

**AGENDA**  
**Irving Convention and Visitors Bureau Board of Directors**  
**Executive Committee**  
**Friday, June 22, 2018 at 8:30 AM**  
**Glory House Bistro**  
**109 S. Main Street**  
**Irving, Texas 75060**

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NOTE: A possible quorum of the Irving Convention and Visitors Bureau Board of Directors may be present at this committee meeting.

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1. Accepting the Irving Convention Center Financial Reports for May 2018
2. Accepting the ICVB Financial Reports for May 2018
3. Review of the 2017-18 Second Quarter Hotel Occupancy Tax Collection Reports
4. Chairman / Executive Director Reports
  - a. Approving May 18, 2018 Minutes
  - b. Review of June 25, 2018 Board meeting agenda
  - c. 2018-19 Budget Process and Overview
5. Next meeting – Friday, July 20, 2018

**CERTIFICATION**

I, the undersigned authority, do hereby certify that this notice of meeting was posted on the kiosk at City Hall of the City of Irving, Texas, a place readily accessible to the general public at all times, and said notice was posted by the following date and time:

\_\_\_\_\_ at \_\_\_\_\_ and remained so posted at least 72 hours before said meeting convened.

\_\_\_\_\_  
Deputy Clerk, City Secretary's Office

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This meeting can be adjourned and reconvened, if necessary, the following regular business day.

Any item on this posted agenda could be discussed in executive session as long as it is within one of the permitted categories under sections 551.071 through 551.076 and section 551.087 of the Texas government code.

This facility is physically accessible and parking spaces for the disabled are available. Accommodations for people with disabilities are available upon request. Requests for accommodations must be made 48 hours prior to the meeting. Contact the City Secretary's Office at 972-721-2493 or Relay Texas at 7-1-1 or 1-800-735-2988.