

1) Activate your account

a. Visit <https://www.iglta.org/register>

b. Enter your email address that is already associated with your IGLTA membership.

****Please do NOT register with a different email account or create a new account.****

Are you a business? [Login](#) [My Cart](#) [Select Language](#)

IGLTA

Registration
NEED TO REGISTER YOUR ACCOUNT ON THE WEBSITE? ENTER YOUR EMAIL ADDRESS BELOW AND THE SYSTEM WILL CHECK TO SEE IF YOUR ACCOUNT ALREADY EXISTS. IF IT DOES NOT, YOU'LL BE ABLE TO CREATE A NEW ACCOUNT. IF AN ACCOUNT ALREADY EXISTS, YOU'LL RECEIVE AN EMAIL WITH A CONFIRMATION LINK TO MAKE SURE THE EMAIL ADDRESS REALLY BELONGS TO YOU.
ALTERNATIVELY, IF YOU KNOW YOUR CONTACT ID, YOU MAY USE QUICK ACTIVATION BY CLICKING THE LINK BELOW.

[Register Account](#) [Cancel](#)

c. Click “Register Account” below the email field.

Thank you for registering! We have sent a confirmation email with a link to create your username and password to your primary email address on record.

If you did not receive your confirmation email, it may be possible that your email service marked it as spam. You may wish to ensure that membership@iglta.org is in your address book.

[CLICK HERE TO RETURN TO SIGN IN](#)

d. You will receive a confirmation email with a link to create your username and password. **Copy** and **Paste** the customized link into your browser to create your username and password.

IGLTA

1201 NE 26th Street Suite 103 | Fort Lauderdale, FL 33305 | United States
+1.954.630.1637 Phone | +1.954.630.1652 Fax

Dear Emma,

Thank you for registering for an account on [IGLTA website](#). We just need to verify that you are the correct person.

Please click the link below to confirm the activation of your IGLTA account. A new window will open and you will be prompted to create your username and password.

Confirmation Link:

<http://iglta.enoah.com/register?ContactID=K4hbihjlbcejkcjm>

If the link above does not work, copy the address into your internet browser.

If you are having trouble confirming your account, please email us at membership@iglta.org or call 954.630.1637 ext. 706 for further assistance.

Thank You!

The IGLTA Team

2) Renew Your Membership

a. Sign-in using your newly created credentials.

b. Navigate on the righthand side to the page to “Manage Company and Employees”.

EMMA ADELMAN
 IGLTA FOUNDATION
 Upload Photo
 EMAIL:

Membership Info

NO MEMBERSHIP INFORMATION ON RECORD.

[View Listings](#)

ACCOUNT ACTIONS

- [Edit Profile](#)
- [Address Book](#)
- [Contact Information](#)
- [Demographics](#)
- [Make a Donation](#)
- [Change Username](#)
- [Reset Password](#)

Demographics

Description

There are no demographics to display.

COMPANY AFFILIATIONS

[Create/Affiliate with Company](#)

- IGLTA FOUNDATION (ADMIN)
 STARTED: 1/23/2019
- [MANAGE COMPANY AND EMPLOYEES](#)
 - [LEAVE COMPANY](#)



Recent Orders

c. Click "View Listing" below your membership information."

IGLTA FOUNDATION
 IGLTA FOUNDATION
 Upload Photo
 REMOVE
 EMAIL:
 WEBSITE:
[HTTP://WWW.IGLTAFOUNDATION.ORG](http://www.igltafoundation.org)

Membership Info

TYPE:
 MEMBER TYPE: ORGANIZATIONAL
 LISTING NAME:
 EXPIRES:

[View Listings](#)

[Back to My User Home](#)

ACCOUNT ACTIONS

- [Edit Profile](#)
- [Address Book](#)
- [Contact Information](#)
- [Manage Employees](#)



d. Click "Renew" to renew or rejoin your company as an IGLTA member.

[+ Add New](#)

ID	Partner Type	Membership Name	Type	Expiration	Status	
31062		IGLTA Test	Associate Member	8/31/2016	Published	Open Renew

Showing 1 to 1 of 1 rows



- e. Select the appropriate member type for your business. If the options are not correct, please contact membership@igлта.org to have this updated/changed.
- f. Proceed to the payment page to purchase and renew your membership.

3) Update your Listing

- a. Login to your account using the updated username and password.

b. Navigate on the righthand side to the page to “Manage Company and Employees”.

EMMA ADELMAN
IGLTA FOUNDATION
Upload Photo
EMAIL:

Membership Info
NO MEMBERSHIP INFORMATION ON RECORD.
View Listings

ACCOUNT ACTIONS
Edit Profile
Address Book
Contact Information
Demographics
Make a Donation
Change Username
Reset Password

COMPANY AFFILIATIONS
Create/Affiliate with Company
IGLTA FOUNDATION (ADMIN)
STARTED: 1/23/2019
MANAGE COMPANY AND EMPLOYEES
LEAVE COMPANY

Demographics
Description
There are no demographics to display.

Recent Orders

c. Click “View Listing” below your membership information.”

IGLTA FOUNDATION
IGLTA FOUNDATION
Upload Photo
REMOVE

Membership Info
TYPE:
MEMBER TYPE:
LISTING NAME:
EXPIRES:
View Listings

ACCOUNT ACTIONS
Back to My User Home
Edit Profile
Address Book
Contact Information
Manage Employees

d. Click “Open” to edit your company’s public listing on the IGLTA website.

[+ Add New](#)

ID	Partner Type	Membership Name	Type	Expiration	Status	
31062		IGLTA Test	Associate Member	8/31/2016	Published	Open Renew

Showing 1 to 1 of 1 rows

e. Click “Open for Edit” to update all information.

Published: IGLTA Test

Introduction

- General
- Contact Information
- Images
- Amenities
- Categories
- Social
- Notifications
- Locations
- Tours, Events & Specials

INTRODUCTION

Thank you for contributing a business listing to the IGLTA directory. Click on the tabs in the lefthand navigation to add and/or update your information. Be sure to maintain up-to-date contact information in the "Notifications" section so you can receive alerts or special notices about your listing.

You can save your progress without finishing at any time. When you are finished and ready to submit it for review, be sure to click on the button labeled "Save & Submit For Review". You can still make changes, and recall it from review status, until your listing is actively being reviewed. Once it is being actively reviewed you may view your listing details but no changes can be made.

[Cancel](#) [Open for edit](#)

f. To add an event, tour or special, please click on that tab. Select "+Add New Event".

Draft: IGLTA Test

- Introduction
- General
- Contact Information
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- Tours, Events & Specials**
- Review

FILTER BY TYPE

Search for ...

Scheduled Tour Tour Package Daily/Weekly Tours and Activities LGBTQ Cruise

Special Event

[+ Add New Event](#)

ListingID	AffiliationID	Title	Dates	Status	Type	Actions
Showing 1 to 1 of 1 rows						

g. Your listing will be reviewed and either approved or returned for updates.

****Please verify that all of your account information is accurate.****