
SPORTS AUTHORITY

INTERNSHIP COMMITTEE

Meeting Minutes

April 5, 2022, at 3:00 PM

The meeting of the Sports Authority (“the Authority”) Internship Committee was called to order by Mrs. Rosalyn Tillman, Chair, at 3:16 PM on April 5, 2022, in the Stokely Boardroom of the Visit Knoxville Visitors Center.

In attendance were Rosalyn Tillman, Chair of the Sports Authority Internship Committee, Darris Upton, Knox County Diversity Development Manager, Cheryl Ball, City of Knoxville Deputy Chief of Economic and Community Development, Kelly Drummond, City of Knoxville Human Resources Director, and Olamide Oso, Attorney at Baker, Donelson, Bearman, Caldwell, & Berkowitz, PC. Sports Authority Internship Committee meetings are publicly noticed.

Review of March 10, 2022, Meeting Minutes

Mrs. Tillman presented the meeting minutes from the Sports Authority Internship Committee meeting held on March 10, 2022 and allowed the Committee an opportunity to ask questions and discuss them. Mrs. Drummond moved that the Committee approve the minutes. Mr. Oso seconded the motion. The Committee approved the minutes with a unanimous voice vote.

Announcements:

- Better future communication as to the program’s purpose to retain talent in the Knoxville area.
 - Attract talented students from elsewhere as well as local talent.
- Proposed 2023 Timeline:
 - October 2022: Marketing plan begins
 - November 1, 2022: Applications open
 - November 2022: Interviews
 - Mid-December: Present candidates to the organizations
 - January – March 2023: Organization interviews and selection
 - May 2023: Internships begin.
- Organizations that are not contracted with the Sports Authority will need to recommit to the Internship Program each year.
- Become a model for other organizations to encourage them to offer internships.

Agenda Item Decisions

- Katelyn Lepley, Jackson Muncy, and Kristin Theilmann will be presented to S&ME.
- Michael Garcia, Katelyn Lepley, and Jackson Muncy will be presented to KUB.
- James Casey was released from the program due to sophomore standing.
 - Invited to reapply next year.
- Mehrnaz Ebrahimi was released from the program due to local residency required by Barber McMurray.
- Ayanna Armstead, Arianna Costello, and Isabella Lawton will be presented to the Tennessee Smokies for the marketing position.
- Ayanna Armstead and Arianna Costello will be presented to the Tennessee Smokies for the operations position.

- Sophia Hessevick will be presented to DIA.
- Ryan Lambert will be presented to KMF3.
- Micah Verville was released from the program to find the permanent employment he was seeking.

Action Items

Action	Assigned to
Communicate the candidates' applications and supporting documentation to each organization	Bumpas
Introduce the selected candidates to the organizations	Bumpas
Communicate to the committee which candidates are offered positions	Bumpas
Communicate to any candidates that are not selected	Bumpas
Develop a media announcement about selected interns	Bumpas/City
Research community College Internship timeline	Tillman
Brainstorm other organizations that could be approached about offering placements	Committee

New Business:

The next meeting of the Sports Authority Internship Committee will be on May 4th at 2:00 PM at Visit Knoxville.

Adjournment

Mrs. Tillman adjourned the meeting at 4:12 PM.