



DELTA TOWNSHIP ASSESSMENT
As required by Michigan Public Act 59 (4%) and
Public Act 25 (2%)

Mail To: Greater Lansing Convention & Visitors Bureau
500 E. Michigan Avenue, Suite 180
Lansing, MI 48912

Month: _____ Year: _____

Total Room Charges \$ _____

Less Adjustment _____

Total Taxable Room Charges \$ _____

Multiply Above Figure By Assessment Rate _____ .06

Amount Assessed & Due \$ _____

FROM: Name of Property _____

Address of Property _____

City, State, ZIP _____

Contact Person _____

Signature _____

The Acts require each property to forward, within **30** days after the close of each month, assessments in the amount of 6% of transient room charges. **Adherence to this time period would be greatly appreciated in order to avoid a late penalty fee.**

Room charges do not include sales or use tax, restaurants, beverage or other charges, nor does it include meeting room charges or rentals, nor room charges for permanent guests (over 30 consecutive days).

Please make checks payable to: **Greater Lansing Convention & Visitors Bureau**

If this form should be mailed to a location other than the property address, please contact Michael B. Zumbaugh at 517-377-1403.

PLEASE KEEP ONE COPY FOR YOUR RECORDS
RETURN ONE COPY WITH PAYMENT