

Summary of the proceedings of the Regular Meeting of the Board of Directors of the Lake Charles/ Southwest Louisiana Convention & Visitors Bureau, the State of Louisiana, taken at a regular meeting held December 13, 2018, at the bureau, 1205 N. Lakeshore Dr., Lake Charles, LA, at 10:00 a.m.

In attendance was the Board of Directors as follows:

Samuel "Sam" Wilkinson
Evette Gradney
Lauren Cooper
Brian Levens
Mark Lavergne
Edwina Medearis
Jonathan Ringo
Nick Zaver
Alan Trantina

Absent: Oliver "Rick" Richard and Rob King

Also present Shelley Johnson, executive director and Kyle Edmiston, deputy director.

Approved the agenda for the December 13, 2018 meeting as presented.

Approved the minutes from the November 29, 2018 meeting as presented.

Approved the November 2018 financial report as submitted.

Approved the recommendations for 2018 budget amendments and end of year excess funds.

Approved engaging McElroy, Quirk, and Burch to perform the Bureau's annual financial audit and the agreed-upon procedures audit for 2018.

Approved the slate of officers as presented by the Nominating Committee for 2019.

Approved grant applications for the Meeting and Incentive Program.

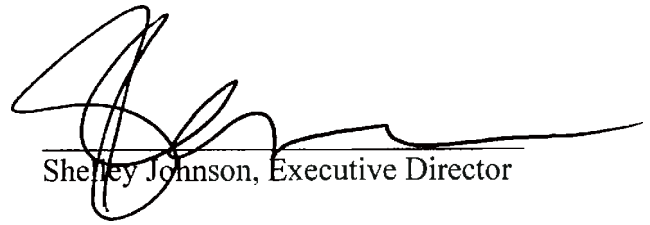
Approved a Tourism Enhancement Development Zone Grant Application for the Niblett's Bluff Park Authority.

Approved the SWLACVB 2019 Board of Directors Meeting Dates as presented.

Approved the department reports from the tourist information, advertising, readers' response, film and travel media, convention sales, tour & travel, services and itineraries as presented.

There being no additional business, the meeting was adjourned.


Evette Gradney, Vice-Chairman Elect


Shelley Johnson, Executive Director