

**Summary of the proceedings of the Regular Meeting of the Board of Directors of the Lake Charles/ Southwest Louisiana Convention & Visitors Bureau, the State of Louisiana, taken at a regular meeting held December 7, 2023, at the Bureau, 1205 N. Lakeshore Dr., Lake Charles, LA, at 10:04 a.m.**

In attendance was the Board of Directors as follows:

Nick Zaver  
Willie Mount  
Nicole Moncrief  
Shonda Manuel  
Nathaniel Allured  
Eric Avery  
Mike Buckley  
Jonathan Ringo  
Kane Mitchell  
Hiren Zaveri  
Evelyn White

Also present was Kyle Edmiston, president/CEO.

Approved the agenda for the meeting on December 7, 2023, as presented.

Approved the meeting minutes from October 26, 2023, as presented.

Approved the October 2023 financial reports as submitted.

Approved the Finance and Advertising Committee's recommendations and approve the 2024 budget by resolution as submitted.

Approved engaging McElroy, Quirk, and Burch to perform the Bureau's annual financial audits for 2023.

Approved the slate of officers as presented by the Nominating Committee for 2024.

Approved the presented SWLACVB 2024 Board of Directors Meeting Dates.

Approved the Tourism Marketing Grant Final Reports for Lake Charles Light up the Lake and Lighting of the Oak Event.

Approved a TEDZ Final Report from the Town of Iowa.

Approved a PEG Grant for the Artist Residency at the Imperial Calcasieu Museum.

Approved the end-of-year report for the Meeting and Incentive Program.

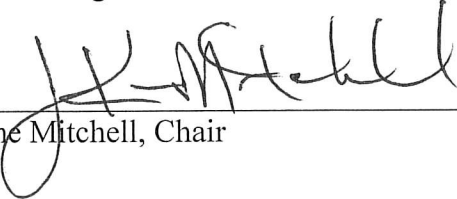
Approved going into Executive Session.

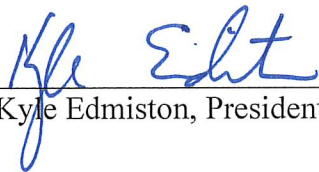
Approved resuming regular board meeting.

Approved the amendments to the CEO Contract as presented and created a designated fund to allow for future expenditures.

Approved staff and CEO reports as presented.

There being no additional business, the meeting was adjourned.

  
Kane Mitchell, Chair

  
Kyle Edmiston, President/CEO