

Tourism Partner Inventory Form Meeting Facility Amenities

Meeting Facility Type: Wedding Venue Type:	
AuditoriumCivic & Conference CentersHotel SpacesRestaurantSports VenueUnique Venues	Farms & Vineyards Historic Homes Unique Venues
Number of meeting rooms: Do you offer a Shuttle Service?YesN Total Square Feet: Total Seating Capacity:	
Description of meeting facility as a whole: (50) words or less)
Meeting Equipment: (Audio/Visual, TV, Easel Please answer for each room:	l, etc.)
Please answer for each room:	l, etc.)
Please answer for each room: Room Name:	I, etc.) Theater Capacity:
Please answer for each room: Room Name: Square Feet: Room Width:	Theater Capacity: Classroom Capacity:
Please answer for each room: Room Name: Square Feet: Room Width: Room Length:	Theater Capacity: Classroom Capacity: Banquet Capacity:
Please answer for each room: Room Name: Square Feet: Room Width:	Theater Capacity: Classroom Capacity:

Please send a digital copy of the floor plan as well as any high-resolution photos of the space to kradford@johnstoncountync.org.

Room Name:			
Square Feet:	Theater Capacity:		
Room Width:	Classroom Capacity:		
Room Length:	Banquet Capacity:		
Room Height:	Reception Capacity:		
Booths/ Exhibits: (how many will fit in space) 8x10	10x10	No exhibit space	
Description of this room: (50 words or less)			
Room Name:			
Square Feet:	Theater Capacity:		
Room Width:	Classroom Capacity:		
Room Leight:	Banquet Capacity: Reception Capacity:		
Room Height:	Reception Capa	acity:	
Booths/ Exhibits: (how many will fit in space) 8x10 Description of this room: (50 words or less)			
Room Name:Square Feet:	Theater Capaci	ity:	
Room Name: Square Feet: Room Width:	Theater Capaci Classroom Cap	ity:	
Room Name: Square Feet: Room Width: Room Length:	Theater Capaci Classroom Cap Banquet Capac	ity: pacity:	
Room Name: Square Feet: Room Width:	Theater Capaci Classroom Cap Banquet Capac Reception Capa	ity: pacity:	