



## Development & Public Finance Intern

### About KCDC

KCDC serves as the public housing authority for both the City of Knoxville and Knox County and the redevelopment agency for the City of Knoxville. KCDC strives to improve neighborhoods and communities by providing quality affordable housing, advancing development initiatives, and fostering self-sufficiency through area partnerships. As the housing authority, KCDC provides affordable housing at 19 separate sites for some 3,600 families and individuals while concurrently administering some 4,000 section 8 vouchers. As the redevelopment agency for the City of Knoxville, KCDC and its board of directors foster economic development through the offering of tax increment financing and payment in lieu of taxes. In partnership with the city's department of Community Development, KCDC manages redevelopment projects and sectors. Additionally, KCDC is responsible for multiple neighborhood improvement projects in the community. Successful projects to date include Mechanicsville, Lonsdale, and the Five Points neighborhood. Projects currently underway will expand the downtown footprint and offer new restaurant, retail, business, and residential options to Knoxville, including providing infrastructure financing support for the new stadium district in downtown Knoxville.

### About the Role

This opportunity will provide the intern with an opportunity to become familiar with development and public finance. This position will support KCDC's staff by performing duties such as, but not limited to:

- Participate in policy analysis and development through community planning, urban design, zoning and entitlement support in areas adjacent and near the Smokies Stadium build
- Join community engagement activities, as planned, to share interactive exhibits, presentations, or meeting planning
- Join planning efforts to ensure connectivity to downtown through comprehensive systemwide master plans, park master plans, urban trails and greenways along with bike, pedestrian, and multi-modal integration
- Learn the tools and programs available for structuring debt for public infrastructure projects
- Support the deal process to ensure compliance with rules and regulations
- Research, collect and compile documents and data for special and regular reports
- Supporting KCDC staff, planners and others in completing project deliverables
- Actively participate as a member of the team and fully engage in meaningful assignments and client-facing engagements across Public Finance and Development

Daily work activities may include a mixture of office and field work.

<b>Internship Dates:</b>	June 2 – August 8 (dates can be flexible within 1-2 weeks)
<b>Hours:</b>	Up to 40 hours per week, Monday - Friday
<b>Stipend/Pay:</b>	Based on current degree program: \$13/hr associate; \$15/hr undergraduate student; \$22/hr graduate student

### Requirements

- Must have and maintain full-time student status at an accredited college or university pursuing an associates, Bachelor's, or a graduate-level degree in Finance, Urban Planning or related discipline
- Must have and maintain a cumulative grade point average (GPA) of 2.5 or higher
- Must be able to work a minimum of 20 hours per week, Monday through Friday, between 7:30am – 4:30pm
- Possess skills in MS Office applications, specifically Word, PowerPoint, and Excel
- Junior or Senior with completion of some Sophomore and/or Junior-level Engineering course work
- Valid driver's license