

Summary of the proceedings of the Regular Meeting of the Board of Directors of the Lake Charles/ Southwest Louisiana Convention & Visitors Bureau, State of Louisiana, taken at a regular meeting held November 29, 2018, at the bureau, 1205 N. Lakeshore Dr., Lake Charles, LA, at 10:00 a.m.

In attendance was the Board of Directors as follows:

Samuel "Sam" Wilkinson
Lauren Cooper
Brian Levens
Mark Lavergne
Edwina Medearis
Nick Zaver
Rob King
Alan Trantina

Absent: Evette Gradney, Jonathan Ringo, and Oliver "Rick" Richard

Also present were Shelley Johnson, executive director and Kyle Edmiston, deputy director, Mayor Nic Hunter, John Cardone, and Kimberly Delafosse, with the City of Lake Charles.

Approved the agenda for the November 29, 2018 meeting as presented.

Approved the minutes from the October 25, 2018 meeting as presented.

Moved to authorize the CEO, with Executive Committee approval, to enter into a cooperative endeavor agreement with the City of Lake Charles for a \$1 million commitment over the next 3 fiscal years for construction of the facility.

Approved the October 2018 financial report as submitted.

Approved the Finance and Advertising Committee's recommendations and approved the 2019 budget by resolution as submitted.

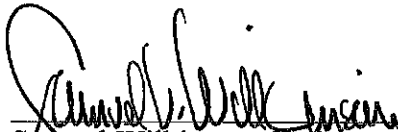
Approved the Nominating Committee's report as presented regarding officer nominations for the 2019 calendar year.

Approved a Sports Warchest Grant application from the St. Louis Showcase of Soccer.

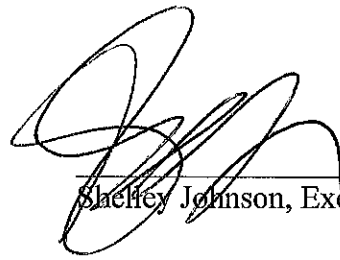
Approved a motion to sell office equipment and an automobile as surplus property and to utilize the online auction service, Public Surplus.

Approved the department reports from the tourist information, advertising, readers' response, film and travel media, convention sales, tour & travel, services and itineraries as presented.

There being no additional business, the meeting was adjourned.



Samuel Wilkinson, Chairman



Shelley Johnson, Executive Director