

2024 SOLAR ECLIPSE CHECKLIST



On April 8, 2024, Indiana will experience a total eclipse of the sun. The incredible occurrence will draw thousands of tourists from around the nation to our state. Every part of our state will experience either 100% totality or 95% totality, allowing everyone to witness this incredible event. This guide will help ensure your organizations is properly prepared to fully support the solar eclipse event and viewers in attendance.

USING VISIT INDIANA RESOURCES

Our dedicated eclipse page (www.visitindiana.com/eclipse2024) serves as a hub of information beneficial to the entire state. We have several resources available and opportunities to partner with organizations to help promote and support eclipse related events and destinations.

We have custom solar eclipse apparel available for purchase on our e-commerce site that are great options for deliverables at your eclipse events. Apparel is available for whole-sale purchase for destination marketing organizations (DMO) and visitor centers as well.

We have compiled a comprehensive map that showcases various events related to the upcoming eclipse. Submitting eclipse events is free and you are welcome to submit multiple events using the following form:

<https://www.visitindiana.com/eclipse2024/submit/>

Contact Information:

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COORDINATION

As with any emergency, incident, or planned event (like the total solar eclipse) all preparedness and response efforts begin and end locally. Indiana's county Emergency Management Agencies fill the role of coordinating a response and overseeing the day-to-day emergency management programs and activities at the county level. Due to the large-scale nature of the 2024 total solar eclipse event, the Indiana Department of Homeland Security (IDHS) will activate and staff the State Emergency Operations Center (SEOC).

Be sure to open a line of communication with the following entities:

- Local emergency managers
- Local highway departments
- Local health departments, medical facilities and hospitals
- Volunteer organizations
- District or regional-level mutual aid

ROLES AND RESPONSIBILITIES

FEDERAL LEVEL

- National Weather Service (NWS)

STATE LEVEL

The following agencies are in collaboration to provide information and assistance leading up to and during the Solar Eclipse event:

Indiana Department of Homeland Security (IDHS), Indiana State Police (ISP), Indiana Department of Transportation (INDOT), Indiana National Guard (INNG), Indiana Department of Natural Resources (DNR), Indiana Department of Health (IDOH), Indiana Department of Education (IDOE), Visit Indiana (IDDC) and national cell phone service providers.

LOCAL LEVEL

- Collaborate with the following agencies to form a county-level public and private Eclipse Planning Task Force:
 - School districts, medical services, law enforcement, fire protection, DMO, local chamber, restaurant, lodging, and gas stations, etc.
- Work with local event organizers, emergency/public safety services, and designated public viewing areas to establish a line of communication.
- Consider methods to expand lodging opportunities.
- Report disruptions, outages and major incidents to your local county 911 centers and your local service provider.

CONSIDERATIONS FOR LOCAL PLANNING

- Form a local Solar Eclipse Planning Task Force and sub-committees to address planning and preparation needs for response to the event at the county level including local government, public safety, emergency services, non-governmental and private organizations
- Develop an Event Action Plan (EAP) for the event and an Incident Action Plan (IAP) if applicable and any other appropriate documentation to include contact information for multiple public safety personnel, health facilities, and other key stakeholders
- Identify and secure Key Critical Infrastructure facilities in case of inappropriate activities
- Plan for Communication overload due to increased usage for cell and radio communications w/alternative means of communicating among public safety personnel
- Plan for insufficient fuel at local gas stations due to high demand (before, during and after main event); Public safety/emergency services should prepare ahead
- Plan for traffic management on major highways and county roads to ensure a safe journey for visitors and citizens; plans must include ingress, egress, and on-site routes for public safety
- Plan for traffic barriers as needed with local public works, private vendors
- Public safety officials must plan for inappropriate drone usage causing interference
- If 911 Centers triage the calls for the event, notify public safety personnel of the plan
- Identify alternate means of response/rescue such as ATV's, golf carts, etc.
- Include non-governmental stakeholders (with security) to plan for mass care services (food, water, first-aid stations/medical services including pre-staged Narcan at larger event sites and environmental water/sewer assessments

CONSIDERATIONS FOR LOCAL PLANNING

- Local school discernment to hold e-learning day, extend spring break, staff in-service, or school day off vs. holding school due to traffic congestion and safety concerns for bus riders, walkers, and young drivers during the time of school releases and timing of eclipse with distracted drivers and darkness for students
- Local leadership and county emergency managers assist site planners to ensure portable toilets and sufficient trash receptacles which includes a regular maintenance plan
- County health departments must inspect and permit food vendors to ensure food security which would include additional staffing and cross-training
- Collaborate with health, dialysis centers, home health, hospice and urgent care facilities
- Identify helipad/appropriate spaces for emergency landing needs for any type of weather
- Educate citizens and visitors to acquire approved eclipse viewing glasses well in advance of the event, when possible; avoid counterfeit glasses
- Adjust operational/shift hours for staffing of all types of industries
- Medical facilities should consider supply chain and traffic congestion issues for ordering medical supplies, tissue, medicines, blood products, etc. in advance
- Gas stations, restaurants, grocery stores, and convenience stores should consider supply chain and traffic congestion for ordering food, gasoline, supplies, etc. in advance
- Messaging to visitors and citizens to have full tank of gas, plenty of food and water, young children's needs, first aid kit, medications, maps, cell phone charger, credit card and cash for unforeseen expenses, and essential vehicle equipment or supplies
- Review and follow all federal, state, and local laws, ordinances, regulations, and rules as it relates to:
 - Public gathering events
 - Staging areas
 - Fire Codes
 - Camping & Lodging
 - Alcohol Permits
 - Noise
 - Curfew
 - Parking

VIEWING AREAS

- Determine available public and private viewing and support areas i.e. stadiums, parks, fairgrounds, fields, college, school, and church grounds, parking lots, etc.
- Ensure all entities are fully staffed to support the event and protect viewers.
- Develop volunteer opportunities to provide additional support if necessary.
- Plan to be able to provide an appropriate quantity of the following resources for the expected number of attendees the day before, the day of, and the day after the solar eclipse event: emergency communications options, public toilets (w/ maintenance), drinking water, food, fuel supply, garbage receptacles, public safety response including law enforcement, fire protection, emergency medical services, emergency management, and cell service providers.
- Determine available and needed lodging capacity for campgrounds, public land, hotels, Air B&Bs, resorts, etc.
- Determine restaurant capacities and need for additional supplies. Order early.
- Plan to acquire enough approved eclipse viewing glasses to provide to citizens and visitor viewers well in advance of the event, when possible.
- Consider hospital, public safety, restaurant, lodging, and highway staffing schedules to avoid traffic congestions from work shift hours.

PUBLIC EDUCATION

- Prepare a Media Kit that includes materials to inform citizens and visitors of the solar eclipse event and plan to distribute through news media, local groups, meetings, etc. [Access the Visit Indiana Solar Eclipse Social Toolkit here.](#)
- Prepare media materials to inform citizens of eclipse event festivities, viewing areas, lodging opportunities, entertainment and local attractions.
- Prepare informational materials to assist citizens before and during the event i.e. pamphlets, brochures, flyers, maps and signage, including eye safety.

ECLIPSE RESOURCES

- [Visit Indiana Eclipse](https://www.visitindiana.com/eclipse2024/submit/) <https://www.visitindiana.com/eclipse2024/submit/>
- [State of Indiana - Homeland Security Total Solar Eclipse](https://www.eclipse2024.in.gov) <https://www.eclipse2024.in.gov>
- [American Astronomical Society](https://eclipse.aas.org) <https://eclipse.aas.org>
- [Being in the Shadow](https://www.beingintheshadow.com) <https://www.beingintheshadow.com>
- [Eclipse 2024](https://eclipse2024.org) <https://eclipse2024.org>
- [Eclipseophile](https://eclipsophile.com) <https://eclipsophile.com>
- [Great American Eclipse](https://www.greatamericaneclipse.com) <https://www.greatamericaneclipse.com>
- [National Aeronautics and Space Administration \(NASA\)](https://eclipse2024.nasa.gov) <https://eclipse2024.nasa.gov>
- [Sky and Telescope](https://www.skyandtelescope.com/astromy-news/observing-news/planning-workshop--for-2017-solar-eclipse-082620155/) <https://www.skyandtelescope.com/astromy-news/observing-news/planning-workshop--for-2017-solar-eclipse-082620155/>

2024 SOLAR ECLIPSE SOCIAL TOOLKIT



On April 8, 2024, Indiana will experience a total eclipse of the sun. The incredible occurrence will draw thousands of tourists from around the nation to our state. Every part of our state will experience either 100% totality or 95% totality, allowing everyone to witness this incredible event.

 **Downloads**
Photos, Logos and Imagery

Tags




@VisitIndiana

#INIndiana #EclipseINIndiana #VisitIndiana

Eclipse Website	VisitIndiana.com/2024Eclipse
Viewing Locations	VisitIndiana.com/2024/best-places-in-Indiana/
Merchandise	unitedstateofindiana.com/collections/in-indiana-collection

Sample Post Captions

Get ready for a cosmic experience you'll never forget! The total solar eclipse is coming in April 2024, and _____ is a great place to experience it here #INIndiana.	Witness the magic of the universe at _____ during the 2024 total solar eclipse #INIndiana. Enjoy our special events, stunning views, and unforgettable memories. Book your eclipse experience today!
Let the darkness guide you to the light #INIndiana. We're preparing for the eclipse with excitement and anticipation. Share the journey with us!	Make Indiana your destination for the 2024 total solar eclipse! _____ offers unique experiences and a safe, family-friendly environment to witness this celestial marvel #INIndiana.
Beyond the eclipse, discover the wonders #INIndiana! Explore our vibrant attractions, delectable cuisine, and charming towns before or after the big event. See events happening across the state at visitindiana.com/eclipse2024	From science enthusiasts to families, everyone is welcome #INIndiana during the 2024 total solar eclipse. See events happening across the state at visitindiana.com/eclipse2024