

CITY OF LAKE GENEVA BUSINESS LICENSE APPLICATION



\$25.00 Annual Fee

Annual License Expires **June 30th** Each Year

Please fill in the blanks completely, as incomplete applications will be rejected.

Please Check: New Business New Owner Name Change Renewal
 Location Change - Must be approved by Building & Zoning Dept prior to application

APPLICANT AND BUILDING INFORMATION

Business Name: _____

Business Address: _____ Suite/Unit #: _____

Business Owner(s) Mailing Address (if different): _____

Email: _____ Phone: _____

Business Owner(s) Name: _____

Business Owner(s) Email: _____

Business Owner(s) Home Address & Phone: _____

Local Contact Person for Business (if different): _____

Address: _____ Phone: _____

Building Owner Name: _____ Address: _____

Building Owner(s) Email: _____

Building Owner(s) Phone #: _____

BUSINESS INFORMATION

Type of business: _____

Opening date (new businesses only): _____

Is this a Home Based Business? YES NO

Is the property currently vacant? YES NO

Are there any improvements planned to the existing property? YES NO

**If yes, please explain* _____

BUSINESS OWNER SIGNATURE

DATE: _____

For Office Use Only

Date Filed: _____ Receipt Number: _____ Total Paid: \$ _____

Date forwarded to Building Dept: _____ Building Inspector Approval: _____

Date forwarded to Fire Dept: _____ Fire Inspector Approval: _____

Verified: Stark MSI Notes/conditions: _____

Date License issued: _____ License #: _____

Copies to: Assessor, Chamber