



## Albany County Tourism Board

800 S 3<sup>rd</sup> Street, Laramie WY 82070

Monday, February 3, 2025 - 4:00 p.m. - 6:00 p.m.

1. 4:00 Call Regular Meeting of the Albany County Tourism Board to order
  - a. Confirmation of Quorum and Conflict of Interest
  - b. Introduction of Guests
2. Additions and/or Corrections to agenda
  - a.
3. Consent Agenda
  - a. [November Minutes](#)
  - b. [Financial Reports](#)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

4. Old Business
  - a. Turf Wars review
5. Grant and Sponsorship Requests
  - a. [Taste of Laradise](#)
  - b. [FBLA](#)
6. Destination Development Fund Request
  - c. [Pilot Hill Project](#)
7. Financial Updates
  - a. [Lodging Tax Collections FY '25](#)
  - b. [Second quarter financial report](#) (FYTD through December - Monthly Report)
7. New Business
  - a. Staffing Restructure and Salary Adjustments
  - b. [Employment Handbook](#)
  - c. Executive Director 6 mos probationary employment review process
9. Public Comments

10. Motion to adjourn the meeting

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting.

11. *The next ACTB Board meeting will be at 4:00 p.m. on **Monday, March 17, 2025.***