

MENU OF SERVICES



WELCOME TO OUR COLLECTION OF CURIOUS COMMUNITIES

We look forward to welcoming your group to the Iowa City area! This menu of services provides a glimpse of the many services we offer to help make your group's experience memorable. We welcome you to take a look and ask us how we can meet your individual needs and personalize our services.



A COLLECTION of CURIOUS COMMUNITIES

Laura Jaime, Conference Sales Manager
Laura@Thinkiowacity.com | (319) 337.6592

Stacey Houseman, Servicing Manager
Stacey@Thinkiowacity.com | (319) 337.6592

900 First Avenue/Hayden Fry Way | Coralville, Iowa 52241

THINKIOWACITY.COM

MENU OF SERVICES

CONVENTION & EVENT SERVICES

Site Visit

Familiarize yourself with the facilities, community and activities in our area by scheduling a site visit.

Online Booking Service

Allow attendees to easily make hotel reservations online with our Meetingmax booking system.

Vendor Referrals

We are happy to recommend local vendors for any event services you may need.

Registration & Information

Allow our local experts to assist with your registration or information table. Our Community Concierge team can answer attendee questions about the area, from parking and dining, to local tips.

Off-Site Events

If you're looking for a venue to complement your conference space, we can suggest off-site locations to best fit your needs and group size for breakout sessions, social events and more.

Itinerary Ideas

There are a number of unique activities we can help arrange in your schedule to suit whatever time you may have available. We are happy to customize these for you!

Welcome Materials

We gladly provide welcome bags, which include our Visitor Guide and coupons, as well as custom welcome signage at no charge. We can also arrange welcome remarks by local community leaders.

MARKETING SERVICES

Visuals

We can provide area images and access to our promotional video to help your attendees look forward to their visit.

ThinkIowaCity.com

Visit ThinkIowaCity.com/planners for an online toolkit to assist throughout your planning process. We can also create a custom microsite for your group to house relevant and helpful information for attendees.

Press Releases

Send us your press release and we can share with our local media partners.

Public Event Promotions

Any events connected to your meeting or conference which are open to the public may be included in our online calendar of events. We can also help promote these events at Iowa City area roundtable networking lunches.

Social Media Interaction

Encourage your attendees to tag your event location or use #ThinkIowaCity to display conference-related photos on a welcome screen or before sessions via a custom web link.

Laura Jaime, Conference Sales Manager

Laura@ThinkIowaCity.com | (319) 337-6592

Stacey Houseman, Servicing Manager

Stacey@ThinkIowaCity.com | (319) 337-6592

