

**AGENDA**  
**Irving Convention and Visitors Bureau Board of Directors**  
**Executive Committee**  
**Friday, December 16, 2022, at 9:00 AM**  
**Irving Convention Center – First Floor Conference Room**  
**500 W. Las Colinas Blvd.**  
**Irving, Texas 75039**

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NOTE: A possible quorum of the Irving Convention and Visitors Bureau Board of Directors and Irving City Council may be present at this committee meeting.

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1. Citizen Comments on Items Listed on the Agenda
2. Approving Executive Committee Minutes – November 11, 2022
3. Accepting ICVB Financial Reports – September and October 2022
4. Review of Hotel Occupancy Tax Collections
5. Review of Board Meeting Agenda – December 19, 2022
6. Chairman / Executive Director Reports
7. City Council Updates
8. Next Committee Meeting – Friday, January 20, 2023

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

\_\_\_\_\_ at \_\_\_\_\_ and will remain so posted at least 72 hours before said meeting convened.

\_\_\_\_\_  
Deputy Clerk, City Secretary's Office

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

A member of the public may address the governing body regarding an item on the agenda either before or during the body's consideration of the item, upon being recognized by the presiding officer or the consent of the body.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.

**MINUTES**  
**IRVING CONVENTION AND VISITORS BUREAU**  
**BOARD OF DIRECTORS – EXECUTIVE COMMITTEE MEETING**  
**IRVING CONVENTION CENTER**  
**Friday, November 11, 2022**

Attendance: David Cole – Board Chair, Bob Bourgeois – Board Vice Chair; Karen Cooperstein, Nydia Hoskins, Greg Malcolm, and Richard Stewart, Jr. – Committee Members; Herb Gears, Julia Kang, William Mahoney, and Joe Philipp - Board Members; General Manager Tom Meehan – ASM/ICC; Maura Gast, Carol Boyer, Marianne Lauda, and Susan Rose – ICVB; Board Liaison Councilman Kyle Taylor; Kevin Smith, Partner and Mario Castro, Senior Manager – Crowe LLP - Guests.

Board Chair David Cole called the meeting to order at 9:00 a.m. and inquired if there were any citizens that would like to comment on any subject on the agenda. There were none.

Cole asked for a motion to approve the September 23, 2022, Executive Committee meeting minutes. On a motion from Board member Karen Cooperstein and a second from Board Vice Chair Bob Bourgeois, the motion was unanimously approved.

**IRVING CONVENTION CENTER AUDIT REPORT FY 2021-22**

Executive Director Maura Gast introduced Crowe LLP Partner Kevin Smith and Senior Manager Mario Castro. ICC General Manager Tom Meehan reported Crowe LLP has been working with the ICC for 12 years and there is a good partnership.

Smith thanked the Committee for the opportunity to present the audit report, and noted:

- The FY2021-22 audit is a clean audit with no weaknesses reported.
- There has been a change in auditing standards and the audit opinion is stated upfront and with the highest level of assurance that financials are reported and prepared in accordance with the contractual agreement and has no impact on the opinion.
- Management and Auditors responsibilities were reviewed.
- Smith noted it was a spectacular year for the ICC and no concerns were issued.
- Growth was seen in Operations and fixed costs remain consistent.
- Remitted capital reported on the financial statement is \$601,276 returning to the Capital Improvement Fund.

Smith reviewed the required communication document:

- The scope and timing of the audit is consistent with previous years.
- Significant accounting policies are all consistent with previous years.
- One significant accounting estimate was tested – the allowance for doubtful accounts and bad debt expense.
- In agreement with management judgements about qualitative aspects of significant accounting practices, with one corrected adjustment identified as a result of procedures.
- One uncorrected misstatement was identified. Management was aware and the auditors noted the item is clearly immaterial. It is a small amount of negative Account Receivable balance of \$13.874. Both parties deemed the item to be acceptable.
- Overall, a very clean audit.

Smith reviewed the Management Letter:

- The ICC finance team responded and collaborated well with auditors.
- Significant deficiency warrants the Board's knowledge of the item relating to segregation of duties, as had been noted in the past. This is not an unusual finding in small finance departments.

In response to a question from Board member Richard Stewart, Jr., Smith replied publicly traded companies that submit to FCC regulations sign audit documents as the firm instead of with individual signatures, as according to the AICPA. The AICPA language will be provided as a follow-up.

Cole asked for a motion to accept the Irving Convention Center Audit Report for FY 2021-22. With a motion from Board member Julia Kang and a second from Board member Greg Malcolm, the motion was unanimously approved. The audit report will be presented to the full Board at the November 14 Board meeting.

#### ICC FINANCIALS

General Manager Tom Meehan reported on the September 2022 financial reports:

- Forecast is reporting \$601,277 to be returned to ICVB at fiscal year-end, which will be transferred into the ICC Reserve/CIP Fund. It was noted the official number to be returned is \$601,289. This is well above previous years.
- Net Income did not make budget. This is the second time in the year; however, there were significant large expenses during the month of September.
- Indirect Expenses were \$770,882, \$257,729 over budget.
- Year-to-date showing \$601,289 better than budget for the year with 213 events.
- Rental Income was \$146,400 for the month, which is \$72,425 better than budget.
- Catering reports \$551,567, \$156,595 better than budget.
- Parking is up \$200,000.
- Adjusted Gross Income for the year is up \$1,061, 429 better than budget.
- Expenses were \$460,140 over budget for the year.
- Year-over-year comparison reports Catering is still down but came back stronger than anticipated this year.
- Total Event Income is \$4,758,586 for the month and in line with 2019 numbers.
- Expenses uptick reflects when the building is busy.
- The bounce back of financials was huge and fast, and types of events look different than 2019.
  - There were 6 sporting events in 2019 with 7,000 people and this year reports 14 events and 36,000 people with good revenue.
  - Bookings are producing good pieces of business and producing hotel room nights.
  - Next year booking three cornhole events, including their biggest event.
  - In 2019 trade shows were nonexistent but held 6 this year
  - In 2019 held very few conventions and this year held 10 true conventions.
- The challenge for next year in budgeting will be to factor in labor and food costs, inflation adjustments and how to make it all work.

Cole asked for a motion to accept the ICC financial reports for September 2022. On a motion from Board member Cooperstein and a second from Stewart, the motion passed unanimously.

#### BUDGET ADJUSTMENT TRANSFER FROM ICC FY2021-22 OPERATIONAL SAVINGS TO CONVENTION CENTER RESERVE/CAPITAL PROJECTS FUND

Gast explained to the Committee the \$601,289 transfer of funds back into the ICC Capital Fund noting the Committee and Board take action and the item goes to City Council for approval.

On a motion from Bourgeois and a second from Cooperstein, the Budget Adjustment Transfer of \$601,289 from the ICC FY2021-22 savings to the ICC Reserve/Capital Projects Fund was unanimously approved.

#### HOTEL OCCUPANCY TAX COLLECTIONS

The Hotel Occupancy Tax Collections reports were reviewed through August 2022. Lauda reported:

- Luxury & Full-Service properties reporting down slightly.
  - Doubletree DFW Airport North and Sheraton DFW Airport North are still behind in payments.
  - Luxury and Full Service collected \$321,899.86 for the month.
  - The Westin Irving Convention Center Las Colinas hotel is doing great business with \$43,541.19 collected for August.
- All Suite / Extended Stay show two hotels unpaid for the month.
  - Collected \$116,833.72 for the month, which is less than the last few months.
- Budget Services properties have all paid and reporting slightly less than last month.
- Limited-Service properties holding steady, and all properties have paid.
- There were 36 short-term rental properties reporting \$3,352.78, down from last month.
- Summary: collected \$638,891.49, which is 57.6% better than budget.
- For the year, collections are above budget by \$2,166,533.91.

#### BOARD MEETING AGENDA REVIEW

Gast reviewed the November 14 Board agenda and noted:

- Board meeting will be held at the Jack D. Huffman Community Center building in the auditorium. There will be an opportunity to tour the “Green Book” exhibit after the meeting.
- Cole will report on the Nominating Task Force recommendations for Board officers and a vote will be taken.
- The ICC audit report will be presented by Crowe LLP, along with the Budget Adjustment item.
- There are two High Spirited Citizen nominations on the agenda for approval.
- Board liaison Councilman Kyle Taylor will give updates on the Boards and Commissions Ordinance that City Council adopted and the Short-term Rental Registration Program.
- The ICTN video from the ICVB 50<sup>th</sup> Anniversary Celebration will be shown.

Gast thanked everyone who participated in the ICVB 50<sup>th</sup> Anniversary Celebration. It was a fantastic event and the Board’s support was tremendous.

ACTION ITEM: Gast to send the link for the video to the Committee.

#### CITY COUNCIL UPDATES

It was noted Taylor will give updates at the Board meeting.

Irving CVB Executive Committee

November 11, 2022

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With no further discussion, Cole adjourned the meeting at 9:42 a.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Maura Allen Gast". The signature is written in a cursive, flowing style.

Maura Allen Gast, FCDME  
Executive Director



ICVB  
FINANCIAL STATEMENTS

For Period Ending:  
September 2022

IRVING CONVENTION AND VISITORS BURAU  
2021 - 2022 FINANCIAL POSITION SUMMARY  
SEPTEMBER 30, 2022

REVENUE				
	BUDGET	ACTUAL	DIFFERENCE	%
General	12,828,811	13,889,622	1,060,811	108.27%
Reserve	500,500	501,682	1,182	100.24%
Computer	-	-	-	-
ICC CIP	4,506,167	4,526,019	19,852	100.44%

GENERAL FUND REVENUE - MAJOR ACCOUNTS				
	BUDGET	ACTUAL	DIFFERENCE	%
HOT Tax	5,397,466	7,979,700	2,582,234	147.84%
ARPA	7,398,345	5,880,280	(1,518,065)	79.48%

EXPENDITURES BY FUND				
	BUDGET	ACTUAL	DIFFERENCE	%
General	11,902,187	9,852,485	2,049,702	82.78%
Reserve	-	-	-	-
Computer	-	-	-	-
ICC CIP	3,142,667	3,142,664	3	100.00%

FUND BALANCE				
	BEGINNING	ENDING	DIFFERENCE	%
General	2,166,242	6,177,016	4,010,774	285.15%
Reserve	711	501,682	500,971	70560.06%
Computer	207	207	-	-
ICC CIP	676,827	2,060,183	1,383,356	304.39%

ARPA BUDGET AND EXPENDITURES						
	FY21 BUD	FY22 BUD	TOTAL BUD	EXPENDED	BALANCE	% EXPENDED
General	2,691,439	7,398,345	10,089,784	8,115,369	1,974,415	80.43%
ICC CIP	326,465	2,878,667	3,205,132	3,114,995	90,137	97.19%
	3,017,904	10,277,012	13,294,916	11,230,364	2,064,552	84.47%



2201 - ICVB GENERAL  
MONTHLY BALANCE SHEET  
SEPTEMBER 30, 2022

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**Assets**

Cash and Equivalents	3,430,804.29
Investments	3,830,400.00
HOT Tax Receivables	1,366,228.97
Miscellaneous Receivables	601,289.00
Accrued Interest Receivable	7,384.99

**Total Assets**

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**9,236,107.25**

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**Liabilities**

Accounts Payables	713,341.21
Accrued Wages & Benefits	316,685.78
Unearned Revenue (ARPA)	1,974,414.94
Due to Other Funds	54,649.14

**Total Liabilities**

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**3,059,091.07**

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**Fund Balance**

Reserve for Encumbrances	0.00
Unreserved	6,177,016.18

**Total Fund Balance**

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**6,177,016.18**

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**Total Liabilities and Fund Balance**

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**9,236,107.25**

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IRVING CONVENTION AND VISITORS BUREAU - GENERAL FUND  
MONTHLY FINANCIAL REPORT  
SEPTEMBER 2022

Code	Account	MTD Actual	YTD Actual	Revised Budget	YTD %	Encumbered	Available
<b>REVENUE</b>							
<b>L3 - HOTEL/MOTEL TAX</b>							
	CURRENT YEAR	1,982,337.35	7,740,146.28	5,397,466.00	143.4%	0.00	(2,342,680.28)
	PENALTY AND INTEREST	10,379.96	51,693.96	0.00	100.0%	0.00	(51,693.96)
	PRIOR YEAR	0.00	133,645.55	0.00	100.0%	0.00	(133,645.55)
	SHORT-TERM RENTALS	15,508.20	54,215.13	0.00	100.0%	0.00	(54,215.13)
	<b>TOTAL HOTEL/MOTEL TAX</b>	<b>2,008,225.51</b>	<b>7,979,700.92</b>	<b>5,397,466.00</b>	<b>147.8%</b>	<b>0.00</b>	<b>(2,582,234.92)</b>
<b>M1 - INTERGOVERNMENTAL</b>							
	RECEIPTS FROM FEDERAL GOVMT (ARPA)	3,314,057.66	5,880,279.87	7,398,345.00	79.5%	0.00	1,518,065.13
<b>M4 - INVESTMENT INCOME</b>							
		13,053.93	22,258.48	3,000.00	741.9%	0.00	(19,258.48)
<b>M5 - MISCELLANEOUS</b>							
		0.00	7,382.78	30,000.00	24.6%	0.00	22,617.22
<b>TOTAL REVENUE</b>		<b>5,335,337.10</b>	<b>13,889,622.05</b>	<b>12,828,811.00</b>	<b>108.3%</b>	<b>0.00</b>	<b>(1,060,811.05)</b>
<b>EXPENDITURES</b>							
<b>N1 - SALARIES</b>							
		457,070.40	2,592,166.45	2,608,808.00	99.4%	0.00	16,641.55
<b>N2 - BENEFITS</b>							
		88,547.91	560,948.35	598,791.99	93.7%	0.00	37,843.64
<b>N4 - SUPPLIES</b>							
		8,393.10	96,506.07	131,088.00	73.6%	0.00	34,581.93
<b>N7 - STRUCTURE MAINTENANCE</b>							
		259,765.60	259,765.60	260,521.00	99.7%	0.00	755.40
<b>O1 - UTILITIES (COMMUNICATIONS)</b>							
		4,267.73	20,329.09	26,100.00	77.9%	0.00	5,770.91
<b>O3 - OUTSIDE SERVICES</b>							
	FREIGHT	14.38	913.32	3,000.00	30.4%	0.00	2,086.68
	MARKETING AND SALES RESOURCES	8,991.74	56,950.41	66,380.00	85.8%	0.00	9,429.59
	MEDIA ADVERTISING	49,677.91	531,171.99	582,399.80	91.2%	0.00	51,227.81
	POSTAGE EQUIPMENT RENTAL	662.16	2,648.64	2,650.00	99.9%	0.00	1.36
	PROFESSIONAL SERVICES	656,468.73	2,384,946.71	2,885,603.00	82.6%	0.00	500,656.29
	PROPERTY MANAGEMENT SERVICES	(253,039.00)	793,711.00	1,395,000.00	56.9%	0.00	601,289.00
	<b>TOTAL OUTSIDE SERVICES</b>	<b>462,775.92</b>	<b>3,770,342.07</b>	<b>4,935,032.80</b>	<b>76.4%</b>	<b>0.00</b>	<b>1,164,690.73</b>
<b>O4 - TRAVEL - TRAINING - DUES</b>							
	TRAVEL AND TRAINING	19,240.70	201,109.54	470,500.00	42.7%	0.00	269,390.46
	MILEAGE REIMBURSEMENT	1,424.13	1,637.18	4,500.00	36.4%	0.00	2,862.82
	MEMBERSHIP AND DUES	3,279.00	48,998.90	53,000.00	92.5%	0.00	4,001.10
	<b>TOTAL TRAVEL - TRAINING - DUES</b>	<b>23,943.83</b>	<b>251,745.62</b>	<b>528,000.00</b>	<b>47.7%</b>	<b>0.00</b>	<b>276,254.38</b>
<b>O5 - CLAIMS AND INSURANCE</b>							
		0.00	138,045.00	138,045.00	100.0%	0.00	0.00
<b>O7 - MISCELLANEOUS EXPENSES</b>							
	ADM COST REIMBURSEMENT	80,329.00	319,188.01	350,898.00	91.0%	0.00	31,709.99
	BUSINESS DEV INCENTIVE PROG	54,347.68	343,710.03	500,000.00	68.7%	0.00	156,289.97
	CONVENTION SERVICES MATERIALS	1,004.81	48,198.58	92,803.83	51.9%	0.00	44,605.25
	EVENT SPONSORSHIPS	0.00	97,727.50	138,800.00	70.4%	0.00	41,072.50
	ICVB VOLUNTEER PROGRAM	540.00	1,080.00	5,000.00	21.6%	0.00	3,920.00
	LOCAL PROGRAMS-PROMOTIONS	166,752.27	340,304.25	515,500.00	66.0%	0.00	175,195.75
	<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>302,973.76</b>	<b>1,150,208.37</b>	<b>1,603,001.83</b>	<b>71.8%</b>	<b>0.00</b>	<b>452,793.46</b>
<b>P1 - CAPITAL EXPENDITURES</b>							
		62,345.78	62,345.78	96,353.00	64.7%	0.00	34,007.22
<b>P5 - TRANSFERS OUT</b>							
	TRSF TO ICVB RESERVE	0.00	500,000.00	500,000.00	100.0%	0.00	0.00
	TRSF TO ICVB CONV CENTER	0.00	363,000.00	363,000.00	0.0%	0.00	0.00
	TRSF TO POB RISK MITIGATION	0.00	23,139.00	23,139.00	0.0%	0.00	0.00
	TRSF TO GENERAL DS FUND	0.00	90,306.00	90,306.00	0.0%	0.00	0.00
	<b>TOTAL TRANSFERS OUT</b>	<b>0.00</b>	<b>976,445.00</b>	<b>976,445.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>		<b>1,410,318.43</b>	<b>9,878,847.40</b>	<b>11,902,186.62</b>	<b>83.0%</b>	<b>0.00</b>	<b>2,022,583.82</b>

Beginning Fund Balance	2,166,241.53
Revenues	13,889,622.05
Expenditures	(9,878,847.40)
Ending Fund Balance	6,177,016.18

NOTE:  
EXPENDITURES INCLUDE PAYMENTS MADE FROM HOTEL TAX AND ARPA FUNDS.  
PLEASE REFER TO THE MONTHLY CHECK REGISTER FOR A BREAKDOWN EXPENDITURES BY TYPE.



2202 - ICVB RESERVE  
MONTHLY BALANCE SHEET  
SEPTEMBER 30, 2022

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**Assets**

Cash and Equivalents	739.34
Investments	500,000.00
Accrued Interest Receivable	942.80

**Total Assets**

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**501,682.14**

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**Liabilities**

**Total Liabilities**

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**0.00**

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**Fund Balance**

Reserve for Encumbrances

0.00

Unreserved

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501,682.14

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**Total Fund Balance**

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**501,682.14**

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**Total Liabilities and Fund Balance**

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**501,682.14**

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IRVING CONVENTION AND VISITORS BUREAU - RESERVE FUND  
MONTHLY FINANCIAL REPORT  
SEPTEMBER 2022

Code	Account	MTD Actual	YTD Actual	Revised Budget	YTD %	Encumbered	Available
<b>REVENUE</b>							
	M4 - INVESTMENT INCOME	971.36	971.36	500.00	194.3%	0.00	(471.36)
	M6 - TRANSFER FROM ICVB GENERAL	0.00	500,000.00	500,000.00	100.0%	0.00	0.00
<b>TOTAL REVENUE</b>		<b>971.36</b>	<b>500,971.36</b>	<b>500,500.00</b>	<b>100.1%</b>	<b>0.00</b>	<b>(471.36)</b>
<b>EXPENDITURES</b>							
	NONE	0.00	0.00	0.00	0.0%	0.00	0.00
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>0.00</b>

Beginning Fund Balance	710.78
Revenues	500,971.36
Expenditures	0.00
Ending Fund Balance	501,682.14

NOTE:  
EXPENDITURES INCLUDE PAYMENTS MADE FROM HOTEL TAX AND ARPA FUNDS.  
PLEASE REFER TO THE MONTHLY CHECK REGISTER FOR A BREAKDOWN EXPENDITURES BY TYPE.



2203 - ICVB COMPUTER REPLACEMENT  
MONTHLY BALANCE SHEET  
SEPTEMBER 30, 2022

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**Assets**

Cash and Equivalents 207.54

**Total Assets** 207.54

**Liabilities**

**Total Liabilities** 0.00

**Fund Balance**

Reserve for Encumbrances 0.00

Unreserved 207.54

**Total Fund Balance** 207.54

**Total Liabilities and Fund Balance** 207.54



IRVING CONVENTION AND VISITORS BUREAU - COMPUTER FUND  
MONTHLY FINANCIAL REPORT  
SEPTEMBER 2022

Code	Account	MTD Actual	YTD Actual	Revised Budget	YTD %	Encumbered	Available
REVENUE							
	NONE	0.00	0.00	0.00	0.0%	0.00	0.00
TOTAL REVENUE		0.00	0.00	0.00	0.0%	0.00	0.00
EXPENDITURES							
	NONE	0.00	0.00	0.00	0.0%	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.0%	0.00	0.00

Beginning Fund Balance	207.54
Revenues	0.00
Expenditures	0.00
Ending Fund Balance	207.54

NOTE:  
EXPENDITURES INCLUDE PAYMENTS MADE FROM HOTEL TAX AND ARPA FUNDS.  
PLEASE REFER TO THE MONTHLY CHECK REGISTER FOR A BREAKDOWN EXPENDITURES BY TYPE.



2204 - ICVB CONV CENTER RESERVE / CIP  
MONTHLY BALANCE SHEET  
SEPTEMBER 30, 2022

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**Assets**

Cash and Equivalents	682,151.81
Investments	1,603,000.00
Accrued Interest Receivable	4,054.40

**Total Assets**

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**2,289,206.21**

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**Liabilities**

Accounts Payables	138,887.00
Unearned Revenue (ARPA)	90,136.70
<b>Total Liabilities</b>	<b>229,023.70</b>

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**Fund Balance**

Reserve for Encumbrances	0.00
Unreserved	2,060,182.51
<b>Total Fund Balance</b>	<b>2,060,182.51</b>

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**Total Liabilities and Fund Balance**

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**2,289,206.21**

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IRVING CONVENTION AND VISITORS BUREAU - ICC RESERVE / CIP FUND  
MONTHLY FINANCIAL REPORT  
SEPTEMBER 2022

Code	Account	MTD Actual	YTD Actual	Revised Budget	YTD %	Encumbered	Available
<b>REVENUE</b>							
<b>M1 - INTERGOVERNMENTAL</b>							
	RECEIPTS FROM FEDERAL GOVMT (ARPA)	1,541,800.76	2,869,595.95	2,878,667.00	99.7%	0.00	9,071.05
<b>M4 - INVESTMENT INCOME</b>		7,240.89	12,355.03	500.00	2471.0%	0.00	(11,855.03)
<b>M5 - MISCELLANEOUS</b>		23,919.49	1,281,068.01	1,264,000.00	101.4%	0.00	(17,068.01)
<b>M6 - TRANSFER FROM ICVB GENERAL</b>		0.00	363,000.00	363,000.00	100.0%	0.00	0.00
<b>TOTAL REVENUE</b>		<b>1,572,961.14</b>	<b>4,526,018.99</b>	<b>4,506,167.00</b>	<b>100.4%</b>	<b>0.00</b>	<b>(19,851.99)</b>
<b>EXPENDITURES</b>							
<b>N4 - SUPPLIES</b>		321,811.39	774,263.40	774,263.61	100.0%	0.00	0.21
<b>N7 - STRUCTURE MAINTENANCE</b>		202,474.26	554,591.29	554,591.29	100.0%	0.00	0.00
<b>O3 - OUTSIDE SERVICES</b>		80,063.22	234,596.79	234,597.78	100.0%	0.00	0.99
<b>O4 - TRAVEL / TRAIN / DUES</b>		0.00	26,059.33	26,060.00	100.0%	0.00	0.67
<b>P1 - CAPITAL EXPENDITURES</b>		0.00	1,553,153.13	1,553,154.32	100.0%	0.00	1.19
<b>TOTAL EXPENDITURES</b>		<b>604,348.87</b>	<b>3,142,663.94</b>	<b>3,142,667.00</b>	<b>100.0%</b>	<b>0.00</b>	<b>3.06</b>

Beginning Fund Balance	676,827.46
Revenues	4,526,018.99
Expenditures	(3,142,663.94)
Ending Fund Balance	2,060,182.51

**NOTE:**

EXPENDITURES INCLUDE PAYMENTS MADE FROM HOTEL TAX AND ARPA FUNDS.  
PLEASE REFER TO THE MONTHLY CHECK REGISTER FOR A BREAKDOWN EXPENDITURES BY TYPE.



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Check #	Check Date	Vendor Name		Check Amount	Invoice Amount	
		Object Description	Line Item Description		ARPA	HOT Tax
80062583	9/1/2022	<b>BRAVO PRODUCTIONS ENTERTAINMENT, INC.</b>		<b>800.00</b>		
		LOCAL PROGRAMS-PROMOTIONS	TSAE ROCK THE RED CARPET/BEVERAGE		800.00	
80062584	9/1/2022	<b>CUTTS, SUSAN</b>		<b>893.75</b>		
		PROFESSIONAL SERVICES	DATA ENTRY SERVICES - AUG 15 - 26, 2022		893.75	
80062585	9/1/2022	<b>DFW H38 OWNER LLC</b>		<b>2,415.00</b>		
		BUSINESS DEV INCENTIVE PROG	APOSTOLIC AFFILIATION/JULY 2022		780.00	
		BUSINESS DEV INCENTIVE PROG	APPLIQUE GETAWAY/JULY 2022		1,635.00	
80062586	9/1/2022	<b>DLC HOTEL OWNER LLC</b>		<b>2,080.00</b>		
		BUSINESS DEV INCENTIVE PROG	SEATTLE MARINERS VS TEXAS RANGERS/AUG 2022		945.00	
		BUSINESS DEV INCENTIVE PROG	OAKLAND A'S VS TEXAS RANGERS/AUG 2022		1,135.00	
80062587	9/1/2022	<b>FOJTASEK, LORI</b>		<b>81.12</b>		
		COMMUNICATIONS	JUL 2022 - CELL / MILEAGE			75.00
		MILEAGE REIMBURSEMENT	JUL 2022 - CELL / MILEAGE			6.12
80062588	9/1/2022	<b>GRAND PRIX FIXED LESSEE LLC</b>		<b>295.00</b>		
		BUSINESS DEV INCENTIVE PROG	PRIMETIME NATIONAL BASKETBALL CHAMPIONSHIP		295.00	
80062589	9/1/2022	<b>HOPKINS, CHERYL</b>		<b>75.00</b>		
		COMMUNICATIONS	JUL 2022 - CELL			75.00
80062590	9/1/2022	<b>LAS COLINAS JOINT VENTURE LLC</b>		<b>140.00</b>		
		BUSINESS DEV INCENTIVE PROG	PRIMETIME NATIONAL BASKETBALL CHAMPIONSHIP		140.00	
80062591	9/1/2022	<b>LIFE TEEN INC</b>		<b>10,120.00</b>		
		BUSINESS DEV INCENTIVE PROG	STEUBENVILLE/LIFE TEEN/JUNE 2022		10,120.00	
80062592	9/1/2022	<b>LOPEZ, BRENDA</b>		<b>75.00</b>		
		COMMUNICATIONS	JUL 2022 - CELL			75.00
80062593	9/1/2022	<b>MANSELL, LORI</b>		<b>10.00</b>		
		TRAVEL AND TRAINING	SFFMA JUNE 2022 CONF - TRADE SHOW/PRESENTATION		10.00	
80062594	9/1/2022	<b>PETTY, BRICE</b>		<b>120.00</b>		
		COMMUNICATIONS	JUN & JUL 2022 - CELL			120.00
80062595	9/1/2022	<b>ROBERTS, DEBBIE</b>		<b>75.00</b>		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
80062596	9/1/2022	<b>SOTO, MONICA</b>		<b>50.00</b>		
		COMMUNICATIONS	CELL PHONE - JULY 2022			25.00
		COMMUNICATIONS	CELL PHONE - AUGUST 2022			25.00
80062597	9/1/2022	<b>SOUTHWEST SHOWCASE, INC.</b>		<b>2,650.00</b>		
		TRAVEL AND TRAINING	DEPOSIT FOR BOOTH 411 VISIT IRVING		2,650.00	
80062598	9/1/2022	<b>TIN STAR ENTERTAINMENT, LTD</b>		<b>350.00</b>		
		LOCAL PROGRAMS-PROMOTIONS	LINE DANCE INSTRUCTOR FOR TSAE/SEPT 12, 2022		350.00	
80062599	9/8/2022	<b>AMERICAN EXPRESS TRAVEL RELATED SERVICES CO, INC</b>		<b>65,250.85</b>		
		ACCOUNTS PAYABLE	AUG 2022 - RECEIPTS		61,213.48	4,037.37
80062600	9/8/2022	<b>FIRED UP BRANDS, INC</b>		<b>3,333.33</b>		
		PROFESSIONAL SERVICES	ICVB STAFF TRAINING		3,333.33	
80062601	9/8/2022	<b>GAINWELL ACQUISITION CORP</b>		<b>1,964.00</b>		
		BUSINESS DEV INCENTIVE PROG	BUILD A THON/APRIL 2022		1,156.00	
		BUSINESS DEV INCENTIVE PROG	BUILD A THON II/MAY 2022		808.00	
80062602	9/8/2022	<b>IMAGO MEDIA, INC.</b>		<b>321.50</b>		
		MEDIA ADVERTISING	ADVERTISING		321.50	
80062603	9/8/2022	<b>IRVING - LAS COLINAS ROTARY CLUB</b>		<b>40.00</b>		
		MEMBERSHIPS, CERTS, & LICENSES	AUGUST 2022			40.00
80062604	9/8/2022	<b>ITA GROUP, INC.</b>		<b>1,305.00</b>		
		BUSINESS DEV INCENTIVE PROG	SNAP ON FRANCHISE CONFERENCE OVERFLOW/AUG		1,305.00	
80062605	9/8/2022	<b>MALONEY STRATEGIC COMMUNICATION INC</b>		<b>75,586.90</b>		
		PROFESSIONAL SERVICES	2022 ICVB TSAE ACTIVATION PHASE II		75,586.90	
80062606	9/8/2022	<b>MEETING PROFESSIONALS INTERNATIONAL</b>		<b>4,000.00</b>		
		MEDIA ADVERTISING	ADVERTISING		4,000.00	
80062607	9/8/2022	<b>NAYLOR, LLC</b>		<b>2,591.55</b>		
		MEDIA ADVERTISING	ADVERTISING		1,774.55	
		MEDIA ADVERTISING	ADVERTISING		817.00	
80062608	9/8/2022	<b>NOSH UP, LLC</b>		<b>1,680.00</b>		





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		Object Description			ARPA	HOT Tax
80062609	9/8/2022	LOCAL PROGRAMS-PROMOTIONS	CHARCUTERIE WORKSHOP KIT/SEPT 12, 2022		1,680.00	
		PRICELINE.COM INTERNATIONAL LIMITED		7,111.55		
80062610	9/8/2022	MEDIA ADVERTISING	ADVERTISING		7,111.55	
		SMG		23,919.48		
80062611	9/8/2022	BUILDINGS MAINT	WESTIN GARAGE RENTAL - AUG 2022		23,919.48	
		SMG		28,438.15		
80062612	9/8/2022	OFFICE MACHINERY	PHONE SYSTEM UPGRADE		28,438.15	
		TUCKER & ASSOCIATES, LLC		4,051.97		
80062613	9/15/2022	PROFESSIONAL SERVICES	AUG 2022 - REIMBURSABLES		51.97	
		PROFESSIONAL SERVICES	MONTHLY RETAINER - SEPT 2022		4,000.00	
80062614	9/15/2022	ANTX ASSOCIATES LLC		275.00		
		BUSINESS DEV INCENTIVE PROG	PRIMETIME NATIONAL BASKETBALL CHAMPIONSHIP		275.00	
80062615	9/15/2022	BRAVO PRODUCTIONS ENTERTAINMENT, INC.		600.00		
		LOCAL PROGRAMS-PROMOTIONS	TSAE ROCK THE RED CARPET/LIVING STATUE/SEPT 11		600.00	
80062616	9/15/2022	CONFERENCE DIRECT LLC		6,000.00		
		MEDIA ADVERTISING	ADVERTISING		6,000.00	
80062617	9/15/2022	COSTAR REALTY INFORMATION, INC		4,400.00		
		SUBSCRIPTIONS-PUBLICATIONS	DESTINATION REPORT - 4TH QTR		4,400.00	
80062618	9/15/2022	DFW H38 OWNER LLC		1,585.00		
		BUSINESS DEV INCENTIVE PROG	ALOEVA IMPACT MID-YEAR MEETING/AUG 2022		1,585.00	
80062619	9/15/2022	DLC HOTEL OWNER LLC		730.00		
		BUSINESS DEV INCENTIVE PROG	HOUSTON ASTROS VS TX RANGERS/AUG 2022		730.00	
80062620	9/15/2022	EX DALLAS LP		926.00		
		MEMBERSHIPS, CERTS, & LICENSES	SEPTEMBER 2022			926.00
80062621	9/15/2022	MALONEY STRATEGIC COMMUNICATION INC		26,633.09		
		PROFESSIONAL SERVICES	2022 ICVB TRIPADVISOR ADVERTISING FINAL		26,633.09	
80062622	9/15/2022	MEETING PROFESSIONALS INTERNATIONAL		1,875.00		
		MEDIA ADVERTISING	ADVERTISING		1,875.00	
80062623	9/15/2022	STAMATS COMMUNICATIONS, INC.		2,000.00		
		MEDIA ADVERTISING	ADVERTISING		2,000.00	
80062624	9/15/2022	SMG		23,919.48		
		BUILDINGS MAINT	WESTIN GARAGE RENTAL - SEPT 2022			23,919.48
80062625	9/15/2022	SMG		348,250.00		
		PROPERTY MANAGEMENT SERVICES	SUBSIDY		348,250.00	
80062626	9/15/2022	SMG		42,685.47		
		BUILDINGS	SECURITY CAMERA SYSTEM REPAIR & UPGRADE		42,685.47	
80062627	9/22/2022	WFAA-TV INC		5,499.99		
		MEDIA ADVERTISING	ADVERTISING		5,499.99	
80062628	9/22/2022	IPROMOTEU.COM, INC.		2,885.45		
		BUSINESS DEV INCENTIVE PROG	PTO US OPEN 2022 - COOLING TOWELS		2,885.45	
80062629	9/22/2022	LAUDA, MARIANNE		75.00		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
80062630	9/22/2022	MALONEY STRATEGIC COMMUNICATION INC		17,088.76		
		PROFESSIONAL SERVICES	2022 ICVB PTO TRIATHLON EVENT		10,945.31	
80062631	9/22/2022	PROFESSIONAL SERVICES	2022 ICVB TSAE ACTIVATION PHASE FINAL		6,143.45	
		STAMATS COMMUNICATIONS, INC.		5,500.00		
80062632	9/22/2022	MEDIA ADVERTISING	ADVERTISING		5,500.00	
		NAYLOR, LLC		99.66		
80062633	9/22/2022	MEDIA ADVERTISING	ADVERTISING		99.66	
		NICHOLAS MALLOUF		337.50		
80062634	9/22/2022	LOCAL PROGRAMS-PROMOTIONS	TSAE OPENING PHOTOGRAPHY		337.50	
		ROSE, SUSAN		45.35		
80062635	9/22/2022	COMMUNICATIONS	AUG 2022 - CELL			45.35
		SIRMEN, LORI		402.93		
80062636	9/22/2022	TRAVEL AND TRAINING	PRSA TRAVEL & TOURISM CONF 2022		45.21	
		COMMUNICATIONS	MAR 2022 CELL / MISC		75.00	
80062637	9/22/2022	LOCAL PROGRAMS-PROMOTIONS	MAR 2022 CELL / MISC		75.00	



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		Object Description			ARPA	HOT Tax
80062636	9/22/2022	MARKETING RESOURCES	MAR 2022 CELL / MISC		(17.28)	
		COMMUNICATIONS	MAY 2022 - CELL		75.00	
		COMMUNICATIONS	JUN 2022 - CELL		75.00	
		COMMUNICATIONS	JUL 2022 - CELL		75.00	
		<b>SMG</b>		<b>3,025.01</b>		
		LOCAL PROGRAMS-PROMOTIONS	CATERING		2,175.46	
		LOCAL PROGRAMS-PROMOTIONS	CATERING		148.80	
		PROFESSIONAL SERVICES	NETWORK SERVICES		700.75	
80062637	9/22/2022	<b>STODDARD, CAROL</b>		<b>225.00</b>		
		COMMUNICATIONS	JUN 2022 - CELL			75.00
		COMMUNICATIONS	JUL 2022 - CELL			75.00
		COMMUNICATIONS	AUG 2022 - CELL			75.00
80062638	9/22/2022	<b>TLD HOLDINGS, LLC</b>		<b>920.00</b>		
		LOCAL PROGRAMS-PROMOTIONS	DJ/STAFF/PHOTO/VIDEO FOR TSAE RECEPTION		920.00	
80062639	9/22/2022	<b>WHITE, MONTY</b>		<b>75.00</b>		
		COMMUNICATIONS	JUL 2022 - CELL			75.00
80062640	9/27/2022	<b>CUTTS, SUSAN</b>		<b>1,156.25</b>		
		PROFESSIONAL SERVICES	DATA ENTRY SERVICES - SEPT 12 - 23, 2022		306.25	
		PROFESSIONAL SERVICES	DATA ENTRY SERVICES - AUG 29 - SEPT 09, 2022		850.00	
80062641	9/27/2022	<b>DALLAS H28 OWNER LLC</b>		<b>768.00</b>		
		BUSINESS DEV INCENTIVE PROG	DALLAS CHESS CLUB/SEPT 2022		768.00	
80062642	9/27/2022	<b>DIPIETRO, KATHERINE</b>		<b>170.00</b>		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
		COMMUNICATIONS	SEPT 2022 - CELL / MISC			75.00
		LOCAL PROGRAMS-PROMOTIONS	SEPT 2022 - CELL / MISC			10.00
		LOCAL PROGRAMS-PROMOTIONS	SEPT 2022 - CELL / MISC			10.00
80062643	9/27/2022	<b>DLC HOTEL OWNER LLC</b>		<b>5,065.00</b>		
		BUSINESS DEV INCENTIVE PROG	TORONTO BLUE JAYS VS TX RANGERS/SEPT 2022		1,635.00	
		BUSINESS DEV INCENTIVE PROG	OAKLAND A'S VS TX RANGERS/SEPT 2022		895.00	
		BUSINESS DEV INCENTIVE PROG	LION STREET INDABA/SEPT 2022		2,535.00	
80062644	9/27/2022	<b>FEDERAL EXPRESS CORPORATION</b>		<b>14.38</b>		
		FREIGHT	SHIPPING		7.19	
		FREIGHT	SHIPPING		7.19	
80062645	9/27/2022	<b>HOFFMAN MEDIA, LLC</b>		<b>2,460.00</b>		
		BUSINESS DEV INCENTIVE PROG	NORTH TEXAS SEWING & QUILT EXPO/AUG 2022		2,460.00	
80062646	9/27/2022	<b>IPROMOTEU.COM, INC.</b>		<b>2,556.23</b>		
		MARKETING RESOURCES	PTO SWAG - WIRELESS HEADPHONES		2,556.23	
80062647	9/27/2022	<b>MALONE, DEREK</b>		<b>300.00</b>		
		PROFESSIONAL SERVICES	PTO TRIATHLON PHOTOGRAPHY		300.00	
80062648	9/27/2022	<b>MALONEY STRATEGIC COMMUNICATION INC</b>		<b>11,462.98</b>		
		PROFESSIONAL SERVICES	2022 ICVB BUSINESS CARDS - DONNA GROVES		471.18	
		PROFESSIONAL SERVICES	2022 ICVB ADVERTISING DIGITAL DEVELOPMENT		4,205.00	
		PROFESSIONAL SERVICES	INVENTORY STORAGE/MGMT (COLLATERAL MATERIAL)		2,306.80	
		PROFESSIONAL SERVICES	2022 ICVB IRVING ON THE ROCKS APP DESIGN		4,480.00	
80062649	9/27/2022	<b>PIM HIGHLAND TRS CORPORTATION</b>		<b>3,836.00</b>		
		BUSINESS DEV INCENTIVE PROG	COCAINE ANONYMOUS CONFERENCE/AUG 2022		3,836.00	
80062650	9/27/2022	<b>PROVIDENT RESOURCES GROUP, INC</b>		<b>2,200.00</b>		
		BUSINESS DEV INCENTIVE PROG	FOTONA LASERS SYMPOSIUM/SEPT 2022		2,200.00	
80062651	9/27/2022	<b>SMG</b>		<b>428,739.11</b>		
		BUILDINGS MAINT	GATE INTERCOM & NEW CARD READERS		23,304.64	
		OFFICE MACHINERY LESS 5000	KITCHEN POWER WASHER		4,524.75	
		OTHER SUPPLIES	F&B EQUIPMENT		173,383.53	
		OFFICE MACHINERY	F&B EQUIPMENT		10,347.52	
		BUILDINGS MAINT	REPLACE WIFI CABLING		72,208.00	
		BUILDINGS MAINT	POWER & DATA FOR PRE-FUNCTION SPACE		9,508.19	
		BUILDINGS MAINT	SECURITY OFFICE WORK STATIONS		18,993.00	
		OFFICE FURNITURE AND FIXTURES	SECURITY OFFICE WORK STATIONS		11,369.56	



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		Object Description			ARPA	HOT Tax
80062652	9/30/2022	OTHER SUPPLIES	CHEF UNIFORMS FOR KITCHEN		12,356.23	
		PROFESSIONAL SERVICES	RESTORE ENTECH CONTRACT		51,180.00	
		BUILDINGS MAINT	FLOORING BUSINESS CENTER & MAINTENANCE RM		30,621.47	
		LANDSCAPE MAINTENANCE	DEAD TREE REPLACEMENT		10,942.22	
		<b>AMERICAN COLLEGE OF EMERGENCY PHYSICIANS</b>		<b>2,080.00</b>		
		BUSINESS DEV INCENTIVE PROG	EMF SRS GRANTEE REVIEW MEETING/APRIL 2022		120.00	
		BUSINESS DEV INCENTIVE PROG	FINANCE COMMITTEE MEETING/MAY 2022		205.00	
		BUSINESS DEV INCENTIVE PROG	FUTURE OF SCIENTIFIC ASSEMBLY/JUNE 2022		95.00	
		BUSINESS DEV INCENTIVE PROG	BOARD MEETING/JUNE 2022		210.00	
		BUSINESS DEV INCENTIVE PROG	CORPORATE COUNCIL MEETING/JULY 2022		605.00	
80062653	9/30/2022	BUSINESS DEV INCENTIVE PROG	EM GROUP ACADEMY/AUG 2022		650.00	
		BUSINESS DEV INCENTIVE PROG	BOARD OF DIRECTORS/APRIL 2022		195.00	
80062653	9/30/2022	<b>AMERICAN EXPRESS TRAVEL RELATED SERVICES CO, INC</b>		<b>68,146.36</b>		
		ACCOUNTS PAYABLE	SEPT 2022 - RECEIPTS		66,673.86	1,472.50
80062654	9/30/2022	<b>CELLCO PARTNERSHIP</b>		<b>364.31</b>		
		COMMUNICATIONS	AUGUST 2022			156.59
		COMMUNICATIONS	AUGUST 2022			93.33
		COMMUNICATIONS	AUGUST 2022			114.39
80062655	9/30/2022	<b>CSC HOLDINGS, LLC</b>		<b>835.00</b>		
		BUSINESS DEV INCENTIVE PROG	COLLEGIATE SPORTS/UNIVERSITY OF ARKANSAS/SEPT		835.00	
80062656	9/30/2022	<b>DLC HOTEL OWNER LLC</b>		<b>1,760.00</b>		
		BUSINESS DEV INCENTIVE PROG	BNSF INDUSTRIAL PRODUCTS SUMMIT/SEPT 2022		585.00	
		BUSINESS DEV INCENTIVE PROG	CLEVELAND GUARDIANS VS TEXAS RANGERS/SEPT 2022		1,175.00	
80062657	9/30/2022	<b>FLOWSERVE US INC</b>		<b>280.00</b>		
		BUSINESS DEV INCENTIVE PROG	FLOWSERVE CORPORATION/MAY 2022		230.00	
		BUSINESS DEV INCENTIVE PROG	TRAINING M-MAVK8SA/MARCH 2022		25.00	
		BUSINESS DEV INCENTIVE PROG	SIHI - A.R.C. TRAINING M-MARUCT6/FEBRUARY 2022		25.00	
80062658	9/30/2022	<b>FOJTASEK, LORI</b>		<b>75.00</b>		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
80062659	9/30/2022	<b>FOSTER, WENDY</b>		<b>75.00</b>		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
80062660	9/30/2022	<b>GOODGAME, STEPHEN A</b>		<b>750.00</b>		
		LOCAL PROGRAMS-PROMOTIONS	T5AE EVENT & SNEAKER CONVENTION PHOTOGRAPHY		500.00	
		MARKETING RESOURCES	T5AE EVENT & SNEAKER CONVENTION PHOTOGRAPHY		250.00	
80062661	9/30/2022	<b>HOPKINS, CHERYL</b>		<b>110.17</b>		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
		TRAVEL AND TRAINING	CONNECT SUMMER MARKETPLACE - AUG 7-11, 2022		35.17	
80062662	9/30/2022	<b>IPROMOTEU.COM, INC.</b>		<b>2,161.23</b>		
		BUSINESS DEV INCENTIVE PROG	RECTANGLE CREDIT CARD MINTS FOR PTO US OPEN		2,161.23	
80062663	9/30/2022	<b>LEVINE, KATHY</b>		<b>130.88</b>		
		COMMUNICATIONS	AUG 2022 - CELL			65.44
		COMMUNICATIONS	SEPT 2022 - CELL			65.44
80062664	9/30/2022	<b>LOPEZ, BRENDA</b>		<b>150.00</b>		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
		COMMUNICATIONS	SEPT 2022 - CELL			75.00
80062665	9/30/2022	<b>MANSELL, LORI</b>		<b>75.00</b>		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
80062666	9/30/2022	<b>MANSOUR, KAYLA</b>		<b>150.00</b>		
		COMMUNICATIONS	AUG 2022 - CELL			75.00
		COMMUNICATIONS	JUL 2022 - CELL			75.00
80062667	9/30/2022	<b>MURPHY, MARY M.</b>		<b>50.00</b>		
		PROFESSIONAL SERVICES	BLOG POSTS - SEPTEMBER 2022		50.00	
80062668	9/30/2022	<b>NAIDU PRODUCTIONS LLC</b>		<b>1,220.00</b>		
		BUSINESS DEV INCENTIVE PROG	TEXAS PRO BODYBUILDING CHAMPIONSHIP/AUG 2022		1,220.00	
80062669	9/30/2022	<b>NATIONS CHANGER GROUP PUBLIC BENEFIT CORPORATION</b>		<b>295.00</b>		
		BUSINESS DEV INCENTIVE PROG	ALOEVA IMPACT MID-YEAR MEETING/AUG 2022		295.00	
80062670	9/30/2022	<b>NORTHSTAR TRAVEL MEDIA, LLC</b>		<b>1,350.00</b>		



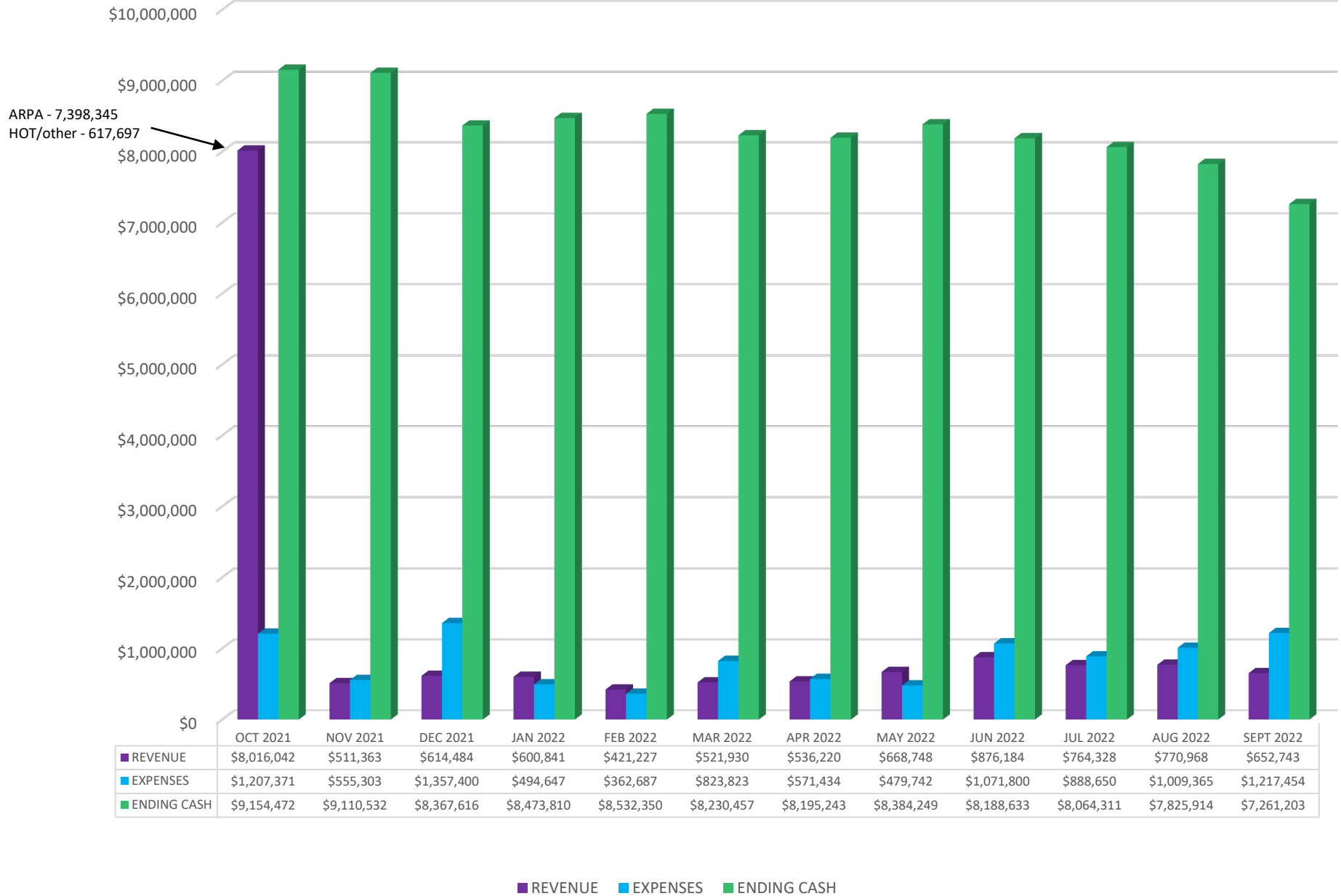
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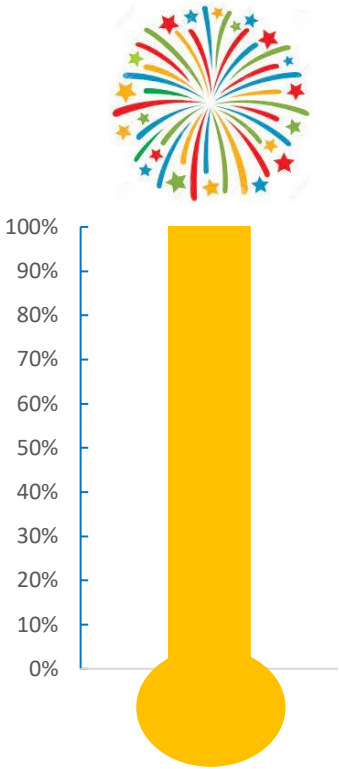
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		Object Description				ARPA	HOT Tax
		MEDIA ADVERTISING		ADVERTISING		1,350.00	
80062671	9/30/2022	PETTY, BRICE			66.15		
		COMMUNICATIONS		AUG 2022 - CELL			66.15
80062672	9/30/2022	PFAFF, DIANA			747.20		
		COMMUNICATIONS		AUG 2022 - CELL			75.00
		TRAVEL AND TRAINING		HSMAI ADRIAN AWARDS 2022		447.20	
		COMMUNICATIONS		DEC 2021 - CELL			75.00
		COMMUNICATIONS		JAN 2022 - CELL			75.00
		COMMUNICATIONS		MAR 2022 - CELL			75.00
80062673	9/30/2022	PIM HIGHLAND TRS CORPORTATION			735.00		
		BUSINESS DEV INCENTIVE PROG		FLOWSERVE MEETING/JULY 2022		735.00	
80062675	9/30/2022	SMG			234,335.23		
		BUILDINGS MAINT		NETWORK SWITCHES / BUILDING CORE		110,520.35	
		PROFESSIONAL SERVICES		NETWORK INSTALLATION		97,214.00	
		OTHER SUPPLIES		JANITORIAL EQUIPMENT / KITCHEN EQUIPMENT		13,828.77	
		OFFICE MACHINERY LESS 5000		JANITORIAL EQUIPMENT / KITCHEN EQUIPMENT		12,772.11	
80062676	9/30/2022	SONESTA INTERNATIONAL HOTELS CORPORATION			960.00		
		BUSINESS DEV INCENTIVE PROG		IRVING ARTS CENTER/WINNIE THE POOH/SEPT 2022		960.00	
80062677	9/30/2022	SOTO, MONICA			31.88		
		MILEAGE REIMBURSEMENT		MILEAGE - JULY 2022			6.88
		COMMUNICATIONS		CELL PHONE - SEPTEMBER 2022			25.00
80062678	9/30/2022	TEXAS DEPARTMENT OF TRANSPORTATION			2,679.00		
		MEDIA ADVERTISING		ADVERTISING - TEXAS HIGHWAYS		2,679.00	
80062679	9/30/2022	TOURISM ECONOMICS LLC			12,000.00		
		PROFESSIONAL SERVICES		LODGING FORECASTS DELIVERABLES, MAR 2022-SEPT		12,000.00	
80062680	9/30/2022	TUNGETT, MATT			101.00		
		COMMUNICATIONS		AUG 2022 - CELL			75.00
		TRAVEL AND TRAINING		CONNECT SUMMER MARKETPLACE - AUG 7-11, 2022			26.00
80062681	9/30/2022	TURNER, ASHLEY DANIELLE			400.00		
		PROFESSIONAL SERVICES		BLOG POSTS - AUG 2022		300.00	
		PROFESSIONAL SERVICES		BLOG POSTS - SEPT 2022		100.00	
80062682	9/30/2022	WHITE, MONTY			75.00		
		COMMUNICATIONS		AUG 2022 - CELL			75.00
		Total Number of Invoices		163	TOTAL 1,526,799.20	1,493,668.16	33,131.04
		Total Number of Checks		98		97.8%	2.2%

# Irving Convention and Visitors Bureau FY22 Cash Flow September 2022



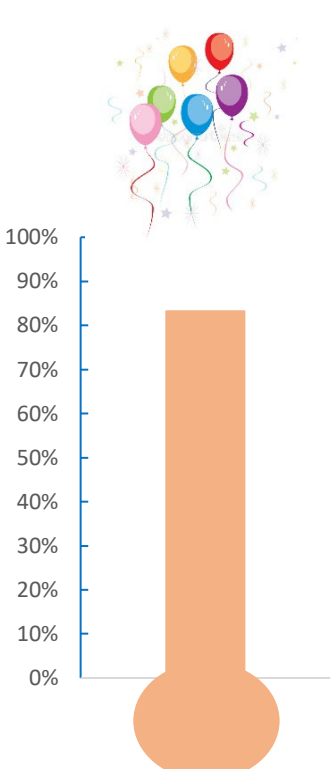
REPAYMENT OF FY21 LOAN  
FROM CITY



GOAL: \$500,000  
ACHIEVED: \$500,000

FY22 YEAR END GOAL  
N/A

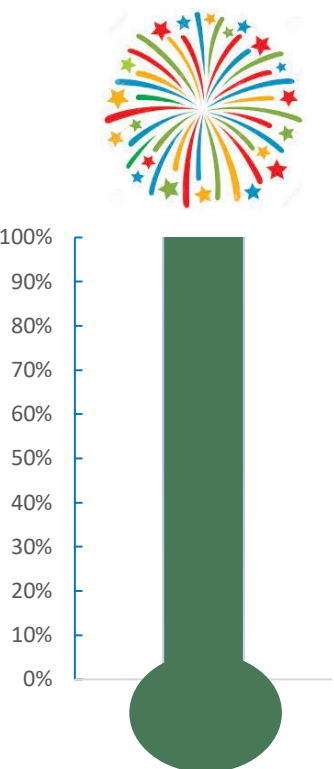
COMBINED FUNDS



GOAL: \$10,500,000  
CURRENT: \$8,739,087

FY22 YEAR END GOAL  
\$3,500,000

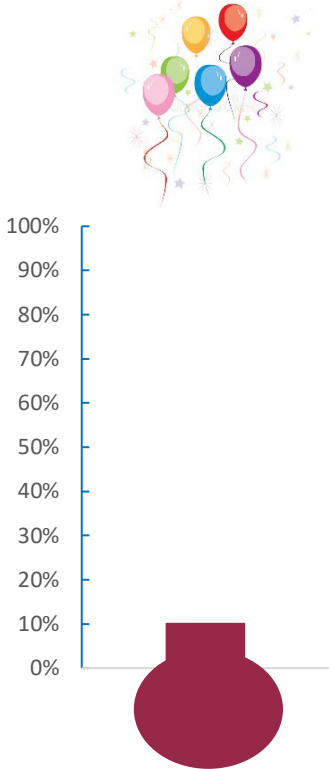
GENERAL FUND



GOAL: \$2,000,000  
CURRENT: \$6,177,016

FY22 YEAR END GOAL  
\$2,000,000

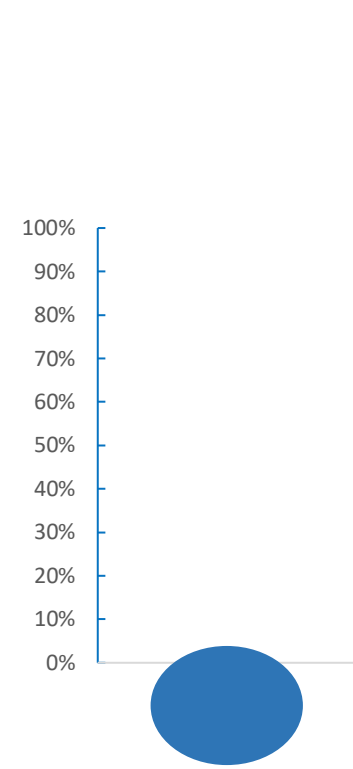
CATASTROPHIC RESERVE



GOAL: \$5,000,000  
CURRENT: \$501,682

FY22 YEAR END GOAL  
\$500,000

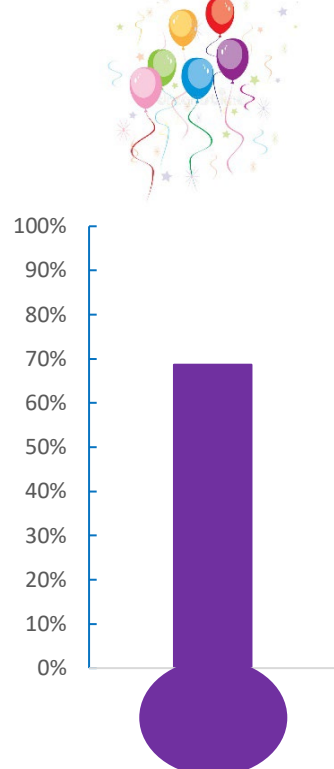
COMPUTER FUND



GOAL: \$500,000  
CURRENT: \$207

FY22 YEAR END GOAL  
N/A

ICC RESERVE/CIP FUND



GOAL: \$3,000,000  
CURRENT: \$2,060,182

FY22 YEAR END GOAL  
\$1,000,000



ICVB  
FINANCIAL STATEMENTS

For Period Ending:  
October 2022



2201 - ICVB GENERAL  
MONTHLY BALANCE SHEET  
OCTOBER 2022

**Assets**

Cash and equivalents	10,514,384.85
Investments	3,830,400.00
Tax receivables	725,760.47
Receivables	601,289.00

<b>Total Assets</b>	<b>15,671,834.32</b>
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**Liabilities**

Accounts payables	339,169.40
Accr wages & benf	209,190.13
Unearned revenue	9,298,789.94
Due to other funds	29,610.41

<b>Total Liabilities</b>	<b>9,876,759.88</b>
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**Fund Balance (Budgetary basis)**

Reserve for encumbrances	648,240.28
Unreserved	5,146,834.16

<b>Total Fund Balance</b>	<b>5,795,074.44</b>
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<b>Total Liabilities and Fund Balance</b>	<b>15,671,834.32</b>
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IRVING CONVENTION AND VISITORS BUREAU - GENERAL FUND  
MONTHLY FINANCIAL REPORT  
OCTOBER 2022

Code	Account	MTD Actual	YTD Actual	Revised Budget	YTD %	Encumbered	Available
<b>REVENUE</b>							
<b>L3 - HOTEL/MOTEL TAX</b>							
	CURRENT YEAR	0.00	0.00	8,000,000.00	0.0%	0.00	8,000,000.00
	PENALTY AND INTEREST	0.00	0.00	0.00	100.0%	0.00	0.00
	PRIOR YEAR	0.00	0.00	0.00	100.0%	0.00	0.00
	SHORT-TERM RENTALS	0.00	0.00	0.00	100.0%	0.00	0.00
	<b>TOTAL HOTEL/MOTEL TAX</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000,000.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>8,000,000.00</b>
<b>M1 - INTERGOVERNMENTAL</b>							
	RECEIPTS FROM FEDERAL GOVMT (ARPA)	0.00	0.00	7,324,375.00	0.0%	0.00	7,324,375.00
<b>M4 - INVESTMENT INCOME</b>							
		0.00	0.00	6,000.00	0.0%	0.00	6,000.00
<b>M5 - MISCELLANEOUS</b>							
		14,847.92	14,847.92	11,000.00	135.0%	0.00	(3,847.92)
<b>TOTAL REVENUE</b>		<b>14,847.92</b>	<b>14,847.92</b>	<b>15,341,375.00</b>	<b>0.1%</b>	<b>0.00</b>	<b>15,326,527.08</b>
<b>EXPENDITURES</b>							
<b>N1 - SALARIES</b>							
		98,041.38	98,041.38	3,009,995.00	3.3%	0.00	2,911,953.62
<b>N2 - BENEFITS</b>							
		20,522.35	20,522.35	612,013.00	3.4%	0.00	591,490.65
<b>N4 - SUPPLIES</b>							
		0.00	0.00	76,500.00	0.0%	0.00	76,500.00
<b>O1 - UTILITIES (COMMUNICATIONS)</b>							
		0.00	0.00	26,500.00	0.0%	0.00	26,500.00
<b>O3 - OUTSIDE SERVICES</b>							
	FREIGHT	83.62	83.62	3,000.00	2.8%	0.00	2,916.38
	MARKETING AND SALES RESOURCES	510.00	510.00	161,000.00	0.3%	0.00	160,490.00
	MEDIA ADVERTISING	0.00	0.00	605,040.93	0.0%	48,031.48	557,009.45
	POSTAGE EQUIPMENT RENTAL	0.00	0.00	2,650.00	0.0%	2,648.64	1.36
	PROFESSIONAL SERVICES	65,530.31	65,530.31	2,555,880.07	2.6%	577,560.16	1,912,789.60
	PROPERTY MANAGEMENT SERVICES	0.00	0.00	1,395,000.00	0.0%	0.00	1,395,000.00
	<b>TOTAL OUTSIDE SERVICES</b>	<b>66,123.93</b>	<b>66,123.93</b>	<b>4,722,571.00</b>	<b>1.4%</b>	<b>628,240.28</b>	<b>4,028,206.79</b>
<b>O4 - TRAVEL - TRAINING - DUES</b>							
	TRAVEL AND TRAINING	1,250.00	1,250.00	665,340.00	0.2%	0.00	664,090.00
	MILEAGE REIMBURSEMENT	0.00	0.00	3,500.00	0.0%	0.00	3,500.00
	MEMBERSHIP AND DUES	926.00	926.00	77,900.00	1.2%	0.00	76,974.00
	<b>TOTAL TRAVEL - TRAINING - DUES</b>	<b>2,176.00</b>	<b>2,176.00</b>	<b>746,740.00</b>	<b>0.3%</b>	<b>0.00</b>	<b>744,564.00</b>
<b>O5 - CLAIMS AND INSURANCE</b>							
		34,511.25	34,511.25	138,045.00	25.0%	0.00	103,533.75
<b>O7 - MISCELLANEOUS EXPENSES</b>							
	ADM COST REIMBURSEMENT	0.00	0.00	320,000.00	0.0%	0.00	320,000.00
	BUSINESS DEV INCENTIVE PROG	14,291.00	14,291.00	500,000.00	2.9%	0.00	485,709.00
	CONVENTION SERVICES MATERIALS	0.00	0.00	110,000.00	0.0%	0.00	110,000.00
	EVENT SPONSORSHIPS	47,678.75	47,678.75	140,000.00	34.1%	20,000.00	72,321.25
	ICVB VOLUNTEER PROGRAM	0.00	0.00	7,840.00	0.0%	0.00	7,840.00
	LOCAL PROGRAMS-PROMOTIONS	0.00	0.00	530,100.00	0.0%	0.00	530,100.00
	<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>61,969.75</b>	<b>61,969.75</b>	<b>1,607,940.00</b>	<b>3.9%</b>	<b>20,000.00</b>	<b>1,525,970.25</b>
<b>P1 - CAPITAL EXPENDITURES</b>							
		0.00	0.00	160,720.00	0.0%	0.00	160,720.00
<b>P5 - TRANSFERS OUT</b>							
	TRSF TO ICVB RESERVE	0.00	0.00	4,497,790.00	0.0%	0.00	4,497,790.00
	TRSF TO ICVB COMPUTER REPL	0.00	0.00	500,000.00	0.0%	0.00	500,000.00
	TRSF TO ICVB CONV CENTER	0.00	0.00	1,000,000.00	0.0%	0.00	1,000,000.00
	TRSF TO POB RISK MITIGATION	23,139.00	23,139.00	23,139.00	100.0%	0.00	0.00
	TRSF TO GENERAL DS FUND	90,306.00	90,306.00	90,306.00	100.0%	0.00	0.00
	<b>TOTAL TRANSFERS OUT</b>	<b>113,445.00</b>	<b>113,445.00</b>	<b>6,111,235.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>5,997,790.00</b>
<b>TOTAL EXPENDITURES</b>		<b>396,789.66</b>	<b>396,789.66</b>	<b>17,212,259.00</b>	<b>2.3%</b>	<b>648,240.28</b>	<b>16,167,229.06</b>

Beginning Fund Balance	6,177,016.18
Revenues	14,847.92
Expenditures	(396,789.66)
Ending Fund Balance	5,795,074.44

NOTE: EXPENDITURES INCLUDE PAYMENTS MADE FROM HOTEL TAX AND ARPA FUNDS.  
PLEASE REFER TO THE MONTHLY CHECK REGISTER FOR A BREAKDOWN EXPENDITURES BY TYPE.



2204 - ICVB CONV CENTER RESERVE / CIP  
MONTHLY BALANCE SHEET  
OCTOBER 2022

**Assets**

Cash and equivalents	3,451,238.70
Investments	1,603,000.00

<b>Total Assets</b>	<b>5,054,238.70</b>
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**Liabilities**

Unearned revenue	2,970,136.70
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<b>Total Liabilities</b>	<b>2,970,136.70</b>
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**Fund Balance (Budgetary basis)**

Reserve for encumbrances	0.00
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Unreserved	2,084,102.00
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<b>Total Fund Balance</b>	<b>2,084,102.00</b>
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<b>Total Liabilities and Fund Balance</b>	<b>5,054,238.70</b>
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IRVING CONVENTION AND VISITORS BUREAU - ICC RESERVE / CIP FUND  
MONTHLY FINANCIAL REPORT  
OCTOBER 2022

Code	Account	MTD Actual	YTD Actual	Revised Budget	YTD %	Encumbered	Available
<b>REVENUE</b>							
M1 - INTERGOVERNMENTAL							
	RECEIPTS FROM FEDERAL GOVMT (ARPA)	0.00	0.00	2,880,000.00	0.0%	0.00	2,880,000.00
M4 - INVESTMENT INCOME		0.00	0.00	5,000.00	0.0%	0.00	5,000.00
M5 - MISCELLANEOUS		23,919.49	23,919.49	764,000.00	3.1%	0.00	740,080.51
M6 - TRANSFER FROM ICVB GENERAL		0.00	0.00	1,000,000.00	0.0%	0.00	1,000,000.00
<b>TOTAL REVENUE</b>		<b>23,919.49</b>	<b>23,919.49</b>	<b>4,649,000.00</b>	<b>0.5%</b>	<b>0.00</b>	<b>4,625,080.51</b>
<b>EXPENDITURES</b>							
N7 - STRUCTURE MAINTENANCE		0.00	0.00	264,000.00	0.0%	0.00	264,000.00
P1 - CAPITAL EXPENDITURES		0.00	0.00	1,500,000.00	0.0%	0.00	1,500,000.00
<b>TOTAL EXPENDITURES</b>		<b>0.00</b>	<b>0.00</b>	<b>1,764,000.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>1,764,000.00</b>

Beginning Fund Balance	2,060,182.51
Revenues	23,919.49
Expenditures	0.00
Ending Fund Balance	2,084,102.00

**NOTE:**

EXPENDITURES INCLUDE PAYMENTS MADE FROM HOTEL TAX AND ARPA FUNDS.  
PLEASE REFER TO THE MONTHLY CHECK REGISTER FOR A BREAKDOWN EXPENDITURES BY TYPE.



Irving Convention and Visitors Bureau

Check Register

October 2022

Check #	Check Date	Vendor Name	Line Item Description	Check Amount	Invoice Amount	
		Object Description			ARPA	HOT Tax
80062683	10/13/2022	<b>ARIAS, PAOLA</b>		<b>200.00</b>		
		PROFESSIONAL SERVICES	BLOG POSTS - SEPT 2022		150.00	
		PROFESSIONAL SERVICES	BLOG POSTS - OCT 2022		50.00	
80062684	10/13/2022	<b>AUTO BODY ASSOCIATION OF TEXAS</b>		<b>1,180.00</b>		
		BUSINESS DEV INCENTIVE PROG	TEXAS AUTO BODY TRADE SHOW/AUG 2022		1,000.00	
		BUSINESS DEV INCENTIVE PROG	TEXAS AUTO BODY TRADE SHOW OVERFLOW/AUG 2022		180.00	
80062685	10/13/2022	<b>CSC HOLDINGS, LLC</b>		<b>810.00</b>		
		BUSINESS DEV INCENTIVE PROG	WASHINGTON COMMANDERS VS DALLAS COWBOYS		810.00	
80062686	10/13/2022	<b>CT FRANCHISING SYSTEMS</b>		<b>2,055.00</b>		
		BUSINESS DEV INCENTIVE PROG	STRATEGIC FRANCHISING/SEPT 2022		2,055.00	
80062687	10/13/2022	<b>CUTTS, SUSAN</b>		<b>300.00</b>		
		PROFESSIONAL SERVICES	DATA ENTRY SERVICES - SEPT 26 - 30, 2022		300.00	
80062688	10/13/2022	<b>DALLAS FUTURE SOCIETY</b>		<b>1,690.00</b>		
		BUSINESS DEV INCENTIVE PROG	FENCON/SEPT 2022		1,690.00	
80062689	10/13/2022	<b>DELL MARKETING LP</b>		<b>62,345.78</b>		
		OFFICE MACHINERY	DELL POWEREDGE SERVER & STORAGE ARRAY		62,345.78	
80062690	10/13/2022	<b>EX DALLAS LP</b>		<b>926.00</b>		
		MEMBERSHIPS, CERTS, & LICENSES	OCTOBER 2022			926.00
80062691	10/13/2022	<b>FOJTASEK, LORI</b>		<b>75.00</b>		
		COMMUNICATIONS	SEPT 2022 - CELL			75.00
80062692	10/13/2022	<b>FOSTER, WENDY</b>		<b>235.00</b>		
		COMMUNICATIONS	SEPT 2022 - CELL			75.00
		LOCAL PROGRAMS-PROMOTIONS	TSAE 2022		160.00	
80062693	10/13/2022	<b>GAST, MAURA</b>		<b>1,383.19</b>		
		TRAVEL AND TRAINING	TX TRAVEL ALLIANCE TRAVEL SUMMIT 2022		5.00	
		TRAVEL AND TRAINING	DI ANNUAL CONVENTION & BOARD MEETING 2022		50.00	
		LOCAL PROGRAMS-PROMOTIONS	JUN 2022 - MISC			5.00
		MILEAGE REIMBURSEMENT	AUG 2022 - MILEAGE			88.13
		MILEAGE REIMBURSEMENT	SEPT 2022 - MILEAGE/TOLLS			166.10
		MILEAGE REIMBURSEMENT	OCT 2021 - JUL 2022 - MILEAGE			1,068.96
80062694	10/13/2022	<b>GROVES, DONNA</b>		<b>70.00</b>		
		COMMUNICATIONS	SEPT 2022 - CELL			70.00
80062695	10/13/2022	<b>IRVING - LAS COLINAS ROTARY CLUB</b>		<b>40.00</b>		
		MEMBERSHIPS, CERTS, & LICENSES	SEPTEMBER 2022			40.00
80062696	10/13/2022	<b>LAUDA, MARIANNE</b>		<b>75.00</b>		
		COMMUNICATIONS	SEPT 2022 - CELL			75.00
80062697	10/13/2022	<b>MALONEY STRATEGIC COMMUNICATION INC</b>		<b>669.53</b>		
		PROFESSIONAL SERVICES	2022 ICVB TRIPADVISOR ADT. - TX TRAVEL INTENDERS		669.53	
80062698	10/13/2022	<b>MANSELL, LORI</b>		<b>12.73</b>		
		LOCAL PROGRAMS-PROMOTIONS	TSAE 2022		25.00	
		COMMUNICATIONS	SEPT 2022 - CELL / MISC			75.00
		LOCAL PROGRAMS-PROMOTIONS	SEPT 2022 - CELL / MISC			(87.27)
80062699	10/13/2022	<b>MANUSAMA, DEBORA CHRISTY</b>		<b>3,408.75</b>		
		PROFESSIONAL SERVICES	DIGITAL CONTENT SPECIALIST		825.00	
		PROFESSIONAL SERVICES	DIGITAL CONTENT SPECIALIST		78.75	
		PROFESSIONAL SERVICES	DIGITAL CONTENT SPECIALIST		2,505.00	
80062700	10/13/2022	<b>PANADE II, LTD</b>		<b>125.00</b>		
		BUSINESS DEV INCENTIVE PROG	VIP SPORTS GETAWAY/BUCCANERS VS COWBOYS/SEPT		90.00	
		BUSINESS DEV INCENTIVE PROG	VIP SPORTS GETAWAY/BENGALS VS COWBOYS/SEPT		35.00	
80062701	10/13/2022	<b>PARKER UNIVERSITY</b>		<b>784.00</b>		
		BUSINESS DEV INCENTIVE PROG	PARKER UNIVERSITY 2022 SEMINAR		784.00	
80062702	10/13/2022	<b>PETTY, BRICE</b>		<b>66.15</b>		
		COMMUNICATIONS	SEPT 2022 - CELL			66.15



Irving Convention and Visitors Bureau

Check Register

October 2022

Check #	Check Date	Vendor Name Object Description	Line Item Description	Check Amount	Invoice Amount	
					ARPA	HOT Tax
80062703	10/13/2022	PFAFF, DIANA		150.00		
		COMMUNICATIONS	SEPT 2022 - CELL			75.00
		COMMUNICATIONS	APR 2022 - CELL / MISC			75.00
		LOCAL PROGRAMS-PROMOTIONS	APR 2022 - CELL / MISC		(206.71)	
		TRAVEL AND TRAINING	SIMPLEVIEW SUMMIT 2022		71.71	
		TRAVEL AND TRAINING	TTA SUMMIT 2022		60.00	
		COMMUNICATIONS	MAY 2022 - CELL			75.00
80062704	10/13/2022	PIM HIGHLAND TRS CORPORTATION		2,985.00		
		BUSINESS DEV INCENTIVE PROG	14TH ANNUAL DALLAS BACHATA FESTIVAL 2022		2,985.00	
80062705	10/13/2022	ROBERTS, DEBBIE		75.00		
		COMMUNICATIONS	SEPT 2022 - CELL			75.00
80062706	10/13/2022	ROSE, SUSAN		46.32		
		COMMUNICATIONS	SEPT 2022 - CELL			46.32
80062707	10/13/2022	SMG		6,296.00		
		BUSINESS DEV INCENTIVE PROG	TEXSOM CONFERENCE VENDOR BLOCK/AUG 2022		1,795.00	
		BUSINESS DEV INCENTIVE PROG	TPMA SOUTHWEST CONFERENCE OVERFLOW/SEPT 2022		497.00	
		BUSINESS DEV INCENTIVE PROG	TPMA SOUTHWEST FOOT & ANKLE CONFERENCE/SEPT		2,464.00	
		BUSINESS DEV INCENTIVE PROG	TEXSOM CONFERENCE STAFF BLOCK/AUG 2022		1,540.00	
80062708	10/13/2022	SMG		315,798.15		
		OFFICE MACHINERY LESS 5000	REPLACING POS SYSTEM		40,386.00	
		PROFESSIONAL SERVICES	REPLACING POS SYSTEM		33,941.00	
		PROFESSIONAL SERVICES	MIGRATION TO MICROSOFT 365 / WIFI UPGRADES		26,603.33	
		BUILDINGS MAINT	MIGRATION TO MICROSOFT 365 / WIFI UPGRADES		149,245.25	
		OFFICE MACHINERY LESS 5000	LAPTOPS/DOCKING STATIONS/DESKTOPS		64,560.00	
		OFFICE MACHINERY LESS 5000	LAPTOPS/DOCKING STATIONS/DESKTOPS		1,062.57	
80062709	10/13/2022	SOTO, MONICA		10.00		
		MILEAGE REIMBURSEMENT	MILEAGE - SEPTEMBER 2022			10.00
80062710	10/13/2022	STAPLES INC		635.96		
		OFFICE SUPPLIES	OFFICE SUPPLIES			371.59
		OFFICE SUPPLIES	OFFICE SUPPLIES			264.37
80062711	10/13/2022	TALLEY, ALBERT		3,105.00		
		BUSINESS DEV INCENTIVE PROG	ANNUAL MEETING/MARCH 2022		3,105.00	
80062712	10/13/2022	TEXAS HOTEL & LODGING ASSOCIATION		47,678.75		
		EVENT SPONSORSHIPS	OCT 1, 2022 - SEPT 30, 2023		47,678.75	
80062713	10/13/2022	TUCKER & ASSOCIATES, LLC		68.02		
		PROFESSIONAL SERVICES	SEPT 2022 - REIMBURSABLES		68.02	
80062714	10/13/2022	TUNGETT, MATT		70.00		
		COMMUNICATIONS	SEPT 2022 - CELL			70.00
80062715	10/13/2022	WEIGER, SAM		50.00		
		PROFESSIONAL SERVICES	BLOG POSTS - OCT 2022		50.00	
80062716	10/13/2022	WFAA-TV INC		5,499.99		
		MEDIA ADVERTISING	ADVERTISING		5,499.99	
80062717	10/13/2022	WHITE, MONTY		75.00		
		COMMUNICATIONS	SEPT 2022 - CELL			75.00
80062718	10/20/2022	CELLCO PARTNERSHIP		1,464.21		
		COMMUNICATIONS	SEPTEMBER 2022			156.50
		COMMUNICATIONS	SEPTEMBER 2022			93.33
		COMMUNICATIONS	SEPTEMBER 2022			114.39
		OFFICE MACHINERY LESS 5000	SEPTEMBER 2022			1,099.99
80062719	10/20/2022	DESTINATION CONSULTANCY GROUP		10,000.00		
		PROFESSIONAL SERVICES	DESTINATION BRAND RESEARCH ANALYSIS		10,000.00	
80062720	10/20/2022	DLC HOTEL OWNER LLC		1,260.00		
		BUSINESS DEV INCENTIVE PROG	NEW YORK YANKEES VS TX RANGERS/OCT 2022		1,260.00	



# Irving Convention and Visitors Bureau

## Check Register

October 2022

Check #	Check Date	Vendor Name		Line Item Description	Check Amount	Invoice Amount	
		Object Description				ARPA	HOT Tax
80062721	10/20/2022	FEDERAL EXPRESS CORPORATION			41.47		
		FREIGHT	SHIPPING				41.47
80062722	10/20/2022	FIRE UP BRANDS, INC			5,000.00		
		PROFESSIONAL SERVICES	ICVB TRAINING STAFF			5,000.00	
80062723	10/20/2022	FLOWSERVE US INC			495.00		
		BUSINESS DEV INCENTIVE PROG	CENTRIFUGAL PUMP FUNDAMENTALS/AUG 2022			80.00	
		BUSINESS DEV INCENTIVE PROG	PUMP & MECHANICAL SEAL PRINCIPLES/SEPT 2022			60.00	
		BUSINESS DEV INCENTIVE PROG	BETWEEN BEARING PUMP REPAIR/SEPT 2022			60.00	
		BUSINESS DEV INCENTIVE PROG	TRAIN THE TRAINER/AUG 2022			20.00	
		BUSINESS DEV INCENTIVE PROG	PUMP & MECHANICAL SEAL PRINCIPLES/SEPT 2022			60.00	
		BUSINESS DEV INCENTIVE PROG	SIHI LRVP ARC CERTIFICATION/AUG 2022			25.00	
		BUSINESS DEV INCENTIVE PROG	PUMP & MECHANICAL SEAL RELIABILITY/AUG 2022			15.00	
		BUSINESS DEV INCENTIVE PROG	PUMP SYSTEM ANALYSIS/SEPT 2022			120.00	
		BUSINESS DEV INCENTIVE PROG	ENGINEERED OVERHUNG PUMP REPAIR/SEPT 2022			55.00	
80062724	10/20/2022	FLOWSERVE US INC			335.00		
		BUSINESS DEV INCENTIVE PROG	PB ENGINEERING ACHIVEMENT AWARDS/SEPT 2022			335.00	
80062725	10/20/2022	HOPKINS, CHERYL			75.00		
		COMMUNICATIONS	SEPT 2022 - CELL				75.00
80062726	10/20/2022	KLOSS, DAVID			1,145.00		
		BUSINESS DEV INCENTIVE PROG	THE SOUTHWESTERN INVITATION/SEPT 2022			1,145.00	
80062727	10/20/2022	MALONEY STRATEGIC COMMUNICATION INC			644.50		
		PROFESSIONAL SERVICES	2022 ICVB TRIPADVISOR - DRIVE DESTINATION			644.50	
80062728	10/20/2022	MCGUINNESS, KATHERINE M.			645.00		
		BUSINESS DEV INCENTIVE PROG	THE LADIES BALL SW REGIONAL QUALIFIER/SEPT 2022			645.00	
80062729	10/20/2022	PIM HIGHLAND TRS CORPORTATION			45.00		
		BUSINESS DEV INCENTIVE PROG	USA WATER POLO TEXAS GOLF TOURNAMENT/OCT 2022			45.00	
80062730	10/20/2022	ROBERTS, DEBBIE			326.03		
		TRAVEL AND TRAINING	CONNECT MARKETPLACE 2022			326.03	
80062731	10/20/2022	SUPERIOR EXPOSITION SERVICES, LLC			2,000.00		
		LOCAL PROGRAMS-PROMOTIONS	2022 TSAE NEW IDEAS WELCOME RECEPTION			2,000.00	
80062732	10/20/2022	TECHNICAL SALES & SERVICES, INC.			362.05		
		CONVENTION SERVICES MATERIALS	CLEAR PLASTIC BADGE TRAYS			362.05	
80062733	10/27/2022	BH DFW PROPERTY LP			1,715.00		
		BUSINESS DEV INCENTIVE PROG	GRPC SECOND AMENDMENT FOUNDATION FALL			1,715.00	
80062734	10/27/2022	CUTTS, SUSAN			987.50		
		PROFESSIONAL SERVICES	DATA ENTRY SERVICES - OCT 03 - 14, 2022			987.50	
80062735	10/27/2022	EAST AFRICA CHAMBER OF COMMERCE			830.00		
		BUSINESS DEV INCENTIVE PROG	EAST AFRICAN CHAMBER OF COMMERCE MEETING/OCT			830.00	
80062736	10/27/2022	ELIZONDO, JORGE A			155.00		
		BUSINESS DEV INCENTIVE PROG	14TH ANNUAL BACHATA OVERFLOW ROOMS/OCT 2022			155.00	
80062737	10/27/2022	FEDERAL EXPRESS CORPORATION			23.85		
		FREIGHT	SHIPPING				23.85
80062738	10/27/2022	GUARANTEED EXPRESS, INC.			18.30		
		FREIGHT	LOCAL DELIVERY SERVICE				18.30
80062739	10/27/2022	MANSOUR, KAYLA			196.06		
		COMMUNICATIONS	SEPT 2022 - CELL / MISC / MILEAGE				75.00
		MARKETING RESOURCES	SEPT 2022 - CELL / MISC / MILEAGE				18.50
		MILEAGE REIMBURSEMENT	SEPT 2022 - CELL / MISC / MILEAGE				41.75
		LOCAL PROGRAMS-PROMOTIONS	TSAE 2022			18.50	
		MILEAGE REIMBURSEMENT	TSAE 2022			42.31	
80062740	10/27/2022	STAMATS COMMUNICATIONS, INC.			4,000.00		
		MEDIA ADVERTISING	ADVERTISING			4,000.00	
80062741	10/27/2022	MMGY GLOBAL LLC			1,250.00		
		TRAVEL AND TRAINING	REGISTRATION - TRAVEL TEXAS 2022 NYC MEDIA			1,250.00	



Irving Convention and Visitors Bureau

Check Register

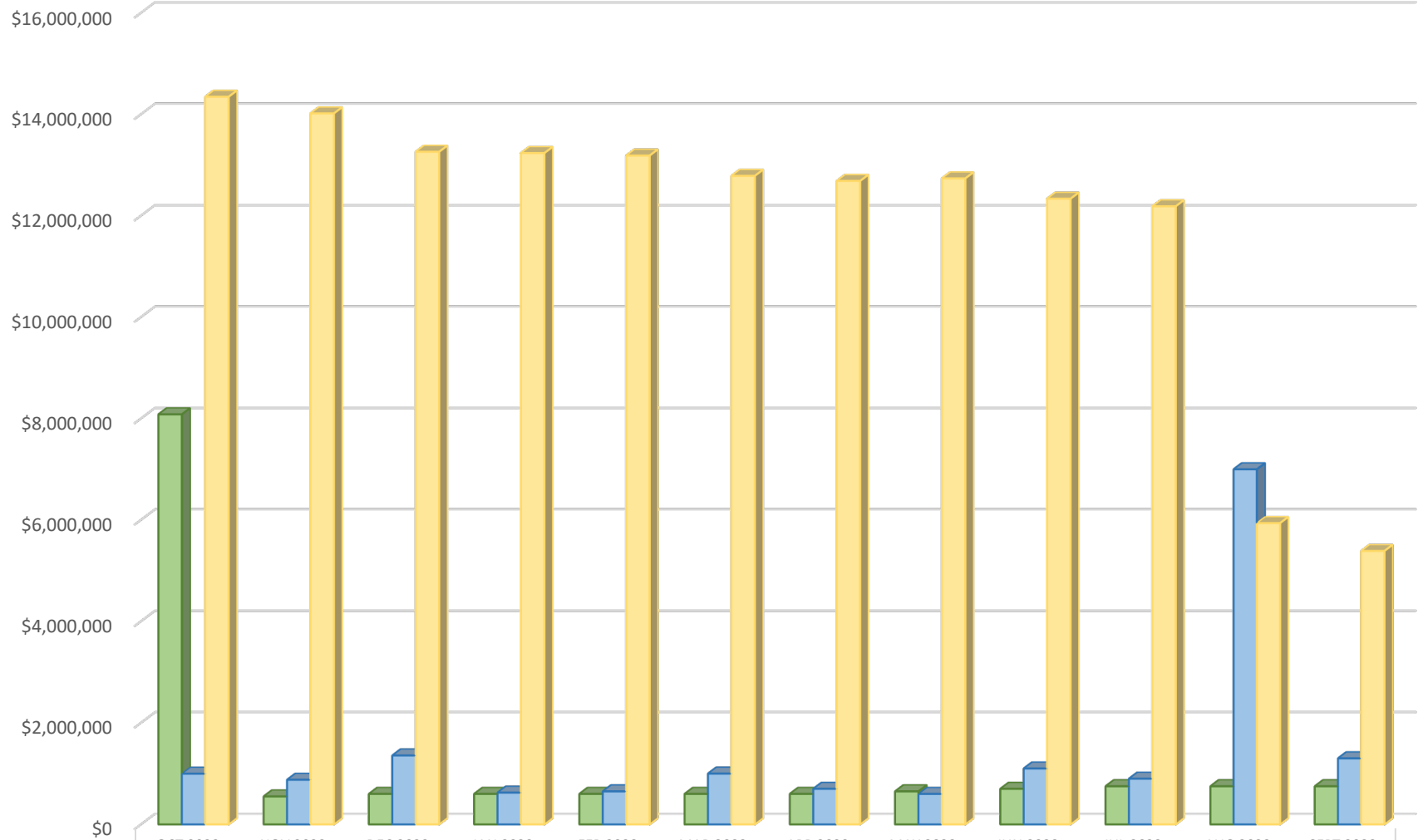
October 2022

Check #	Check Date	Vendor Name		Line Item Description	Check Amount	Invoice Amount	
		Object Description				ARPA	HOT Tax
80062742	10/27/2022	NAYLOR, LLC			99.67		
		MEDIA ADVERTISING	ADVERTISING			99.67	
80062743	10/27/2022	NORTHSTAR TRAVEL MEDIA, LLC			1,050.00		
		MEDIA ADVERTISING	ADVERTISING			1,050.00	
80062744	10/27/2022	PITNEY BOWES GLOBAL FINANCIAL SERVICES, LLC			662.16		
		POSTAGE EQUIPMENT RENTAL	POSTAGE EQUIPMENT				662.16
80062745	10/27/2022	SIRMEN, LORI			96.12		
		TRAVEL AND TRAINING	TTA SUMMIT 2022			20.10	
		COMMUNICATIONS	AUG 2022 - CELL / MISC				75.00
		LOCAL PROGRAMS-PROMOTIONS	AUG 2022 - CELL / MISC				(73.98)
		COMMUNICATIONS	SEPT 2022 - CELL				75.00
80062746	10/27/2022	SMG			108,198.09		
		PROFESSIONAL SERVICES	PORTNOX-NAC ENTERPRISE AGENT- 9/30/2022-			19,500.00	
		LOCAL PROGRAMS-PROMOTIONS	TSAE 2022			86,440.11	
		LOCAL PROGRAMS-PROMOTIONS	CATERING				2,109.18
		LOCAL PROGRAMS-PROMOTIONS	CATERING				148.80
80062747	10/27/2022	MALONEY STRATEGIC COMMUNICATION INC			44,894.91		
		PROFESSIONAL SERVICES	ROCK STEADY 50TH ANNIVERSARY - PHASE I			44,894.91	
		Total Number of Invoices	113	TOTAL	647,009.24	638,474.65	8,534.59
		Total Number of Checks	65			98.68%	1.32%

# Irving Convention and Visitors Bureau

## FY23 Cash Flow

### October 2022

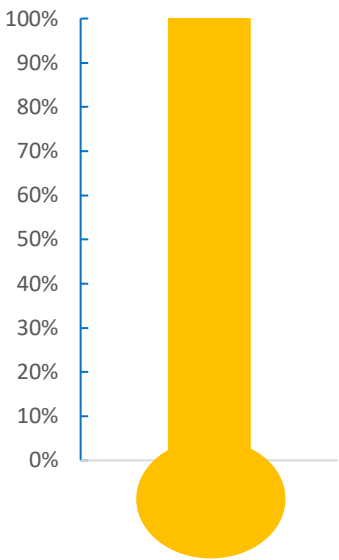


	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEPT 2023
REVENUE	\$8,081,479	\$550,000	\$600,000	\$600,000	\$600,000	\$600,000	\$600,000	\$650,000	\$700,000	\$750,000	\$750,000	\$750,000
EXPENSES	\$997,898	\$878,500	\$1,357,000	\$625,000	\$650,000	\$1,000,000	\$700,000	\$600,000	\$1,100,000	\$900,000	\$6,997,790	\$1,300,000
ENDING CASH	\$14,344,785	\$14,016,285	\$13,259,285	\$13,234,285	\$13,184,285	\$12,784,285	\$12,684,285	\$12,734,285	\$12,334,285	\$12,184,285	\$5,936,495	\$5,386,495

REVENUE EXPENSES ENDING CASH



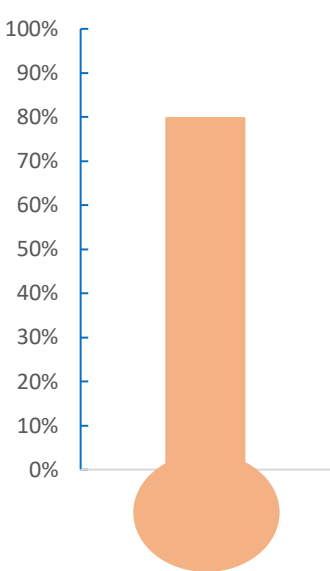
REPAYMENT OF FY21 LOAN  
FROM CITY



GOAL: \$500,000  
ACHIEVED: \$500,000

FY23 YEAR END GOAL  
N/A

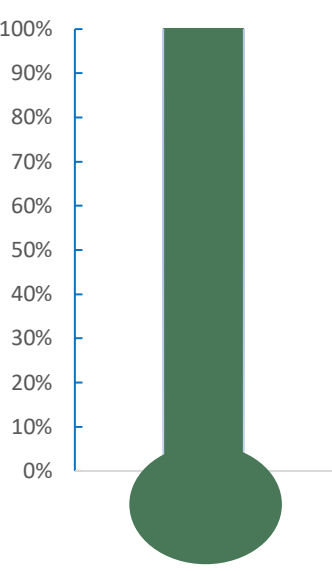
COMBINED FUNDS



GOAL: \$10,500,000  
CURRENT: \$8,381,065

FY23 YEAR END GOAL  
\$10,500,000

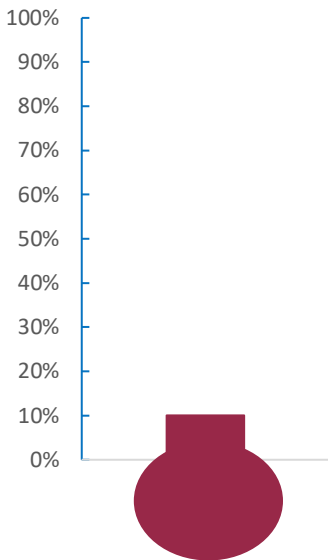
GENERAL FUND



GOAL: \$2,000,000  
CURRENT: \$5,795,074

FY23 YEAR END GOAL  
\$2,000,000

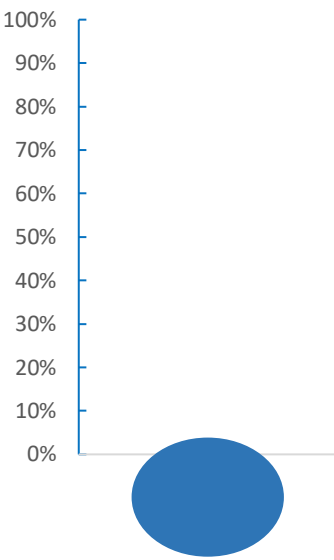
CATASTROPHIC RESERVE



GOAL: \$5,000,000  
CURRENT: \$501,682

FY23 YEAR END GOAL  
\$5,000,000

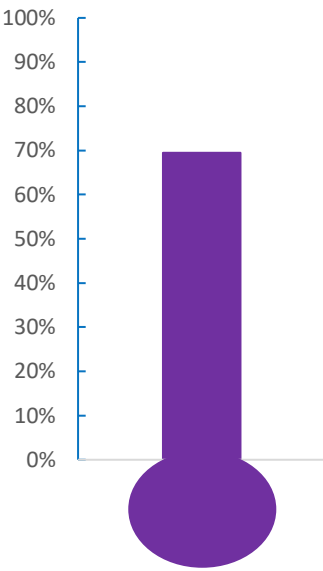
COMPUTER FUND



GOAL: \$500,000  
CURRENT: \$207

FY23 YEAR END GOAL  
\$500,000

ICC RESERVE/CIP FUND



GOAL: \$3,000,000  
CURRENT: \$2,084,102

FY23 YEAR END GOAL  
\$3,000,000



ICVB  
HOTEL OCCUPANCY TAX COLLECTIONS

For Period Ending:  
September 2022

**IRVING CONVENTION AND VISITORS BUREAU  
HOTEL OCCUPANCY TAX  
2021 - 2022**

LUXURY & FULL SERVICE		OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022	TOTAL
1	Atrium Hotel and Suites DFW Airport	3,783.84	4,528.42	4,045.56	634.90	3,521.48	7,151.92	3,766.53	3,714.00	4,135.89	4,661.13	5,208.78	4,178.04	49,330.49
2	Dallas Marriott Hotel Las Colinas	37,970.09	33,483.93	24,467.35	22,307.01	29,716.95	43,897.66	49,996.86	43,898.34	41,034.93	34,761.99	42,093.83	45,573.20	449,202.14
3	DFW Marriott Hotel & Conference Center	2,628.37	2,490.29	1,924.10	414.75	29.71	130.68	7.83	1.11	closed	closed	closed	closed	7,626.84
4	DFW Airport Marriott	40,597.86	44,001.44	24,067.21	40,491.61	35,076.69	43,231.22	39,970.05	41,690.81	44,427.31	39,218.28	49,312.82	0.00	442,085.30
5	Doubletree by Hilton DFW Airport North	11,756.14	10,742.13	5,809.55	9,568.42	13,418.77	14,971.79	16,120.32	686.42	0.00	0.00	0.00	0.00	83,073.54
6	Embassy Suites DFW Airport South	23,760.06	22,304.84	19,367.30	17,870.25	20,520.11	27,134.33	28,253.05	26,197.44	26,947.05	25,534.97	25,534.97	24,024.01	287,448.38
7	Four Seasons Resort & Club	82,177.41	80,697.71	62,241.41	45,428.15	46,937.23	75,634.02	93,751.14	95,780.47	83,309.67	69,944.55	59,500.87	92,165.21	887,567.80
8	Hilton Garden Inn DFW Airport South	10,967.90	10,423.32	7,286.49	7,976.63	10,628.56	11,568.59	12,263.91	12,721.68	12,796.13	9,792.23	10,793.41	13,277.01	130,495.86
9	Hilton Garden Inn Las Colinas	10,627.57	9,520.04	7,534.88	7,252.60	9,901.03	12,187.92	14,046.72	14,626.29	15,587.06	12,478.54	12,291.29	12,127.61	138,181.55
10	Holiday Inn Irving Las Colinas	7,069.28	5,548.92	5,579.88	5,880.13	6,027.03	8,606.09	9,259.25	8,490.10	9,584.90	7,969.12	6,267.70	8,173.24	88,455.64
11	NYLO Las Colinas Tapestry Collection by Hilton	13,102.22	11,870.42	10,551.36	9,080.76	13,767.92	17,126.46	18,008.24	18,700.53	18,988.19	16,185.32	16,452.33	16,782.13	180,625.88
12	Omni Las Colinas Hotel	32,743.44	28,486.90	20,256.44	21,630.77	24,340.89	33,923.52	51,777.91	47,460.51	46,977.93	42,651.90	38,036.52	51,299.35	439,586.08
13	Sheraton DFW Airport Hotel	22,148.78	19,798.46	13,727.91	13,122.31	10,193.20	26,043.90	26,924.13	15,133.02	0.00	0.00	0.00	0.00	147,091.21
14	Texican Court	10,626.37	10,238.59	9,334.91	9,358.05	10,929.60	12,073.91	14,576.32	13,496.48	14,194.03	13,319.80	15,035.49	14,628.74	147,812.79
15	Westin DFW Airport	40,206.91	35,351.72	3,075.04	18,305.41	39,040.68	14,391.45	38,983.86	30,944.56	16,696.11	19,612.57	41,371.85	33,600.13	331,580.29
TOTAL LUXURY & FULL SERVICE		350,166.24	329,487.13	219,269.39	229,321.75	274,049.85	348,073.46	417,706.12	373,541.76	334,689.16	296,130.40	321,899.86	315,828.67	3,810,163.79

Westin Irving Convention Center Las Colinas	36,557.50	37,876.68	25,412.52	27,656.24	37,531.47	40,770.42	41,656.06	43,736.63	42,184.01	34,643.48	43,541.19	46,085.13	457,651.33
<p>Westin pays 9% tax which is applied to bond payments. The 9% has been converted to the ICVB's share of the tax (57% of 5%) in order to compare with payments from other hotels.</p> <p>Amount is not included in the totals.</p>													

ALL SUITE / EXTENDED STAY		OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022	TOTAL
1	Comfort Inn DFW Airport North	4,642.86	3,309.17	3,780.49	3,794.95	4,719.92	5,920.86	6,232.10	5,727.38	6,492.55	3,526.83	closed	closed	48,147.11
2	Comfort Suites DFW Airport North	5,488.66	4,961.09	4,613.53	4,623.58	5,156.04	5,613.25	5,649.29	6,002.48	6,555.03	6,116.28	5,911.85	5,867.87	66,558.95
3	Comfort Suites Las Colinas	1,207.02	1,001.82	936.22	831.92	911.41	1,603.04	1,441.61	1,388.21	1,485.09	1,576.10	1,576.01	1,152.65	15,111.10
4	Country Inn & Suites by Carlson DFW Airport South	3,521.75	3,282.54	2,924.99	2,693.79	3,297.69	4,048.33	4,463.25	4,647.85	4,579.38	3,981.59	3,657.54	3,709.58	44,808.28
5	Element Dallas Las Colinas	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1,478.81	5,527.30	8,710.65	15,716.76
6	Element DFW Airport North	8,065.41	7,212.62	5,896.07	6,217.73	6,986.49	10,150.90	9,976.08	9,760.18	9,826.96	9,672.82	8,795.02	7,450.14	100,010.42
7	Extended Stay America Dallas DFW Airport North	2,337.12	1,394.21	1,320.19	2,452.66	1,777.72	1,358.44	1,536.45	1,743.33	1,607.41	1,274.77	1,044.54	1,684.90	19,531.74
8	Extended Stay America Dallas Las Colinas	1,858.48	1,476.93	1,472.61	1,132.03	1,622.11	1,769.65	1,861.26	2,995.70	814.84	1,068.58	1,907.48	2,592.47	20,572.14
9	Extended Stay Deluxe Green Park	1,237.03	1,109.52	1,706.64	1,882.33	1,964.33	2,464.92	1,373.19	2,124.89	1,239.13	915.65	917.44	2,009.28	18,944.35
10	Extended Stay Deluxe Las Colinas	1,189.45	944.16	653.92	1,290.77	562.14	1,632.04	1,503.46	1,364.18	2,279.45	1,329.59	706.65	1,708.60	15,164.41
11	Hawthorne Suites Irving DFW Airport South	2,318.89	1,608.81	1,119.44	1,322.57	1,975.37	1,859.81	1,937.80	2,109.62	1,979.76	1,958.05	1,813.48	1,741.39	21,744.99
12	Hawthorne Suites DFW Airport North	closed	closed	closed	closed	closed	closed	closed	closed	closed	closed	closed	closed	closed
13	Holiday Inn Express Hotel & Suites DFW Airport North	8,560.70	7,620.69	7,237.90	7,532.27	9,310.69	9,379.83	11,929.72	11,434.20	14,258.39	13,422.93	12,524.48	12,100.31	125,312.11
14	Holiday Inn Express Hotel & Suites DFW Airport South	8,115.66	7,085.52	6,911.36	5,646.19	7,782.53	10,829.59	12,100.84	10,964.18	10,765.43	10,740.20	9,916.55	9,751.09	110,609.14
15	Holiday Inn Express Hotel & Suites Irving Las Colinas	6,643.96	5,913.14	4,722.48	5,347.92	5,927.17	7,328.05	8,193.90	7,098.62	8,981.65	7,171.35	7,645.37	7,673.01	82,646.62
16	Home Towne Studios Dallas Irving	2,154.29	1,795.08	1,689.38	2,003.47	2,434.12	3,028.39	2,858.73	3,015.74	3,037.14	3,219.27	2,555.84	2,198.00	29,989.45
17	Homewood Suites by Hilton DFW Airport North	5,470.96	5,395.49	4,856.84	5,023.29	5,949.35	6,804.74	6,956.15	7,332.90	7,639.03	7,427.05	4,526.05	7,485.21	74,867.06
18	<b>Homewood Suites by Hilton Las Colinas</b>	9,559.37	8,304.84	7,968.12	8,480.67	8,097.22	10,692.47	10,482.49	10,613.39	9,965.36	9,552.19	9,257.51	<b>0.00</b>	102,973.63
19	Hyatt House Dallas Las Colinas	0.00	18,145.60	18,080.46	17,272.74	15,738.82	20,923.45	11,180.30	11,097.83	11,217.14	9,807.07	6,630.61	9,560.39	149,654.41
20	Oakwood Waterwalk Dallas Las Colinas	1,984.60	1,855.77	2,350.07	2,785.10	1,826.03	3,801.47	3,763.62	3,976.46	2,723.22	2,791.04	2,363.37	3,140.14	33,360.89
21	Residence Inn Dallas DFW Airport North Irving	4,867.76	4,676.38	3,897.89	4,066.10	4,657.35	6,254.38	5,382.91	6,145.19	5,597.66	5,583.94	4,681.88	5,435.49	61,246.93
22	Residence Inn Dallas Las Colinas	5,802.06	5,722.54	6,093.38	5,713.68	5,728.11	6,394.50	8,141.19	6,988.93	6,420.65	5,913.99	5,482.32	6,893.33	75,294.68
23	<b>Sonesta ES Suites Dallas Las Colinas</b>	3,044.44	2,832.77	1,939.41	1,960.49	2,854.54	3,251.66	5,187.22	4,832.78	4,324.81	3,241.90	4,338.94	<b>0.00</b>	37,808.96
24	Sonesta Simply Suites Dallas Las Colinas	1,393.66	1,796.70	1,341.21	1,481.41	1,852.85	2,279.43	2,381.62	2,535.28	2,549.78	421.39	1,809.69	7,042.41	26,885.43
25	Springhill Suites Dallas DFW Airport East Las Colinas	4,876.33	4,763.28	4,562.12	4,263.30	4,255.58	5,342.00	6,498.95	6,481.08	6,841.42	5,892.36	5,682.58	5,599.48	65,058.48
26	Staybridge Suites DFW Airport North	3,120.31	3,201.63	2,504.37	1,908.88	3,376.41	4,688.40	4,438.55	3,987.51	4,551.53	3,555.01	4,292.80	3,180.83	42,806.23
27	TownePlace Suites Dallas DFW Airport North Irving	7,718.96	6,249.28	2,668.04	5,188.10	5,740.73	8,248.83	9,042.34	8,016.49	8,846.06	7,820.52	7,917.47	7,602.69	85,059.51
28	TownePlace Suites Dallas Las Colinas	4,539.84	4,987.08	3,395.01	3,564.56	5,560.30	6,695.85	7,468.07	7,071.00	8,414.57	7,147.47	4,608.46	6,883.99	70,336.20
29	<b>Woodspring Suites Signature</b>	2,349.47	1,162.23	1,192.49	1,831.95	2,063.81	2,198.17	1,823.01	2,377.52	2,267.98	1,582.93	<b>0.00</b>	<b>0.00</b>	18,849.56
<b>TOTAL ALL SUITE / EXTENDED STAY</b>		<b>112,069.04</b>	<b>117,808.89</b>	<b>105,834.63</b>	<b>110,312.45</b>	<b>122,128.83</b>	<b>154,562.45</b>	<b>153,804.10</b>	<b>151,832.92</b>	<b>155,261.42</b>	<b>138,189.68</b>	<b>126,091.23</b>	<b>131,173.90</b>	<b>1,579,069.54</b>

BUDGET SERVICE	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022	TOTAL
1 Arya Inn & Suites	879.39	888.61	905.60	894.95	893.23	1,037.52	1,052.12	1,259.02	1,175.14	1,214.84	1,212.78	981.41	12,394.61
2 <b>Best Western Irving Inn &amp; Suites DFW South</b>	3,431.08	3,713.85	3,820.29	2,920.69	2,920.70	3,691.34	2,514.45	1,539.24	2,310.50	2,327.73	2,133.44	<b>0.00</b>	31,323.31
3 Budget Inn & Suites	67.69	64.05	68.02	93.05	54.29	75.52	61.70	89.24	55.49	43.98	23.09	33.98	730.10
4 Budget Suites of America Las Colinas	586.81	1,373.32	1,215.12	353.94	0.00	1,462.58	308.01	905.94	685.06	752.13	536.19	580.70	8,759.80
5 Clarion Inn & Suites	3,955.98	3,367.31	3,268.36	2,763.90	3,966.17	2,697.04	4,232.96	4,629.94	5,584.57	4,888.29	3,988.63	2,785.40	46,128.55
6 Crossroads Hotel & Suites	1,412.00	1,128.59	1,584.58	1,579.87	1,408.55	1,489.47	1,619.55	1,543.15	1,633.59	1,574.26	1,161.92	1,122.24	17,257.77
7 Days Inn	4,913.29	4,450.75	4,299.64	4,989.05	5,276.73	6,180.19	6,472.79	6,464.73	6,460.29	6,463.67	6,003.29	6,146.70	68,121.12
8 Days Inn DFW Airport North	4,038.04	3,616.35	3,732.00	3,313.53	3,558.86	4,383.17	4,482.99	4,722.18	5,214.48	4,908.93	4,849.70	4,020.54	50,840.77
9 Delux Inn	812.48	796.11	713.63	687.36	567.92	980.90	1,039.04	990.27	972.81	1,070.53	903.48	815.13	10,349.66
10 Delux Suites Motel	63.46	62.08	68.40	76.00	86.66	107.93	90.70	93.40	107.11	83.14	82.18	120.78	1,041.84
11 Gateway Inn	626.89	618.08	531.10	532.47	495.30	619.22	635.55	659.49	629.62	609.79	436.93	523.06	6,917.50
12 Magnuson Extended Stay & Suites Airport Hotel	1,804.86	1,677.43	1,163.84	1,549.53	1,805.92	2,284.49	2,580.26	2,140.57	2,050.00	2,186.23	1,990.09	1,665.21	22,898.43
13 Motel 6 Dallas DFW South	1,721.00	1,672.73	1,680.21	1,558.79	1,595.17	1,648.86	1,825.37	1,932.21	1,924.62	1,997.52	1,749.68	1,826.13	21,132.29
14 Motel 6 Dallas Irving	3,527.81	3,148.09	2,880.32	2,995.02	2,824.98	3,271.14	3,571.56	4,000.19	3,586.81	3,611.11	3,355.76	3,395.46	40,168.25
15 Motel 6 DFW North	3,162.99	2,557.99	2,256.37	2,283.62	3,162.75	3,865.77	3,619.98	2,697.77	3,794.78	3,324.39	3,580.75	3,219.94	37,527.10
16 Motel 6 Irving Loop 12	1,056.56	993.72	929.88	841.71	718.27	1,027.55	1,079.33	1,182.56	1,094.72	1,176.11	1,079.02	1,025.96	12,205.39
17 OYO Hotel DFW Airport South	2,123.70	1,864.07	1,679.80	2,035.61	2,278.36	2,501.06	1,995.97	2,268.39	2,471.33	2,769.45	2,021.89	2,178.75	26,188.38
18 OYO Hotel DFW Airport North	348.26	0.00	558.36	251.13	678.41	690.71	357.54	308.74	385.21	349.09	380.13	350.09	4,657.67
19 Quality Inn & Suites DFW Airport South	2,760.11	2,611.23	2,183.67	1,937.51	2,891.73	3,179.09	3,564.09	4,259.06	2,799.24	3,109.78	3,128.19	3,277.50	35,701.20
20 Red Roof Inn Dallas DFW Airport North	5,648.37	4,819.00	4,412.49	4,391.15	4,232.22	5,195.84	5,117.58	5,458.30	5,272.87	5,123.95	5,033.32	4,646.36	59,351.45
21 Studio 6 / Motel 6 DFW Airport East	2,976.50	2,680.54	2,872.95	2,367.05	2,494.27	3,151.94	2,863.27	2,962.28	3,033.70	2,935.75	2,633.97	2,696.73	33,668.95
22 Super 8 Hotel DFW South	2,981.53	2,347.31	2,381.92	2,705.73	2,674.90	3,268.41	2,960.05	3,244.05	3,216.36	3,331.96	3,181.98	3,296.79	35,590.99
23 Super 8 Motel DFW North	2,893.74	2,790.12	2,738.58	2,640.84	2,625.27	3,030.94	2,977.35	3,143.00	3,065.15	3,051.52	3,082.51	2,927.98	34,967.00
<b>TOTAL BUDGET SERVICE</b>	<b>51,792.54</b>	<b>47,241.33</b>	<b>45,945.13</b>	<b>43,762.50</b>	<b>47,210.66</b>	<b>55,840.68</b>	<b>55,022.21</b>	<b>56,493.72</b>	<b>57,523.45</b>	<b>56,904.15</b>	<b>52,548.92</b>	<b>47,636.84</b>	<b>617,922.13</b>

LIMITED SERVICE	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2021	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022	TOTAL
1 aLoft Las Colinas	9,963.33	9,010.54	7,762.02	8,115.09	9,369.19	12,066.05	13,883.03	12,405.37	12,252.41	9,830.25	11,557.10	11,606.23	127,820.61
2 Best Western Plus DFW Airport Suites North	4,582.23	4,054.27	3,477.43	3,444.02	4,454.45	5,314.51	5,698.31	5,471.88	5,964.20	5,452.15	5,387.24	4,954.23	58,254.92
3 Courtyard Dallas DFW Airport North Irving	13,203.24	12,661.84	10,210.14	10,399.35	12,885.67	16,671.27	16,050.58	16,542.38	16,902.21	14,377.58	14,124.89	13,610.89	167,640.04
4 Courtyard Dallas DFW Airport South Irving	12,273.74	10,168.05	7,959.26	6,584.26	7,719.90	8,942.21	11,114.17	10,014.56	10,827.35	8,407.45	8,289.65	10,043.45	112,344.05
5 Courtyard Dallas Las Colinas	7,753.24	7,210.28	5,366.04	4,358.72	7,321.51	10,345.84	11,330.84	10,903.88	10,141.89	8,136.33	8,384.63	8,976.07	100,229.27
6 Fairfield Inn & Suites Dallas DFW Airport South Irving	7,950.62	7,232.38	6,818.02	7,404.65	7,994.04	8,932.21	8,662.70	8,629.60	8,071.89	8,203.77	5,816.38	7,711.17	93,427.43
7 Fairfield Inn & Suites Dallas Las Colinas	3,972.25	3,847.11	3,656.16	3,041.89	3,534.58	5,345.62	5,055.95	5,621.06	6,586.31	5,986.86	5,986.86	5,112.01	57,746.66
8 Fairfield Inn Dallas DFW Airport North Irving	6,026.25	6,927.03	6,498.87	6,573.18	7,702.62	9,686.16	9,781.68	9,138.57	9,592.27	8,348.00	8,243.07	7,356.04	95,873.74
9 Hampton Inn Dallas Irving Las Colinas	6,961.53	6,651.29	5,594.17	5,697.70	6,707.49	8,629.07	9,799.09	10,122.78	10,629.35	8,746.37	8,410.10	8,885.66	96,834.60
10 Home2 Suites by Hilton DFW Airport North	8,814.52	7,626.08	6,272.30	6,428.71	7,125.52	9,069.09	8,233.62	9,675.57	10,753.42	2,075.90	8,231.86	9,930.10	94,236.69
11 Home2 Suites by Hilton DFW Airport South Irving	7,458.99	7,253.49	6,041.81	8,164.25	8,780.34	9,771.86	9,367.55	8,795.22	9,263.41	9,366.01	9,671.67	9,440.89	103,375.49
12 Hyatt Place Dallas Las Colinas	8,272.42	6,694.98	6,003.59	5,886.38	7,206.03	6,414.78	8,742.45	8,533.41	9,499.47	8,599.18	7,428.37	7,973.52	91,254.58
13 Jefferson Street Bed & Breakfast Inn	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14 La Quinta Inn & Suites DFW Airport North	8,532.36	9,274.42	1,696.48	7,247.16	8,343.70	8,612.00	10,123.85	9,939.97	10,061.46	9,699.59	7,953.36	8,201.40	99,685.75
15 La Quinta Inn & Suites DFW Airport South	6,177.91	5,317.02	4,875.56	5,478.81	5,656.81	7,023.50	6,539.24	7,223.70	7,531.26	6,753.21	6,755.37	6,627.80	75,960.19
16 La Quinta Inn Hotel & Suites Las Colinas	4,027.91	4,342.81	1,967.45	3,228.70	4,032.31	4,741.03	5,748.35	5,000.58	5,827.90	5,288.72	4,562.17	4,531.09	53,299.02
17 Quality Inn & Suites DFW Airport	5,650.45	5,134.51	5,148.08	4,999.60	5,438.59	6,501.07	6,007.87	5,227.51	7,094.97	6,279.37	5,281.02	5,067.10	67,830.14
18 Residence Inn Dallas DFW Airport South Irving	9,455.50	9,282.06	7,089.43	5,441.52	8,486.24	8,261.74	9,567.16	9,231.88	9,219.09	10,552.80	9,201.59	10,721.23	106,510.24
19 Wingate Inn by Wyndham Dallas Las Colinas	4,139.93	3,224.25	3,131.11	3,760.30	3,370.93	3,710.14	5,260.19	5,990.07	5,664.29	5,264.06	5,002.40	4,600.86	53,118.53
20 Wingate Inn by Wyndham DFW Airport North	3,940.92	3,105.10	3,189.95	2,565.88	3,886.97	4,685.34	4,688.42	4,466.38	4,098.19	4,212.84	3,968.48	3,906.98	46,715.45
<b>TOTAL LIMITED SERVICE</b>	<b>139,157.34</b>	<b>129,017.51</b>	<b>102,757.87</b>	<b>108,820.17</b>	<b>130,016.89</b>	<b>154,723.49</b>	<b>165,655.05</b>	<b>162,934.37</b>	<b>169,981.34</b>	<b>145,580.44</b>	<b>144,256.21</b>	<b>149,256.72</b>	<b>1,702,157.40</b>

<b>TOTAL SHORT TERM RENTALS</b>	<b>4,166.11</b>	<b>4,483.18</b>	<b>4,107.53</b>	<b>3,201.51</b>	<b>3,128.91</b>	<b>4,535.07</b>	<b>5,077.42</b>	<b>4,815.60</b>	<b>6,607.48</b>	<b>4,625.13</b>	<b>3,352.78</b>	<b>5,038.71</b>	<b>53,139.43</b>
Number of locations	52	56	54	41	39	41	42	37	55	44	36	55	

SUMMARY	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022	TOTAL
GRAND TOTAL	657,351.27	628,038.04	477,914.55	495,418.38	576,535.14	717,735.15	797,264.90	749,618.37	724,062.85	641,429.80	648,149.00	648,934.84	7,762,452.29
BUDGET	455,404.00	400,078.00	336,177.00	415,184.00	433,768.00	438,957.00	501,786.00	547,528.00	548,485.00	397,882.00	405,287.00	516,930.00	5,397,466.00
DIFFERENCE	201,947.27	227,960.04	141,737.55	80,234.38	142,767.14	278,778.15	295,478.90	202,090.37	175,577.85	243,547.80	242,862.00	132,004.84	2,364,986.29
	44.3%	57.0%	42.2%	19.3%	32.9%	63.5%	58.9%	36.9%	32.0%	61.2%	59.9%	25.5%	43.8%

CUMULATIVE YEAR TO DATE													
ACTUAL	657,351.27	1,285,389.31	1,763,303.86	2,258,722.24	2,835,257.38	3,552,992.53	4,350,257.43	5,099,875.80	5,823,938.65	6,465,368.45	7,113,517.45	7,762,452.29	
BUDGET	455,404.00	855,482.00	1,191,659.00	1,606,843.00	2,040,611.00	2,479,568.00	2,981,354.00	3,528,882.00	4,077,367.00	4,475,249.00	4,880,536.00	5,397,466.00	
DIFFERENCE	201,947.27	429,907.31	571,644.86	651,879.24	794,646.38	1,073,424.53	1,368,903.43	1,570,993.80	1,746,571.65	1,990,119.45	2,232,981.45	2,364,986.29	

	14-15	15-16	16-17	17-18	18-19	19-20	20-21	21-22
COLLECTION HISTORY	7,665,760	8,197,245	8,259,218	8,393,445	8,615,699	5,019,890	4,666,012	7,762,452

**AGENDA**  
**Irving Convention and Visitors Bureau Board of Directors**  
**Monday, December 19, 2022, at 11:45 AM**  
**Irving Convention Center – Third Floor, Jr. Ballroom C-D**  
**500 W. Las Colinas Blvd.**  
**Irving, Texas 75039**

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NOTE: A possible quorum of the Irving City Council may be present at this committee meeting.

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1. Citizen Comments on Items Listed on the Agenda
2. Swearing in of Board members

**Consent Agenda**

3. Approving ICVB Board Meeting Minutes for November 14, 2022
4. Accepting the ICVB Financial Reports – September and October 2022
5. Reviewing the Hotel Occupancy Tax Collections

**Presentation**

6. Current Issues & Trends Facing Meeting Professionals – Chief Brand Officer Drew Holmgreen – Meeting Professionals International

**Board Reports**

7. Board Chair Report
  - a. Committee Sign Ups
  - b. Next Board Meeting – January 23, 2023
8. Board Committee Reports
  - a. Board and Business Development – Richard Stewart, Jr.
    - Recap of December 9 Committee Meeting
    - Next Meeting – TBD
  - b. Community Engagement – Karen Cooperstein
    - Next Meeting – TBD
  - c. Destination Development – Greg Malcolm
    - Recap of November 8 Meeting
    - Next Meeting – TBD



## **AGENDA - Continued**

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- 9. City Reports**
  - a. Council Liaison – Councilman Kyle Taylor
    - Discuss Amendments to Board Ordinance
  - b. Mayor & Other Council Members
    - DART/Transportation and Infrastructure – Mayor Rick Stopfer
  - c. City Manager – Chris Hillman
    - Visitor Development Updates
    - Other City Updates
- 10. Bureau Monthly Management Reports**
  - a. Executive Director – Maura Gast
  - b. Sales and Services – Lori Fojtasek
  - c. Marketing and Communications – Diana Pfaff
  - d. Administration and Finance – Susan Rose
    - Smith Travel Research and AirDNA Monthly Reports
- 11. Convention Center Management Report – Tom Meehan/Jeremy Pierce**
- 12. Industry Partner Reports**
  - a. The Pavilion at the Toyota Music Factory/Live Nation Report – Tommy DeBeaudry
  - b. Hotel Industry Updates – Greg Malcolm, Kim Limon, Nydia Hoskins
  - c. Restaurant Industry Update – David Cole
- 13. Partner Organization & Stakeholder Reports**
  - a. DCURD and Irving Flood Control Districts – Dallas Burke
  - b. Chamber of Commerce – Janie Perelman/Beth Bowman
  - c. Irving Arts and Culture – Kelly O'Briant/Todd Hawkins
  - d. The Las Colinas Association – Hammond Perot
  - e. TIF – Michael Randall
  - f. University of Dallas – Clare Venegas

### **CERTIFICATION**

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

\_\_\_\_\_ at \_\_\_\_\_ and will remain so posted at least 72 hours before said meeting convened.

\_\_\_\_\_  
Deputy Clerk, City Secretary's Office

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas Government Code.

A member of the public may address the governing body regarding an item on the agenda either before or during the body's consideration of the item, upon being recognized by the presiding officer or the consent of the body.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.