



**TASK GRANT PROGRAM
SEMI-ANNUAL PROGRESS REPORT**

Grant Recipient Organization: _____

Project Contact Name: _____

Contact Email Address: _____

Report Period:

_____ Report #1 February 15th of award year
_____ Report #2 August 15th of following award
year

Progress reports must be current before future disbursements will be made.

Brief Description of Project: _____

PART I.

Budget Status:

| <u>Funds</u> | <u>Budgeted</u> | <u>Paid To Date</u> | <u>Remaining</u> |
|---------------------|-----------------|---------------------|------------------|
| Leveraged – Cash | \$ _____ | \$ _____ | \$ _____ |
| Leveraged – In-kind | \$ _____ | \$ _____ | \$ _____ |
| Grant | \$ _____ | \$ _____ | \$ _____ |

PART II.

Attach to this page a detailed report of the grant project activities that took place during the last six months. These activities are related directly to the grant project as detailed in the original grant application. If there is no activity to report, provide details of any organizational planning meetings related to the grant project that have occurred in the last six months.