

## Media Visit Request Form

Requested Visit Date

Individual Contact Information	
Name	
Address	
City	
Province/State	
Country	
Postal/Zip Code	
Phone Number	
Email	
Website	
Facebook	
Twitter	
Instagram	

### On assignment? Please provide the following information

Publication Details	
Name	
Address	
City	
Province/State	
Country	
Postal/Zip Code	
Phone Number	
Email	
Description	
Circulation	
Market Area	

Audience Demographics	
Full or half page advertising value	
Website	
Facebook	
Twitter	
Instagram	

Assigning Editor Details	
Name	
Title	
Phone number	
Email	

Story Details	
Idea/Title & Description	
Please list specific experiences required in order to fulfill the assignment	
Story length	
Publication/Airdate	

**If not on assignment, please explain the purpose of your visit and outlets you plan to pitch.**

**Support Request**

Please outline the level of support you are requesting from Tourism Kelowna for your media visit.

**References**

Please link to at least 3 of your most recent travel pieces supported by a city, regional, provincial or national destination marketing organization.

**Thank you for your interest in Kelowna! Please submit this form to [carla@tourismkelowna.com](mailto:carla@tourismkelowna.com)**