

**AMENDED
AGENDA**
Irving Convention and Visitors Bureau Board of Directors
Monday, February 22, 2021 at 11:45 AM
Zoom Video Conference

NOTE: A possible quorum of the Irving City Council may be present at this Board meeting.

Directors of the ICVB and the public may participate in the Board of Directors meeting by telephone conference or videoconference call. Sign-in via telephone or online will be from 11:15 a.m. to 11:45 a.m. on February 22, 2021. All participants by telephone conference or videoconference will be able to speak when called upon; however, video images of the citizen participants will not be available.

The following link will allow access online: <https://us02web.zoom.us/j/85093579538> - Meeting ID: 850 9357 9538. Or via telephone by dialing 1-888-788-0099 (Toll Free) or 1-877-853-5247 (Toll Free), 1-346-248-7799 US (Houston), Meeting ID: 850 9357 9538.

1. Citizen Comments on Items Listed on the Agenda

Consent Agenda

2. Approving ICVB Board Minutes for January 25, 2021
3. Accepting the Irving Convention Center Financial Reports:
 - a. November 2020
 - b. December 2020
 - c. January 2021
4. Accepting the ICVB Financial Report for January 2021
5. Review of Hotel Occupancy Tax Report
6. Review of ICVB Cash Flow Report

Individual Consideration

7. * Approval of Community Engagement Committee Recommendations for High Spirited Citizen Nominations:
 - a. Fatema Biviji
 - b. Mark McKee
 - c. Elouise McMillian
 - d. Wanda Zamorana
8. * Approving Board & Business Development Committee Recommendations for Bylaws Amendments

AGENDA - Continued

Board Reports

9. COVID-19 Update

10. Board Chair Report

- a. Reminder: Board Member Conflict of Interest Form
- b. Schedule of Upcoming Meetings and Activities
- c. Next Board Meeting – March 22, 2021

11. Board Committee Reports

- a. Board & Business Development – Bob Bourgeois
 - New Board Member Orientation Recap
 - Next Meeting – March 12
- b. Community Engagement – Clem Lear
 - Recap of February 3 Committee Meeting
 - Next Meeting – April 6
- c. Destination Development – Greg Malcolm
 - Recap of February 9 Committee Meeting
 - Next Meeting – May 4

12. City Reports

- a. Council Liaison – Deputy Mayor Pro Tem Kyle Taylor
- b. Mayor & Other Council Members
- c. City Manager – Chris Hillman
 - Visitor Development Updates
 - Toyota Music Factory
 - Other City Updates

13. Bureau Monthly Management Reports

- a. Executive Director – Maura Gast
- b. Sales and Services – Lori Fojtasek
- c. Marketing and Communications – Diana Pfaff
- d. Finance and Administration – Susan Rose
 - Smith Travel Research and AirDNA Monthly Reports

14. Convention Center Management Report – Tom Meehan/Matt Tungett

15. Industry Partner Reports

- a. The Pavilion at the Toyota Music Factory/Live Nation Report – Mike Rilley
- b. Hotel Industry Updates – Greg Malcolm, Kim Limon, and Nydia Hoskins
- c. Restaurant Industry Update – David Cole

AGENDA - Continued

- 16. Partner Organization & Stakeholder Reports**
- a. DART/Transportation and Infrastructure – Mayor Rick Stopfer
 - b. DCURD and Irving Flood Control Districts – Dallas Burke
 - c. Chamber of Commerce – Sam Reed/Beth Bowman
 - d. Irving Arts and Culture – Todd Hawkins/Kim Andres
 - e. The Las Colinas Association – Hammond Perot
 - f. TIF – Michael Randall
 - g. University of Dallas – Clare Venegas

CERTIFICATION

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

_____ at _____ and will remain so posted at least 72 hours before said meeting convened.

Deputy Clerk, City Secretary's Office

This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

A member of the public may address the governing body regarding an item on the agenda either before or during the body's consideration of the item, upon being recognized by the presiding officer or the consent of the body.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.