



Grayson

GEORGIA

Camera Ready – Film Procedures

1. Film permits shall be run through the Community Development Department for the City and are subject to City Manager approval.
2. The film project and its content, whether whole or in-part, shall not contain any obscene, profane, or otherwise objectionable content that would poorly reflect on any locations in which it is filmed – namely within the City of Grayson – and/or deter from the location’s vision to serve its residents, citizens, visitors, and businesses in a professional and ethically sound manner.
3. Fees for use of City-owned public spaces will be determined between the City and private film company prior to use.
4. If a business or residency is directly affected by filming, compensation will be decided between the filming company and the business owner or homeowner.
5. Film company must notify and if necessary, negotiate reasonable impact fees with all potentially impacted businesses and residents, working with the Community Development Department to identify the list of potentially impacted locations.
 - Typical film days shall be conducted between the hours of 7:00 a.m. and midnight for set up, filming, and breakdown.
6. Private property use will be an agreement between the filming company and the property owner.
7. Road closure requests must be submitted without change no less than 10 days in advance of date of closure.
 - For example, if filming on Wednesday, September 9, the request should be submitted by Monday, August 31 for final approval Wednesday, September 2 with communication beginning Thursday, September 3.
8. Closures will be approved no less than one (1) week from the closure date request. Beyond one week out, closures may not be changed except to open up a road originally requested to be closed. For road closure requests specifically:
 - Road closure and traffic plan requests should come with the application for approval. Road Closure may require coordination with State of Georgia and/or Gwinnett County DOT.
 - Fees and payment for police services should be negotiated directly with the Gwinnett County Police Department.
9. Gwinnett County Fire Marshall must be notified of the film upon approval.
10. To ensure safety, please send over Health & Safety Protocols.

City of Grayson Camera Ready Contact:
Lecia Young – Community Development Director
770-963-8017

475 Grayson Parkway, P.O. Box 208, Grayson, GA 30017



Grayson
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Camera Ready - Filming Permit Application

Please Note: Permits can only be issued 10 days in advance of the event.

APPLICATIONS should be submitted to the Community Development Department at Grayson City Hall,
475 Grayson Parkway, Grayson, GA 30017

Date of Application

Date(s) of Event

Name of Responsible Party:

Phone Number:

Email Address:

Address:

Street

City

Zip Code

Organization or Group (Film Company):

Purpose of Permit:

Estimated Number of People Onsite:

Identify the Exact Location (or Attach a Map) and Brief Description of the Proposed Activity:

Map Attached for the requested road closures

***The applicant requests a Road Closure to be included with the Application Permit?**

Yes, this application includes a request for one or more roads in Grayson to be closed

No road closures are being requested at this time

***The applicant requests access to the following:**

Please note: **Requests for electricity and water sources are subject to availability**

Electricity

Water

Please read and check each of the conditions; failure to do so will result in the Permit being denied.

Conditions of the Permit – Each item must be checked

No tents or canopies allowed unless stated on the permit by the Community Development Director

No person shall drive stakes, posts, or poles or any other device or dig holes for the purpose of securing stakes, posts, poles or any other device for any reason, including to erect a tent stage or other structure unless stated on the permit by the Community Development Director

All games or activities that could damage lawns are restricted

No glass containers allowed

No amplified music or performances allowed unless stated on the permit

No selling of food, merchandise or other items

No alcoholic beverages

Absolutely no drugs or illegal substances

Place all litter in identified receptacles

Gwinnett County Fire Marshal has been notified and made aware of the project – 678.518.4980

Additional Limitations:

Indemnification

User agrees to indemnify and hold harmless, Gwinnett County and the City of Grayson, their employees, agents, and officials from and against any and all claims, damages, losses and liabilities whatsoever regardless of their nature, cause of origin, and whether or not attributable to the negligence of the User, its agents, contractors or employees, resulting from the use of the City of Grayson filming locations by User, its agents, employees and invitees.

Given all information being true and correct the above person/group is hereby granted a permit to conduct the above listed event/assembly at the time, in the location and for the purpose stated above.

BY APPLICANT’S SIGNATURE, APPLICANT ACKNOWLEDGES AWARENESS AND ACCEPTANCE OF PERMIT INSTRUCTIONS, CONDITIONS, LIMITATIONS AND INDEMNIFICATION

THIS PERMIT, PERMIT INSTRUCTIONS, CONDITIONS, LIMITATIONS AND INDEMNIFICATION AND ANY FORMS MUST BE KEPT WITH THE PERSON IN CHARGE AND ON THE SITE WHERE THE EVENT IS HELD

Permit Application Outcome - Office Use Only

Granted

Denied

Reason:

Permit Applicant Signature

Date

Community Development Director

Date

City Administrator

Date