

**Creole Nature Trail All-American Road
District Board of Commissioners Meeting
Thursday, August 14, 2025, 2:00 p.m.**

In attendance were the District Commissioners as follows:

Paul Guillory
Geraldyn Myers
Sam Wilkinson
Seth Woods
Stephanie Huck
Michele Long
Julie Trahan
Carolyn Miller
Annette Richey

Absent: Carolyn Miller

Also present was Anne Klenke, Vice President – Destination Development/Community Engagement and Heather Savoie, Vice President - Sr. Vice President of Finance with Visit Lake Charles, and Andrew Tingler, President of the Cameron Parish Preservation Society.

Action #1 Call to Order

Chair Julie Trahan called the meeting to order at 2:00 p.m.

Action #2 Introductions and Welcome Guests

Julie Trahan welcomed everyone to the meeting.

Action #3 Discuss and Approve Minutes from the April 24, 2025 Meeting

Sam Wilkinson **moved to approve the minutes from the April 24, 2025 meeting.** Annette Richey seconded the motion. The motion carried.

Julie Trahan advised that the minutes of the previous meeting were emailed to the board for their review and asked if there were any questions or corrections.

Action #4 Approval of the Agenda for August 14, 2025, Meeting & Public Comments

Annette Richey **moved to approve the agenda for the August 14, 2025 meeting.** Paul Guillory seconded the motion. The motion carried.

Action #5 Discuss & Approve the May, June and July 2025 Financial Statements

Seth Woods **moved to approve the May, June and July 2025 Financial Statements as presented.** Michele Long seconded the motion. The motion carried.

Julie Trahan asked Heather Savoie to review the May, June and July 2025 financial statements.

Action #6 Individual Training Timeframe for Mandatory Ethics Training for 2025 (LA RS 42:1077A)

Anne Klenke advised the District that under LA RS 42:1077A, all board members of boards and commissions must complete one hour of ethics training each calendar year. All training must be done online. Anne reminded the District that they needed to have their training completed before December 31, 2025, and asked that they send her a copy of their certificate of completion for our files.

Action #7 Holly Beach Restroom Update

Anne Klenke advised that FHWA Baton Rouge has advised that they are on the final step of authorizing the funds. Anne continues to follow up at least every other week.

Action #8 Federal Lands Access Program (FLAP) Pintail Wildlife Drive Boardwalk Update

Anne advised that she cannot get a response from John Wilson with FHWA Baton Rouge about the project moving forward in 2025. The project had always been slated to begin in 2026 so Anne will continue to follow up.

Action #14 SWLANWR/Cameron Parish Updates

Andy Tingler gave the board an update on the Sabine Pass Lighthouse: Stairs have been delivered; pipe for stairs be mounted on will be delivered next week and will have to be cut into multiple sections to fit it in the door and make weight moveable; Cheniere Energy will weld pipe back together but must have scaffolding inside to do so and that cost is looking at about \$27k so trying to find better pricing; and temporary “top” put on in 2018 is leaking – estimated cost to reconstruct and install top of lighthouse as it was is \$1.3 million.

Michele Long advised that the Cameron Parish Tourist Commission is working on an MOU with the Cameron Prairie National Wildlife Refuge (NWR) to manage the visitor center at the refuge. Michele also advised that VisitCameronParish.org has been updated by Graham Group and asked us to review it and send any needed changes to her.

Action #15 New/Other Business

Anne Klenke advised that Paul, Seth and Sam will attend the Louisiana Travel Summit at Golden Nugget Lake Charles on behalf of the Creole Nature Trail on August 26-28, 2025.

Action #16 Adjourn

Annette Richey **moved to adjourn the meeting.** Sam Wilkinson seconded the motion. The motion carried.

There being no additional business, the meeting adjourned at 2:55 p.m.

Signature of one member of the executive committee required for approval:

Julie Trahan, Chair

Paul Guillory, Vice-Chair

Carolyn Miller, Secretary/Treasurer