

**LAKE CHARLES/SOUTHWEST LOUISIANA
CONVENTION & VISITORS BUREAU'S
BOARD OF DIRECTORS MEETING**

FEBRUARY 22, 2024

10:00 A.M.

Agenda

- 1. Call to Order by Chair of the Board – Kane Mitchell.**
- 2. Introduce and officially seat new Board Members.**
- 3. Approval of the agenda for the February 22, 2024 Meeting.
- Public Comments**
- 4. Approval of the December 7, 2023 Minutes.**
- 5. Discuss and approve the November 2023, December 2023 and January 2024 Financial Graphs and Statements.**
- 6. Discuss and adopt a resolution approving the Louisiana Compliance Questionnaire as part of the 2023 Audit process.**
- 7. Discuss and approve a motion to sell the 2013 Dodge Grand Caravan as surplus property and to utilize the online auction service, Public Surplus.**
- 8. Discuss and approve a final Tourism Development & Marketing Grant report from Smoke and Barrel.**
- 9. Discuss and approve a final TEDZ Grant reports from the City of DeQuincy and Town of Vinton.**
- 10. Discuss and approve grant applications for the Meeting Incentive Program.**
- 11. Discuss a final report for the Meeting Incentive Program.**
- 12. Discuss and approve a resolution authorizing Kyle Edmiston, President/CEO, to enter into any contractual obligations with the Louisiana Office of Tourism.**
- 13. 2024 Committee Appointments by the Chair of the Board.**
- 14. Marketing Department Reports.**
- 15. Sales Department Reports.**
- 16. Sports Department Reports.**
- 17. Operations Department Reports.**
- 18. President/CEO Report.**
- 19. Adjournment.**