



**Tables & Chairs**

Banquet Chair	\$4 each
Executive Chair	\$14 each
Stool	\$6 each
Rectangular Table (6' or 8')	\$12 each
Rectangular Table (6')	\$35 each
<i>*covered and/or skirted</i>	
Round Table (6')	\$12 each
Seminar Table (6')	\$12 each
Cocktail Table	\$12 each
Cocktail Table	\$15 each
<i>*covered</i>	
Table Cover	\$6 each
<i>*rectangular plastic</i>	
Table Cover	\$7 each
<i>*round plastic</i>	
Table Cover	\$15 each
<i>*60"x132" rectangular linen</i>	
Table Cover	\$23 each
<i>*90"x132" rectangular linen</i>	
Table Cover	\$13 each
<i>*90" drop round linen</i>	
Table Cover	\$18 each
<i>*120" drop round linen</i>	
Table Cover	\$20 each
<i>*132" drop round linen</i>	

**Other Equipment**

Stage - 14"h	\$25 per section
<i>*4'x8' section</i>	
Stage - 32"h	\$48 per section
<i>*4'x8' section</i>	

**Services & Fees**

Banner Hanging Fee	\$60 per man hour
<i>*one hour minimum</i>	
Drayage Moving Fee	\$60 per man hour
<i>*one hour minimum</i>	
Client Scissor Lift Use	\$50 per hour
<i>*one hour minimum</i>	
<i>*driver must be certified</i>	
Client Fork Lift Use	\$50 per hour
<i>*one hour minimum</i>	
<i>*driver must be certified</i>	
Pallet Jack Use	\$30 per hour
Setup/Teardown Labor	\$40 per man hour
<i>*for Exhibitor tables/chairs</i>	
Room Changeover	\$35 per man hour
<i>*one hour minimum</i>	
Excessive Cleanup	\$35 per man hour
<i>*one hour minimum</i>	
Audio Visual Technician	\$45 per man hour
<i>*one hour minimum</i>	
Security Officer	\$50 per man hour
<i>*three hour minimum, subject to change</i>	
Fire Watch Officer	\$40 per man hour
<i>*three hour minimum, subject to change</i>	



**Other Equipment Continued**

Dance Floor	\$10 per section
<i>*3'x3' section</i>	
Podium - Standing	\$30 each
Podium - Tabletop	\$20 each
Easel	\$15 each
Flipchart	\$25 each
Dry Erase Board	\$45 each
<i>*4'x3' or 8'x3'</i>	
Tape for Floor Marking	\$8 per roll
Coat Rack	\$10 each
Conference Phone	\$45 flat fee
Flag - US or NC	\$10 flat fee
Pipe and Drape - 4', 8', or 16'	\$20 per section
<i>*10' sections, for backdrop purposes only</i>	
Stanchion	\$10 each
Powerstrip	\$10 each
Extension Cord	\$10 each
<b>Audio Visual, Sound, &amp; Lighting</b>	
<b>Projection Screens:</b>	
5'x5'	\$30 per screen
8'x8'	\$80 per screen
5.75'x10'	\$100 per screen
10'x10'	\$100 per screen
9'x12'	\$140 per screen
11.25'x20'	\$200 per screen
LCD Projector	\$130 per projector
Laptop	\$80 each
AV Cart or Table	\$20 each
Microphone - Handheld	\$70 per unit
Microphone - Lavalier	\$80 per unit
Sound Board	\$55 per unit
Audio for Video Connection	\$10 per hookup
Spot Light	\$40 each
Light Bar	\$100 flat fee
Colored Up Lighting	\$15 each

**Services & Fees Continued**

Pallet Removal Fee	\$30 per stack
Dumpster Haul	\$150 per haul
Parking Fee	\$1 per Attendee
<i>*for shows charging public admission</i>	
Lost Key Fee	\$100 flat fee
Additional Time in Building	\$100 per hour
<i>*other than time listed in contract</i>	
Copy Service - Black/White	\$0.35 each
Copy Service - Color	\$0.45 each
<b>Utilities</b>	
Phone Line Hookup	\$220 per line
Hard Wired Internet Hookup	\$250 per line
WiFi Connection	\$10 per connection

Electric Hookup (regular rate):  
*\*special rate(s) are offered for advanced orders and to Show Producers/Meeting Planners when handling Exhibitorbooth electricity; see attached electric hookup rate sheet*

Compressed Air:  
*\*special rate(s) are offered for advanced orders and to Show Producers/Meeting Planners when handling Exhibitorbooth electricity; see attached electric hookup rate sheet*