# Attraction Development Grant Program Application FY26

## Name of Submitting Organization (required)

Limit: 300 characters

Please enter the name of the submitting organization for the grant application.

## Attraction Development Grant Guidelines

## Name of Submitting Organization (required)

## Legal Name (if different from Submitting Organization Name)

## Submitting Organization Address (required)

Country (required)

Select...

Address (required)

[                                                  ]

Address Line 2 (optional)

[                                                  ]

City (required)

[                                                  ]

State, Province, or          Zip or Postal Code (required)
Region (required)
                             [                    ]
[                  ]

## County (required)

[                                                  ]

Please provide the county in which the project is being applied for.

## Federal Tax Identification Number

[                                                  ]

Please provide the FEIN/EIN for the organization requesting funds through this application.  The IRS Form W-9 must match the FEIN provided.

## Type of Organization/Business (required)

[ Select...                                      ⌄ ]

## Required for Businesses and Non-Profit Organizations: Screenshot Submission of Kansas Secretary of State Good Standing Status

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                  [ Choose File ]

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Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

The Kansas Department of Commerce requires that business and non-profit applicants are in good standing status with the Kansas Secretary of State (SOS) at the time of submission and throughout the duration of the grant agreement to receive grant funds. Businesses and non-profit organizations are required to upload a screenshot of current status from the Business Search of the Kansas Secretary of State webpage.
Please search for your organization on the Secretary of State Business Search Webpage and take a screenshot of your organization's "general information page"
This page will have both the current organization's status and expiration date.
https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx
(https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx)
Applicants do not need to purchase a certificate of good standing. A screenshot of the general information page with the current status will suffice.
Applicants that are government or tribal entities are exempt from submitting a screenshot of their good standing status and should leave this upload blank.

## Required for Individuals, Businesses, and Non-Profit Organizations: Submission Tax Clearance Certificate

> **Choose File**

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Applicants that are Individuals, Businesses, and Non-Profit organizations must submit a valid Tax Clearance Certificate from the Kansas Department of Revenue requested within the last 90 days of grant application submission.
Tax Clearance Certificates can be requested online through an application on the Kansas Department of Revenue secure website.
https://www.kdor.ks.gov/apps/taxclearance/
(https://www.kdor.ks.gov/apps/taxclearance/)
Return to the website the following day to retrieve your "Certificate of Tax Clearance".
Applications must be submitted by 5pm Monday – Friday in order to be available the following business day.

## Has your organization/business been established more than three years? (required)

☐     Yes

☐     No

## Has your organization/business managed state or federal grant funds in the last four year? (required)

☐     Yes

☐     No

## If yes to the previous question, have any of the funds been revoked, rescinded, or withheld due to grantee performance?

☐     Yes

☐     No

☐     NA

## Has your organization/business had any financial audit findings within the past 5 years? (required)

☐     Yes

☐     No

## If yes to the previous question, please explain.

**Does your organization/business have written policies and procedures in place for the management and administration of grant funds?** (required)

☐ Yes

☐ No

**Does your organization/business have an experienced staff member or consultant to properly manage, comply with all requirements, and administer this grant?** (required)

☐ Yes

☐ No

## Project Name (required)

[                                                                    ]

## Project Location (required)

Country (required)

[ Select...                                                      ⌄ ]

Address (required)

[                                                                    ]

Address Line 2 (optional)

[                                                                    ]

City (required)

[                                                                    ]

State, Province, or Region (required)

Zip or Postal Code (required)

## Project Contact Name (required)

## Project Contact Phone Number (required)

🇺🇸 ⌄

## Project Contact Email (required)

email@example.com

## Project Description (required)

Please describe the project clearly and concisely.

## Relevant Project Description Documentation

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Please upload any relevant documents for your project here. Do not upload Budget or Leveraged Funding Information here.

## Total Project Cost (required)

[                                                                    ]

## Grant Funds Requested (required)

[                                                                    ]

## Project Budget and Supporting Documentation (required)

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Select up to 10 files to attach. No files have been attached yet. You may add 10 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Use this budget template for your budget.
You may attached any additional supporting documentation.

## Leveraged Funding (required)

[                                                                    ]

- The Attraction Development Grant is a 60/40 grant. Applicants must provide a minimum of 60% of the project's cost from leveraged assets.
- Leveraged funds may include bank loans, bonds, sponsorships, federal grants, cash, and in-kind contributions defined as donated goods or labor.
- 50% of leverage funding may be in-kind contributions.
- List separately – source, contact name and info, amount, In-kind contributions – organization, contact name and info, (Attach letter from businesses and organization detailing the method used to value the labor or goods)

## Leveraged Funding Documentation

<div style="border:1px dashed #000; padding:40px; text-align:center;">

**Choose File**

</div>

Select up to 10 files to attach. No files have been attached yet. You may add 10 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Please upload any documentation concerning leveraged funding as asked in the prior section.

## Have you requested or received financial assistance related to this project from Kansas Tourism, Kansas Department of Commerce or any other state agency? (required)

## What other funding sources have you applied for or considered to support the grant project?

## Project Timeline (required)

Detail each activity related to the Project with the date the activity will be completed. Include date project will be open to the public.

## Has a feasibility study been conducted? (required)

A feasibility study is a third-party process that determines if a proposed project or investment is likely to be successful.   This is not a requirement for this grant but is suggested to help us determine if a project is feasible.

## Feasibility Study Upload

<div style="border: 1px dashed">

**Choose File**

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Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Please upload a feasibility study here if one has been conducted for this project.

## What dates and hours will the attraction be open to the public when completed? Will the project be staffed during those hours?

(required)

## What natural, cultural, recreational, or historical benefits does the Project have to tourism in Kansas? (required)

## How will this project enhance a Kansas visitors experience?

(required)

If you have documentation to support how this project will enhance a visitors experience, upload that documentation below under additional documentation.

## What is the anticipated annual visitation to the attraction when the project is fully complete? Include percentages from out-of-state, 100+ miles distance from project location, and how visitation numbers compare to current customers and/or comparable attractions. (required)

[ ]

### Attraction Visitation Documentation

[ Choose File ]

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Please attach documentation verifying current visitation for existing attractions.

### How will visitation be tracked? (required)

[ ]

## How will the project be marketed to visitors? Attach short and long term marketing plans below. (required)

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## Short and Long Term Marketing Plans

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If available, please attach any short and long term marketing plans here.

## What is the total economic impact of this project? Please include the following metrics: Visitor Spending, Sales Tax Generation, Transient Guest Tax Generation, and Job Creation or Retention.

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Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Please use this economic impact template for your budget.
You may attached any additional supporting documentation.

## What effect will the Project have on the region's quality of life and the ability of the community to attract other new businesses and industries? (required)

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## Additional Project Documentation

[ Choose File ]

Select up to 20 files to attach. No files have been attached yet. You may add 20 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff, .aac, .aiff, .flac, .m4a, .mp3, .ogg, .wav, .wma, .3gp, .avi, .flv, .m4v, .mkv, .mov, .mp4, .mpg, .webm, .wmv

Please provide any additional documentation you deem relevant to the project and this application.

## Letters of Support

[ Choose File ]

Select up to 10 files to attach. No files have been attached yet. You may add 10 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Please provide any community or local destination marketing organization letters of support.

## Fiscal agent (Who will payments be made to for this grant)

[                                        ]

## Fiscal agent's Name, Address, Phone Number, Contact Person, and email. (The fiscal agent's W-9 should be provided below)

[                                        ]

## Required Forms

A completed, signed and current dated (withing previous 12 months) Federal W-9 Form, signed State of Kansas Sexual Harassment Policy Acknowledgement Form, and signed State of Kansas Certification of Company Form are required with this application.

## W-9 (For organization that will be receiving payment for this grant)

(required)

```
                          Choose File
```

Select up to 3 files to attach. No files have been attached yet. You may add 3 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Form W-9 (Rev. August 2013) (kansascommerce.gov) (https://www.kansascommerce.gov/wp-content/uploads/2020/11/W-9-Blank-Federal-Form.pdf)

## Sexual Harassment Form (Stating you acknowledge that the State of Kansas has a Sexual Harassment Policy) (required)

```
                          Choose File
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Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Policy-Regarding-Sexual-Harassment-Acknowledgment-Form.pdf (kansascommerce.gov) (https://www.kansascommerce.gov/wp-content/uploads/2020/11/Policy-Regarding-Sexual-Harassment-Acknowledgment-Form.pdf)

## Certification of Company (Agreeing that you will not provide or procure to the State of Kansas any covered telecommunications equipment that is listed) (required)

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                        Choose File
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Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

 OPC-Policy on covered Technologies Form (https://admin.ks.gov/browse/files/867ca33cc1474f55937195e28a0e0d30/download)

Save Draft    Submit Form

Drafts may be visible to the administrators of this program.