



Hendricks County Convention and Visitors Bureau, Inc. Agenda

📅 Wed July 8th, 2020

🕒 2:30pm - 4:00pm EDT

📍 Crawley Business Center, 8 W. Main St., Danville, IN 46122

1. **Welcome** JENNIFER SMITH

2. **Metrics and Finances**
 - a. **Financial Reports for May - June 2020** JAIME BOHLER SMITH
 - b. **Occupancy and STR Updates** JAIME BOHLER SMITH
 - c. **Treasurer's Comments** LEW WHITE
3. **Consent Approval Items**

 - a. **Minutes May 14th, 2020 meeting**
 - b. **May/June Financials**
 - c. **Staff Reports**
 - i. **Executive Director Report**
 - ii. **Director of Marketing Report**
 - iii. **Director of Sales Report**
 - iv. **Dashboards and KPIs**
4. **Programming Updates**

 - a. **Legal Counsel Update** GLENN BOWMAN
 - b. **2021 Budget Review** JAIME BOHLER SMITH
 - c. **Office Closures and Staff Schedules** JAIME BOHLER SMITH
 - d. **Update of Office Space Analysis** JAIME BOHLER SMITH

5. **Unfinished Business**

- a. **Notes - February 20th Destination Development Strategy Session** JAIME BOHLER SMITH
- b. **Approval of Destination Development Strategy** JAIME BOHLER SMITH

6. **New Business**

- a. **Form 5500 Approval** JAIME BOHLER SMITH

7. **Member Comments**

8. **Public Comments**

9. **Adjournment**

- a. **Next Business Meeting scheduled for September 10th, 2020 at 2:00 PM**