

Visit Hendricks County New Business Amenities Sheet

We at Visit Hendricks County try to keep our database up to date with businesses that could potentially attract visitors to our county. We even provide complimentary services to help promote Hendricks County visitor attractions. Please help us help you by filling out the information below. If you have questions or would like to talk with us in person about how we can help, contact us using the information at the bottom of the form.

General:

Hours: Mo _____ Tu _____ We _____ Th _____ Fr _____ Sa _____ Su _____

Handicap Accessible Y N

Restaurants:

100% Smoke Free	Y	N	Reservations Accepted	Y	N
Alcohol Served	Y	N	Take Out	Y	N
If Yes: Beer, Wine, Full Bar (circle one)			Wifi Access	Y	N
Cash/Check Only	Y	N	Live Music	Y	N
Kids Menu	Y	N	Private Rooms Available	Y	N
Late Night Menu	Y	N	Box Lunches Available	Y	N
Outdoor Seating	Y	N	Group Friendly	Y	N
			Group Capacity		_____

Hotels: If hotel has meeting/conference space, please also fill out meeting spaces section.

General

Meeting Space Available	Y	N	Bed and Breakfast	Y	N
Airport Shuttle	Y	N	Suites Available	Y	N
Number of Rooms		_____	All Suites	Y	N
Check Out Time		_____	100% Smoke Free	Y	N
Check In Time		_____	Free Wifi	Y	N
Pet Friendly	Y	N	Wifi Available	Y	N
Long Term Accommodations	Y	N			

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In-Room

Coffee and/or Tea Maker	Y	N	Microwave	Y	N
Fully Equipped Kitchens	Y	N	Rooms with Private Bath	Y	N
Hair Dryer	Y	N	Rooms with Shared Bath	Y	N
Iron & Ironing Board	Y	N	Type of Bedding Available	_____	
Kitchenette	Y	N			

On-Site

Breakfast Included	Y	N	Laundry Facilities	Y	N
Business Center	Y	N	Exercise/Fitness Center	Y	N
Pool On Site	Y	N	Restaurant On Site	Y	N

Campsite

Electric Hookups	Y	N	Sanitary Dump Station	Y	N
Flush Toilets	Y	N	Sewer Hookups	Y	N
Hot Showers	Y	N	Water Hookups	Y	N
Pull Through Sites	Y	N	Tent Sites	Y	N

Confidential Details

Number of Suites

Number of Handicap Accessible

Number of Standard Rooms

Suites Description

Handicap Accessible Description

Standard Rooms Description

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Meeting Spaces:

Standard Amenities

Number of Rooms	_____	Total Sq. Ft.	_____
Largest Room	_____	Ceiling	_____
Theater Capacity	_____	Banquet Capacity	_____
Classroom Capacity	_____	Reception Capacity	_____
Sleeping Rooms	_____	Suites	_____
Villas	_____	Exhibits Space	_____
Exhibits	_____	Booths	_____

Description

Space Notes

General

Wifi Available	Y	N	Allow Outside Catering	Y	N
Free Wifi	Y	N	Allow Personal Food	Y	N
A/V Available	Y	N	Allow Alcohol	Y	N
Onsite Catering	Y	N	Fire Law Maximum Capacity	_____	

Confidential Details

How many months in advance to reserve _____ Deposit Due? _____

Additional Information

Additional amenities & pricing

A/V Information

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Room Details

Room ID	Room Name	Sq. Ft.	Theater	Classroom	Banquet	Reception
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

Wedding Venues: Please also fill out meeting spaces section.

Indoor Venue	Y	N	Indoor Seating	_____
Outdoor Venue	Y	N	Outdoor Seating	_____

Wedding Venue Details

Notes:

Questions:

Contact **Kim Fox** at Visit Hendricks County
E-mail: Kim@VisitHendricksCounty.com
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