



## 2021 USSSA Eastern “C” National Championships

### Loudoun County, Virginia

#### [WS Checklist for Managers/Team Administrators](#)

##### **Required:**

- Seek approval for entry as a verified “C” level team with your State Director and Tournament Director, Glen Warholic ([glen.warholic@ussa.com](mailto:glen.warholic@ussa.com)).
- Register for the 2021 Eastern “C” National Championship event online [HERE](#) and submit entry fee upon registering. The deadline to register is July 2nd.
- Maintain eligibility as a “C” level team up to and through the Eastern National Championships.
- Book hotel accommodations. Go to [Visit Loudoun](#) and follow links to the Official Event Housing Website. Lowest group rates have been negotiated on your behalf. **This is a stay to play event.**
- Submit Team Gate Fee payment online. The deadline to submit the gate fee is July 2nd.
- Enter team roster online at [www.ussa.com](http://www.ussa.com), print official USSSA roster and obtain **all player and parent** signatures. **Bring two copy** of signed roster to the Manager’s Check-In
- Obtain proof of insurance certificate and **bring two copy** of certificate to Manager’s Check-In.
- Make sure to bring **two copies** of your signed roster and insurance certificate. USSSA staff will keep one copy of each.

##### **Optional:**

- Submit tournament t-shirt pre-order form. Teams registered online by June 11th will be emailed the t-shirt pre-order form.
- Prepare gifts for team gift exchange. More information is available at the [Visit Loudoun](#) website.