



2023 USSSA Eastern “C” National Championships

Loudoun County, Virginia

WS Checklist for Managers/Team Administrators

Required:

- Seek approval for entry as a verified “C” level team with your State Director and Tournament Director, Glen Warholic (glen.warholic@usssa.com).
- Register for the 2023 Eastern “C” National Championship event online [HERE](#) and submit the entry fee upon registering. The deadline to register is July 1st.
- Maintain eligibility as a “C” level team up to and through the Eastern National Championships.
- Teams in the 10U, 12U, and 14U teams are expected to play at least 4 USSSA events, and 16U and 18U teams are expected to play at least 3 USSSA events before the C Eastern Nationals.
- Non-local teams may book hotel accommodations by going to the [Visit Loudoun](#) website and following the links to the Official Event Housing Website. The lowest group rates have been negotiated on your behalf. **This is a stay to play event.**
- Submit Team Gate Fee payment online. The deadline to submit the gate fee is July 1st.
- Enter the team roster online at www.usssa.com, print the official USSSA roster, and obtain **all player and parent** signatures. **Bring two copies** of the signed roster to the Manager’s Check-In. We will keep one, and the other is to be kept with the team throughout the tournament.
- Obtain proof of insurance certificate and **bring two copies** of the certificate to Manager’s Check-In. We will keep one, and the other is to be kept with the team throughout the tournament.

Optional:

- Submit the tournament t-shirt pre-order form. Teams registered online before June 10th will be emailed the t-shirt pre-order form.
- Prepare gifts for the team gift exchange. More information is available at the [Visit Loudoun](#) website.