

MINUTES OF THE
PITT-GREENVILLE CONVENTION AND VISITORS AUTHORITY
Executive Committee Meeting

November 10, 2015

The Executive Committee of the Pitt-Greenville Convention and Visitors Authority held its monthly Executive Committee meeting on Tuesday, November 10th at the CVB offices, 417 Suite#100 Cotanche St. in Greenville. CVA Chair J.J. McLamb, Vice Chair Hanna Magnusson, Secretary Candace Hollingsworth, Convention Center liaison John Van Coutren and CVB Executive Director Andrew Schmidt were in attendance. Assistant Secretary Brad Mills and City Finance Director Bernita Demery were unable to attend.

1. CVA Chair J.J. McLamb called the meeting to order at 12:06pm.
2. CVA Convention Center liaison John Van Coutren called for a motion to approve the October, 2015 CVA Executive Committee meeting minutes. CVA Chair JJ McLamb seconded the motion. The motion was approved unanimously.
3. Executive Director Andrew Schmidt passed out a summary of projects that would be included if the Executive Committee agreed to a budget amendment request. Schmidt reported that the projects were estimated to cost \$65,000 and approval would need to be sought from both the Pitt County Commissioners and Greenville City Council. Schmidt mentioned that he has spoken with Finance Director Demery and she passed along her support since these were one-time projects. Convention Center liaison John Van Coutren made a motion to recommend pursuing a budget amendment. CVA Chair JJ McLamb seconded the motion. The motion passed unanimously.

There being no further business, CVA Convention Center liaison John Van Coutren made a motion to adjourn the meeting at 12:22pm. CVA Vice-Chair seconded the motion. The motion passed unanimously.

Respectfully submitted,
Candace Hollingsworth



Secretary