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# SPORTS AUTHORITY

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## INTERNSHIP COMMITTEE

### Meeting Minutes

May 4, 2022, at 2:00 PM

The meeting of the Sports Authority (“the Authority”) Internship Committee was called to order by Mrs. Rosalyn Tillman, Chair, at 2:02 PM on May 4, 2022, in the 2<sup>nd</sup>-Floor Boardroom of the Visit Knoxville Visitors Center.

In attendance were Rosalyn Tillman, Chair of the Sports Authority Internship Committee, Kelly Drummond, City of Knoxville Human Resources Director, Darris Upton, Knox County Diversity Development Manager, Olamide Oso (phone), Attorney at Baker, Donelson, Bearman, Caldwell, & Berkowitz, PC and Kim Bumpas, President of Visit Knoxville. Sports Authority Internship Committee meetings are publicly noticed.

#### Review of April 5, 2022, Meeting Minutes

Mrs. Tillman presented the meeting minutes from the Sports Authority Internship Committee meeting held on April 5, 2022, and allowed the Committee an opportunity to ask questions and discuss them

#### Announcements:

- Candidate Updates:
  - Armstead – offered a placement with the Smokies
  - Canova – withdrew prior to program interview
  - Casey – released from the program but encouraged to reapply next year
  - Costello – offered a placement with the Smokies and trying to resolve a scheduling conflict with summer school.
  - Durham – withdrew prior to program interview
  - Ebrahimi – released due to residency requirements
  - Garcia – withdrew for personal reasons
  - Hesse Vick – accepted an opportunity elsewhere
  - Lambert - offered a placement with KMF3
  - Lawton – withdrew for personal reasons; encouraged to reapply next year.
  - Lepley – accepted a placement with KUB
  - Muncy – offered a placement with KUB
  - Stoltz – withdrew prior to program interview
  - Theilmann – accepted a placement with S&ME
  - Verville - released due to a misunderstanding of the program goals
- Revised Proposed 2023 Timeline:
  - September 2022: Marketing and Announcements begin
  - October 1, 2022: Applications open
  - October 31, 2022: Applications close
  - November 1-18, 2022: Program Interviews
  - January 1-15: Present candidates to the organizations
  - January – March 2023: Organization interviews and selection
  - May 2023: Internships begin.

- Participating Companies
  - Tennessee Smokies
  - DIA Marketing
  - BarberMcMurry Architects
  - S&ME
  - Knoxville Utilities Board
  - KMF3
  - Possible participants:
    - Moxley Carmichael
    - Denark Construction, Inc.
    - East Tennessee Mechanical Contractors

Agenda Item Decisions

- Going forward, Bumpas will schedule to initial interview between the candidates and the employers to help minimize delays.
- Restate that the goal of the program:
  - To retain talent in the Knox County area.
  - Students do not have to be Knox County residents.
  - Serve underserved and underrepresented communities
  - Creating a pipeline of talent
- Stress the importance of employers interviewing the students that are presented to them as a function of helping to educate the student.
- Recruitment:
  - Website
  - Reach out to the following to advertise the offerings to 3<sup>rd</sup> and 4<sup>th</sup>-year students
    - Historically Black Colleges and Universities
    - Project Grad
    - National Achievers
    - McNair Program

Action Items

Action	Assigned to
Reword advertising to better communicate the mission	Committee
Update Website	Bumpas
Flyers/Information to Project Grad in August/September 2022	Bumpas
Contact potential employer participants	Committee
Present the proposed program timeline to Board	Tillman

New Business:

The next meeting of the Sports Authority Internship Committee will be on June 13<sup>th</sup> at 2:00 PM at Visit Knoxville.

Adjournment

Mrs. Tillman adjourned the meeting at 3:08 PM.