

**CITY OF HOUSTON
MOTION PICTURE /TV REGISTRATION**

HOUSTON FILM COMMISSION
701 AVENIDA DE LAS AMERICAS, STE. 200
HOUSTON, TEXAS 77010
(713) 853-8386
www.houstonfilmcommission.com

APPLICATION NO.:



***NOTE: This registration must be signed by the Executive Director of the HOUSTON FILM COMMISSION. This registration is for informational purposes only and is NOT a permit to film on City, County, State, Federal or Private property.**

Date:

Company:

Contact Name/Title:

Street Address:

City:

State:

Zip:

Office Phone:

Fax:

E-Mail:

If no category at right applies, please specify:

Local address and Phone (If different from above):

- Feature
- Documentary
- TV Series
- TV Episode
- TV Movie/MOW
- TV Reality
- Commercial
- Industrial/Corporate
- Multimedia/New Media
- Music Video
- Short
- Student Project
- Still Photo Shoot
- Other

***Hotel name, duration of stay, and number of crew housed is very important:**

Name of Local Hotel(s): _____

of days in Hotel: _____ # of Crew in Hotel: _____

1. Dates of Filming: _____

2. Estimated Houston Budget (Strictly for our Records): _____

3. Please attach list of intendend production locations.

4. If production is Television Commercial, please name product and circle intended market:
Regional/National/International

5. Please state full title of project: _____

6. Please list the following (when applicable):

Producer/Producers: _____

Director: _____ Production Manager: _____

Location Manager: _____ Production Coordinator: _____

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7. Please list the following Insurance Information:

Carrier: _____ Policy #: _____

Agent: _____ Exp. Date: _____

Amount of Coverage: _____ (City of Houston Requires \$1 Million minimum)

*NOTE: A copy of your insurance naming the City of Houston, c/o Houston Film Commission, as co-insured should be on file with the Houston Film Commission.

8. Fire Department Permit applied for? yes: _____ no: _____ n/a: _____

*NOTE: See Houston Fire Department requirements for use of pyrotechnics (including squibs).

9. List Use of Pyrotechnics (if applicable): _____

10. List Use of Firearms, Special Effects (if applicable): _____

11. List Production Equipment:

of Trucks: _____

of Autos: _____

Other Vehicles: _____

*The Applicant agrees to comply with all the provisions of City of Houston laws, rules and regulations and those of the State of Texas, and that the above information is accurate and correct.

Signature of Production Representative

Date

Title

For HFC use below this line

Alfred Cervantes, Executive Director
Houston Film Commission

Date