/5/2021

DATE

Greensburg Board of Public Works

OWNER (Firm name)



SIGNATURE

Joshua Marsh, Mayor

PRINTED NAME AND TITLE

3/16/21

DATE





# Change Order Request

**COR#: 006**  
~~**COR#: 005**~~

Project: GREENSBURG CITY HALL RENO  
314 WEST WASHINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: 02/23/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

## Description

PRICING FOR PR 006

\*\*ELECTRICAL PRICING HAS BEEN REVISED 3/3/21. CASEWORK CREDIT HAS BEEN INCLUDED FOR CASEWORK THAT WAS SHOWN IN THE BASE BID.  
PLEASE SEE THE ATTACHED BACK-UP\*\*

## Schedule

Requested days delay: TBD

## Contractor Pricing

Phase Code / Description	Cost Type	Quantity	UM	Amount
12-0040 MINNICK WOODWORKING LLC COST FOR CASEWORK ADDS PER PR 006, ITEMS 1-2. THIS INCLUDES THE CREDIT BACK FOR CASEWORK IN B111 AND B112 THAT WAS IN THE BASE BID SET.	S SUBCONTRACTOR			1,743.61
16-0020 EMPIRE ELECTRIC COST FOR ELECTRICAL ITEMS ADDED PER ITEM 3 ON PR 006	S SUBCONTRACTOR			1,975.00
16-0020 EMPIRE ELECTRIC COST FOR ELECTRICAL ITEMS ADDED PER ITEM 4 ON PR 006	S SUBCONTRACTOR			1,070.00
16-0020 EMPIRE ELECTRIC COST FOR COMMUNICATION ITEMS ADDED PER ITEM 5 ON PR 006	S SUBCONTRACTOR			720.00
09-0070 MISC. WALL PATCH / INFILL ALLOWANCE FOR UNFORSEEN PATHCING THAT MAY BE REQUIRED	M MATERIAL			375.00
01-0143 INSURANCE BOND ADD FOR PERFORMANCE BOND INCREASE	M MATERIAL			101.88

**Contractor Pricing Total:** 5,985.49





# Change Order Request

**COR#: 006**  
~~**COR#: 005**~~

Project: GREENSBURG CITY HALL RENO  
314 WEST WASHINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: 02/23/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

<b>Total:</b>	<b>5,985.49</b>
<b>Mark-up:</b>	<b>299.27</b>
<b>Total Contractor Price for CR 005</b>	<b>6,284.76</b>

## Approvals

*Approval of this Change Order Request constitutes a change to the Contract and authorizes CPM CONSTRUCTION PLANNING & to begin work on the attached and referenced scope of work, for the above cost.*

Customer: GREENSBURG BRD OF PUBLIC WORKS

Contractor: CPM CONSTRUCTION PLANNING &

Authorized Representative: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Architect: ~~DLZ Indiana, Inc.~~ DLZ Indiana, LLC

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## Minnick Woodworking, LLC

5310 Foundation Blvd.  
New Albany, IN. 47150

3-4-21

TO; Conner Blaker @ CPM Construction

### PR-006 SUMMARY

→ Rooms B112 and B111 = We are giving a credit back in this room of **\$5,433.00**

I did not notice in the PR that this was a room that had casework in the original drawing and it was worded differently, saying to remodel this elevation and did not state to remove any casework.

→ The new elevation was priced **\$7,179.61** and I did not realize I was bidding this area twice.

\*There is an added cost due to the extra length of solid surface and labor along with some hardware as in support brackets

Original bid \$7,176.61

Credit = - \$5,433.00

New Price for PR-006 = \$1,743.61

PR-006 BREAKDOWN = Casework = \$3243.27

Solid surface = \$3,684.00

Hardware = \$252.34



## Connor Blaker

---

**From:** Brendan Moore  
**Sent:** Monday, February 22, 2021 12:44 PM  
**To:** Connor Blaker  
**Cc:** John P. Thompson  
**Subject:** FW: Greensburg Proposal request PR-004 and PR-006

Connor,

Please see below PR costs from Empire Electric.

Thank you,  
Brendan

**From:** williamandries50@gmail.com <williamandries50@gmail.com>  
**Sent:** Sunday, February 21, 2021 8:27 PM  
**To:** Brendan Moore <BMoore@cpmconstruction.com>; Tim Stainbrook <empireelectric1234@gmail.com>  
**Subject:** Greensburg Proposal request PR-004 and PR-006

Dear Brendan, the following are the cost associated with requested changes at Greensburg.

PR-004 Item 5. Add 3 general purpose receptacles \$555, add 2 quad receptacles \$430 and add 1 Phone/data location \$165.

PR-006 Item 3 First floor Mezzanine Power Unit A page E2.1 Add 12-general purpose Receptacles ~~\$2100~~ <sup>\$1,500</sup>, Add 2- Quad receptacles ~~\$430~~ <sup>\$330</sup>, Add 1-GFCI receptacle ~~\$105~~ <sup>\$145</sup> and Add one 3/4inch raceway as directed in key note 260044 \$235

PR-006 Item 4 First floor power plan Unit B page E2.2 Add 3 quad receptacles ~~\$645~~ <sup>\$495</sup>, Add 3 general purpose receptacles ~~\$525~~ <sup>\$375</sup> and 1 surface mounted raceway and receptacle ~~\$250~~ <sup>\$200</sup>

PR-006 Item 5 Page E4.1 Add 1-phone/data outlets and raceway. \$225  
PR-006 Item 5 Page E4.2 Add 3-phone/data cables to new IDF rack. \$495.

Thank you, Bill 317-557-2254

**Update on electrician pricing  
3/3/21:**

**The electrician is willing to lower  
his pricing by \$50/electrical  
receptacle to help the city in  
getting this pricing approved.**



# AIA® Document G709™ – 2018

## Proposal Request

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**PROJECT:** *(name and address)*

Greensburg City Hall Renovation  
314 West Washington Street, Greensburg,  
Indiana 47240

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: 12/07/2021

Architect's Project Number: 2063-1044-90

Proposal Request Number: 006  
Proposal Request Date: 2/19/2021

**OWNER:** *(name and address)*

Joshua Marsh, Mayor  
314 West Washington Street, Greensburg,  
Indiana 47240

**ARCHITECT:** *(name and address)*

DLZ Indiana, LLC  
138 N. Delaware St, Indianapolis, IN  
46204

**CONTRACTOR:** *(name and address)*

CPM Construction  
10053 N. Hague Rd, Indianapolis, Indiana  
46256

---

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*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

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Item No. 3 First Floor and Mezzanine Power Plan - Unit A:

- a) Provide new devices (duplex and quad receptacles) as indicated on the attached drawing.

Item No. 4 First Floor Power Plan - Unit B:

- a) Provide new devices as indicated on the attached drawing.

Item No. 5 First Floor and Mezzanine Systems Plan - Unit A:

- a) Provide new communication devices as indicated on the attached drawing.

Item No. 5 First Floor Systems Plan - Unit B:

- a) Provide new communication devices as indicated on the attached drawing.

Attachments:

G8.1 - WATER BILLING PLAN

G8.2 - WATER BILLING ELEVATIONS

G8.3 - WATER BILLING ELEVATIONS

G8.4 - WATER BILLING SECTIONS

E2.1 - FIRST FLOOR AND MEZZANINE POWER PLAN - UNIT A

E2.2 - FIRST FLOOR POWER PLAN - UNIT B

E4.1 - FIRST FLOOR AND MEZZANINE SYSTEMS PLAN - UNIT A

E4.2 - FIRST FLOOR SYSTEMS PLAN - UNIT B

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**



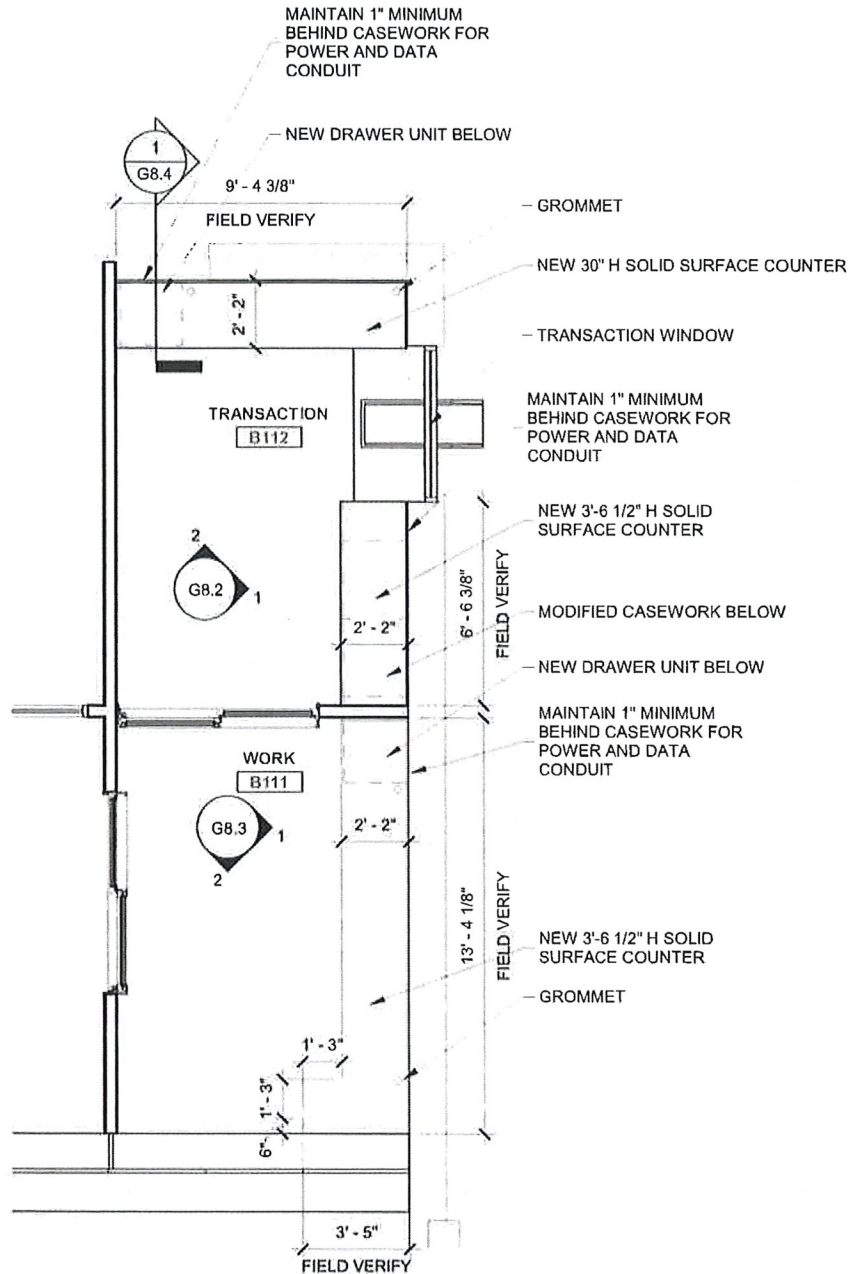
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**REQUESTED BY THE ARCHITECT:**

Eric B. Ratts, Principal Architect

**PRINTED NAME AND TITLE**





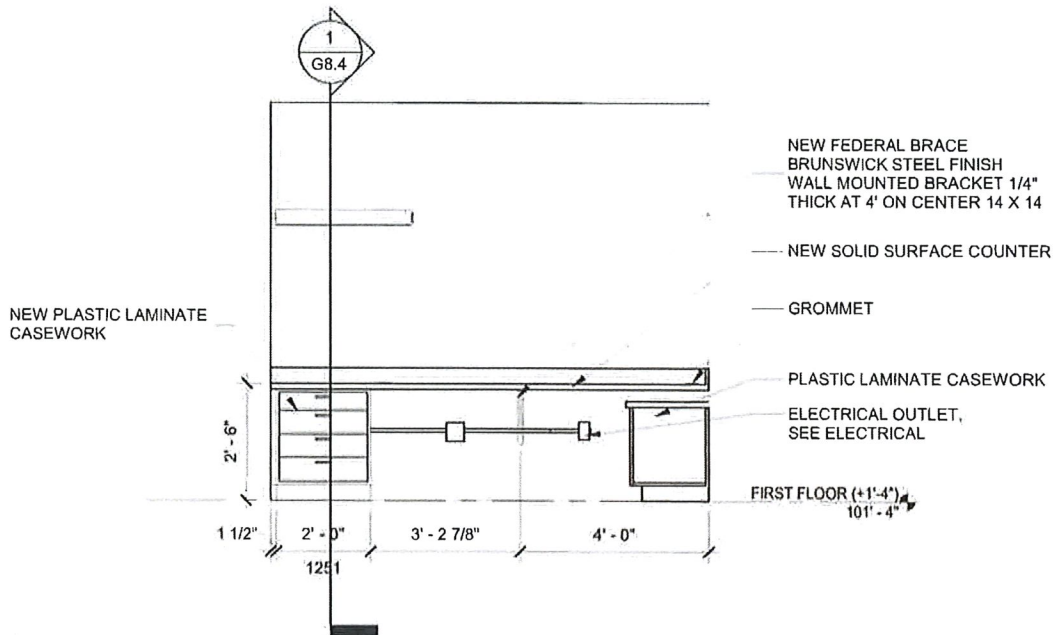
1

**UNIT B PR006 - ENLARGED PLAN**

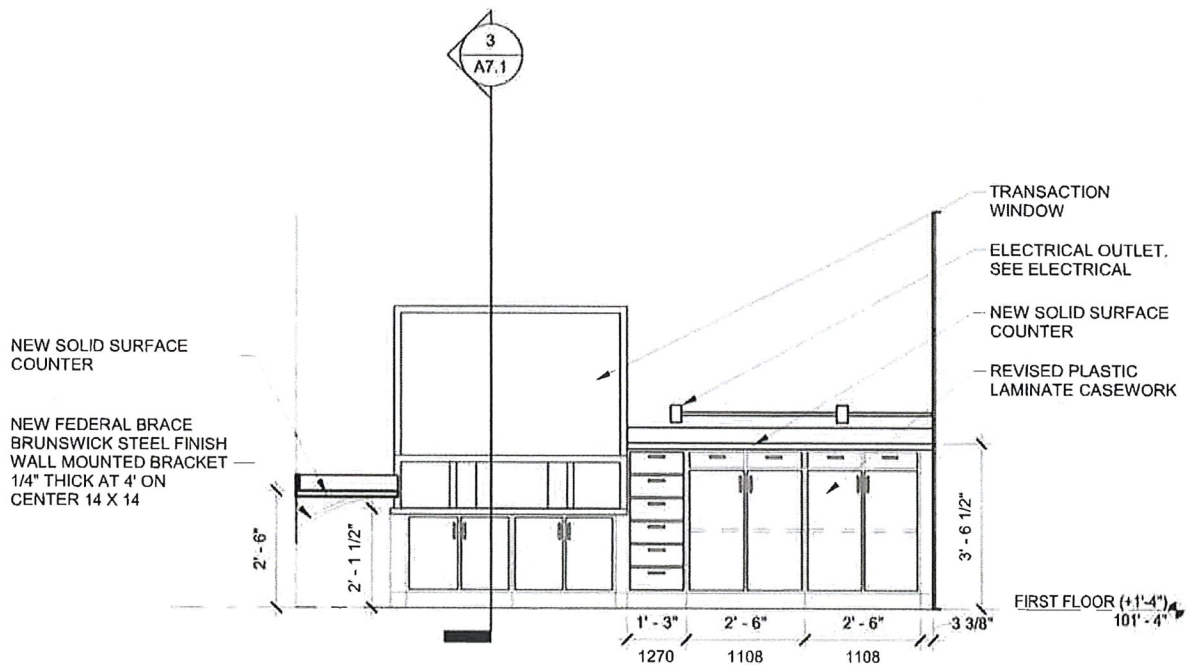
SCALE: 1/4" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS





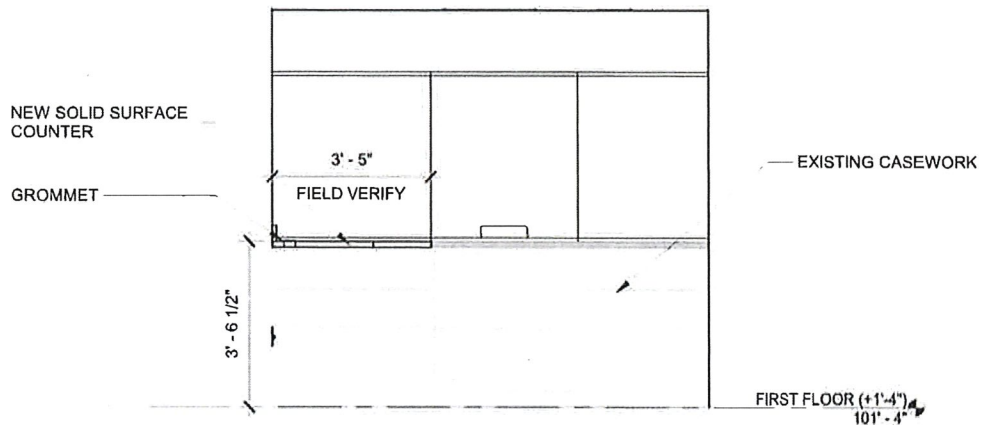
**2 WATER BILLING ELEVATION B**  
SCALE: 3/8" = 1'-0"



**1 WATER BILLING ELEVATION A**  
SCALE: 3/8" = 1'-0"

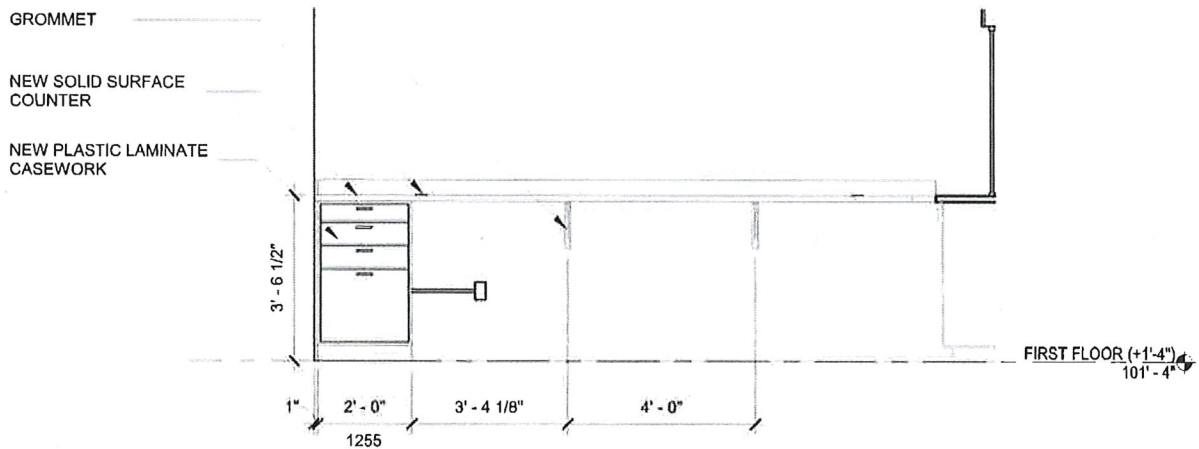
CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS





**2 WATER BILLING ELEVATION D**  
SCALE: 3/8" = 1'-0"

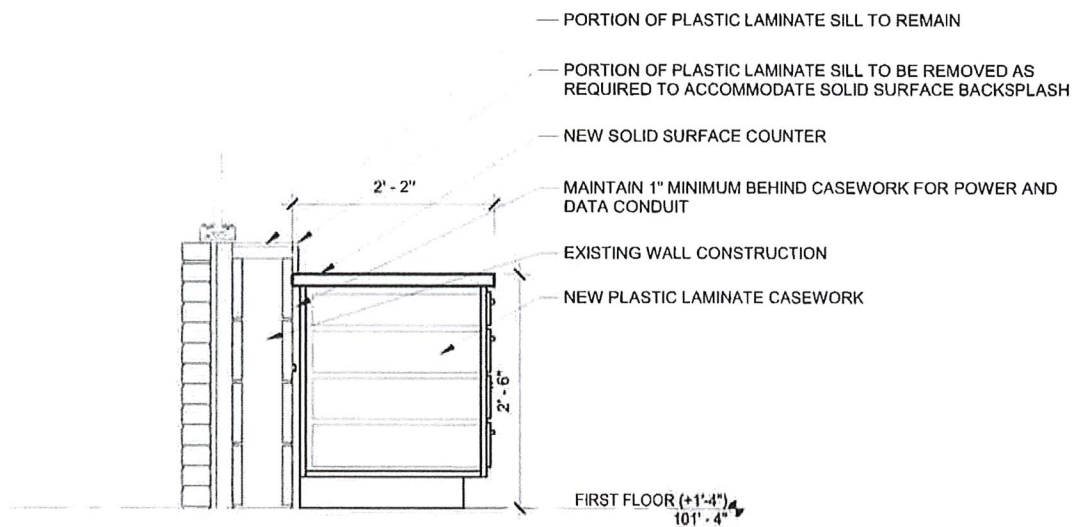
NEW FEDERAL BRACE  
BRUNSWICK STEEL FINISH  
WALL MOUNTED BRACKET —  
1/4" THICK AT 4' ON  
CENTER 14 X 14



**1 WATER BILLING ELEVATION C**  
SCALE: 3/8" = 1'-0"


CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS



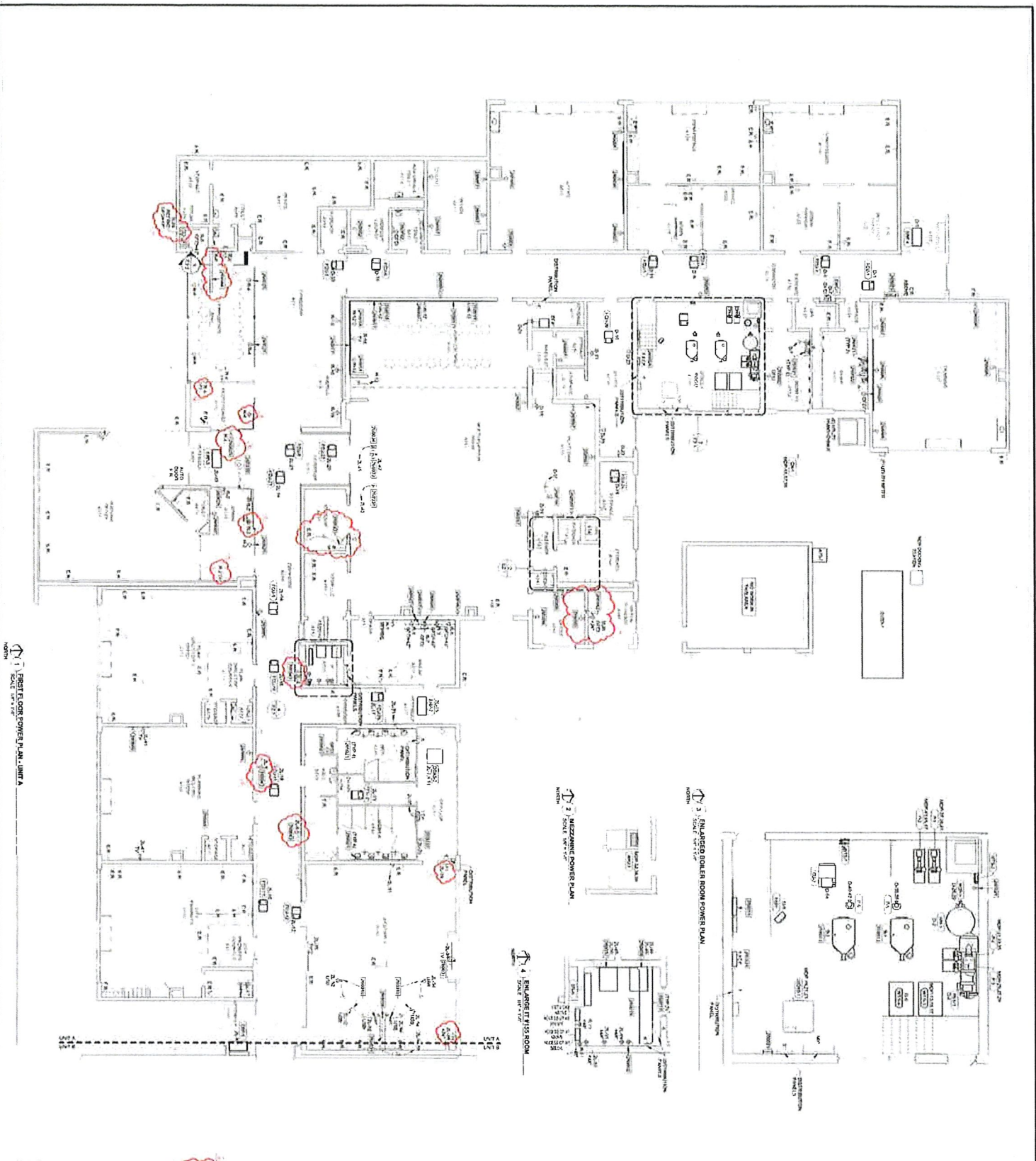


**1 WATER BILLING SECTION PR006**  
SCALE: 3/4" = 1'-0"

CONTRACTOR SHALL FIELD  
VERIFY ALL CONDITIONS AND  
DIMENSIONS

 ARCHITECTURE • ENGINEERING • PLANNING SUSTAINABLE • COMMUNITY • ECONOMIC DEVELOPMENT Select DLZ Company	RENOVATION OF THE GREENSBURG CITY HALL  WATER BILLING SECTIONS	REMARKS:  PROJECT NO: 2063-1044-90 DATE: 02/19/2021	SKETCH NUMBER  <b>G8.4</b>  GENERAL





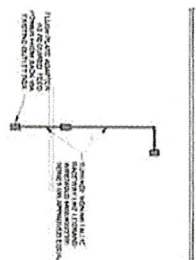
**GENERAL NOTES:**

- A. ALL ELECTRICAL WORK SHALL BE IN ACCORDANCE WITH THE NATIONAL ELECTRICAL CODE (NEC) AND THE NEW YORK STATE ELECTRICAL CODE (NYSEEC).
- B. ALL ELECTRICAL WORK SHALL BE DONE BY A LICENSED ELECTRICIAN.
- C. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS.
- D. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
- E. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT SCHEDULE.
- F. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT BUDGET.
- G. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT QUALITY.
- H. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT SAFETY.
- I. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT ENVIRONMENT.
- J. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT COMMUNITY.
- K. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT HISTORY.
- L. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT FUTURE.

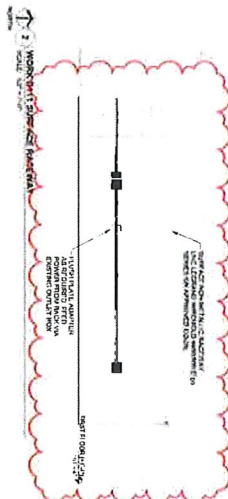
**KEYNOTES:**

1. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS.
2. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT SCHEDULE.
3. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT BUDGET.
4. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT QUALITY.
5. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT SAFETY.
6. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT ENVIRONMENT.
7. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT COMMUNITY.
8. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT HISTORY.
9. ALL ELECTRICAL WORK SHALL BE DONE IN ACCORDANCE WITH THE PROJECT FUTURE.





CONFERENCE #A104 SURFACE RACEWAY  
SCALE 1/2" = 1'-0"  
NORTH



WORK ON IT! **2** SCALE UP! **2** PRACTICE! **2**



FIRST FLOOR POWER PLAN - UNIT B  
SCALE 1/8" = 1'-0"

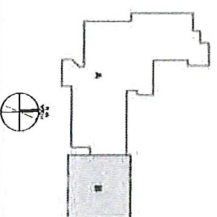
## GENERAL NOTES:

7. **ANALYZE THE DATA.** The data are analyzed, and the results are presented in a report. The report is then used to make decisions about the project.
8. **VALIDATE THE RESULTS.** The results are validated by comparing them to the results of a previous study. The results are then used to make decisions about the project.
9. **CONCLUDE THE STUDY.** The study is concluded by summarizing the findings and making recommendations for future research.
10. **DISSEMINATE THE RESULTS.** The results are disseminated by publishing the report in a journal or presenting it at a conference.

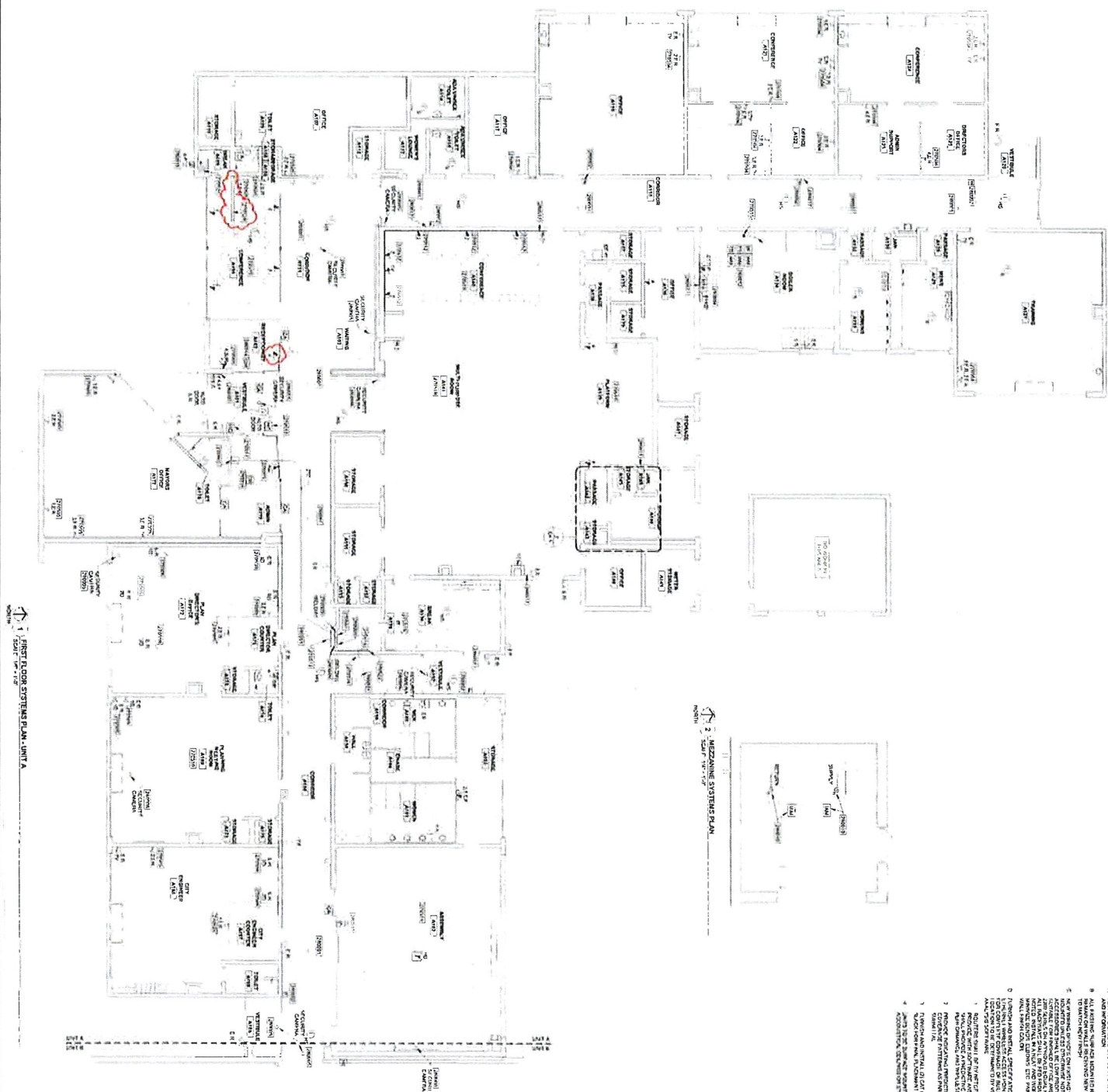
## KEYNOTES

- [illegible]

## KEYPLAN







**KEYNOTES**  

- A. **RESEARCH DESIGN** (1) IS IT AN ADDITIONAL STUDY, NOTES
- B. **SETTING** (2) WHERE IS IT BEING STUDIED, ENVIRONMENT
- C. **DESIGN** (3) WHAT TYPE OF STUDY IS IT, IS IT THREATENED
- D. **POPULATION** (4) WHO IS BEING STUDIED, HOW MANY
- E. **INTERVENTION** (5) WHAT IS BEING DONE TO THE GROUP, IS IT
- F. **MEASUREMENT** (6) HOW ARE THE OUTCOMES BEING MEASURED, ACCORDING TO WHAT
- G. **ANALYSIS** (7) HOW ARE THE DATA BEING ANALYZED, IS IT
- H. **CONCLUSIONS** (8) WHAT ARE THE MAIN FINDINGS, IS IT
- I. **REMARKS** (9) ARE THERE ANY OTHER COMMENTS, IS IT
- J. **REFERENCES** (10) WHERE CAN I FIND THE FULL PAPER, IS IT
- K. **ADDITIONAL COMMENTS** (11) IS THERE ANY OTHER INFORMATION

1. What is the purpose of the document?  
 The purpose of this document is to provide a detailed description of the project's objectives, scope, and deliverables. It serves as a guide for the project team and stakeholders, ensuring everyone is aligned on the project's goals and expectations.

2. What are the key objectives of the project?  
 The key objectives of the project are to develop a new software application that improves the efficiency of the company's internal processes. The project aims to reduce manual data entry, streamline communication, and provide a user-friendly interface for all employees.

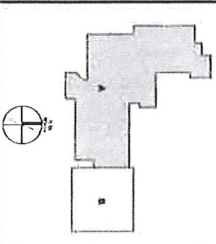
3. What is the scope of the project?  
 The scope of the project is limited to the development and implementation of the software application. It includes the design, coding, testing, and deployment of the system. The project does not include hardware procurement or training for end-users.

4. What are the deliverables of the project?  
 The deliverables of the project are the final software application, project documentation, and a user manual. The software application will be delivered in a format that can be installed on the company's servers. The project documentation will include a project plan, progress reports, and a final report. The user manual will provide instructions on how to use the software application.

5. What are the risks of the project?  
 The risks of the project include budget overruns, schedule delays, and scope creep. To mitigate these risks, the project team will implement a strict budget and schedule control system. They will also ensure that the project scope is clearly defined and that any changes are properly documented and approved.

6. What are the next steps?  
 The next steps in the project are to conduct a detailed requirements analysis, develop a project plan, and begin the design and coding phases. The project team will hold regular meetings to monitor progress and address any issues that arise.

## KEYPLAN



GREENSBURG CITY HALL  
RENOVATION OF THE  
311 WEST WASHINGTON STREET  
GREENSBURG INDIANA 47240

FIRST FLOOR AND MEZZANINE SYSTEMS PLAN - UNIT A

### E4.1

**DATE/TIME:**

**DLZ**  
AN DER UNIVERSITÄT ZÜRICH • ZÜRCHER UNIVERSITÄT • UNIVERSITÄT ZÜRICH



[illegible][illegible]

FIRST FLOOR SYSTEMS PLAN - UNIT B





# AIA Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Greensburg City Hall Renovation 314 West Washington Street, Greensburg, Indiana 47240	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 12/07/2020	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 005 Date: 03/04/2021
<b>OWNER:</b> <i>(Name and address)</i> Joshua Marsh, Mayor  314 West Washington Street, Greensburg, Indiana 47240	<b>ARCHITECT:</b> <i>(Name and address)</i> DLZ Indiana, LLC  138 N. Delaware St, Indianapolis, IN 46204	<b>CONTRACTOR:</b> <i>(Name and address)</i> Construction Planning and Management, Inc. (CPM) 10053 N. Hague Rd, Indianapolis, Indiana 46256

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Item No. 1

a) Existing acoustical tile ceiling at bottom of roof joists is to be removed complete. This includes items in the existing ceiling such as, but not limited to, mechanical, electrical, technology, supports, hangers, etc.

### Attachments:

Change Order Request #009

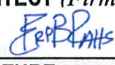


The original Contract Sum was	\$ 3,855,200.00
The net change by previously authorized Change Orders	\$ 26,818.44
The Contract Sum prior to this Change Order was	\$ 3,882,018.44
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,720.00
The new Contract Sum including this Change Order will be	\$ 3,886,738.44

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be unchanged

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DLZ Indiana, LLC	Construction Planning and Management, Inc. (CPM)	Greensburg Board of Public Works
<b>ARCHITECT</b> <i>(Firm name)</i>	<b>CONTRACTOR</b> <i>(Firm name)</i>	<b>OWNER</b> <i>(Firm name)</i>
		
<b>SIGNATURE</b>	<b>SIGNATURE</b>	<b>SIGNATURE</b>
Eric B. Ratts, Principal Architect	Connor Blaker, Project Manager	Joshua Marsh, Mayor
<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>
2021 03-10	3/10/2021	3/16/21
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>





# Change Order Request

## COR#: 009

Project: GREENSBURG CITY HALL RENO  
314 WEST WASHINGTON STREET  
GREENSBURG, IN 47240

Job Number: 202022  
Status: PROPOSED  
Origination date: 03/08/21

Customer: GREENSBURG BRD OF PUBLIC WORKS

### Description

COST FOR PR 009 - CEILING DEMO

THIS CHANGE ORDER REQUEST IS FOR THE OWNER PORTION OF THE CEILING DEMO AS DISCUSSED IN THE OAC PROGRESS MEETING ON 2/26/21.

HERE IS HOW THE COST IS BEING DIVIDED FOR THE DEMO OF THE CEILING:

TOTAL DEMO COST: \$15,655 - \$1,495 (CREDIT FROM ACOUSTIC CEILING CONTRACTOR FOR CEILING REMOVAL = \$14,160 . CPM AND IT'S SUBCONTRACTORS WILL PAY FOR 2/3 OF THE COST TO DEMO THE CEILING.

$\$14,160 / .33 = \$4,720$  OWNER PORTION OF THE CEILING DEMO NECESSARY TO MAKE MEP SYSTEM INSTALL

**\*\*AS DISCUSSED DURING THE MEETING ON 2/26 AND RECORDED IN THE PROJECT MEETING MINUTES, THE DEMO OF THIS UPPER CEILING IS AN UNFORSEEN CONDITION THAT WILL REQUIRE DELAY DAYS AS IT IS DELAING THE CRITICAL PATH OF THE PROJECT. ONCE CEILING DEMO NEARS COMPLETION, CPM WILL INFORM OWNER AND DLZ OF THE DELAY DAYS AND COST FOR THE GENERAL CONDITIONS - SHOULD HAVE FOR THE NEXT SCHEDULED PROGRESS MEETING ON 3/12/21.\*\***

### Schedule

Requested days delay: TBD

### Contractor Pricing

Phase Code / Description	Cost Type	Quantity	UM	Amount
02-0150 ALPHA DEMOLITION, INC. OWNER SHARE OF THE COST TO REMOVE THE UPPER CEILING	S SUBCONTRACTOR			4,720.00
Contractor Pricing Total:				4,720.00
Total:				4,720.00
Mark-up:				0.00
Total Contractor Price for CR 009				4,720.00

### Approvals

Approval of this Change Order Request constitutes a change to the Contract and authorizes CPM CONSTRUCTION PLANNING & to begin work on the attached and referenced scope of work, for the above cost.

Customer: GREENSBURG BRD OF PUBLIC WORKS

Contractor: CPM CONSTRUCTION PLANNING &

Authorized Representative: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Architect: DLZ Indiana, Inc. \_\_\_\_\_

Other: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_



## Connor Blaker

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**From:** Connor Blaker  
**Sent:** Monday, March 8, 2021 4:04 PM  
**To:** Connor Blaker  
**Subject:** FW: Greensburg city hall ceiling demo quote

**From:** Jeff Caudill <alphademolitioninc@gmail.com>  
**Sent:** Sunday, February 21, 2021 7:17 PM  
**To:** Connor Blaker <CBlaker@cpmconstruction.com>; Tyler Sizelove <TSizelove@cpmconstruction.com>  
**Subject:** Greensburg city hall ceiling demo quote

As, requested by Jason, please see revised bare bones quote on the ceiling demolition.

Connor please see proposed cost to remove the second ceiling complete throughout the greensburg city hall building.

Labor 6 guys 9 days @ \$30 hr = \$12,960  
Equipment \$1,120 ( scissor lift in gym, and skidsteer to haul debris to dumpster )  
Disposal \$1,575

**Total Cost \$15,655**

please let me know if you have any questions

**Jeff Caudill**

**Jeff Caudill**

**Project Manager**

New MAILING Address: PO Box 360, Harrison, OH 45030

New PHYSICAL Address: 257 Siefferman Rd, West Harrison, IN 47060

Former Address: 27560 Lawrenceville Road, Sunman, IN 47041

513.800.6928

[AlphaDemolnc.com](http://AlphaDemolnc.com)





# AIA<sup>®</sup> Document G709<sup>™</sup> – 2018

## Proposal Request

**PROJECT:** *(name and address)*

Greensburg City Hall Renovation  
314 West Washington Street, Greensburg,  
Indiana 47240

**CONTRACT INFORMATION:**

Contract For: General Construction  
Date: 12/07/2021

Architect's Project Number: 2063-1044-90

Proposal Request Number: 009

Proposal Request Date: 03/03/2021

**OWNER:** *(name and address)*

Joshua Marsh, Mayor  
314 West Washington Street, Greensburg  
Indiana 47240

**ARCHITECT:** *(name and address)*

DLZ Indiana, LLC  
138 N. Delaware St, Indianapolis, IN  
46204

**CONTRACTOR:** *(name and address)*

CPM Construction  
10053 N. Hague Rd, Indianapolis, Indiana  
46256

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within Seven (7) days or notify the Architect in writing of the anticipated date of submission.

*(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)*

Contractor shall provide a cost for each of the items listed below:

**Item No. 1**

a) Existing acoustical tile ceiling at bottom of roof joists is to be removed complete. This includes items in the existing ceiling such as, but not limited to, mechanical, electrical, technology, supports, hangers, etc.

**THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.**

**REQUESTED BY THE ARCHITECT:**

Eric B. Ratts, Principal Architect

**PRINTED NAME AND TITLE**